

# TIPPECANOE COUNTY COUNCIL

## MEETING MINUTES

TUESDAY, JUNE 11, 2019

8:30 a.m.

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

**Councilmembers present:** President Bryan Metzger, Vice President Kevin Underwood, John Basham, Ilana Stonebraker, Lisa Dullum and Roland Winger. Kathy Vernon was absent.

**Others present:** Attorney Doug Masson, Auditor Robert A. Plantenga, and Recording Secretary John Thomas.

### I. Pledge of Allegiance

President Metzger called the meeting to order and led the Pledge of Allegiance.

### II. Auditor's Financial Report – Bob Plantenga

The 2019 financial statement shows a General Fund beginning cash balance of \$10,224,887.37. When subtracting out the projected miscellaneous revenues, property taxes and deductions for circuit breakers it leaves the total funds available at \$58,639,082.37. After deducting encumbrances, the 2019 Budget and minimum balances established by Council the beginning net balance is \$1,876,533.37. There have been additional appropriations of \$97,543 with \$23,000 being requested today leaves the beginning balance available for appropriations at \$1,787,447.37.

The Revenue Report shows the spring Property Taxes (fund 0100) are zero because they have yet to be distributed. The Other Taxes/Local Income Tax (fund 0111) is higher (52.2%) than expected (41.7%) because it reflects a special/supplemental distribution that will be discussed later in the agenda. The semiannual distribution from the State Commercial Vehicle Excise Tax (fund 0131) was received. The County Recorder (fund 0403) is historically low because recordings are down.

The fund balances show: 1) the General Fund (1000) has a negative \$1.1 million balance, however the fund will shortly be replenished with over \$10 million from property taxes. The County Self Insurance (fund 4710) receipts for May show about \$250,000 more in revenue than paid out and the fund is now over \$7.5 million. The Fairgrounds construction (fund 4818) still has \$16 million but will continue to go down as construction progress.

### III. Treasurer's Report – Jennifer Weston

The Account Balances and Interest Rates Report was distributed and shows \$345,802.14 in earned interest. All investments contributed to the May account balance which is typically the highest month of the year. Settlements will go out soon so by the end of the month some of those significant balances will be reduced. The earnings comparisons show that the trends between bank and investment interest are steady. Only 10% of the portfolio is in 2-5 year investments with the remainder earning overnight rates or in less than 2 year investments because that is where the highest rates have been. The budgeted revenues will be lower if the Federal Reserve rates drop as has been discussed recently. As was discussed at Council last month the Treasurer will look at transferring interest from different funds to the General Fund and the expected cash flow of those funds in time for the budget hearings.

### IV. Public Comment on Agenda Items – None

### V. Compliance with Statement of Benefits:

Jodi Hamilton, from Greater Lafayette Commerce, thanked the Council for supporting tax abatements because they are a good economic development tool and keep the community competitive. She said the initial applications show the estimated amount of investment and the number of jobs expected. The

Compliance Report provides an update on how the businesses are doing. Both the estimated investment and the jobs expected may vary from the initial application and the businesses have the duration of the abatement to comply.

**A. SMT Properties, LLC (CF-1 / Real Property).**

- Councilmember Winger moved to approve the SMT Real Property Compliance Report as presented, second by Councilmember Basham.

Mr. Tom Taulman, from SMT said they were in compliance. Employment is down a little bit from last year because of workforce shortages, but the company continues to grow. Ilana Stonebraker ask what parts of the reports are confidential and Attorney Masson stated that: 1) the amount of their investment, 2) the cost of the project and 3) individual employee compensation, are confidential. Mr. Taulman clarified that there were 10 employees on the original 2013 and they have added 18 more.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**B. All State Fastener of Indiana (CF-1 / Personal Property).**

- Councilmember Winger moved to approve the All State Fastener Personal Property Compliance Report as presented, second by Councilmember Basham.

Mr. Tyler Dangelo, from All State Fastener of Indiana, stated that they have retained all but one of their employees and have filled that position.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**C. Liquidspring Partners, LLC (CF-1 / Real Property (2) & Personal Property)**

- Councilmember Winger moved to approve the Compliance Reports for both Real Property and Personal Property as presented, second by Councilmember Basham.

