

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, November 1, 2021
10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Thomas P. Murtaugh, Vice President David S. Byers and Member Tracy A. Brown.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Jennifer Wafford.

- I. **PLEDGE OF ALLEGIANCE** – President Murtaugh called the meeting to order and led the Pledge of Allegiance
- II. **APPROVAL OF MINUTES** from Monday, October 18, 2021.
 - Commissioner Byers moved to approve the minutes as presented, second by Commissioner Brown. Motion carried.
- III. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett presented and recommended:

The claims from October 20, 2021, through November 1, 2021, were recommended for approval without exception.

 - Commissioner Brown moved to approve the Accounts Payable as presented, second by Commissioner Byers. Motion carried.
- IV. **PRESENTATION OF PAYROLL** – Paula Bennett presented and recommended:

The payroll from October 29, 2021 was recommended for approval without exception.

 - Commissioner Brown moved to approve the Payroll as presented, second by Commissioner Byers. Motion carried.
- V. **APPROVAL OF 2022 HOLIDAYS** – David Byers presented and recommended:

The approval of the proposed 2022 Holiday schedule, which includes June 20th as the observed day for Juneteenth. This addition to the holiday schedule has replaced the previously given floating holiday.

Commissioners Byers asked about the holiday for New Year's 2022. Shirley Mennen advised that the holiday for New Year's 2022 is actually being observed on December 31st, 2021, due to the holiday falling on a weekend.

 - Commissioner Byers moved to approve the agreement as presented, second by Commissioner Brown. Motion carried.
- VI. **HIGHWAY** – Stewart Kline presented and recommended:
 - A. **ORDINANCE 2021-27-CM**: Amending Sections 96.02 and 96.18 of the Tippecanoe County Code concerning Highway Department Permits- First Reading
 - Commissioner Byers moved to consider ORDINANCE 2021-27-CM, second by Commissioner Brown.

Attorney Masson advised that the sections mentioned were initially adopted in 1976 or 1978. At the time these sections were adopted, there were specific forms incorporated that an individual would need to submit to the Highway Department to obtain a permit. Because these forms were incorporated into the Ordinance, it prevented the Highway Department from modifying those permit forms. The modification presented today will allow the Highway Supervisor to be in charge of developing forms that are acceptable to his office.

The other main change is in relation to the bonds that come through the Highway Department. If the bond comes through in the proper form and is less than \$10,000, the Highway Department will be given the authority to accept those binds without having to bring them to the Commissioner meeting for approval.

President Murtaugh asked if there was any public comment, and then called for the vote:

- Auditor Plantenga recorded the vote:

| | |
|-----------------------|---|
| Commissioner Murtaugh | Y |
| Commissioner Byers | Y |
| Commissioner Brown | Y |

Ordinance 2021-27-CM passed with a vote of 3-0 (on first reading).

B. A 3-year Construction Maintenance Bond, with Tippecanoe Enterprises, LLC, in the amount of \$5,000 to work in all County Right-of-Way.

- Commissioner Brown moved to approve the maintenance bond as presented, second by Commissioner Byers. Motion carried.

C. A Continuation Certificate, for Cheesman Inc., for an additional 3-years, in the amount of \$5,000.

- Commissioner Byers moved to approve the continuation certificate as presented, second by Commissioner Brown. Motion carried.

D. The Donation of Right-of-Way by WREC, for 2060 and 2120 North River Road. Attorney Masson advised that this is 2 more properties that WREC is donating to the County. WREC does this because it allows them to split off the riverfront sections of those parcels from the pieces on the west side of the road. In doing that, they can sell the west side pieces while retaining the riverfront parcels.

- Commissioner Brown moved to approve the donation of right-of-way as presented, second by Commissioner Byers. Motion carried.

VII. ORDINANCE 2021-33-CM, Sheriff Alarm Fund (on first reading) – Sheriff Robert Goldsmith:

- Commissioner Byers moved to consider ORDINANCE 2021-33-CM, second by Commissioner Brown.

