

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, August 6, 2018

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present: President Thomas P. Murtaugh, Vice President David S. Byers and Member Tracy A. Brown.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary John Thomas.

I. PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES from Monday, July 16, 2018

- Commissioner Byers moved to approve the minutes as presented, second by Commissioner Brown. Motion carried.

III. PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS AND PAYROLL – Paula Bennett presented:

The claims from July 17, 2018 through August 6, 2018, including payroll from July 27, 2018 were recommended for approval without exception.

- Commissioner Brown moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Byers. Motion carried.

IV. RESOLUTION 2018-23-CM.

Attorney Masson presented the Statement of Benefits for a Property Tax Abatement in a TIF Area for Lex Lafayette, LP (where Caterpillar Logistics is located). He said that since the property is now in the City of Lafayette, they have approved the application and this Statement of Benefits, however, because it was originally in the County the Commissioners also needs to approve the statement. There was not a representative from the company in the audience. Commissioner Byers noted that the statement estimated the employment would be 111 and there are now 160 employees.

- Commissioner Byers moved to approve the Resolution as presented, second by Commissioner Brown. Auditor Plantenga noted that the original application for the abatement was submitted 267 days after the deadline and was still accepted by the City. He noted that when a local citizen files a request for property tax deductions even one day late (for a Homestead Credit, being over 65 or as a disabled veteran) it is not allowed and there is no appeal for a year. He acknowledged that missing deadlines is allowed by statute for tax abatement, but he felt there needed to be greater fairness and consistency. President Murtaugh called for the vote on Resolution 2018-23-CM and the motion carried.

V. HIGHWAY – Stewart Kline presented the following:

- A. Opening the Bids for Tippecanoe County Culvert WAB002 Replacement Project over Jakes Ditch on CR 300W. Attorney Masson opened the two bids: Rieth-Riley Construction for

\$181,183.92 and Milestone Contractors for \$229,491.97, and recommended the bids be taken under advisement.

- Commissioner Brown moved to accept and take the bids under advisement, second by Commissioner Byers. Motion carried.

B. An Agreement with the Indiana Department of Transportation (INDOT) to fund the 2018–2021 County Bridge Inspection and Inventory Program for \$969,132.09. INDOT requires the County to up-front all the money and INDOT reimburses the County for 80% of the costs as incurred (\$775,305.67).

- Commissioner Byers moved to approve the agreement as presented, second by Commissioner Brown. Motion carried.

C. A Consulting Contract with VS Engineering, Inc. to conduct the 2018–2021 County Bridge Inspection and Inventory Program for \$969,132.09.

- Commissioner Brown moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

D. Supplemental Agreement No. 1 with Butler, Fairman, and Seufert, Inc. for Right-Of-Way Acquisition Services for signaling the intersection at County Road 50 West and County Road 500 North. The agreement is for an amount not-to-exceed \$50,000.

- Commissioner Byers moved to approve the supplemental agreement as presented, second by Commissioner Brown. Motion carried.

E. Change Order #1 for the Bridge #121 (Schuyler Ave. over the Wildcat Creek) repair contract with Yates Construction, Inc. for \$65,520. The original proposal was to replace a gasket, but it is not manufactured anymore and now the entire joint needs to be replaced. Commissioner Brown asked about the schedule and Mr. Kline stated that the project is on schedule.

- Commissioner Brown moved to approve the Change Order as presented, second by Commissioner Byers. Motion carried.

F. Consent to Assignment of Agreement with County Materials. Mr. Kline stated that the original company was being acquired and the consent is needed.

- Commissioner Byers moved to approve the Consent to Assignment of the Agreement as presented, second by Commissioner Brown. Motion carried.

G. Quit Claim Deed on the County Road 450S/430S Project for Parcel 8 that is owned by Timothy W. and Lisa A. Ford in the amount of \$900.

- Commissioner Brown moved to approve the deed as presented, second by Commissioner Byers. Motion carried.

