

# Tippecanoe County Board of Commissioners

## Meeting Minutes

Monday, July 19, 2021

10:00 am

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Thomas P. Murtaugh, Vice President David S. Byers and Member Tracy A. Brown.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Jennifer Wafford.

- I. **PLEDGE OF ALLEGIANCE** – President Murtaugh called the meeting to order and led the Pledge of Allegiance
- II. **APPROVAL OF MINUTES** from Tuesday, July 6, 2021.
  - Commissioner Byers moved to approve the minutes as presented, second by Commissioner Brown. Motion carried.
- III. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett presented and recommended:
 

The claims from July 7, 2021, through July 19, 2021, were recommended for approval without exception.

  - Commissioner Brown moved to approve the Accounts Payable as presented, second by Commissioner Byers. Motion carried.
- IV. **PRESENTATION OF PAYROLL** – Paula Bennett presented and recommended:
 

The payroll from July 9, 2021 was recommended for approval without exception.

  - Commissioner Brown moved to approve the Payroll as presented, second by Commissioner Byers. Motion carried.
- V. **HIGHWAY** – Stewart Kline presented and recommended:
  - A. Opening Bids for 2021 Culvert Replacement Contract

	Base Bid Total
○ Rieth-Riley Construction	\$675,443.65
○ Atlas Excavating Inc.	\$950,890.00
○ Milestone Contractors, LP.	\$746,772.50
○ Morphey Construction Inc.	\$1,058,999.99
○ F & K Construction Inc.	\$660,269.00

    - Commissioner Byers moved to take bids under advisement and award at next Commissioner's Meeting, second by Commissioner Brown. Motion carried.
  - B. Awarding the contract for the Clegg Memorial Pedestrian Crossing, to Michiana Contracting Inc. Contract is in the amount of \$149,911.25. Michiana Contracting was the lowest of the 2 quotes submitted, and everything appears to be in order with the quote.
    - Commissioner Brown moved to approve awarding the quote as presented, second by Commissioner Byers. Motion carried.
  - C. A Construction Maintenance Bond with Leuck Dirtworks, in the amount of \$5,000, to work in all county right-of ways.
    - Commissioner Byers moved to approve the construction maintenance bond as presented, second by Commissioner Brown. Motion carried.

**VI. MOU READI Grant** – Thomas Murtaugh presented and recommended:

A Memorandum of Understanding between the 6 Counties that are reforming their district, Regional District four for the Regional Economic Acceleration and Development Initiative (READI) Grant administered by the Indiana Economic Development Corporation (IEDC). The MOU outlines who will represent the Board:

- The President of the County Commissioners of each participating county, or designee
- The Mayor of each participating city or designee
- Executive Director/CEO of Carroll County Economic Development Corporation
- CEO of Greater Lafayette Commerce
- President of White County Economic Development Organization
- Executive Director, Warren County Local Economic Development Organization
- Benton County Economic Development Director
- Representative of Purdue University
- Representative of Ivy Tech Community College-Lafayette

The Counties included in the MOU are Benton, Carroll, Fountain, Tippecanoe, Warren, and White. The Cities included in the MOU are Attica, Covington, Delphi, Lafayette, Monticello, and West Lafayette. Also included in the MOU are Purdue University and Ivy Tech Community College.

- Commissioner Brown moved to approve the MOU as presented, second by Commissioner Byers. Motion carried.

**VII. INTERLOCAL AGREEMENT BETWEEN TIPPECANOE COUNTY AND TOWN OF SHADELAND FOR BUILDING CODE ENFORCEMENT** – Doug Masson presented and recommended:

The agreement is for the Tippecanoe County Building Commission to complete the building inspections and permitting for the Town of Shadeland. The Town of Shadeland has adopted this agreement at their Council Meeting on July 13, 2021. The agreement states that people wishing to build in the Town of Shadeland will pay the fees from the Tippecanoe County Building Commission, and the Tippecanoe County Building Inspectors will inspect their building. Tippecanoe County will retain the fees paid for the inspection and permitting. The Town of Shadeland will retain control over the zoning verification and will provide Tippecanoe County with written confirmation that the zoning is in order. The Building Commissioner will provide the Town of Shadeland with a monthly report similar to the one provided to the Board of Commissioners.

Commissioner Murtaugh asked when the Building Commission would receive the zoning confirmation from the Town of Shadeland? Building Commissioner Wolf advised that they would have the confirmation before the applicant was issued a building permit. The understanding is that the contractor would have the zoning verification in hand when they apply for the permits. The Interlocal Agreement goes into effect on October 1<sup>st</sup>, 2021.

- Commissioner Byers moved to approve the interlocal agreement as presented, second by Commissioner Brown. Motion carried.

**VIII. ORDINANCE 2021-16-CM** – Amending Chapter 74 Concerning Traffic in a Residential Complex (1<sup>st</sup> Reading)

- Commissioner Brown moved to consider ORDINANCE 2021-16-CM, on first reading, second by Commissioner Byers. Motion carried.

Attorney Masson advised that this ordinance is amending what was approved in early 2020 to allow the Sheriff to enter into agreements with property owners to regulate traffic in a Residential complex. The change comes from the old statutory authority lapsing, so the

General Assembly, at the last session, reinstated it. However, when they reinstated it, they changed the citation number to section 4.3 of a chapter from 4.1.

Commissioner Brown asked if this ordinance applied primarily to apartment complexes? Attorney Masson advised that there is a minimum number of units that it has to have before it is a complex, so it will apply to apartment complexes.

