

**TIPPECANOE COUNTY COUNCIL  
REGULAR MEETING  
DECEMBER 12, 2006**

The Tippecanoe County Council Meeting met at 2:00 P.M. Tuesday, December 12, 2006 in the Tippecanoe Room in the County Office Building. Council members present were: President David S. Byers, Vice President Jeffrey A. Kemper, Ronald L. Fruitt, Betty J. Michael, Thomas P. Murtaugh, and Kevin L. Underwood. Others present were: Auditor Robert A. Plantenga, Attorney David W. Luhman, and Secretary Pauline E. Rohr. (Councilmember Kathy Vernon was absent.)

President Byers called the meeting to order and led the Pledge of Allegiance.

***APPRECIATION PRESENTATIONS: President Dave Byers***

On behalf of the Tippecanoe County Council, President Byers thanked Pauline Rohr for her years of service to the citizens of Tippecanoe County and for the excellent job of writing minutes the past sixteen years for the County Council. She was presented a beautiful bouquet of flowers and a card signed by the Councilmembers.

President Byers presented Robert Plantenga, County Auditor and avid Chicago White Sox fan, a White Sox shirt and a card signed by the Councilmembers. In addition, Auditor Plantenga's name was added to the Tippecanoe County Council's Fiscal Plaque for making Tippecanoe County Government a better steward for the citizens it represents.

President Byers presented Ronald Fruitt with a plaque of appreciation for his eight years of service to the citizens of Tippecanoe County as a member of the County Council. In addition, Councilmember Fruitt was presented an American Flag that had flown over the Tippecanoe County Courthouse.

Councilmember Fruitt responded that being on the County Council has been a significant emotional event. He the eight years have gone by in a hurry and it is nice to have such collegial members on the Council, Commissioners, staff, and department heads.

***APPROVAL OF MINUTES***

- Councilmember Michael moved to approve the November 14, 2006 Special Public Hearing Minutes as distributed, seconded by Councilmember Fruitt; motion carried.
- Councilmember Kemper moved to approve the November 14, 2006 Regular Meeting Minutes as distributed, seconded by Councilmember Underwood; motion carried.

***AUDITOR'S FINANCIAL REPORT: Robert Plantenga***

Auditor Plantenga reported the 2006 uncommitted County General Funds through November 30, 2006 are \$124,039.31.

Revenue Report

11-20 Excess Levy \$112,684.04 YTD Actual

The County collected Property Tax that exceeded the levy by \$112,684.04. The DLGF approved putting this amount back into the General Fund based on the fact that this amount was from property tax collected for the prior year.

32-55 Public Defender Commission \$71,898.57 Quarterly \$355,337.56 YTD Actual  
\$274,350.00 2006 Estimate

Fund Report

001 General Fund - \$5,188,843.69 11/20/06 Balance  
December is Property Tax Settlement month after which \$8 to \$9 million from Property Tax will be deposited to funds with tax rates such as General Fund, Cum Bridge, Cum Cap, and Reassessment.

301 EDIT Fund \$2,459,887.78 November semi-annual receipt from State

32-30 Area Plan Transportation Study \$160,656.75 Unrealized Balance  
President Byers wondered why this is a negative balance. Auditor Plantenga said this is for a position that is reimbursed by the State. It was determined that this position was vacant until sometime last Spring.

41-23 Area Plan \$27,184.54 Unrealized Balance  
President Byers questioned this but no reason was determined.

Rebate Report: Financial Consultant Greg Guerrettaz

Auditor Plantenga distributed a report from Mr. Guerrettaz saying that Tippecanoe County is in compliance with the arbitrage rebate regulations regarding the Jail Expansion Bonds. Mr. Plantenga explained that when bonds are sold, the County can't invest the money and make money by having tax exempt bonds.

2007 Certification Status Map

This map shows that, as of December 4, 2006, Tippecanoe County is one of only four counties in the State to have the Certification of Net Assessed Values complete and submitted to the DLGF (Department of Local Government Finance). Auditor Plantenga said this status means Tippecanoe County is on schedule to bill Property Taxes that will be due May 10, 2007. He commended the Assessors for this accomplishment.

