

TIPPECANOE COUNTY COUNCIL

MEETING MINUTES

TUESDAY, October 12, 2021

8:30 a.m.

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Councilmembers present: President Kevin Underwood, Vice President John Basham, Barry Richard, Ben Murray, Kathy Vernon, Lisa Dullum, and Jody Hamilton

Others present: Attorney Doug Masson, Auditor Robert A. Plantenga, and Recording Secretary Jennifer Wafford.

I. Call to Order and Pledge of Allegiance

President Underwood called the meeting to order and led the Pledge of Allegiance.

II. Auditor's Financial Report – Bob Plantenga

The 2021 Financial Statement shows a General Fund beginning cash balance of \$14,988,895. The projected miscellaneous revenue, property taxes, and deductions for circuit breakers, leave the total funds available at \$66,739,081. After deducting encumbrances, the 2021 Budget, and the Minimum balance established by Council, the beginning net balance is \$6,120,963. In 2021, there have been miscellaneous expenses in the amount of \$165,392, and appropriations approved in the amount of \$1,786,335. The available balance for appropriations is \$4,169,236. The October request for General Fund appropriations totals \$141,500.

The Revenue Report highlights: The State Gaming (0123) line shows a deposit for September of \$279,676.66. The revenue received was about 80% of the anticipated budget amount. The Reimbursements / Internal Refunds (0761) shows a monthly deposit of \$83,333.33 which comes from the Health Insurance Fund.

The Fund balances shows: The General Fund (1000) shows a month end balance of \$11,052,504.37. The Cumulative Voting System Fund (1143) shows a deposit of \$100,000, which was budgeted from the EDIT fund, and gives a monthly ending balance of \$200,000. The Adult Probation Administrative Fund (2000) shows a month end balance of \$279,726.40. Several years ago, this cash balance for the probation user fees decreased to around \$50,000 at year end. However, this fund has slowly been increasing by changing some of the personnel and expenses paid out of this fund. The County Self Insurance Fund (4710) shows a month end balance of \$8,325,384.07, and monthly disbursements of \$1,249,227.61.

Auditor Plantenga noted that the 8000 & 9000 funds are grants funds, and if there is a negative balance showing, that is a reimbursable grant. The reimbursable grants allow for money to be spent first, and then the County receives a reimbursement on what was spent.

Auditor Plantenga advised that every pay period, there is around \$300,000 paid into the County General Health Insurance Fund. He advised that there is more money budgeted in the County General Health Insurance Fund than what is needed. He proposes to the Council, that since the Health Insurance Fund (4710) is seeing a decreased cash balance, the monthly transfers from 4710 to General fund for \$83,333.33, be suspended for November and December 2021.

- Councilmember Richard moved to approve suspending the transfer from the Health Insurance Fund (4710) to the General Fund, second by Councilmember Basham.

III. Treasurer's Report – Jennifer Weston

The Account Balances and Interest Rates report was distributed and shows an account balance of \$143,625,783.84, with a total interest of \$46,379.13. The General Fund received \$29,867.93 of the total interest for September. Treasurer Weston advised that her office is still not seeing any movement on interest rates.

The General Fund (1000) has received \$357,646.73 in interest so far in 2021. As of the end of September 75.1% of the revised interest earnings estimate has been received.

The Francis Power Trust CD came up for renewal last month which caused it to earn a little bit of interest, which is retained in the fund.

IV. Public Comment on Agenda Items – None**V. Consent Agenda**

- Councilmember Murray moved to approve the consent agenda as distributed, second by Councilmember Vernon. Motion carried.

A. Approval of Meeting Minutes from Budget Hearings August 24-25, 2021, Budget Public Hearing September 2, 2021, and Regular Meeting September 14, 2021.

