

TIPPECANOE COUNTY COUNCIL

MEETING MINUTES

TUESDAY, September 14, 2021

8:30 a.m.

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Councilmembers present: President Kevin Underwood, Vice President John Basham, Barry Richard, Ben Murray, Kathy Vernon, Lisa Dullum, and Jody Hamilton

Others present: Attorney Doug Masson, Auditor Robert A. Plantenga, and Recording Secretary Jennifer Wafford.

I. Call to Order and Pledge of Allegiance

President Underwood called the meeting to order and led the Pledge of Allegiance.

II. Auditor's Financial Report – Bob Plantenga

The 2021 Financial Statement shows a General Fund beginning cash balance of \$14,988,895. The projected miscellaneous revenue, property taxes, and deductions for circuit breakers, leave the total funds available at \$66,739,081. After deducting encumbrances, the 2021 Budget, and the Minimum balance established by Council, the beginning net balance is \$6,120,963. In 2021, there have been miscellaneous expenses in the amount of \$136,084, and appropriations approved in the amount of \$1,718,835. The available balance for appropriations is \$4,266,044. The September request for General Fund appropriations totals \$67,500.

The Revenue Report highlights: The Other Taxes / Local Income Tax (LIT) (0111) line shows LIT that comes in every month with year to date collections of \$7,620,024.56. The Alcoholic Beverage Excise Tax (0122) line shows a receipt of \$2,524.50, with collections of \$6,154.50.

The Fund balances shows: The General Fund (1000) shows a cash balance of \$12,929,486.64 at the end of August. This fund also shows that there were more disbursements made than revenue receipts. The County Self Insurance Fund (4710) shows an ending balance of \$8,650,288.67. For August, there were more disbursements than revenue received for this fund. The Construction Fairgrounds 2018 LIT Rev Fund (4818) shows a month end balance of \$969,305.81. This is where the bond proceeds went for the Fairgrounds project.

III. Treasurer's Report – Jennifer Weston

The Account Balances and Interest Rates report was distributed and shows an account balance of \$144,367,228.07, with a total interest of \$80,028.31. The General Fund received \$54,411.94 of the total interest for August.

The Stifel Nicolaus account showed good earnings in August in the amount of \$29,340.40. The investments for the last two months have been pretty good, and the Treasurer was able to buy some treasuries this month over 1%.

The General Fund (1000) has received \$345,778.80 in interest so far in 2021. As of the end of August, 69.2% of the revised interest earnings estimate has been received. Between the Self-Insurance interest and the ARPA Funds interest going to the General Fund, there was about \$17,000 deposited from those fund balances.

IV. Public Comment on Agenda Items – None

V. Resolution 2021-28-CL, Fixing 2022 Coroner Salary

- Councilmember Murray moved to approve Resolution 2021-28-CL, as presented, second by Councilmember Richard. Motion carried.

VI. Resolution 2021-29-CL, Confirming 2022 Funding for Intellectual Disability Centers

- Councilmember Murray moved to approve Resolution 2021-29-CL, as presented, second by Councilmember Richard. Motion carried.

VII. Resolution 2021-30-CL, Confirming 2022 Funding for Mental Health Centers

- Councilmember Murray moved to approve Resolution 2021-30-CL, as presented, second by Councilmember Richard. Motion carried.

VIII. Ordinance 2021-21-CL – Fixing of the 2022 Salaries and Grids (2nd Reading)

- Councilmember Murray moved to approve Ordinance 2021-21-CL, on Second Reading as presented, second by Councilmember Richard.

Auditor Plantenga advised that there were some changes between the 1st and 2nd readings. The Coroner's salary changed, there was an addition of the Non-Merit Chief Deputy Sheriff, and the Sheriff's salary was changed.

Auditor Bob Plantenga recorded the followed roll call vote:

Underwood	Yes
Basham	Yes
Dullum	Yes
Hamilton	Yes
Murray	Yes
Richard	Yes
Vernon	Yes

Ordinance 2021-21-CL passed unanimously on second reading.