***TREASURER'S INTEREST REPORT: Oneta Tolle***

Mrs. Tolle distributed the Interest Report showing the average interest rate for October 2005 was 5.21%. She reported this her last meeting as County Treasurer. Mrs. Tolle was elected to the position of County Recorder in the November 2006 election.

President Byers expressed the Council's appreciation for everything she has done to streamline the Treasurer's Office to make it more useful for the citizens of Tippecanoe County.

***HEALTH: Executive Assistant Ron Cripe***

**Emergency Preparedness Fund 476:**

**Additional Appropriation: \$55,800**

49,000	Professional Services
1,500	Office Supplies
1,800	Telephone
2,000	Equipment
1,500	Mileage

Mr. Cripe said this is Homeland Security money that is used to pay a Public Health Coordinator, but he is not sure how long the funding will continue.

- Councilmember Underwood moved to approve the appropriation of \$55,800 in Fund 476, seconded by Councilmember Michael; motion carried.

**Tobacco Settlement Fund 762**

**Additional Appropriation: \$10,000**

8,000 Medical Supplies  
2,000 Equipment

Mr. Cripe said these funds will be used to purchase Flu Vaccine and Vital Records equipment.

- Councilmember Michael moved to approve the appropriation of \$10,000 in Fund 762, seconded by Councilmember Underwood; motion carried.

**Transfer: \$10,000**

From:	762-9010-451-11-10	Full Time Employee	10,000
To:	762-9010-452-25-25	Medical Supplies	10,000

- Councilmember Michael moved to approve the transfer in Fund 762, seconded by Councilmember Murtaugh; motion carried.

**General Fund 001**

**Transfer: \$1,500**

From:	001-9010-452-22-10	Transportation Supplies	1,500
To:	001-9010-453-32-10	Travel & Training	1,500

- Councilmember Michael moved to approve the transfer in Fund 001, seconded by Councilmember Fruitt; motion carried.

***SURVEYOR: Engineering Review Fees Fund 244***

**Additional Appropriation: \$50,196**

50,196 Review Fees

Attorney Luhman explained this request is for the appropriation of fees charged to applicants for engineering review of drainage plans.

- Councilmember Kemper moved to approve the appropriation of \$50,196 in Fund 244, seconded by Councilmember Michael; motion carried.

***PROSECUTOR IV-D***

**Transfer: \$453**

From:	001-5920-412-20-10	Supplies	453
To:	001-5920-411-13-10	Overtime	400
	001-5920-411-15-10	Social Security	31
	001-5920-411-16-10	Retirement	22

- Councilmember Michael moved to approve the transfers, seconded by Councilmember Underwood; motion carried.

**WIC: Health Department Executive Assistant Ron Cripe**

**WIC Grant Fund 880**

**Transfer: \$18,473**

From:	880-9410-411-17-10	Health Insurance	18,473
To:	880-9210-452-20-10	Office Supplies	16,968
	880-9210-453-30-90	Miscellaneous	1,505

Since WIC Director Colleen Batt was unable to attend, Mr. Cripe explained that this transfer will maximize the money in Fund 880.

- Councilmember Kemper moved to approve the transfers, seconded by Councilmember Underwood; motion carried.

**WIC Peer Enhancement Grant Fund 883**

**Transfer: \$2,422**

From:	883-9210-453-43-90	Contracts	2,422
To:	883-9210-452-20-10	Supplies	2,422

- Councilmember Kemper moved to approve the transfer, seconded by Councilmember Underwood; motion carried.

**SHERIFF: Sheriff William "Smokey" Anderson**

**Transfer: \$20,000**

From:	001-5410-421-11-15	Deputies	15,000
	001-5410-421-15-10	Social Security	5,000
To:	001-5410-422-25-09	Food	20,000

- Councilmember Fruitt moved to approve the transfer, seconded by Councilmember Michael; motion carried.

**Commissary Fund Expenditures**

Sheriff Anderson requested approval of the following uses for the Commissary Funds for 2007 according to IC 36-8-10-21 (8).

