

Appendix D

STATE OF INDIANA)
COUNTY OF TIPPECANOE) SS:

IN THE (Title, Address and Phone Number of
Court)

IN RE: THE MARRIAGE OF
(Name of Filing Party),
(select: Mother, Wife, Father, Husband)
and
(Name of Spouse),
(select: Mother, Wife, Father, Husband)

Cause No. _____

SUMMONS AND NOTICE OF HEARING IN PROCEEDINGS FOR DISSOLUTION OF MARRIAGE

THE STATE OF INDIANA TO: (name of spouse being served)
(address)

Your spouse has filed an action for dissolution of marriage in the Court stated above. A copy of the Petition (and, in some cases, other documents) together with a separate Notice from the Court which is printed on yellow paper are attached to or otherwise served with this Summons and contain important details regarding the nature of these proceedings. Local Rules in Tippecanoe County require that both you and your spouse complete certain, specific tasks and you should immediately and carefully review those requirements.

THIS IS YOUR OFFICIAL NOTICE that a hearing on Provisional Orders has been scheduled for _____, 20__ , at ____M. before this Court, in (room number) which is located on the (floor), at the address listed in the upper right hand corner of this Summons. If you wish to hire an attorney to represent you in this matter, it is advisable to do so before that date. If you do not appear for that hearing, a provisional order could be entered by default which could remain in effect until this action is concluded.

THIS IS YOUR OFFICIAL NOTICE that a final hearing has been scheduled for _____, 20__ , at ____M. before this Court, in (room number) which is located on the (floor), at the address listed in the upper right hand corner of this Summons. If you do not file a written appearance with the Clerk and serve a copy on your spouse's attorney, you may not receive notice of any further proceedings in this action. If you do not make such an appearance, a final decree could be entered by default which grants the relief sought in your spouse's Petition after the expiration of sixty (60) days from the date of the filing of the Petition. You are not required to file any written Answer to respond to the Petition; however, certain grounds for dismissal must be asserted in a timely fashion or are waived; and, if you have a claim for relief against your spouse you may be required to assert such a claim in a written pleading which must be filed with the Clerk and served on your spouse's attorney.

The following manner of service of this SUMMONS is hereby designated:

Date:

(Name of attorney for Filing Party)
Indiana Attorney No: (insert)
(firm name)
Attorney for (select: Mother, Wife, Father, Husband)
(address)
(phone number)

JULIE ROUSH
CLERK, TIPPECANOE CIRCUIT/SUPERIOR COURTS
By: _____
Deputy Clerk

PREPARATION DATA:

All summons are to be prepared in triplicate with the original of each to be placed in the Court file with two copies available for service.

If service is by certified mail a properly addressed envelope shall be provided for the party being served. Certified mail labels and return receipts must also be furnished for each mailing and the cause number must appear on each return receipt, which shall be returnable to the Clerk at the address of the Court.

CLERK'S CERTIFICATE OF MAILING

I hereby certify that on the ____ day of _____, 20__ , I mailed a copy of this Summons and a copy of the Petition to the party being served, , by mail, requesting a return receipt, at the address furnished by the filing party.

JULIE ROUSH
CLERK, TIPPECANOE CIRCUIT/SUPERIOR COURTS

Dated: _____

BY: _____
Deputy Clerk

RETURN ON SERVICE OF SUMMONS BY MAIL

I hereby certify that the attached return receipt was received by me showing that the Summons and a copy of the Petition mailed to the party being served, _____, was accepted by the party being served on the _____ day of _____, 20__ .

I hereby certify that the attached return receipt was received by me showing that the Summons and a copy of the Petition was returned not accepted on the _____ day of _____, 20__ .

JULIE ROUSH
CLERK, TIPPECANOE CIRCUIT/SUPERIOR COURTS

Dated: _____, 20__ .

BY: _____
Deputy Clerk

RETURN OF SERVICE OF SUMMONS BY SHERIFF

I hereby certify that I have served the within Summons:

- 1) By delivering on _____, 20__ , a copy of this Summons and a copy of the Petition to each of the within named person(s).
- 2) By leaving on _____, 20__ , for each of the within named person(s) a copy of the Summons and a copy of the Petition at the respective dwelling house or usual place of abode, in _____, Indiana, with a person of suitable age and discretion residing within, whose usual duties or activities include prompt communication of such information to the person served, or by otherwise leaving such process thereat, and by mailing a copy of the Summons without the Petition to the said named person(s) at the address listed herein.
- 3) This Summons came to hand this date, _____, 20__ . The within named _____ was not found in my bailiwick this date _____, 20__ .

ALL DONE IN TIPPECANOE COUNTY, INDIANA.
BOB GOLDSMITH
SHERIFF OF TIPPECANOE COUNTY, INDIANA
By: _____

SERVICE ACKNOWLEDGED

I hereby acknowledge that I received a copy of the within Summons and a copy of the Petition at in _____, Indiana, on this date, _____, 20__ .

Signature of Party Served

Appendix D-1

STATE OF INDIANA
COUNTY OF TIPPECANOE, SS:
IN THE (Title, Address and Phone Number of
Court)
IN RE: THE MARRIAGE OF
(Name of Filing Party),
(select: Mother, Wife, Father, Husband)
and
(Name of Spouse),
(select: Mother, Wife, Father, Husband)
Cause No.

SUMMONS

IN PROCEEDINGS FOR DISSOLUTION OF MARRIAGE

THE STATE OF INDIANA TO: (name of spouse being served)
(address)

Your spouse has filed an action for dissolution of marriage in the Court stated above. A copy of the Petition (and, in some cases, other documents) together with a separate Notice from the Court which is printed on yellow paper are attached to or otherwise served with this Summons and contain important details regarding the nature of these proceedings. Local Rules in Tippecanoe County require that both you and your spouse complete certain, specific tasks and you should immediately and carefully review those requirements.

If you do not file a written appearance with the Clerk and serve a copy on your spouse's attorney, you may not receive notice of any further proceedings in this action. If you do not make such an appearance, a final decree could be entered by default which grants the relief sought in your spouse's Petition after the expiration of sixty (60) days from the date of the filing of the Petition. You are not required to file any written Answer to respond to the Petition; however, certain grounds for dismissal must be asserted in a timely fashion or are waived; and, if you have a claim for relief against your spouse you may be required to assert such a claim in a written pleading which must be filed with the Clerk and served on your spouse's attorney.

The following manner of service of this SUMMONS is hereby designated:

(select: Registered or certified mail, return receipt #

Sheriff of Tippecanoe County

Private service by:

Other (specify):)

Date:

(Name of attorney for Filing Party)

Indiana Attorney No: (insert)

(firm name)

Attorney for (select: Mother, Wife, Father, Husband)

(address)

(phone number)

JULIE ROUSH

CLERK, TIPPECANOE CIRCUIT/SUPERIOR COURTS

By:

Deputy Clerk

PREPARATION DATA:

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