

# Tippecanoe County Board of Commissioners Meeting Minutes

Monday, January 7, 2019

10:00 am

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

Commissioners present: President Thomas P. Murtaugh, Vice President David S. Byers. Tracy A. Brown was absent.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary John Thomas.

## I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Murtaugh called the meeting to order and led the Pledge of Allegiance.

## II. ELECTION OF OFFICERS

Attorney Masson opened nominations and President Murtaugh nominated Commissioner Byers for President. Commissioner Byers was then voted President. Commissioner Murtaugh then nominated Commissioner Brown for Vice President. Commissioner Brown was then voted Vice President.

## III. RESOLUTIONS

**2019-01-CM**, Establish Regular Meeting Dates

- Commissioner Murtaugh moved to approve the Resolution as presented, second by President Byers. Motion carried.

**2019-02-CM**, Appointments

- Commissioner Murtaugh moved to approve the Resolution as presented, second by President Byers. Motion carried.

**2019-03-CM**, Appointments to Various Boards, Councils and Commissions

- Commissioner Murtaugh moved to approve the Resolution as presented, second by President Byers. Motion carried.

**2019-04-CM**, Department Head Appointments

- Commissioner Murtaugh moved to approve the Resolution as presented, second by President Byers. Motion carried.

## IV. CONTRACT FOR ATTORNEY

- Commissioner Murtaugh moved to approve the contract for attorney services at \$200 per hour as presented, second by President Byers. Motion carried.

## V. CONTRACT FOR SHERIFF

- Commissioner Murtaugh moved to approve the 2019 contract with the Sheriff for \$118,937 as presented, second by President Byers. Motion carried.

## VI. APPROVAL OF MINUTES from Monday, December 17, 2018, Monday, December 17, 2018 (Executive Session) and Wednesday, December 26, 2018.

- Commissioner Murtaugh moved to approve the minutes as presented, second by President Byers. Motion carried.

## VII. PRESENTATION OF PAYROLL – Paula Bennett:

Payroll from December 28, 2018 were recommended for approval without exception.

- Commissioner Murtaugh moved to approve the Payroll as presented, second by President Byers. Motion carried.

## VIII. AREA PLAN

**ORDINANCE 2019-01-CM**, A rezoning request from A to R1 (Tippecanoe 29 and 28-24-4) of 60 acres for a proposed 160 lot single-family subdivision (CC&J Subdivision). Mr. Steve Ratcliff stated that it will be served by city services and the request received a positive recommendation from the APC.

- Auditor Plantenga recorded the vote:
 

President Byers	Yes
Commissioner Murtaugh	Yes

Ordinance 2019-01-CM passed with a vote of 2-0.

**ORDINANCE 2019-02-CM**, A rezoning request from A to GB (near the unincorporated town of West Point, Wayne Township, Burnetts Reserve Section 5-22-6) of 3.2 acres for a proposed Dollar General store on the west side of SR 25 South. Mr. Michael Thompson, from Hamilton Designs, stated that it is a large lot to provide for the necessary septic system and the request received a positive recommendation from the APC.

- Auditor Plantenga recorded the vote:
 

Commissioner Murtaugh	Yes
President Byers	Yes

Ordinance 2019-02-CM passed with a vote of 2-0.

## IX. HIGHWAY – Stewart Kline presented and recommended:

- A. Amendment #5 to the Consultant Services Agreement with Strand Associates for utility relocation and post design work on the Klondike Road project in the amount of \$30,700.
  - Commissioner Murtaugh moved to approve the agreement as presented, second by President Byers. Motion carried.
- B. 2019 On Call Fee Schedule for Professional Services from VS Engineering, Inc.
  - Commissioner Murtaugh moved to approve the fee schedule as presented, second by President Byers. Motion carried.
- C. 2019 On Call Fee Schedule for Professional Services from Butler, Fairman & Seufert.
  - Commissioner Murtaugh moved to approve the fee schedule as presented, second by President Byers. Motion carried.
- D. Continuation Certificate for work in all County Right-of-Ways for Milestone Contractors, LP in the amount of \$5,000.
  - Commissioner Murtaugh moved to approve the Certificate as submitted, second by President Byers. Motion carried.
- E. Verification Certificate for work in all County Right-of-Ways for Duke Energy Indiana, LLC in the amount of \$5,000.
  - Commissioner Murtaugh moved to approve the Certificate as submitted, second by President Byers. Motion carried.

## X. YOUTH SERVICES – Linda Tedder presented and recommended:

- A. Permission to respond to Department of Child Services' RFP for Community Based Services. This would extend existing services for another 2 years starting July 1 with no change in fees.
  - Commissioner Murtaugh moved to grant the permission to respond as submitted, second by President Byers. Motion carried.
- B. Approve a Contract with Oliver Education Services to facilitate Understanding My Teen Brain Training. This is for an additional day of training with the \$850 fee to be paid from an existing VOC-JDI grant.
  - Commissioner Murtaugh moved to approve the contract as submitted, second by President Byers. Motion carried.