H. Permit to Temporarily Close or Block a Road for a Block/Basketball Party on Saturday, August 18, 2018, from 7:45am to 4:45pm from 109 Buckingham Drive to 117 Buckingham Drive in Buckingham Estates.

- Commissioner Byers moved to approve the permit as presented, second by Commissioner Brown. Motion carried.

I. Street Acceptance of 611.31' of Wintercrest Court in Winter Crest Subdivision, Phase 1.

- Commissioner Brown moved to accept the street as presented, second by Commissioner Byers. Motion carried.

J. Three Year Street Maintenance Bond for Wintercrest Court in Winter Crest Subdivision, Phase 1, with F & K Construction, Inc. in the amount of \$34,394.

- Commissioner Byers moved to approve the bond as presented, second by Commissioner Brown. Motion carried.
- K. Three Year Construction Maintenance Bond for Heartland Excavating Corp. to work in all County Right-of-Way, in the amount of \$5,000.
- Commissioner Brown moved to approve the bond as presented, second by Commissioner Byers. Motion carried.
- L. Three Year Utility Maintenance Bond for McLeodUSA Telecommunications Service, Inc. to work in all County Right-of-Way, in the amount of \$5,000.
- Commissioner Byers moved to approve the bond as presented, second by Commissioner Brown. Motion carried.
- M. Approval of Corrective Warranty Deed for 2270 Klondike Road that clarifies the land being acquired and transferred.
- Commissioner Brown moved to approve the deed as presented, second by Commissioner Byers. Motion carried.
- VI. HEALTH DEPARTMENT** - Amanda Balsler and Khala Hochstedler presented the following updates:
- A. Immunization Grant
The Indiana State Department of Health has reapproved the grant through 2019. This grant funds the Departments immunization outreach efforts for: adults, children, Back to school clinics and Lunch in the Park types of community events.
- B. Gateway-To-Hope
The quarterly update of the program will be presented at a Community Forum this Thursday from 2:00-4:00 in the Tippecanoe Room. The Department is still looking for the remaining funds for the mobile unit. The decision was made that the mobile unit be assembled from the ground up and not the partially assembled option (the Valspar/Snap-on option). It has greater capacity for attending to people. It will take one year to build, and the Department has over \$60,000 toward the total cost of \$159,939. There was discussion of the multiple uses for the unit and additional funding options, grants and partnerships.
- C. Hepatitis A Status
Tippecanoe County has been designated as a high risk for potential outbreak of Hep-A by the Indiana State Department of Health and the Department had to develop a 90 Day Action Plan to prevent an outbreak. The ISDH has supplied more vaccine for those without insurance. Staff is expanding their vaccination program to include: every jail inmate (and returning weekly), the STD and Gateway-To-Hope clinics and at other community events to prevent an outbreak.
- D. Overdose Awareness Day.
The Tippecanoe County Drug Free Coalition is sponsoring the Awareness Day August 26 with training opportunities and a time of remembrance. Staff will also be attending the Opioid Summit.
- VII. GRANTS** - Sharon Hutchison presented the following:
- A. Permission to Accept Grant
The Health Department's Gateway-To-Hope program received \$7,400 funds from the Tippecanoe County Drug Free Coalition for funding the recovery coach.

- Commissioner Byers moved to accept the grant as presented, second by Commissioner Brown. Motion carried.

B. Memorandum of Understanding

An MOU between the Sheriff's Department and the Lafayette Police Department for the 2018 Byrne Local Law Enforcement Assistance Grant in the total amount of \$38,000 with \$7,339 going to the Sheriff's Department for additional tazers and supplies for deputies.

- Commissioner Brown moved to approve the MOU as presented, second by Commissioner Byers. Motion carried.

VIII. PUBLIC RECORDS COMMITTEE - Christa Coffey presented:

The Electronic Communications Policy has been updated by the Department of Information Technology to increase mailbox sizes and not retain records of instant messages or text messages. The public Records Commission has heard and passed the update. Attorney Masson directed County employees to not conduct substantive County business via text or instant messages and if done it should be forwarded to an email.