There was discussion about how many reports there were.

- Councilmember Winger moved to amend his motion to include two Real Property Compliance Reports and one Personal Property, second by Councilmember Basham.

Mr. Dean Bartolone, President and CEO of Liquidspring Partners, thanked the Council for their support. He stated that there were two original abatements (2015) and one recent (2018) that allowed them to expand their manufacturing, doubled their space, invested over \$2 million in equipment in the last two years and they now have 75 employees.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**D. Voestalpine Rotec, Inc. (CF-1/Real Property & Personal Property).**

- Councilmember Winger moved to approve both Voestalpine Real and Personal Property Compliance Reports as presented, second by Councilmember Underwood.

Mr. Will Brunner, the financial controller from Voestalpine, stated he was here to answer any questions President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**E. American Fibertech Corporation (CF-1 / Real Property-2 & Personal Property-2).**

- Councilmember Winger moved to approve two real property and two personal property Compliance Reports for American Fibertech as presented, second by Councilmember Basham.

Mr. Jason Reiney, the corporate controller for American Fibertech (dba Industrial Pallet), stated that they appreciate the tax abatements because it helped them expand. The first two reports are from 2011 for a new building and the second are from 2016-2017 when they added finished goods storage. They are ahead of their estimated number of jobs and could fill more if the labor shortage improved.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**VI. Ordinance 2019-16-CL, Tippecanoe County Public Library – General Fund Appropriation of \$350,000 for Capital Outlay**

Attorney Masson read the Ordinance and stated that it only required a single vote.

- Councilmember Winger moved to approve the Ordinance as distributed, second by Councilmember Stonebraker.

County Librarian Jos Holman stated that the bids for the new Library, at the intersection of CR 430 & 18th Street, came in over the estimate but they have already conducted a value engineering analysis of the plans and will apply for grants and do additional local fund raising to make up the difference. The building plans are the same as the Wyandot Library, but this site had additional expenses (e.g., drainage requirements for a retention pond of \$400,000). The \$350,000 request for additional appropriation from their capital outlay budget is part of the approximately \$500,000 needed. They currently have a small debt for the Wyandot branch in addition to the bond for the new library and the capital outlay budget will be replenished next year.

President Metzger called for the vote on first and final reading:

- Auditor Plantenga recorded the vote:
 

Councilmember Metzger	Yes
Councilmember Underwood	Yes
Councilmember Basham	Yes
Councilmember Dullum	Yes
Councilmember Stonebraker	Yes
Councilmember Winger	Yes
- Ordinance 2019-16-CL passed 6-0.

**VII. Consent Agenda**

- Councilmember Underwood moved to approve the consent agenda as distributed, second by Councilmember Basham. It was noted that the minutes were updated to correct a name on the second page. Motion carried.

**A. Approval of Meeting Minutes** from May 14, 2019

**B. Public Defender – General Fund 1000**

Transfer	\$ 15,000	Salaries / Full Time
	\$ 1,147	Social Security
	\$ 1,680	PERF Retirement to Other Professional Services

**C. Juvenile Alternatives – JDAI Fund 9214 SF19**

Transfer	\$ 119	Other Supplies to Other Professional Services
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**D. Cary Home – General Fund 1000**

Transfer	\$ 16,828	Salaries / Full Time
	\$ 1,287	Social Security
	\$ 1,885	PERF Retirement to Repair & Maintenance / Buildings & Property

**E. Juvenile Alternatives – DOC Grant Fund 9641SF19**

Transfer	\$ 497	Salaries / Full Time
	\$ 952	Social Security
	\$ 1,491	PERF Retirement to Machinery & Equipment / Other
	\$ 257	PERF Retirement
	\$ 3,906	Health Insurance to Other Professional Services
	\$ 1,079	Health Insurance
	\$ 1,246	Gasoline & Oil to Repair & Maintenance / Buildings & Property

**F. Juvenile Alternatives – JDAI Grant Fund 9213 SF19**

Transfer	\$ 149	Other Professional Services to Machinery & Equipment / Other
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**G. Prosecutor – APS Grant Fund 9252 SF19**

Transfer	\$ 1,489	Office Supplies to Other Professional Services
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## VIII. Additional Appropriations:

### A. Circuit Court

Volunteer Advocate for Seniors of Incapacitated Adults Fund 9631 SF19

Appropriation \$ 75,000 Other Professional Services

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Dullum.