IX. Ordinance 2021-22-CL – Approval of 2022 Tippecanoe County Appropriations & Tax Rates (2nd Reading)

- Councilmember Murray moved to approve Ordinance 2021-22-CL, on Second Reading as presented, second by Councilmember Richard.

Auditor Plantenga stated that the adopted Tax Levy for the General Fund 0101 shows as \$30,000,000, but that is not what is approved for the budget. The difference is because, with the revenue for the General fund, the budget reflects a Net amount after the tax caps are removed. Also, the other changes from the Budget hearings are reflected in the number listed on the 2nd reading, which is less than what was listed on the first reading.

Auditor Bob Plantenga recorded the followed roll call vote:

Basham	Yes
Dullum	Yes
Hamilton	Yes
Murray	Yes
Richard	Yes
Vernon	Yes
Underwood	Yes

Ordinance 2021-22-CL passed unanimously on second reading.

X. Ordinance 2021-23-CL – Approval of 2022 TCSWMD Appropriations & Tax Rates (2nd Reading)

- Councilmember Murray moved to approve Ordinance 2021-23-CL, on Second Reading as presented, second by Councilmember Richard.

Auditor Bob Plantenga recorded the followed roll call vote:

Dullum	Yes
Hamilton	Yes
Murray	Yes
Richard	Yes
Vernon	Yes
Underwood	Yes
Basham	Yes

Ordinance 2021-23-CL passed unanimously on second reading.

XI. Ordinance 2021-24-CL – Approval of Little Wea Conservancy District Appropriations & Tax Rates (2nd Reading)

- Councilmember Murray moved to approve Ordinance 2021-24-CL, on Second Reading as presented, second by Councilmember Richard.

Auditor Bob Plantenga recorded the followed roll call vote:

Hamilton	Yes
Murray	Yes
Richard	Yes
Vernon	Yes
Underwood	Yes
Basham	Yes
Dullum	Yes

Ordinance 2021-24-CL passed unanimously on second reading.

XII. Ordinance 2021-25-CL – Approval of 2022 Recorder's Perpetuation Budget~ Fund 1189 (2nd Reading)

- Councilmember Murray moved to approve Ordinance 2021-25-CL, on Second Reading as presented, second by Councilmember Richard.

Auditor Bob Plantenga recorded the followed roll call vote:

Murray	Yes
Richard	Yes
Vernon	Yes
Underwood	Yes
Basham	Yes
Dullum	Yes
Hamilton	Yes

Ordinance 2021-25-CL passed unanimously on second reading.

XIII. Consent Agenda

- Councilmember Murray moved to approve the consent agenda as distributed, second by Councilmember Richard. Motion carried.

A. Approval of Meeting Minutes from August 10, 2021

B. Clerk – Clerk Record Perpetuation Fund 1119

Transfer	\$ 2,000	Office Supplies to Other Professional Services
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C. Health Department – COVID-19 Operation Vaccine Fund 8488/FY22

Transfer	\$ 18,579	Other Professional Services to Overtime
	\$ 18,579	Other Professional Services to Part-Time
	\$ 2,842	Other Professional Services to Social Security

D. WIC – WIC NSA Fund 8880/FF21

Transfer	\$ 2,336	Full-Time Salaries
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	\$	194	to Communications Social Security
	\$	3,830	to Communications Health Insurance
	\$	460	to Other Professional Services PERF Retirement
			to Other Operating Supplies
E. WIC – WIC PC Fund 8882/FF21			
Transfer	\$	449	Part-Time Salaries
			to Utilities
	\$	37	Social Security
			to Utilities
F. Cary Home – General Fund 1000			
Transfer	\$	25,000	Full-Time Salaries
	\$	1,913	Social Security
	\$	2,800	PERF Retirement
			to Repair & Maint / Buildings & Property

XIV. Additional Appropriations:**A. Superior Court 2**

1. General Fund 1000

Appropriation \$ 7,500 Health & Medical Professionals

- Councilmember Hamilton moved to approve the appropriation as presented, second by Councilmember Dullum.

