

**TIPPECANOE COUNTY COUNCIL  
REGULAR MEETING  
March 13, 2012**

The Tippecanoe County Council met Tuesday, March 13, 2012 at 8:30 a.m. in the Tippecanoe Room of the County Office Building. Councilmembers present were: President Roland K. Winger, Vice-President David R. Williams, John R. Basham II, Jeffrey A. Kemper, Kevin L. Underwood, and Kathy Vernon. Others present were: Auditor Jennifer Weston, Attorney David Luhman, and Secretary Tillie Hennigar.

President Winger called the meeting to order and led the Pledge of Allegiance.

**AUDITOR'S FINANCIAL REPORT** – Jennifer Weston

Auditor Weston reported a beginning net balance of \$1,766,897.08. There are additional appropriations request granted to date for March of \$36,593.00, but no additional appropriations and no budget reductions for March. Miscellaneous expenditures, expenses such as state called conferences which are not budgeted, total \$3,737.13, bringing the uncommitted funds balance to \$1,763,159.95.

Beginning Net Balance	\$1,766,897.08
Total Additional Appropriations	\$ 0.00
Total Budget Reductions	\$ 0.00
Miscellaneous Expenditures (to date)	<u>\$ 3,737.13</u>
<b>Uncommitted Funds</b>	<b>\$1,763,159.95</b>

**TREASURER'S REPORT** - Bob Plantenga

Treasurer Plantenga said the report he presented is for the month of January. The General Fund interest reflects \$26,370 of the \$59,343 total interest for the month. The General Fund interest is down by approximately \$11,000 compared to 2011 and will remain down for the first couple of months this year. The average interest rate is slightly over 1% at 1.07%, and the weighted average is .94%. By bank, Lafayette Bank and Trust balance at \$41,065,207 is much lower now than when holding property tax money. First Financial Bank and Lafayette Savings Bank remain constant.

**PUBLIC COMMENT** (Agenda Items)

President Winger asked for Public Comment in regard to the Agenda Items. There were none.

**CONSENT AGENDA**

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CASA Grant Fund 506		
Transfer	\$ 10	Salaries & Wages/Part Time to Travel & Training
	\$ 380	Social Security to Travel & Training
TEMA DRTF 4 Equip Grant Fund 417		
Transfer	\$ 14,121	Departmental/Uniforms & Clothing to Equipment/Emergency Equipment

- Councilmember Williams moved to approve the Consent Agenda, second by Councilmember Kemper; motion carried.

### ***COURT SERVICES***

#### **Community Services Fund 576**

Executive Director Cindy Houseman said the request is for a full time permanent position for an Intake Specialist at the front desk. The position is one that was not refilled when the budget was low. In 2011, 2800 clients came through, which is difficult for one person to handle. The report provided shows the March budget summary and indicates revenue has gone up due to devoting one person entirely to collections. That person is currently being paid by Experience Works, a program for those needing training, and hours are limited to 20 hours per week. She collects current payment agreements and works with Premier on past collections.

Councilmember Kemper complimented the results of Funds 575 and 576 as reflected on the report and requested a mid-year overview report comparison of 2011 versus 2012.

Director Houseman said she worked with Auditor Weston and Fund 576 averages \$6,000 per month overage prior to hiring for this position.

President Winger said a report showing aging balances from month to month or from quarter to quarter would be beneficial.

#### **Additional Appropriation \$27,019**

\$23,069	Salaries & Wages/Full Time
\$ 1,765	Social Security
\$ 1,961	Retirement/PERF
\$ 132	Employee Benefits/LTD
\$ 92	Employee Benefits/Life Insurance

- Councilmember Kemper moved to approve the Additional Appropriation for Fund 576 as presented, second by Councilmember Williams, motion carried.

#### **Salary Statement \$30,758**

\$30,758	Intake Specialist
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- Councilmember Kemper moved to approve the Salary Statement for Court Services, second by Councilmember Williams, motion carried.