Councilmember Winger stated that the grant confirmation letter was in the Council packet.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

### B. Superior Court 6

General Fund 1000

Appropriation \$ 20,000 Pauper Attorney

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Dullum. Councilmember Winger stated that there were still questions about the billing and moved to table the appropriation until the next meeting. Councilmember Dullum second the motion and the motion carried.

### C. Superior Court 3

General Fund 1000

Appropriation \$ 3,000 Travel & Training

- Councilmember Stonebraker moved to approve the appropriation as presented, second by Councilmember Underwood.

Councilmember Stonebraker said that this is from a reimbursable grant and what is not reimbursed goes back into the general fund.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

### D. Public Defender – Amy Hutchison

1. PD User Fees Fund 1200

Appropriation \$ 50,000 Other Professional Services

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Dullum.

The appropriation comes from the Public Defender fees collected by the court from those ordered to pay some of their defense costs.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. 2019 Salary Statement – Public Def. \$ 37,490 Litigation Assistant formally Office Assistant (title change, both PAT 3)

Appropriation \$ 20,000 Pauper Attorney

\$ 57,490 Total Requested

- Councilmember Winger moved to approve the Salary Statement as presented, second by Councilmember Dullum.

The position was approved in 2019 and the change has been approved by the Personnel Committee.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

### E. Prosecutor – Patrick Harrington

Drug Enforce Fund 2507

Appropriation \$ 1,600 Other Supplies

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Dullum.

Funds for this appropriation come from the court ordered forfeiture program.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**F. Sheriff – Terry Ruley**

## Inmate Medical Fund 4715

Appropriation	\$ 50,841	Health & Medical Professionals
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- Councilmember Stonebraker moved to approve the appropriation as presented, second by Councilmember Underwood.

This appropriation covers medical bills outside the contract with Quality Correctional Care for jail medical services and is a change from 2018 that was not in the 2019 budget. There is a balance of \$33,670 in the general fund for inmate medical and the current contract with Quality Correctional has some cushion, but the Sheriff's department will identify sources to make up the additional need.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**G. Juvenile Alternatives – Rebecca Humphrey**

## 1. DOC Performance Fund 9214 SF20

Grant Appropriation	\$ 6,900	Institutional Supplies
	\$ 6,000	Minor Equipment
	\$ 5,000	Other Supplies
	\$ 6,965	Travel & Training
	<u>\$ 24,635</u>	<u>Other Professional Services</u>
	\$ 49,500	Total Requested

- Councilmember Stonebraker moved to approve the appropriation as presented, second by Councilmember Underwood.

This is a performance-based grant for the School Justice Partnerships. Only 6 out of 32 counties received the award.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

## 2. DOC Discretionary Fund 9642 SF20

Grant Appropriation	\$ 7,450	Other Professional Services
	<u>\$ 7,000</u>	<u>Travel &amp; Training</u>
	\$ 14,450	Total Requested

- Councilmember Stonebraker moved to approve the appropriation as presented, second by Councilmember Underwood.

This is also a performance-based grant that will upgrade the following evidenced based programs: Teaching the Teen Brain, Understanding My Teen Brain and additional Resilience Training for our school partners.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**H. Extension – Karen Mitchell**

## 1. AG Test Plot Fund 4115

Appropriation	\$ 672	Repairs & Maintenance / Buildings & Property
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- Councilmember Underwood moved to approve the appropriation as presented, second by Councilmember Basham.

This appropriation comes from the sale of corn and beans that used to be grown on land that is now part of the gardens and will be used to maintain the gravel road serving the gardens.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

## 2. Donation Fund 4116

Appropriation	\$ 600	Repairs & Maintenance / Buildings & Property
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- Councilmember Underwood moved to approve the appropriation as presented, second by Councilmember Basham.