(quote)

1. Haircuts for trustees and indigent inmates
2. Reimbursement for lost or damaged inmate property
3. Reimbursement for expense of inmates in transit
4. Postage for indigent inmates
5. Shipping costs regarding department equipment or evidence
6. Supplies or equipment to promote educational activities for inmates
7. Reimbursement for damaged employee property
8. Reimbursement for investigation expenses
9. Expenses for advertising community events that promote the Sheriffs Department
10. Matching funds for grants
11. Advertising for job applicants
12. Expenses for installation and service of Sheriffs Department equipment
13. Expenses for contracting with professional consultants

14. Expenses for hiring temporary employees
15. Expenses associated with rental of specialized equipment
16. Expenses associated with rewarding inmates and employees
17. Expenses associated with special events for inmates
18. Expenses regarding special details or investigations
19. Expenses associated with hosting training events
20. Any purpose that benefits the Sheriffs Department that does not exceed \$500.00

(unquote)

- Councilmember Michael moved to approve expenditures from the Commissary Fund for 2007, seconded by Councilmember Kemper; motion carried.

***SUPERIOR COURT IV***

**Transfer: \$350**

From:	001-7104-413-46-20	Pauper Attorney	350
	001-7104-412-20-10	Office Supplies	350

- Councilmember Kemper moved to approve the transfer, seconded by Councilmember Murtaugh; motion carried.

***VILLA***

**Transfer: \$8,000**

From:	001-3510-411-11-10	Full Time Employee	8,000
To:	001-3510-412-20-60	Operating	3,500
	001-3510-413-35-05	Building & Structures	4,500

- Councilmember Michael moved to approve the transfer, seconded by Councilmember Fruitt; motion carried.

***EMERGENCY MANAGEMENT: Director Mark Kirby***

<u>Salary Statement</u>	<u>Position</u>	<u>Rate</u>	<u>Salary</u>
Full Time	Technician	2,277.75	27,333

Mr. Kirby explained that a Homeland Security Grant currently funds the Technician position but, because he has not heard from the State regarding renewal of the grant for 2007, he plans to request funding from the General Fund in 2007. He pointed out that payment from the General Fund will qualify this position for reimbursement of approximately 50% from the State. The person currently in this position has been instrumental in working toward making the County compliant with NIMS (National Incident Management System).

Attorney Luhman said the salary statement establishes what the salary would be for the Technician position if it is funded. If the grant money is not received, an additional appropriation from the General Fund may be requested because there will be no money on January 1, 2007 if the grant ends December 31, 2006. Director Kirby interjected that, if the \$50,000 grant is approved, there is no assurance how he will be directed to spend the money. He said he may not be able to fund the Technician position as it is now. Auditor Plantenga interjected that, if the salary statement is approved today and the grant ends on December 31, 2006, the Council will have to grant an additional appropriation in the General Fund in January. He said the Technician can be paid from a personnel line in January but that money will have to eventually be replaced before the end of the year.

- Councilmember Fruitt moved to approve the salary statement for the Technician position for 2007. After clarifying that no money is being approved, Councilmember Michael seconded the motion.

Attorney Luhman explained that approval of the salary statement tells the person how much he will be paid if money is available. Auditor Plantenga said it is necessary to have an approved salary statement to back up the payroll if the person works on January 2, 2007.

- The motion carried.

**ORDINANCE 2006-26-CL: Authorizing the issuance and sale of bonds of the County for the purpose of providing funds to be applied on the cost of the refunding of its outstanding Economic Development Income Tax Revenue Bonds of 2000 and other matters connected therewith, together with the incidental expenses in connection therewith and on account of the issuance of bonds therefor: Second Reading (Refer to 11/14/2006 for First Reading)**

Ordinance 2006-26-CL will appear in its entirety in the Ordinance and Resolution Book in the County Auditor's Office.

Attorney Luhman explained this is the second reading for the Ordinance that was passed on first reading at the November 14<sup>th</sup> meeting. It authorizes the issuance of bonds in the total amount of up to \$6 million to refund the Garage Bonds at a lower interest to save the County money over the length of the bonds. The only changes from the first reading are the insertions of the County's Real Property Net Assessed Value of \$7,312,910,225 and the total indebtedness of the County in the amount of \$18,695,000. The indebtedness amount includes the \$6 million for the refunding and the \$12,695,000 for the Jail Renovation, but does not include the 1995 Courthouse Bonds that will be paid off this year.