### ***HEALTH DEPARTMENT***

#### **Donation Fund 119**

Grant Administrator Laurie Wilson said the donation is from St. Elizabeth Hospital, Franciscan Alliance (“the Sisters”) to pay for professional services of the health assessment just completed by Pauline Shen.

#### **Additional Appropriation \$3,500**

\$1,000	Administrative/Professional Services
\$2,500	Administrative/Professional Services

- Councilmember Williams moved to approve the Donation Fund 119 Additional Appropriation for \$3,500 as presented, second by Councilmember Underwood; motion carried.

**MRC NACCHO Grant B Fund 765**

Grant Administrator Wilson said the grant is for the Medical Reserve Core (MRC) from the National Association of City and County Health Organization (NACCHO) in the amount of \$5,000. \$2,500 will be spent on travel and training and \$2,500 will be spent on miscellaneous expenses. Miscellaneous expenses go toward training nurses at Ivy Tech so they are full-fledged members of the MRC upon graduation. The travel and training request was earmarked for Tilara Treece to travel to the National Conference, but she won an award for the MRC and NACCHO will pay for her expenses. The \$2,500 will go toward training the Ivy Tech students.

**Grant Appropriation \$5,000**

\$2,500	Office Expense/Miscellaneous
\$2,500	Travel & Training

- Councilmember Underwood moved to approve the grant request as presented, second by Councilmember Vernon; motion carried.

***WIC***

**Peer Counselor Grant Fund 882**

Director Colleen Batt said the request is for continuation of the Peer Counselor Grant. Additional appropriations will be needed at a later date when the department receives additional funds.

**Grant Appropriation \$158,595**

\$38,000	Salaries & Wages/Full Time
\$ 6,000	Salaries & Wages/Part Time
\$ 2,915	Social Security
\$ 3,239	Retirement/PERF
\$ 2,000	Office Expense/Office Supplies
\$87,591	Contracts/Miscellaneous
\$ 7,450	General Operating/Miscellaneous
\$ 1,000	Equipment/Hardware
\$10,000	Employee Benefits/Health
\$ 200	Employee Benefits/LTD
\$ 100	Employee Benefits/Life Insurance

- Councilmember Williams moved to approve the grant appropriation for Fund 882 as presented, second by Councilmember Underwood; motion carried.

***COMMISSIONERS/MITS***

**EDIT Fund 301**

MITS Executive Director Dave Sturgeon said the additional appropriation request is for extra budget due to a deposit into the fund.

**Additional Appropriation \$876**

\$ 876      Equipment/Software Licensing

- Councilmember Kemper moved to approve the additional appropriation as requested, second by Councilmember Underwood; motion carried.

**COMMISSIONERS**

Commissioner Tom Murtaugh said the request is for the position which will be shared with Soil and Water for the new Tippecanoe County Solid Waste Management District (TCSWMD). The funds will be paid from the General Fund and then reimbursed by TCSWMD. The Soil and Water department will pay \$12,000 toward the position.

Auditor Weston said from an administrative standpoint, it seemed simpler to take the funds from the new fund established for TCSWMD and reimburse the General Fund and keep all of Soil and Water positions together. Later, an appropriation will be needed to pay back the General Fund.

Attorney Luhman said the State Board of Accounts will conduct an audit of the former district, confirming all outstanding claims, liabilities, and expenses have been paid. The process will take several months and then Tippecanoe County will receive 80.4%. To establish a tax rate for 2013, and to meet the May 1, 2012 deadline, Council will need to take action at the April meeting.

Commissioner Murtaugh reviewed the timeline of the TCSWMD. The District itself is in place. Collection, ribbon cutting, and publicity will begin around April 1. The Board consists of the three Commissioners, the two Mayors, Ron Campbell from the City Council and John Basham from the County Council.

**Additional Appropriation \$36,593**

\$16,957	Salaries & Wages/Full Time
\$ 1,298	Social Security
\$ 2,504	Retirement/PERF
\$15,448	Employee Benefits/Health
\$ 111	Employee Benefits/LTD
\$ 74	Employee Benefits/Life Insurance
\$ 201	Employee Benefits/Workers Comp

- Councilmember Kemper moved to approve the additional appropriation as presented, second by Councilmember Underwood; motion carried.

