

TIPPECANOE COUNTY COUNCIL

MEETING MINUTES

TUESDAY, May 8, 2018

8:30 a.m.

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Councilmembers present: President John Basham, Vice President Bryan Metzger, David R. Williams, Roland Winger, Vicki Burch, Kevin Underwood and Kathy Vernon.

Others present: County Commissioner Tom Murtaugh, Attorney Doug Masson, Auditor Robert A. Plantenga, Recording Secretary John Thomas and summer intern Jessie Nettessheim.

I. Pledge of Allegiance

President Basham called the meeting to order and led the Pledge of Allegiance.

II. Auditor's Financial Report – Bob Plantenga

The 2018 financial statement shows a General Fund beginning cash balance of \$10,222,106.09. The projected miscellaneous revenue, property taxes and deductions for circuit breakers leaves the total funds available at \$57,565,593.09. When deducting encumbrances, the 2018 Budget and minimum balances established by Council the beginning available balance is \$1,651,827.09.

In 2018 Council has approved an additional \$234,914 to the General Fund. There have been \$155,719 in reductions and \$200 in miscellaneous expenditures leaving \$1,572,432.09 available for appropriation. There are \$84,036 in additional appropriation requests today.

The 2017 Revenue Summary shows that account 0291 had a quarterly deposit for the Public Defender of almost \$218,000. The account 0411, Sheriff-Inmate Housing, has received six payments from the Department of Corrections which is about half of the annual budgeted amount.

The fund balances show: 1) the General Fund is under the minimum balance but with taxes coming in will go up, 2) the Rainy Day fund (1186) reflecting last month's transfer to the Highway Department for the Klondike Road project, 3) the Court Services (2580 & 2581) show true cash balances after transfers to the Rainy Day fund, 4) the Self Insurance fund (4710) gained again last month and 5) the Phase II Stormwater (4897) received a large deposit from EDIT as planned.

III. Treasurer's Report – Bob Plantenga

Bob Plantenga presented for Treasurer Weston that the Month-End Total was \$120,644.54 which will pick up as property taxes come in. The online payments continue to pick up and lines in the building to make payments are noticeable shorter.

IV. Public Comment (on Agenda Items) - None

V. Consent Agenda

Approval of Meeting Minutes
Regular Meeting – April 10, 2018

Building Commission – General Fund 1000

Transfer	\$1,000	Salaries / Full Time <i>from Gasoline & Oil</i>
	\$587	Salaries / Full Tim
	\$178	PERF / Retirement <i>from Travel & Mileage</i>

Community Corrections – General Fund 1000

Transfer	\$23,212	Salaries / Full Time
	\$8,026	Salaries / Overtime
	\$2,390	Social Security
	\$3,499	PERF / Retirement <i>from Other Professional Services</i>

Commissioner – EDIT Fund 1112

Transfer	\$2,500	Minor Equipment <i>from Other Professional Services</i>
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- Councilmember Burch moved to approve the consent agenda as distributed, second by Councilmember Metzger. Motion carried.

VI. Additional Appropriations:

A. CASA – Coleen Connor and Judge Graham

General Fund 1000

Appropriation	\$14,253	Salaries / Benefit Eligible RPT
	\$1,780	Social Security

- Councilmember Metzger moved to approve the General Fund appropriation for staff attorneys as discussed, second by Councilmember Williams. Motion carried.

2018 Salary Statement – CASA

\$45,099	Staff Advocate / New Position ~ PAT III
\$46,506	Benefit Eligible Attorney / New Position

- Councilmember Metzger moved to approve the salary statement as distributed, second by Councilmember Burch. Motion carried.

B. Superior Court 4

General Fund 1000

Appropriation	\$25,000	Pauper Attorney
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Councilmember Winger stated that he had talked with the other judges and that only \$15,000 was needed now and future appropriation requests would be made quarterly.

- Councilmember Winger moved to approve the appropriation of \$15,000 as discussed, second by Councilmember Burch. Motion carried.

C. Superior Court 5 – Judge McVey

General Fund 1000

Appropriation	\$3,000	Counseling Consultations
	\$15,000	Pauper Attorney

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

D. Sheriff – Major Williams

Inmate Medical Fund 4715

Appropriation	\$50,000	Health & Medical Professionals
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This moves funds to the Institutional Co-pay Fund to pay medical bills. The originally budget of \$11,000 is down to \$200, and no additional transfers should be needed this year.