- Councilmember Michael moved to approve Ordinance 2006-26-CL on second reading, seconded by Councilmember Murtaugh.

Auditor Plantenga recorded the vote:

David Byers	Yes
Jeffrey Kemper	Yes
Ronald Fruitt	Yes
Betty Michael	Yes
Thomas Murtaugh	Yes
Kevin Underwood	Yes
Kathy Vernon	Absent

- The motion to approve Ordinance 2006-26-CL passed 6 – 0 on second and final reading.

**ORDINANCE 2006-27-CL: Appropriating the Proceeds of the Economic Development Income Tax Refunding Revenue Bonds of 2006: Second Reading (Refer to 11/14/2006 Minutes for First Reading)**

Ordinance 2006-27-CL will appear in its entirety in Ordinance and Resolution Book in the County Auditor's Office.

Attorney Luhman explained that Ordinance 2006-27-CL appropriates the proceeds of the Economic Development Income Tax Revenue Bonds of 2006.

- Councilmember Kemper moved to approve Ordinance 2006-27-CL on second reading, seconded by Councilmember Fruitt.

Auditor Plantenga recorded the vote:

Kevin Underwood	Yes
Thomas Murtaugh	Yes
Betty Michael	Yes
Ronald Fruitt	Yes
Jeffrey Kemper	Yes
David Byers	Yes
Kathy Vernon	Absent

- The motion to approve Ordinance 2006-27-CL passed 6 – 0 on second and final reading.

***OTHER BUSINESS***

**COMMISSIONERS: Commissioners’ Assistant Frank Cederquist**

<u>Salary Statement</u>	<u>Position</u>	<u>Rate</u>	<u>Salary</u>
Full Time	Commissioners’ Asst.	4,622.33	55,468.00
Full Time	Human Resources Coord.	4.0 - 3,527.00	
		.5 - 1,782.38	
		7.5 - 3,734.53	43,900.00

Mr. Cederquist presented salary ordinances for the Commissioners’ Assistant and Human Resources Coordinator for 2007. He explained that, in January, he will request a reduction of appropriation for the Human Resources Coordinator who is a new employee and an additional appropriation for the Commissioners’ Assistant who has more longevity than the previous Commissioners’ Assistant. Even though an additional appropriation is necessary, there will be a cost savings to the County.

- Councilmember Murtaugh moved to approve the salary statement for the Commissioners’ Assistant, seconded by Councilmember Underwood; motion carried.
- Councilmember Murtaugh moved to approve the salary statement for the Human Resources Coordinator, seconded by Councilmember Underwood; motion carried.

***ZONING ENFORCEMENT***

<b><u>Transfer: \$100</u></b>			
From:	001-2710-413-30-10	Mileage Reimbursement	100
To:	001-2710-412-20-10	Operating Supplies	100

Auditor Plantenga explained this transfer is necessary to cover a shortfall.

- Councilmember Michael moved to approve the transfer, seconded by Councilmember Kemper; motion carried.

***EMPLOYEE BENEFITS: Merit Pay: Commissioners’ Assistant Frank Cederquist***

The approximate 2006 Budget for Merit Pay is \$66,000. On November 14<sup>th</sup>, the Council approved \$63,730 for Merit Pay in Option B, but it was later found that five (5) individuals were missed for a total additional amount of \$994.

<u>Salary Statement</u>	<u>Position</u>	<u>Rate</u>	<u>Salary</u>
Full Time			994

Councilmember Michael moved to approve the salary statement in the amount of \$994, seconded by Councilmember Underwood; motion carried.

**LEGAL COUNSEL: 2007**

President Byers asked the Council if they wished to retain the same legal counsel for 2007.

- Councilmember Michael moved to retain the Law Firm of Hoffman, Luhman, & Masson for 2007, seconded by Councilmember Underwood; motion carried.