B. Sheriff – General Fund 1000

Transfer	\$ 13,935	Part-Time Salaries
	\$ 1,065	Social Security to Travel & Training

C. Health – HPP & PHEP Fund 8476 / SF21

Transfer	\$ 66	Garage & Fleet
	\$ 62	Minor Equipment to Other Professional Services

D. Health – COVID-19 Operation Vaccine Fund 8488 / FY22

Transfer	\$ 50,000	Other Professional Services to Part-Time Salaries
	\$ 2,240	Other Professional Services to PERF Retirement

F. Surveyor – Arconic WOW Fund 9241 / FY22

Transfer	\$ 38	Other Professional Services to Minor Equipment
	\$ 69	Other Professional Services to Food

G. Juvenile Alt – JA DOC Fund 9643 / SF22

Transfer	\$ 757	Full Time Salaries
	\$ 58	Social Security
	\$ 85	PERF Retirement to Other Machinery & Equipment

H. Public Defender – General Fund 1000

Transfer	\$ 95,000	Benefit Eligible PT Salaries
	\$ 30,000	Part Time Salaries
	\$ 9,560	Social Security to Other Professional Services

I. Prosecutor – Patrick Harrington

Pros IV-D Incentive Fund 8897 Appropriation	\$ 8,500	Health Insurance
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J. WIC – Alicia Keen

WIC FFY22 NSA Fund 8880 FF22 Grant Appropriation	\$ 705,081	Salaries / Full Time
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\$ 49,673	Salaries / Part Time
\$ 57,739	Social Security
\$ 78,968	PERF Retirement
\$ 6,180	Office Supplies
\$ 8,462	Operating Supplies / Inst or Medical
\$ 4,450	Operating Supplies / Educational Materials
\$ 730	Operating Supplies / Other
\$ 11,766	Other Professional Services
\$ 8,374	Travel & Training
\$ 2,724	Communication
\$ 6,990	Utilities
\$ 54,818	Buildings & Property
\$ 188,089	Health Insurance
\$ 2,643	LTD Insurance
\$ 1,508	Life Insurance
\$ 7,532	Worker's Compensation
<u>\$ 1,195,727</u>	Total Requested

WIC FFY22 PC Fund 8882 FF22
Grant Appropriation

\$ 34,970	Salaries / Part Time
\$ 2,675	Social Security
\$ 900	Travel & Training
\$ 1,800	Utilities
\$ 348	Worker's Compensation
<u>\$ 40,693</u>	Total Requested

K. Health – Khala Hochstedler
HPP & PHEP Fund 8476 / SF22
Grant Appropriation

\$ 25,000	Other Professional Services
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VI. Additional Appropriations:

A. Superior Court 2 – Judge Meyer
General Fund 1000
Appropriation
from Meeting Agenda

\$ 7,500	Pauper Attorney- Appropriation Withdrawn
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B. Prosecutor – Patrick Harrington
1. Drug Enforcement Fund 2507
Appropriation

\$ 7,500	Salaries / Part Time
\$ 536	Social Security
<u>\$ 8,036</u>	Total Requested

- Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Hamilton.

This appropriation is to cover the Part-time salary and Social Security, for the individual that is working extra hours in the Prosecutor's office, due to staffing issues.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Pre-Trial Diversion Fund 2560
Appropriation

\$ 20,000	Transcriptionist
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- Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Hamilton.

This appropriation is to pay for transcriptions and depositions in criminal cases. All the interviews are now audio and video recorded. When there is a trial, some of the quality of the interviews are not

good enough to understand, so a transcriptionist to transcribe them for the benefit of the jurors. Due to the number of Jury trials this year, the cost has exceeded what the Prosecutor's office would normally spend.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

C. Coroner – Carrie Costello

General Fund 1000

Appropriation	\$ 120,000	Autopsies
	\$ 14,000	Body Transfers
	\$ 134,000	Total Requested

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Murray.

This appropriation is to pay for Coroner Expenses through the end of the year. To date, the Coroner's office is at 150 total accepted cases. For September, the Coroner's office had about \$30,000 in outstanding bills for autopsies and \$2,000 for body transfers.