- Commissioner Brown moved to approve the updated Policy as presented, second by Commissioner Byers. Motion carried.

IX. MASTER SERVICES AGREEMENT WITH CIVICPLUS – Paula Bennett presented:

An Addendum to the Master Agreement with CivicPlus to update the County's website to comply with the Americans for Disabilities Act. The Addendum is for \$11,300 and the funds will come out of the County's set aside for ADA projects. It will add screen readers and additional tools for easier use.

- Commissioner Byers moved to approve the Addendum as presented, second by Commissioner Brown. Motion carried.

X. APPOINTMENT TO CONVENTION & VISITORS BUREAU:

Commissioner Byers stated that Cristy Kuntz, the County's appointment to the CVB Board, is no longer working for a hotel and Michael Smith, who runs the Purdue Union Hotel, has been interviewed for the appointment.

- Commissioner Byers moved to approve the appointment of Michael Smith as presented, second by Commissioner Brown. Motion carried.

XI. UNFINISHED/NEW BUSINESS

A. Jason Hubler presented an agreement with Quality Correctional Care, LLC for pharmacy oversight services to include medication distribution, development of policies and procedures and in-house training in the amount of \$25,276. This is the same company that the Sheriff's department uses. Two years ago, the program had 45 people in Work Release and now have between 120 and 140. There has been a likewise increase in the number of participants that are on medication and staff needs to be trained to accommodate the new levels.

- Commissioner Brown moved to approve the agreement as stated, second by Commissioner Byers. Motion carried.

B. Commissioner Byers stated that they met with the bond council for the Fairgrounds project. Auditor Plantenga added that the County received a AA+ rating from Fitch and is waiting for a rating from Standard and Poors.

C. Commissioner Byers began the discussion of the disposition of the Courthouse Bombing Reward Fund that was started 20 years ago and currently contains a little under \$9,000.

Commissioner Brown thought that with the recent attention it would be appropriate to wait approximately a year and then determine how to dispose of the funds.

XII. REPORTS ON FILE

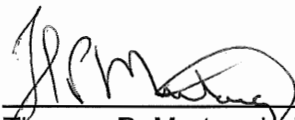
- Tippecanoe County Juvenile Detention Alternatives Initiative
- Tippecanoe County Building Commission

XIII. PUBLIC COMMENT

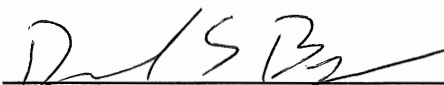
- Karen Griggs spoke and provided a letter, about the need for long term planning for the Fairgrounds. She stated that the County would benefit from a public hearing and hiring of an environmental architect/land use planner. "In the long run, we need to conserve trees and prevent runoff" and recommended a new Fairground be built on the far north side of West Lafayette or the far east side of Lafayette. Commissioner Byers then provided an update of the short and long range planning the County is currently conducting of the Fairgrounds.
- Karen Mitchell, Director of the County Extension Office updated the Commissioners: 1) one of the Extension educators has left and they will be refilling the position, 2) the Fair was a success and she was able to decrease the amount of Comp Time used by extension personnel, 3) she is working with the Soil and Water Conservation District and will be holding a Women's Learning Circle about conservation practices for land owners, 4) they have a Strengthening Families Program that the Health and Human Sciences Educator will be presenting in September, 5) the annual Crops Field Day is September 6th. Commissioner Murtaugh asked if she would be attending the Opioid Summit and she responded that one or two of the educators will be there.

Commissioner Byers moved for adjournment

**BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE**



Thomas P. Murtaugh, President



David S. Byers, Vice-President



Tracy A. Brown, Member

ATTEST:



Robert A. Plantenga, Auditor 08/20/2018

Minutes prepared by John Thomas, Recording Secretary