**ANNOUNCEMENTS**

**Appointments: 2007**

President Byers reminded the Council that the terms of several of their appointees to various boards expire at the end of 2006. He asked them to consider whether to reappoint those individuals or consider new persons to fill the positions for 2007.

**Balloon Jupiter 2009**

President Byers announced that 2009 is the 150<sup>th</sup> Anniversary of the first United States Air Mail flight that originated in Lafayette, Indiana. He said petitions are available to get an official stamp and possibly an official local celebration.

**Retirement Open House**

A Retirement Open House for County Recorder Pam Berglund and her Chief Deputy Nancy Trott will held be on Friday, December 22, 2006 from 2:00 P.M. to 4:00 P.M. in the Recorder's Office.

**Department Head Luncheon**

The Department Head luncheon will be held at Noon in the Tippecanoe Room on Wednesday, December 13, 2006.

**FYI: Commissioner Ruth Shedd**

- There will be carry-in and ornament exchange for all County employees on Friday, December 15, 2006 from 11:30 A.M. to 1:30 P.M. in the Tippecanoe Room.
- The Department Head luncheon is at Noon on Wednesday, December 13<sup>th</sup> in the Tippecanoe Room.
- On behalf of the Commissioners, Commissioner Shedd thanked Councilmember Fruitt for all his hard work on the Council over the past 8 years. She also thanked Sheriff Anderson.

**PUBLIC COMMENT**

Tim McCallum:

Mr. McCallum stated that on Monday, December 4, 2006, an employee of Tippecanoe County reported information regarding his supervisor to the Commissioners. He said the supervisor directed a County employee to work on a personal project on County time. The employee worked for at least two (2) days on the project that resulted in several life-size images of the supervisor's child. Mr. McCallum said the supervisor then printed these images as large posters using the County's Plotter that is located in the MITS Department. Mr. McCallum reported that, on Thursday, December 7, 2006, the Commissioners permitted the supervisor to immediately terminate the employment of the employee who had reported these actions, but the supervisor remains an employee of the County. In order to ascertain the consequences to the taxpayers of Tippecanoe County, Mr.



McCallum believes it is the responsibility of each Councilmember to investigate the actions of the Commissioners and the supervisor in question.

Michelle Edmonds:

- Ms Edmonds thanked the Councilmembers who were present at the Department of Child Services (DCS) appeal hearing yesterday.
- Ms Edmonds asked if there could be a breakdown of the amounts allotted to agencies such as police and fire on the Property Tax Bill. Auditor Plantenga said he can provide Ms Edmonds a break down of the bill into smaller categories but no smaller than in the General Fund in the County portion of the bill.
- Ms Edmonds noted that the County's GIS website includes the property tax key number, property address, and the property owner's name. Because she is concerned about identity theft, she suggested removing the property owner's name. Auditor Plantenga said that would be an issue for the MITS Advisory Board of which Councilmembers Underwood and Michael are members. Surveyor Steve Murray, GIS Policy Committee President who was also present, said they can check with other counties to determine how they are handling this issue on their GIS sites.

Surveyor Steve Murray:

Mr. Murray apologized for not being present when his appropriation request was presented earlier in the meeting. He explained the appropriation was necessary because they back charge developers for review fees.

***JANUARY COUNTY COUNCIL MEETING***

The next regularly scheduled County Council Meeting will be held at 2:00 P.M., Tuesday, January 9, 2007 in the Tippecanoe Room in the County Office Building.


***ADJOURNMENT***

- Councilmember Fruitt moved to adjourn, seconded by Councilmember Michael; motion carried.


Robert A. Plantenga, Auditor

TIPPECANOE COUNTY COUNCIL

David S. Byers, President

  
Jeffrey A. Kemper, Vice President

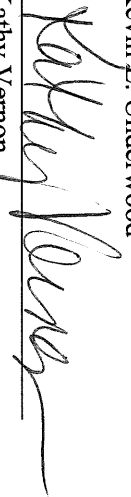
Betty J. Michael

  
Thomas P. Murtaugh

Ronald L. Fruit

Kevin J. Underwood

Attest:   
Robert A. Plantenga, Auditor

  
Kathy Vernon