Councilmember Vernon stated that this appropriation request from the Coroner is reasonable based on the Coroner's available funds. She also commends the Coroner on doing a great job with the revenue this year.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

D. Cary Home – Linda Tedder

Salary Statement 2021	\$ 65,155	Residential & Community-Based Service Director ~ PAT V ~ Reclassification Was originally Deputy Director Exec II
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- Councilmember Murray moved to approve the salary statement as presented, second by Councilmember Richard. Motion carried.

At the September Commissioner's meeting, a request was made to create this position and eliminate the Deputy Director Position. The Family Preservation Federal Act came into effect this month, and it requires that Cary Home provide aftercare services and accreditation and quality residential treatment provider designation, which is why this position was reviewed and created. This position will be a cost savings going forward due to a category change from Exec 2 to PAT 5. President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

E. WIC – Alicia Keen

1. Salary Statement	\$ 179,061	WIC 8880 NSA Budget FF21(Oct-Dec)
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- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Richard.

This appropriation is for WIC's salaries for the 2022 Federal Fiscal Year. The Federal Fiscal year begins October 1st and ends September 30st. A salary statement for the remainder of the calendar year October through December 2021 has been provided.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Salary Statement	\$ 516,019	WIC 8880 NSA Budget FF22(Jan-Sep)
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- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Richard.

This appropriation is for WIC's salaries for the 2022 Federal Fiscal Year. The Federal Fiscal year begins October 1st and ends September 30st. A salary statement for the remainder of the fiscal year January through September 2022 has been provided.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

3. Salary Statement \$ up to 18 WIC 8882 PC Budget FF21(Oct-Dec)

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Richard.

This appropriation is for WIC's part-time salaries for the 2022 Federal Fiscal Year. The Federal Fiscal year begins October 1st and ends September 30st. A salary statement for the remainder of the calendar year October through December 2021 has been provided.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

4. Salary Statement \$ up to 18 WIC 8882 PC Budget FF22(Jan-Sep)

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Richard.

This appropriation is for WIC's part-time salaries for the 2022 Federal Fiscal Year. The Federal Fiscal year begins October 1st and ends September 30st. A salary statement for the remainder of the fiscal year January through September 2022 has been provided.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

F. Highway – Stewart Kline

1. MVH – Restricted – Fund 1173

Appropriation \$ 250,000 Street Materials

- Councilmember Richard moved to approve the appropriation as presented, second by Councilmember Basham.

This appropriation is to cover some additional paving and preservation that the Highway Department has been completing this year.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. MVH – Unrestricted – Fund 1176

Appropriation \$ 50,000 Street Materials

- Councilmember Richard moved to approve the appropriation as presented, second by Councilmember Basham.

This appropriation is to cover some additional paving and preservation that the Highway Department has been completing this year.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

3. Community Crossing Fund 9108 / FY21

Grant Appropriation \$ 330,134 Culverts & Drains

- Councilmember Richard moved to approve the appropriation as presented, second by Councilmember Basham.

This appropriation is for the revenue that was received from the first Community Crossings grant awarded for 2021. This amount is half the cost of the planned culvert project.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

G. Auditor – Robert Plantenga

Rainy Day Fund 1186

Appropriation \$ 1,745 Accountant & Finance

- Councilmember Richard moved to approve the appropriation as presented, second by Councilmember Basham.

