

Mike Wolf
20 N. 3rd Street
Lafayette, IN 47901



Building Commissioner
PHONE: 765.423.9225
FAX: 765.423.9203

WEBSITE: www.tippecanoe.in.gov

Application Requirements

****Before a Building Permit is issued, you may need to acquire part or all of the information below****

1. Application & ASC Form Application & ASC (Advanced Structural Components) form must be filled out completely and to the best of the applicant's knowledge.
Note: Any missing information could hold up the reviewing process.
Application & form may be obtained in our office or on our website.
2. Sub-Contractor List All contractors hired to work on a permitted job must have a current License & Permit Bond* on file in our office.
*See L&P Bond information sheet for specifics.
3. Letter of Consent A signature from the property's current owner is required, whether on the application or the letter of consent.
4. Construction Plans One set of detailed plans of improvement are required.
(Including cross section, electrical, & floor framing plans, if applicable)
5. Site Plan An exact location of the structure or improvement on the property is required. (Show existing structures, property lines, distances, etc.)
6. Energy Path..... One of the three energy paths and all paperwork involved with that specific path is required. (Performance, Total UA Trade-off, Prescriptive)
7. Septic/Sewer Permit A copy of all permits issued regarding septic/sewer is required.
County Health Department (765.423.9221 ext. 2)
American Suburban Utilities (765.463.3856)
Battle Ground Town Clerk (765.567.2603)
City of Lafayette-Engineers (765.807.1050)
City of West Lafayette (765.775.5130)
Clarks Hill Town Hall (765.523.2211)
Dayton Town Clerk (765.296.2533)
Stockwell-Lauramie Trustee (765.523.3342)
8. Drainage Approval The County Surveyor's Office must sign off on site plan. (765.423.9228)
9. Driveway Permit A copy of the Driveway Permit/Existing Driveway Letter from the County Highway Department is required. (765.423.9210)

There is a Non-Refundable (\$20.00) Filing Fee for Permits

Following a full submittal of all applicable forms, there could be as much as a ten (10) working day processing time to issue a Permit.