Councilmember Dullum states that this appropriation is for needed funds to pay for the increase in the number of evaluations.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

B. Prosecutor – Patrick Harrington

Drug Enforcement Fund 2507

Appropriation \$ 5,000 Other Professional Services

- Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Hamilton.

This is revenue received through court-ordered drug forfeiture funds. The money will be used for the Caliber software program used by law enforcement.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

C. Public Defender – Amy Hutchison

1. Public Defender User Fees Fund 1200

Appropriation \$ 80,000 Other Professional Services

- Councilmember Hamilton moved to approve the appropriation as presented, second by Councilmember Dullum.

This is for professional contracted services.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Salary Statement 2021

\$ 84,768 Deputy Public Defender F-1 to F-5

- Councilmember Hamilton moved to approve the salary statement as presented, second by Councilmember Dullum. Motion carried.

This is the salary statement for the new position that the Commissioners approved. It is taking 2 part time positions and replacing them with 1 full time position.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

D. Sheriff – Robert Goldsmith

1. LIT PS County Share Fund 1170

Appropriation	\$ 386,155	Vehicles
	\$ 215,557	Safety
	\$ 601,712	Total Requested

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Hamilton.
This is for funding of 20 vehicles and equipment. This allows the Sheriff's department to get pricing and orders to benefit the needs in 2022.
Councilmember Vernon advised that this was a discussion at budget hearings, and it was determined that based on better pricing, it was a better choice to do it this year.
President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Misdemeanant Fund 1175

Appropriation	\$ 47,991	Other Supplies
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- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Hamilton.
This appropriation is for the purchase of tasers and other equipment for the Jail. The purpose is to give all staff in the jail their own taser.
Auditor Plantenga advised that these funds are received the first of August and split between the Sheriff and Community Corrections.
President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

3. Law Enforcement Asst Grant Fund 9603/FY22

Grant Appropriation	\$ 13,650	Institutional & Medical
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- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Hamilton.
This appropriation is an annual award from the Drug-Free Coalition for hand-held breath instruments. These will be used for OWI investigations.
President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

4. Salary Statement 2021 \$ 78,885 Non-Merit Chief Deputy (Non-PERF Position)

- Councilmember Vernon moved to approve the salary statement as presented, second by Councilmember Hamilton. Motion carried.
This is for the non-merit Chief Deputy position held by Terry Ruley. This allows Sheriff Goldsmith to retain Terry Ruley in his current role, but as a civilian.
President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

E. Community Corrections – Jason Huber

1. Misdemeanant Fund 1175

Appropriation	\$ 47,991	Other Professional Services
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- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Basham.
This is the Community Corrections portion of this fund and will be used to cover the cost of vehicle leases.
President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Gateway to Hope Fund 9178/FY22

Grant Appropriation \$ 5,850 Health & Medical Professionals

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Basham.

This is the annual award from the Drug-Free Coalition to fund peer recovery support services.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

F. TEMA – Wm “Smokey” Anderson

LIT PS County Share Fund 1170

Appropriation \$ 106,901 Safety

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Murray.

This is to fund the purchase of portable and mobile radios and equipment. The current equipment is at the end of life and can no longer be supported.

Councilmember Vernon advised that during budget hearing discussions, the idea was to add this request to the Commissioner’s budget for 2022. However, it was determined that the budget could not support these radios, so the request was moved to this fund.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

G. Coroner – Shirley Mennen

Salary Statement 2021 \$ 42,603 Deputy Coroner/Office Manager ~ Reclass From COMOT III to POLE II

- Councilmember Vernon moved to approve the salary statement as presented, second by Councilmember Murray. Motion carried.

This request is for a current position, currently listed as an Office Manager/Deputy Coroner. The title is being changed to Deputy Coroner/Office Manager and has been reclassified to a POLE II.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

H. Fairgrounds – Andy Cline

General Fund 1000

Appropriation \$ 60,000 Utilities

- Councilmember Basham moved to approve the appropriation as presented, second by Councilmember Richard.