**Salary Statement \$28,547**

- Councilmember Kemper moved to approve the salary statement for the Natural Resources/Solid Waste Specialist, second by Councilmember Underwood; motion carried.

**RECOGNITION**

President Winger recognized and congratulated Cindy Houseman who was recently awarded a *Certificate of Commendation for Exemplary Conduct benefiting the State of Indiana*. The award was presented in Indianapolis by Governor Daniel's wife, Cheri.

**COMMITTEE REPORTS** – none

***UNFINISHED/NEW BUSINESS*****Various Appointments**

President Winger said with the Wildcat Creek Solid Waste Management District (WCSWMD) had two Council appointees, Councilmember Basham and Councilmember Underwood. With the formation of TCSWMD, there is one Council appointee and Councilmember Basham has agreed to accept the appointment.

- Councilmember Underwood moved to appoint Councilmember Basham to the TCSWMD, second by Councilmember Williams; motion carried.

President Winger said Ed Perez from State Farm Insurance has agreed to serve on the Tippecanoe County Library Board.

- Councilmember Kemper moved to approve Ed Perez as an appointee to the Tippecanoe County Library Board, second by Councilmember Basham; motion carried.

President Winger said Joe Seaman has agreed to serve on the Wabash Valley Alliance Board.

- Councilmember Williams moved to approve the appointment of Joe Seaman to the Wabash Valley Alliance Board, second by Councilmember Underwood; motion carried.

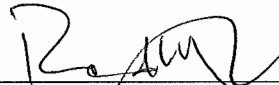
***COMMISSIONER FYI***

President Murtaugh will provide an Ambulance Service report at the April, 2012 meeting.

***PUBLIC COMMENT*** – none

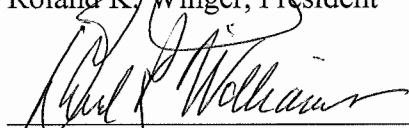
Councilmember Basham moved to adjourn.

Tippecanoe County Council




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Roland K. Winger, President



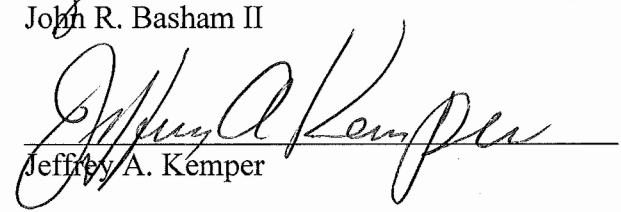

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David R. Williams, Vice President



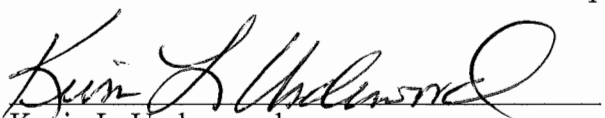

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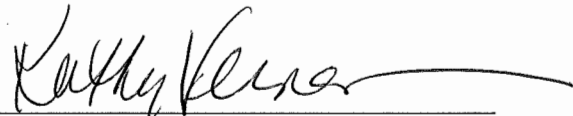
John R. Basham II

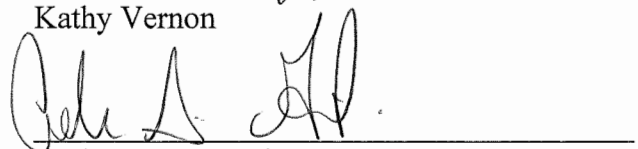



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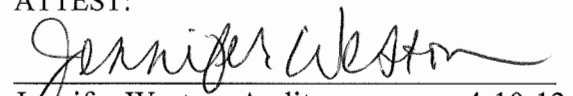
Jeffrey A. Kemper

  
Kevin L. Underwood

  
Kathy Vernon

  
Andrew S. Gutwein

ATTEST:

  
Jennifer Weston, Auditor 4-10-12