President Murtaugh called for the vote:

- Auditor Plantenga recorded the vote:  
Commissioner Murtaugh        Y  
Commissioner Byers            Y  
Commissioner Brown           Y

Ordinance 2021-01-CM passed with a vote of 3-0 on the first reading.

- Commissioner Byers moved to suspend the rules and hear ORDINANCE 2021-16-CM, on second reading, second by Commissioner Brown. Motion carried.

**IX. ORDINANCE 2021-16-CM – Amending Chapter 74 Concerning Traffic in a Residential Complex (2<sup>nd</sup> Reading)**

- Commissioner Brown moved to consider ORDINANCE 2021-16-CM, on second reading, second by Commissioner Byers. Motion carried.

No further discussion from what is listed above.

President Murtaugh called for the vote:

- Auditor Plantenga recorded the vote:  
Commissioner Byers            Y  
Commissioner Brown           Y  
Commissioner Murtaugh       Y

Ordinance 2021-16-CM passed with a vote of 3-0 on the second and final reading.

**X. DEPARTMENT OF INFORMATION TECHNOLOGY**

The Sharp Phase 2 Sales Agreement was removed from the agenda but should be on a future meeting agenda.

**XI. GRANTS – Sharon Hutchison presented and recommended:**

**Permission to Apply for Grants:**

A. For the Commissioner's to partner with Wintek, asking for support from the NTIA Broadband Infrastructure Program, to provide fiber deployment to underserved areas in the County.

- Commissioner Brown moved to approve applying for the grant as presented, second by Commissioner Byers. Motion carried.

B. For the Health Department, from the Indiana Department of Health Community Partnership application, in the amount of \$125,000, to implement an IN CAREs ECHO program that will compile agencies providing substance use initiatives and increase linkage to care for those with Substance Use Disorders.

- Commissioner Byers moved to approve applying for the grant as presented, second by Commissioner Brown. Motion carried.

C. For TEMA/LEPC, from the Indiana Department of Homeland Security, in the amount of \$15,000, for the FY 2022 Hazardous Materials Emergency Preparedness Grant. This will cover the funding for planning, training, exercise, equipment, or travel to support emergency preparedness and response efforts. Working with the LEPC to meet the need to protect

against the risks of life, property, and the environment that are inherent in the transportation of hazardous material. No match to the County is required.

- Commissioner Brown moved to approve applying for the grant as presented, second by Commissioner Byers. Motion carried.

#### **MOU/Contracts:**

An MOU with Lafayette Police Department for FY 2021 Local JAG funding, in the amount of \$7,044. This will be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice.

- Commissioner Byers moved to accept the MOU as presented, second by Commissioner Brown. Motion carried.

## **XII. CHANGE ORDERS**

### **Tippecanoe County Central Offices**

1. Change order #1 with Deerwood Group LLC, in the amount of \$4,750.00, to add cabinets in exam rooms.
  - Commissioner Brown moved to approve the change order as presented, second by Commissioner Byers. Motion carried.
2. Change order #7 with Shepler Construction Company, in the amount of \$ 4,285, to complete the following:
  - a. Add 7/8" DWC hat channel and 5/8" drywall to the south wall, west wall, and west ½ of the north wall of Office 104
  - b. Add blocking to accommodate wall cabinets above exam rooms 148, 149, 150, and 151 base cabinets
  - c. Include drywall demolition and reinstallation.
  - Commissioner Brown moved to approve the change order as presented, second by Commissioner Byers. Motion carried.
3. Change order #4 with Huston Electric, Inc., in the amount of \$6,735, to complete the following:
  - a. Add approximately 175 LP of 1 M" conduit for Fiber between the Tippecanoe County Central Offices Data Room and the 4H Office existing junction box on the east end of the building
  - b. LB out of the building inside of the Water Riser Room near finish floor.
  - c. Use EMT on the interior and PVC subgrade on the exterior.
  - d. Excavate as required
  - e. 1 ea. emergency power 20-amp circuit/double outlet in the HVAC BacNet room.
  - f. 1 ea. 220-volt, 30-amp circuitry for a dryer in Janitor 154
  - g. 1 ea. 20-amp circuit for the washing machine in Janitor 154
  - Commissioner Brown moved to approve the change order as presented, second by Commissioner Byers. Motion carried.

## **XIII. REPORTS ON FILE**

- Wabash River Heritage Corridor Commission Meeting Agenda
- Central Mail and Duplicating
- Tippecanoe County Treasurer
- Tippecanoe County Clerk of the Circuit

## **XIV. UNFINISHED/NEW BUSINESS – None**

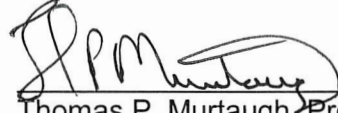
## **XV. PUBLIC COMMENT**

Kent Kroft, DOIT Administrator, introduced the new PC Technician for the DOIT department, Alex Womack. Alex comes from the student position at Purdue.

Kent Kroft also advised that Molly Orellana's last day was July 16<sup>th</sup>, 2021, so he will be looking for a replacement for her.

Commissioner Byers moved to adjourn. President Murtaugh adjourned the meeting.

BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE



Thomas P. Murtaugh, President



David S. Byers, Vice-President



Tracy A. Brown, Member

ATTEST:



Robert A Plantenga, Auditor 08/02/2021

Minutes prepared by Jennifer Wafford, Recording Secretary