- Councilmember Metzger moved to approve the appropriation as presented, second by Councilmember Williams. Motion carried.

E. Community Corrections – Jason Huber

County Misdemeanant Fund 1175

Appropriation	\$8,103	Other Supplies / Non-Specified
	\$16,241	Other Professional Services

- Councilmember Williams moved to approve the appropriation as discussed, second by Councilmember Metzger. Motion carried.

F. 2018 Salary Statement – Community Corrections

\$37,718

Case Manager/Surveillance Officer
New Position ~ POLE II

Jason Huber stated that this moves a part time case management position to full time to address the increased caseloads. It has been discussed with HR, Commissioner Byers and Councilmember Williams and Metzger.

- Councilmember Williams moved to approve the salary statement as presented, second by Councilmember Metzger. Motion carried.

G. 2018 Salary Statement – Public Def

\$61,600

Director of Client Svc/Investigator
Reclassification ~ PAT III to PAT V

Amy Hutchison stated that there are enough funds in the budget for the reclassification and it has been approved by the personnel committee.

- Councilmember Winger moved to approve the salary statement as presented, second by Councilmember Vernon. Motion carried.

H. 2018 Salary Statement – Clerk

\$193,959

Case File Payment Process Clerk
(5) Reclassification ~ COMOT II to COMOT III

Crista Coffey stated that the main office clerk positions were reclassified and will not require any new appropriation.

- Councilmember Burch Winger moved to approve the salary statement as presented, second by Councilmember Winger. Motion carried.

I. 2018 Salary Statement – County Ext

\$12,000

(3) Part Time Summer Assistants

- Councilmember Underwood Winger moved to approve the salary statement as presented, second by Councilmember Williams. Motion carried.

J. 2018 Salary Statement – Bldg Com

\$36,754

Office Manager ~ Reclassification
COMOT II to COMOT III

- Councilmember Vernon moved to approve the salary statement as presented, second by Councilmember Burch Winger. Motion carried.

K. TEMA – Wm. “Smokey” Anderson

D-4 Emergency Deploy Fund 8726

Appropriation	\$3,360	Repairs & Maint / Vehicle Maintenance
	\$2,500	Professional Svc / Training
	\$5,000	Other Supplies / Non-Specified

- Councilmember Metzger moved to approve the appropriation as presented, second by Councilmember Williams Winger. Motion carried.

L. Auditor – Robert Plantenga

General Fund 1000

Appropriation	\$24,069	Health Insurance
	\$244	LTD Insurance
	\$165	Life Insurance
	\$525	Worker's Compensation

Bob Plantenga stated that this provides insurance for the three positions approved today.

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Burch Winger. Motion carried.

VII. Committee Reports

President Basham stated that construction has begun on the Romney sewer system.

VIII. Unfinished/New Business – None**IX. Commissioner FYI**

Tom Murtaugh provided the following updates:

- The Courthouse project is almost complete with some dome lighting and fountain work yet to be done.
- The Greater Lafayette Commerce's Quarterly Community Update will be tomorrow and discuss upcoming road improvements.
- The Surveyors office is looking for volunteers to help with a conservation field day for 4th graders.
- Senator Young is having a panel discussion on trade and tariffs Monday from 9-11 at the Hilton Inn.
- Jason Huber mentioned a Community Forum on Addiction and Recovery featuring a nationally known survivor. He will also make additional presentations and discussions throughout the day to several groups including those in Community Corrections and Probation.

X. Public Comment

Shirley Mennen stated that the salary statement for the Extension Office the Council just heard needs to be converted to an hourly wage for HR filings.

- Councilmember Williams moved to amend the motion to approve the salary statement for the Extension Office to state that the salary is up to \$10.50 per hour, second by Councilmember Underwood. Motion carried.

Dave Williams asked when the Council would consider the Local Income Tax for Public Safety and after discussion it was agreed that it would be on the next month's agenda.

Bob Plantenga stated that at the next meeting Mr. Guerrettaz will make a Fairgrounds presentation. The Council also needs to discuss the Local Income Tax for Public Safety and whether the previously discussed .25% rate would be appropriate.

Bob Plantenga introduced Jessie Nettesheim who is a returning summer intern in the Auditor's office.

XI. Adjournment

- Councilmember Winger moved to adjourn, second by Councilmember Burch. The Council meeting was adjourned by President Basham.