

Area Plan Commission of Tippecanoe County

Zoning Verifications

INFORMATION AND REQUIREMENTS

1. Complete your “Application for Letter of Zoning Verification” form (attached and also available on our website or in our office) and submit to our office. Incomplete applications will not be accepted.
2. The “per written verification” application fee of \$100.00 must be submitted with your application.
3. Application must contain legal description, Key Number and address of all properties to be verified. Additionally:
 - a. If multiple legal descriptions are submitted with an application, additional “per written verification” fees may be assessed for each verification.
 - b. Legal descriptions that are not contiguous shall be assessed the standard “per written verification” fee for each verification.
4. Official zoning verifications are based on the submitted legal description only.
5. Your written verification (containing a certified letter and map) will either be mailed, e-mailed or both depending on which method of delivery is checked in the application.
6. The Area Plan Commission of Tippecanoe County does not provide zoning verifications for the Town of Shadeland (Union Township) and the Town of Otterbein.

Application for Letter of Zoning Verification

AREA PLAN COMMISSION
 Planning for Tippecanoe County
 Lafayette, West Lafayette
 Battle Ground, Clarks Hill
 and Dayton, Indiana

<i>APC Staff Use Only</i>	File Number	Fee	Receipt Number	Date Rec'd	Rec'd. By
	ZV-	\$			

PROPERTY LOCATION & DESCRIPTION:

LEGAL DESCRIPTION (Attach separate sheets for metes and bounds boundary description):

Site Location (by Address or Road Description):

Property ID Number (Example: 79-07-20-459-001.000-004):

Property Owner Name(s) (if different from Applicant):

APPLICANT CONTACT INFORMATION:

Name:			
Attention:			
Address:			
City:		State:	ZIP:
Phone:		Email:	

APPLICANT SIGNATURE AND ACKNOWLEDGEMENT :

I hereby apply for written zoning verification of the above-described property from the staff of the Tippecanoe County Area Plan Commission. I acknowledge that this written verification will be based on the legal description provided by me, will only confirm the current zoning of said property and will not verify compliance of the existing (or proposed) use of the property with any past or present building, zoning or subdivision codes or standards.

Applicant Signature:	
Name Printed:	

Please specify how you wish to receive the written zoning verification (check one or both boxes): Email USPS Mail