- C. Approve a Contract Amendment with Buck Black for Substance Abuse Assessments. This increases the number of assessments by 8 with the \$24,000 fee to be paid from an existing VOC-JDI grant.
  - Commissioner Murtaugh moved to approve the contract as submitted, second by President Byers. Motion carried.
- D. Approve a Contract with Codefluence for quality assurance and clinical services that are required by the Indiana Department of Child Services, in the amount of \$66,000.
  - Commissioner Murtaugh moved to approve the contract as submitted, second by President Byers. Motion carried.
- E. Approve a Contract Amendment with Dr. James Ascough for psychological evaluations and IQ testing that is paid through Superior Court III.
  - Commissioner Murtaugh moved to approve the contract as submitted, second by President Byers. Motion carried.

#### **XI. HUMAN RESOURCES – Shirley Mennen**

IV-D Commissioner position for Judge Graham that changes a part time position to a full-time position (30 hours per week) with health insurance but no retirement.

- Commissioner Murtaugh moved to approve the position as submitted, second by President Byers. Motion carried.

#### **XII. GRANTS – Sharon Hutchison**

##### **Permission to Accept Grants funds:**

- A. Health Department from the Indiana State Department of Health for \$65,427.73 to continue the Local Health Department Trust Account.
  - Commissioner Murtaugh moved to accept the grant funds as submitted, second by President Byers. Motion carried.
- B. Health Department from the Indiana State Department of Health for \$72,672 to continue the Local Health Maintenance Fund.
  - Commissioner Murtaugh moved to accept the grant funds as submitted, second by President Byers. Motion carried.
- C. Circuit Court from the Indiana Supreme Court Division of State Court Administration Adult Guardianship Office for \$75,000 to continue the Wabash Center Guardianship services program.
  - Commissioner Murtaugh moved to accept the grant funds as submitted, second by President Byers. Motion carried.
- D. Superior Court from the Indiana Supreme Court for \$5,000 to provide early management and resolution of disputes involving custody, parenting, child support and other matters associated with children born out of wedlock.
  - Commissioner Murtaugh moved to accept the grant funds as submitted, second by President Byers. Motion carried.
- E. Approve a Contract with Lochmueller Group for professional services and documentation to create a Master Utility Plan for the Americus, Buck Creek and Colburn Communities and provide Technical Assistance that meets OCRA standards for a Planning Grant.
  - Commissioner Murtaugh moved to approve the contract as submitted, second by President Byers. Motion carried.

#### **XIII. MEMORANDIUM OF UNDERSTANDING**

For the temporary use of the swimming pool at 1950 South 18<sup>th</sup> Street (the former YMCA) with Lafayette Central Catholic, I-Swim and Boilermaker Aquatics. All pool operating expenses will be paid by the users.

- Commissioner Murtaugh moved to approve the MOU as submitted, second by President Byers. Motion carried.

**XIV. RENOVATION PROPOSAL FROM TECTON for 1950 South 18th Street**

The proposal is to determine the scope of the effort needed for a future contract.

- Commissioner Murtaugh moved to approve the proposal as submitted, second by President Byers. Motion carried.

**XV. CHANGE ORDERS FOR COURTHOUSE CLOCK TOWER & ROOF REPAIRS**

This is the last change order and is a deduction of \$679.52.

- Commissioner Murtaugh moved to approve the change order as submitted, second by President Byers. Motion carried.

**XVI. LEASE WITH PITNEY BOWES**

This is a lease with additional terms and conditions for an inserter/folder for the Clerk's Office in the amount of \$140/month for 5 years.

- Commissioner Murtaugh moved to approve the terms and conditions as submitted, second by President Byers. Motion carried.

**XVII. UNFINISHED/NEW BUSINESS**

Tippecanoe Villa applications for Julia Leath and Debora Lowery.

- Commissioner Murtaugh moved to approve the applications as submitted, second by President Byers. Motion carried.

**XVIII. REPORTS ON FILE**


- Tippecanoe County Building Commission
- Crystal Creek Boarding Kennel
- Tippecanoe County Public Library
- Wabash River Heritage Corridor Commission

**XIX. PUBLIC COMMENT – None**

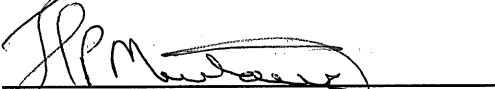
- A. Karen Mitchell, Director of the Tippecanoe County Extension Office, introduced Jenny Monarch McGuire who starts February 18 as an Extension Educator.
- B. Shannon Withers introduced her new Chief Deputy Recorder Kristy Martin.

Commissioner Murtaugh moved to adjourn. President Byers adjourned the meeting.

BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE

  
\_\_\_\_\_  
David S. Byers, President

  
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Tracy A. Brown, Vice President

  
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Thomas P. Murtaugh, Member

ATTEST:

  
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Robert A. Plantenga, Auditor 1/22/2019

Minutes prepared by John Thomas, Recording Secretary