

Resolutions

- Corporate Resolution
- Sole Proprietorship Authorization
- Partnership Authorization

Use these forms when:

You are not an attorney but your employer wants you to represent the employer in Small Claims cases (including eviction cases) when the amount involved is \$1500.00 or less.

SCROLL DOWN FOR Resolutions

CORPORATE RESOLUTION

TIPPECANOE SUPERIOR COURT No. 7
Courthouse, 301 Main Street
Lafayette, Indiana 47901
Telephone: (765) 269-4030 www.tippecanoe.in.gov

CAUSE NO. 79D07-_____ -MC/CB-_____

Name of Corporation

WHEREAS, this corporation is duly organized and existing under the laws of the State of Indiana; and
WHEREAS, this corporation anticipates or does have matters which are the subject of litigation in Tippecanoe Superior Court No. 7, Lafayette, Tippecanoe County, Indiana, and
WHEREAS, Indiana Small Claims Rule 8 permits this corporation to appear without legal counsel under certain conditions, it is therefore **RESOLVED BY THE BOARD OF DIRECTORS**:

In any unassigned claim not exceeding One Thousand Five Hundred Dollars (\$1,500.00) filed in Tippecanoe Superior Court No. 7, this corporation designates and authorizes the below-listed and designated full-time employee to appear on its behalf and it shall be bound by any and all agreements related to the small claim proceeding entered into by the designated employee and shall be liable for any and all costs, including those assessed by reason of contempt, levied by the a court against the designated employee.

SECRETARY OF CORPORATION

Date

Signature

Printed Name

**AFFIDAVIT OF DESIGNATED EMPLOYEE TO APPEAR IN COURT
UNDER INDIANA SMALL CLAIMS RULE 8**

The undersigned affirms under penalty of perjury that he/she is not suspended or disbarred from the practice of law in the State of Indiana or any other jurisdiction and is a full-time employee of the above-named corporation, a corporation for which he/she has been designated to appear in Tippecanoe Superior Court No. 7 in small claims proceedings.

DESIGNATED FULL-TIME EMPLOYEE

Date

Signature

Printed Name

CERTIFICATION OF COMPLIANCE UNDER INDIANA SMALL CLAIMS RULE 8

It is certified that the foregoing **RESOLUTION** and **AFFIDAVIT OF DESIGNATED EMPLOYEE** have been received for filing with Tippecanoe Superior Court 7 on behalf of the above-named corporation.

Julie Roush
CLERK, Tippecanoe County

Date

Signature

SOLE PROPRIETORSHIP AUTHORIZATION

TIPPECANOE SUPERIOR COURT No. 7
Courthouse, 301 Main Street
Lafayette, Indiana 47901
Telephone: (765) 269-4030 www.tippecanoe.in.gov

CAUSE NO. 79D07-_____ -MC/CB-_____

Name of Business

Name of Owner of Sole Proprietorship

Business Address and Telephone

The above-named business, a sole proprietorship owned and operated by the above-listed owner and located at the above-listed business address and telephone, anticipates or does have matters which are the subject of litigation in Tippecanoe Superior Court No. 7, Lafayette, Tippecanoe County, Indiana.

In compliance with Indiana Small Claims Rule 8 which permits a sole proprietorship to appear without legal counsel under certain conditions, the above-listed owner or sole proprietor warrants and agrees that:

In any unassigned claim not exceeding One Thousand Five Hundred Dollars (\$1,500.00) filed in Tippecanoe Superior Court No. 7, this sole proprietor designates and authorizes the below-listed and designated full-time employee to appear on its behalf and it shall be bound by any and all agreements related to the small claim proceeding entered into by the designated employee and shall be liable for any and all costs, including those assessed by reason of contempt, levied by the a court against the designated employee.

OWNER/SOLE PROPRIETOR

Date

Signature

Printed Name

**AFFIDAVIT OF DESIGNATED EMPLOYEE TO APPEAR IN COURT
UNDER INDIANA SMALL CLAIMS RULE 8**

The undersigned affirms under penalty of perjury that he/she is not suspended or disbarred from the practice of law in the State of Indiana or any other jurisdiction and is a full-time employee of the above-named corporation, a corporation for which he/she has been designated to appear in Tippecanoe Superior Court No. 7 in small claims proceedings.

DESIGNATED FULL-TIME EMPLOYEE

Date

Signature

Printed Name

CERTIFICATION OF COMPLIANCE UNDER INDIANA SMALL CLAIMS RULE 8

It is certified that the foregoing AUTHORIZATION and AFFIDAVIT OF DESIGNATED EMPLOYEE have been received for filing with Tippecanoe Superior Court 7 on behalf of the above-named sole proprietorship.

Julie Roush
CLERK, Tippecanoe County

Date

Signature

PARTNERSHIP AUTHORIZATION

TIPPECANOE SUPERIOR COURT No. 7
Courthouse, 301 Main Street
Lafayette, Indiana 47901
Telephone: (765) 269-4030 www.tippecanoe.in.gov

CAUSE NO. 79D07-_____ -MC/CB-_____

Name of Business

Business Address and Telephone

Name of Owner of Partnership

Name of Owner of Partnership

The above-named business, a partnership owned and operated by the above-listed owners and located at the above-listed business address and telephone, anticipates or does have matters which are the subject of litigation in Tippecanoe Superior Court No. 7, Lafayette, Tippecanoe County, Indiana.

In compliance with Indiana Small Claims Rule 8 which permits a partnership to appear without legal counsel under certain conditions, the above-listed owners or managing partner of the above-listed business partnership and having full, express authority to act on behalf of the partnership warrants and agrees that:

In any unassigned claim not exceeding One Thousand Five Hundred Dollars (\$1,500.00) filed in Tippecanoe Superior Court No. 7, this partnership designates and authorizes the below-listed and designated full-time employee to appear on its behalf and it shall be bound by any and all agreements related to the small claim proceeding entered into by the designated employee and shall be liable for any and all costs, including those assessed by reason of contempt, levied by the a court against the designated employee.

GENERAL/MANAGING PARTNER

Date

Signature

Printed Name

AFFIDAVIT OF DESIGNATED EMPLOYEE TO APPEAR IN COURT UNDER INDIANA SMALL CLAIMS RULE 8

The undersigned affirms under penalty of perjury that he/she is not suspended or disbarred from the practice of law in the State of Indiana or any other jurisdiction and is a full-time employee of the above-named corporation, a corporation for which he/she has been designated to appear in Tippecanoe Superior Court No. 7 in small claims proceedings.

DESIGNATED FULL-TIME EMPLOYEE

Date

Signature

Printed Name

CERTIFICATION OF COMPLIANCE UNDER INDIANA SMALL CLAIMS RULE 8

It is certified that the foregoing AUTHORIZATION and AFFIDAVIT OF DESIGNATED EMPLOYEE have been received for filing with Tippecanoe Superior Court 7 on behalf of the above-named sole proprietorship.

Julie Roush
CLERK, Tippecanoe County

Date

Signature