

**Tippecanoe County Board of Commissioners**  
**Meeting Minutes**  
**Tuesday, January 16, 2018**  
**10:00 am**  
**Tippecanoe Room, Tippecanoe County Office Building**  
**20 N 3rd Street, Lafayette, Indiana**

Commissioners present: President Thomas P. Murtaugh, Vice President Dave S. Byers and Member Tracy A. Brown.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary John Thomas.

**The Meeting was called to order by the President Murtaugh.**

**I. PLEDGE OF ALLEGIANCE**

**II. APPROVAL OF MINUTES from Tuesday January 2, 2018**

- Commissioner Dave Byers moved to approve the minutes as distributed, second by Commissioner Tracy Brown. Motion carried.

**III. PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS AND PAYROLL – Paula Bennett**

**The claims from December 29, 2017, through January 16, 2018, including payroll from January 12, 2018, were recommended for approval without exception.**

- Commissioner Tracy Brown moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Dave Byers. Motion carried.

**IV. HIGHWAY – Stewart Kline and Mike Parks**

-Ordinance 2018-02-CM. Amends the Tippecanoe County Code Chapter 72, Schedule III-Traffic Schedule regarding Stop Intersections. The ordinance updates the list of intersections with stop signs.

- Commissioner Dave Byers moved to approve the Ordinance on first reading as presented, second by Commissioner Tracy Brown.

Auditor Plantenga recorded the vote:

Murtaugh	Yes
Byers	Yes
Brown	Yes

Ordinance 2018-02-CM passed on first reading with a vote of 3-0.

- Commissioner Dave Byers then moved to suspend the rules and hear the Ordinance on second reading, second by Commissioner Tracy Brown. Motion carried.
- Commissioner Dave Byers moved to approve the Ordinance on second and final reading as presented, second by Commissioner Tracy Brown.

Auditor Plantenga recorded the vote:

Byers	Yes
Brown	Yes
Murtaugh	Yes

Ordinance 2018-02-CM passed on second reading and final reading with a vote of 3-0.

-LPA Consulting Contract with Butler, Fairman, & Seufert, Inc. for safety and sidewalk improvements along Old 231 and County Road 500 South in the McCutcheon and Mayflower school's area. the contract is for \$205,100 and safety funds will be used that require a 10% local match.

- Commissioner Tracy Brown moved to approve the LPA consulting contract as presented, second by Commissioner Dave Byers. Motion carried.
- Professional Engineering Services Agreement with Butler, Fairman, & Seufert, Inc. for intersection improvements at County Road 50 West and County Road 500 North for traffic signal design and right-of-way services. The amount of the contract is for \$157,100.
  - Commissioner Dave Byers moved to approve the professional engineering agreement as presented, second by Commissioner Tracy Brown. Motion carried.
- On Call Services agreement and fee schedule with Butler, Fairman, & Seufert, Inc. for 2018. This allows for small engineering type project without having to contract for each one.
  - Commissioner Tracy Brown moved to approve the 2018 fee schedule and agreement as presented, second by Commissioner Dave Byers. Motion carried.
- On Call Services agreement and fee schedule with VS Engineering for 2018. This allows for small engineering type project without having to contract for each one.
  - Commissioner Dave Byers moved to approve the 2018 fee schedule and agreement as presented, second by Commissioner Tracy Brown. Motion carried.
- Utility Maintenance Bond with Tipmont REMC for work in all County Rights-of-Way in the amount of \$5,000.
  - Commissioner Tracy Brown moved to approve the maintenance bond as presented, second by Commissioner Dave Byers. Motion carried.

#### V. WIC – Alicia Keen. Lease

This is a lease agreement for the new WIC offices at 324 N 25<sup>th</sup> Street. As required for a lease, the necessary number of signatures have been gathered and it was advertised that the lease will be considered at a public hearing. The lease is for \$9 per square foot for the first year and \$10 per square foot thereafter. Public comment was solicited. Grant funds cover 100% of the lease amount.

- Commissioner Tracy Brown moved for adoption of **Resolution of 2008-05-CM** the lease for WIC as presented, second by Commissioner Dave Byers. Motion carried.

#### VI. YOUTH SERVICES – Rebecca Humphrey

- Two contracts with Brenneco for annual fire inspections and daily fire monitoring at Carry Home. The fee for the inspections is \$135 per quarter and for monitoring is \$627 annually.
  - Commissioner Dave Byers moved to approve the contracts as presented, second by Commissioner Tracy Brown. Motion carried.
- Contracts with Indiana Criminal Justice Institute's Title II Grant for additional evidenced based programs. The total amount for all the following contacts is \$24,667:
  - Back on Track Childcare program
    - Commissioner Tracy Brown moved to approve contracts with Miriah Anderson, Emily Kraska and Misty Robinson as presented, second by Commissioner Dave Byers. Motion carried.

Back on Track Facilitators and Juvenile Justice Jeopardy Facilitators

- Commissioner Dave Byers moved to approve contracts with Tyler Smith, Ian O'Shields, Sanford Swanson, John Townsend, Jeff Rooze, Benjamin North and James Foster as presented, second by Commissioner Tracy Brown. Motion carried.

Teen Court Judges

- Commissioner Tracy Brown moved to approve the contracts with Greg Theobald, Earl McCoy, Johnathon Holley and Tom Brooks as presented, second by Commissioner Dave Byers. Motion carried.

National Association of Youth Courts

- Commissioner Dave Byers moved to approve the contract as presented, second by Commissioner Tracy Brown. Motion carried.
- Indiana Criminal Justice Title II grant. Permission to accept the grant and sign the contract was approved previously pending legal review. The standard agreement was given to legal counsel for review.

**VII. CORONER-Donna Avolt**

**Renewal of Data Sharing Agreement with the Indiana State Department of Health.**

This is to be able to share information about accidental deaths and suicides with ISDH and the CDC. The agreement involves no local funding.

- Commissioner Tracy Brown moved to approve the renewal of the data sharing agreement as presented, second by Commissioner Dave Byers Motion carried.

**VIII. GRANTS - none**

**IX. PROSECUTOR – Pat Harrington.**

The Indiana Internet Crimes Against Children Task Force grant. Permission to apply was granted previously and approval is needed to accept the grant. The amount of the grant is for \$10,000.

- Commissioner Tracy Brown moved to approve as presented, second by Commissioner Dave Byers. Motion carried.

**X. PROPOSAL FOR GENERAL FINANCIAL CONSULTING – David Byers**

Financial Solutions Group, Inc. agreement for 2018. This is for upcoming bond activity and sustainability analysis and the amount is not to exceed \$15,000.

- Commissioner Dave Byers moved to accept the proposal as presented, second by Commissioner Tracy Brown. Motion carried.

**XI. UNFINISHED/NEW BUSINESS – None**

**XII. REPORTS ON FILE**

- Circuit Court Clerk
- Wabash River Heritage Commission
- Tippecanoe Public Library
- Tippecanoe County Treasurer
- CASA
- Crystal Creek Boarding Kennel

**XIII. PUBLIC COMMENT**