Attorney Masson advised that this ordinance amends the code concerning the registration of alarm business. It specifies that the fees for these Alarm Business Services will go into the Sheriff's False Alarm Fund. He believes that this is the Fund that the deposits have already been going into, but there was never specific language in the code regarding this fund. The change also includes specific language on how these funds can be used. This ordinance specifies that the funds have to first fund any of the Sheriff's responsibilities, with respect to alarm business registration monitoring and responding to alarms. After that is taken care of, the remaining funds can be used for operational and capital expenses of the Sheriff's Department.

President Murtaugh asked if there was any public comment, and then called for the vote:

- Auditor Plantenga recorded the vote:

| | |
|-----------------------|---|
| Commissioner Byers | Y |
| Commissioner Brown | Y |
| Commissioner Murtaugh | Y |

Ordinance 2021-33-CM passed with a vote of 3-0 (on first reading).

VIII. AREA PLAN – David Hittle presented and recommended:

RESOLUTION 2021-36-CM, Resolution to allow the Area Plan Commission to work with the stakeholders of the Unincorporated Town of Stockwell toward the development of a new comprehensive plan for that town and the surrounding area:

Director David Hittle advised that this resolution would essentially give the Area Plan Commission permission to work with the unincorporated town of Stockwell and the surrounding area toward the development of a new comprehensive plan. He states that they have already started this process and have a steering committee. There have also been a couple of smaller meetings and some preliminary meetings, but the first big meeting is set for Monday, November 8, 2021. Area Plan is set to start fieldwork this week.

- Commissioner Brown moved to approve RES 2021-36-CM, second by Commissioner Byers. Motion carried.

IX. RESOLUTION 2021-37-CM: Approving Expansion Area for McCarty Southeast Industrial Expansion Economic Development Area – Doug Masson presented and recommended:

Attorney Masson advised that previously the Commissioners had approved the action of the Redevelopment Commission on the approved Declaratory Resolution. He states that the Commissioners are essentially looking at the same thing that was reviewed and approved several months ago. The Redevelopment Commission has adopted an expansion area and amendment of the project for the Southeast Industrial Expansion Economic Development Area. Primarily, the projects being amended to add 12 parcels on the northeast intersection of I-65 and State Road 38, north of the Dayton town limits, east to Dayton Road, and North Hagerty Lane. This will now allow the extension of Yost Drive from Hagerty Lane down to the Dayton Town limits. Attorney Masson advised that the project has to go through this extra step because there is an expansion, but this is the final step.

Jen Manago, President of Dayton Town Council, 675 Harrison Circle, states that she wanted to clarify exactly where Yost Drive was being built? In the packet from the Redevelopment Commission meeting, it says that Yost Drive is proposed to be constructed from Hagerty Lane to its current stub end at Hind Drive in the Town of Dayton. It goes on to say the expansion area construction will proceed from Hagerty Lane to the Dayton town limits.

Attorney Masson advised that the expansion stops at the town limits. He advised that the Commissioners don't have the authority to do anything within the town limits. When the original plan was initially conceived, it was set to expand further south. However, as it is going through today, it is just to the town limits. Attorney Masson advised that the attached Exhibit C, the Joint Economic Development Plan, specifies Yost Drive from Haggerty Lane to the Dayton Town Limits.

Jen Manago then asked if there were plans to try and take the Land from the Town of Dayton and continue the road to Hind Drive? Commissioner Murtaugh advised that Hind Drive is in the Town of Dayton, and the County couldn't build a road that's in the Town of Dayton. It would be up to the Town of Dayton to pursue extending Yost Drive into the town limits.

Jen Manago also referenced minutes from the Jun 2021 meeting and statements regarding Dayton withdrawing from the Joint TIF District. She advised that it was the County Commissioners who withdrew and not Dayton. She also mentioned that the Redevelopment documentation claims that the development of Yost Drive will permit more economically productive uses of the real estate in the expansion area. She believes the development of Yost Drive will only be more economically productive for the landowners and the developers who will get a road paid by taxpayer dollars.

- Commissioner Byers moved to approve RES 2021-37-CM as presented, second by Commissioner Brown. Motion carried.