This appropriation is to help cover the cost of utility expenses through the remainder of the year.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

I. Surveyor – Zachariah Beasley

General Drain Fund 1158

Appropriation \$ 2,050,000 Other Professional Services

- Councilmember Richard moved to approve the appropriation as presented, second by Councilmember Basham.

This appropriation is for reconstruction and maintenance projects, for the day-to-day operations.

This fund is used to front the cost of projects that may or may not have enough money in the maintenance fund themselves. As drain assessments are collected, the fund is paid back.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

J. Health – Khala Hochstedler

1. Donation Fund 4118

Appropriation \$ 1,445 Other Professional Services

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Basham.

This appropriation is for the hotel expense incurred when the Health Department has to house someone for quarantine.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. WCI/FIMR Fund 9168/CC22

Grant Appropriation \$ 2,500 Full Time Salaries

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Basham.

This is funds from an organization in Clinton County, for the continued review of fetal infant mortality deaths in Clinton County.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

3. Gateway to Hope Fund 9178/FY22

Grant Appropriation \$ 7,313 Health & Medical Professionals

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Basham.

This appropriation is for money received from the Drug-Free Coalition, for recovery coaches.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

XV. Committee Reports – None

XVI. Other Business

Councilmember Murray advised that the Council was provided a salary statement prior to the meeting from the health department.

A. Salary Statement 2021	\$ 44,146.40	Public Health Vaccinator
	\$ 30/hr	Part Time Nurse
	\$ 20/hr	Part Time Misc

- Councilmember Murray moved to approve the salary statement as presented, second by Councilmember Dullum. Motion carried.

The statement includes one Full-Time Position and 2 Part-Time Positions. These positions will be funded from the 8488 Grant Fund.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

XVII. Unfinished/New Business – None

XVIII. Commissioner FYI

Commissioner Murtaugh advised the Council should have received an invitation to the groundbreaking for the Community Corrections and Jail Expansions. The event will be held on September 16th, 2021 at 2:00 P.M. at the Community Corrections Facility.

Commissioner Murtaugh stated that on September 23rd, 2021, there will be a ribbon cutting for the Wi-Fi hotspot at the Point West Mobile Home Park. This is a project that the Commissioners partnered with Tipmont and OCRA, to provide a hot spot for the TSC students.

Commissioner Murtaugh mentioned that the Wonders On the Wabash Program, overseen by Monica in the Surveyors office, will starting this week and running through September 28th, 2021. She needs volunteers to participate in the program.

Commissioner Byers advised that the Commissioners received information the last couple of weeks, regarding the Extension program. There is a current contract with Purdue and the County pays for 5

Extension agents. There have not been a full 5 agents for some time in that office. The Commissioners were just notified that both the youth agents are leaving, which leaves that office with one agent. The extension agents to secure outside funding in the amount of \$4,000 per agent, to help cover the expense of services.

XIX. Public Comment – None

XX. ADJOURNMENT

- Councilmember Hamilton moved to adjourn, second by Councilmember Murray and the President adjourned the meeting.

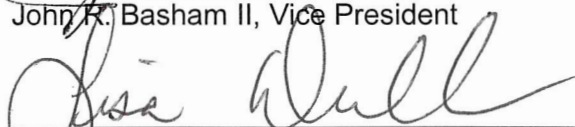
TIPPECANOE COUNTY COUNCIL



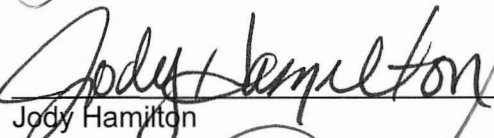
Kevin L. Underwood, President



John R. Basham II, Vice President



Lisa Dullum




Jody Hamilton



Barry Richard




Ben Murray



Kathy Vernon

ATTEST:



Robert A. Plantenga, Auditor 10/12/2021

Minutes prepared by Jennifer Wafford, Recording Secretary