This appropriation was money that was refunded to the County, by the Bank of New York, at the end of the Jail lease. The statute requires this money either be put in the General Fund or the Rainy-Day Fund. After that transfer was made, the County received a bill for the Tax return, which was normally paid by the Bank of New York. The bill now falls to the County to pay as the transactions with the Bank of New York ended with the lease payoff.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

VII. Committee Reports – None

VIII. Other Business – None

IX. Unfinished Business/New Business

Resolution 2021-34-CL, Approving Tippecanoe County Public Library Issuance of Bonds & Appropriation- Jos Holman presented and recommended:

Jos Holman, County Librarian, advised that he comes before the Council on behalf of the Board of Trustees of the Tippecanoe County Public Library. He states that the current Main Library branch is 32 years old and was constructed in 1989. He feels that the building has been appreciated and used as best as possible. However, there are some updates and renovations that are needed to the building. These updates and renovations would allow the Library staff to better serve the community and be a greater presence in the Downtown Lafayette Area. The Library Board has appreciated the Council's support in the past and are seeking their support again on this plan. The Board is looking to issue a new General Bond obligation bond in the amount of \$5.575 million. This is based on the same current tax rate and would require no increases in taxes for this particular project.

In the past 14 years, the Library has built 3 new branches. Around 20 years ago, the Board of Trustees decided they would expand Library services by taking the Library service out to the community and the county, and then when that was done, they would work on the downtown Library. The Board has been working with Ice Miller, Baker Tilly, and Keystone to compile the plans for this project. The scope of work and budget for this project, will be tailored to the bond amount.

Councilmember Basham asked if the renovation was just related to the building, or if there was plans to purchase property around the building to expand it? Jos advised that there would be no land purchases as part of the updates and renovation plans.

Jos provided a cost breakdown to the Council, which shows the project total of \$6,764,625. However, the Board is only asking for \$5,575,000. The reasoning is that any bond amount above the \$5.575 million becomes a petition remonstrance process, which the Library does not want to go through.

The renovations will be a multi-year project ending in the Fall of 2023.

- Councilmember Murray moved to approve RES 2021-34-CL as presented, second by Councilmember Hamilton.

X. Commissioner FYI

Commissioner Murtaugh advised that the Greater Lafayette Community won the Indiana Chamber Community of the Year Award. There will be a recognition dinner held on November 9th, and there are some additional tickets if anyone would like to attend.

Commissioner Murtaugh mentioned that the Ready Grant has been submitted. This is a partnership with Benton, Carrol, Fountain, Warren, White, and Tippecanoe counties, to form a region in which to apply for the \$50 million grant through the State. The decision on the application should be received in December.

Commissioner Murtaugh noted that if the Council has any legislative issues, they would like addressed, to let him know. The Commissioner's Association is meeting Thursday October 14th, 2021 to finalize the legislative agenda for the upcoming session.

The County's United Way Campaign states next month, and the County will be going back to the traditional pledge cards.

An E-Waste day coming up Saturday October 16th, 2021 from 8:00 A.M. to 2:00 P.M. at the McCutcheon High School Parking Lot. This event is open to anyone who lives in Tippecanoe County. There will also be a shred truck available if anyone has documents they would like shredded.

XI. Next Meeting

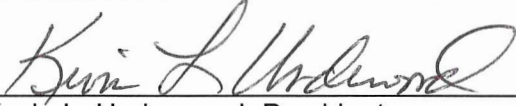
~ GLACP (Greater Lafayette Climate Action Plan) Update ~ Margy Deverall & Amy Krzton-Presson

XII. Public Comment – None

XIII. ADJOURNMENT

- Councilmember Dullum moved to adjourn, second by Councilmember Murray and the President adjourned the meeting.

TIPPECANOE COUNTY COUNCIL



Kevin L. Underwood, President



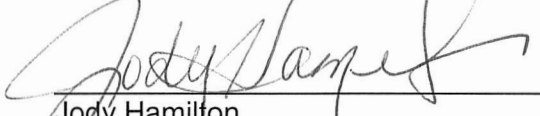
John R. Basham II, Vice President



Barry Richard



Ben Murray



Jody Hamilton




Kathy Vernon



Lisa Dullum

ATTEST:



Robert A. Plantenga, Auditor

11/09/2021

Minutes prepared by Jennifer Wafford, Recording Secretary