X. AMENDMENT TO JOINT ECONOMIC DEVELOPMENT AGREEMENT WITH CITY OF LAFAYETTE – Doug Masson presented and recommended:

Attorney Masson advised that is related to the previous resolution. Whenever there is an amendment to the plan, there is an amendment to the Joint Economic Development Agreement. The County has incorporated the changes to their plans in this agreement, and the City of Lafayette will be agreeing that these are permissible parts of the project. The reason there is a Joint Agreement is because since 2001 there has ben a mutual agreement with the City of Lafayette, where the funds are spilt from the McCarty and Southeast Industrial TIF's. So, the County and City of Lafayette sign off on each other's plans. Also, this amendment extends that agreement by 10 years to 2031.

- Commissioner Byers moved to approve the amendment as presented, second by Commissioner Brown. Motion carried.

XI. ✖ ANTHEM CONTRACT FOR 2022 PLAN YEAR – Shirley Mennen presented and recommended:

A contract renewal with Anthem for the 2022 year. Anthem added some enhancements to the plan, but there was no coverage removed. There was a slight increase in the Administrative Services Agreement, but not enough to require the County make a change in Insurance Premiums. The premiums have remained the same since 2016. This approval is the final step to get the Open Enrollment Meetings scheduled. The tentative dates are November 8th and 9th, and November 15th and 16th. The first two days will be at the County Building and the following week will be at the Fairgrounds.

- Commissioner Brown moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

XII. DEPARTMENT OF INFORMATION TECHNOLOGY – Kent Kroft presented and recommended:

An agreement with Frontier, which is an amendment to the agreement signed earlier this year. This agreement will save the County about \$6,000 a year in phone bills. The purpose of this agreement is to switch from analog phones to IP based phone lines.

Attorney Masson advised that this is a new schedule to an existing agreement, and the underlying agreement was fine.

- Commissioner Byers moved to approve the agreement as presented, second by Commissioner Brown. Motion carried.

XIII. YOUTH SERVICES – Rebecca Humphrey presented and recommended:

Two JDAI contracts for Donte Wilburn to provide Back on Track Facilitation, and Devone Moore to provide Teen Court Facilitation.

- Commissioner Brown moved to approve the contracts as presented, second by Commissioner Byers. Motion carried.

XIV. GRANTS – Sharon Hutchison presented and recommended:

Permission to Apply for Grants:

A. For the Circuit Court from the Indiana Supreme Court, in the amount of \$75,000 for Administration Adult Guardianship Office Volunteer Advocates for Seniors and Incapacitated Adults (VASIA) to supplement Wabash Center Guardianship services and the MOU with Judge Persin in the Circuit Court.

- Commissioner Byers moved to approve applying for the grant as presented, second by Commissioner Brown. Motion carried.

B. For CASA for the 2022 CASAs for Kids Fund Grant to support a regular part time Staff Advocate Outreach Coordinator position, in the amount of \$52,000. These will be non-

reverting funds that will continue to support this position along with benefits thru the next year.

- Commissioner Brown moved to approve applying for the grant as presented, second by Commissioner Byers. Motion carried.

Permission to Accept Grant Funds:

For TEMA from the Indiana Department of Homeland Security, in the amount of \$69,827.63, for the 2021 EMPG Salary Award Letter to cover a portion of the salary for the EMA Director, Deputy Director, and Administrative Assistant. The match from the County would be the benefits and the remaining amount of the salary.

- Commissioner Byers moved to accept the grant as presented, second by Commissioner Brown. Motion carried.

XV. REPORTS ON FILE

- Tippecanoe County Weights and Measures
- Crystal Creek Boarding Kennel
- Tippecanoe County Building Commission

XVI. UNFINISHED/NEW BUSINESS – None

XVII. PUBLIC COMMENT

Tim Clark, 6875 West Arrowhead Drive, Frankfort, Indiana, stated that he has been asked to be the Chairman again for the Americans with Disabilities Activist Accessibility Coalition of Tippecanoe County.

Commissioner Byers moved to adjourn. President Murtaugh adjourned the meeting.

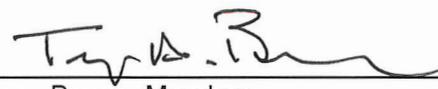
BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE



Thomas P. Murtaugh, President



David S. Byers, Vice-President



Tracy Brown, Member

ATTEST:



Robert A Plantenga, Auditor 11/15/2021

Minutes prepared by Jennifer Wafford, Recording Secretary