This appropriation comes from the donation of a vehicle several years ago and will be used to maintain the gravel road serving the gardens

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**I. Surveyor – Zachariah Beasley****1. Donation Fund 4128**

Appropriation \$ 3,500 Other Supplies

- Councilmember Basham moved to approve the appropriation as presented, second by Councilmember Underwood.

This is a housekeeping measure that will pay bills from the Conservation Field Day as part of the Phase II Storm Water Public Outreach and Education.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**2. SIA Foundation Fund 9242 FY19**

Grant Appropriation	\$ 5,800	Minor Equipment
	\$ 3,295	Other Professional Services
	<u>\$ 5,865</u>	<u>Other Supplies</u>
	\$ 14,960	Total Requested

- Councilmember Basham moved to accept the grant appropriation as presented, second by Councilmember Underwood.

This appropriation is for the Wonders on the Wabash program that includes a water education program for 6<sup>th</sup> graders that has been expanded this year to 6 days in September.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

John Basham left the meeting.

**IX. Committee Reports – None****X. Unfinished/New Business**

- Attorney Masson reported back to the Council about possibly including claw-back provisions in personal property and real estate tax abatement that was requested during last month's meeting. It would be incorporated as part of the Memorandum of Understandings and be triggered by a Compliance Report that shows non-compliance. It typically would only be used for blatant non-compliance, like when a business moves out of the County, and experience elsewhere shows that it is rarely used. Attorney Masson distributed a sample resolution and there was favorable discussion, so President Metzger instructed Attorney Masson to create a formal proposal.
- President Metzger stated that the 2020 Budget Hearings begin August 27, 2019 at 8:30am with an evening Public Hearing on September 5, 2019 at 6:00pm.
- Auditor Plantenga explained a new state Supplemental Distribution of the 2019 Local Income Tax that was recently received. It totals over \$5.2 million. The County received over \$2 million, Lafayette received over \$1.6 million and there is over \$668,000 to be applied to the 2020 Homestead Credits. It is new and extra money that no other County in the region received because the high level of economic growth was greater than anticipated.
- Auditor Plantenga stated that Council will be approving Little Wea Conservancy District budget this year and there needs to be a couple Council members assigned to represent them. Councilmember Stonebraker and Councilmember Dullum volunteered.

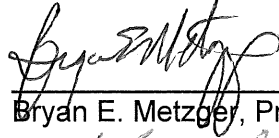
**XI. Commissioner FYI – David Byers**

- Distributed the Fairgrounds Renovations Project Expense Summary for May 2019 which showed that \$3.4 million has been spent to date. Commissioner Byers stated that Phase I of the project is almost finished, and the final total will be near \$3.5 million with the largest overage coming from treating unstable soils. They are working with local industry and businesses on donations to off-set some of the costs such as Dura-Plate panels from Wabash National for the horse stalls.
- Riverfest is July 13, 2019.

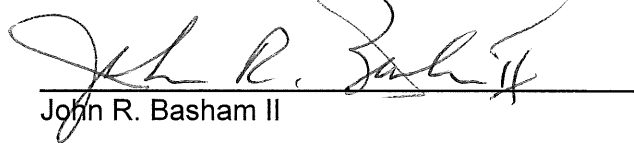
**XII. Public Comment – None****XIII. ADJOURNMENT**

- Councilmember Winger moved to adjourn, and the President adjourned the meeting.

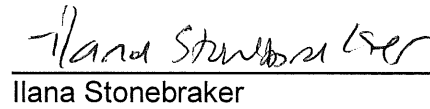
TIPPECANOE COUNTY COUNCIL

  
Bryan E. Metzger, President

  
Kevin L. Underwood, Vice President

  
John R. Basham II

\_\_\_\_\_  
Lisa Dullum

  
Ilana Stonebraker

\_\_\_\_\_  
Absent  
Kathy Vernon

\_\_\_\_\_  
Roland K. Winger

ATTEST:

  
Robert A. Plantenga, Auditor 7/9/2019

Minutes prepared by John Thomas, Recording Secretary