

TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
December 11, 2012

The Tippecanoe County Council met Tuesday, December 11, 2012 at 8:30 a.m. in the Tippecanoe Room of the County Office Building. Councilmembers present were: Vice-President David R. Williams, John R. Basham II, Andrew S. Gutwein, Jeffrey A. Kemper, and Kevin L. Underwood. Others present were: Auditor Jennifer Weston, Attorney Dave Luhman, and Secretary Tillie Hennigar. Absent were President Roland K. Winger and Councilmember Kathy Vernon.

Vice-President Williams called the meeting to order and led the Pledge of Allegiance.

Vice-President Williams stated that Councilmembers Winger and Vernon are out of town and unable to attend the meeting.

AUDITOR'S FINANCIAL REPORT – Jennifer Weston

Auditor Weston reported a beginning net balance of \$1,680,007.08. Additional appropriations granted total \$231,829.00, including \$29,500.00 for November. Requested appropriations total \$276,829.00. Reductions of \$150,000.00 have been granted. Deducting the miscellaneous expenditures of \$20,480.07, the uncommitted funds balance is \$1,577,698.01.

Beginning Net Balance	\$1,680,007.08
Total Additional Appropriations	\$ 231,829.00
Total Budget Reductions	\$ 150,000.00
Miscellaneous Expenditures (to date)	\$ <u>20,480.07</u>
Uncommitted Funds	\$1,577,698.01

Auditor Weston provided members an update of receipts through November 30, 2012 for the General Fund only. 73% of the expected receipts have been collected; however, with property taxes coming in during the next few weeks, close to 100% will be attained. Without regard for property taxes and looking at miscellaneous revenue only, 91.4% has been collected, which is right on track for this time of year.

On the fund balance report, Auditor Weston noted a couple of the funds with small balances which have been cleaned up; the end of the year will show \$0 balances.

TREASURER'S REPORT – Bob Plantenga

Treasurer Plantenga said the interest for October is lower than September. Normally, the interest rate would be trending up with property taxes coming in; however, a bond was purchased a couple of years ago for more than it is worth at maturity based on the fact it was a 4% bond. Interest has been taken to pay for the incremental difference. The Treasurer's office will be working with the Auditor's office and the State Board of Accounts to figure out how to handle purchasing bonds above par.

Monies have been moved around upon approval of the new banks causing the average interest rate to go up and the weighted average interest rate to go down. Chase Bank remains with \$57,324.51 in claim checks which haven't been cashed. At the end of 2012, those checks are no longer valid and the money will be returned to the County funds they came from. The Chase Bank \$500.00 Property Tax is due to the e-checks for fall taxes which was very successful. Chase will keep the \$500.00 until settlement and then it will be moved to Lafayette Bank and Trust. Lafayette Bank and Trust balance at the end of October

was \$64,804,195.95; currently with taxes, the balance is around \$116,000,000. First Financial Bank has \$10,014,822.40, earning 1.75%. Lafayette Savings Bank has \$8,018,726.90, earning 0.62% interest.

PUBLIC COMMENT (Agenda Items) – none

Vice-President Williams said Kathy Vernon has served twelve years on the Council and although she could not attend today, she asked that Barb Knochel read the following letter.

My thanks to Barb Knochel for reading my statement today. Barb and I served on the WL City Council together and she has been my treasurer for several of my county council campaigns.

To the citizens of Tippecanoe County and my fellow council members, I regret I am unable to attend today's meeting. Unfortunately, an out of town work conflict prevents me from being able to attend.

I am honored to have served the citizens of Tippecanoe County for three four-year terms. I have always been willing to ask the tough questions and can say with confidence that I have always spent the taxpayer's dollars just as they were my own. On occasion, I have been the lone vote on certain issues because of my true conservative nature and core values. I have always felt I was elected to represent the best interests of the taxpayers of Tippecanoe County regardless of the effect on my popularity.

I am humbled to have won three primary elections along with three countywide general elections. I appreciate and value the support given to me over the years and I look forward to serving the citizens of Tippecanoe County again in the future.

Respectfully,

Kathy Vernon

CONSENT AGENDA

Regular Meeting Minutes – November 13, 2012

Superior Court 5 – General Fund 001

Transfer

\$ 1,000

Salaries & Wages / Full Time to

Court Expenses / Central Law Library

\$ 1,300

Salaries & Wages / Part Time to

Court Expenses / Central Law Library

	\$ 320	Office Expense / Office Supplies to Court Expenses / Pauper Attorney
Auditor – General Fund 001 Transfer	\$ 300	Salaries & Wages / Full Time to Training Costs / Travel & Training
Sheriff – General Fund 001 Transfer	\$ 30,000	Salaries & Wages / Full Time to Garage / Maintenance
	\$ 10,000	Salaries & Wages / Full Time to Utilities / Misc Utilities
Fairgrounds – General Fund 001	\$ 5,208	Buildings / Maint & Repair to Salaries & Wages / Overtime
	\$ 399	Buildings / Maint & Repair to Social Security
	\$ 443	Buildings / Maint & Repair to Retirement / PERF
Weights & Measures – General Fund 001 Transfer	\$ 60	Office Expense / Office Supplies to Maintenance / Maint & Repair
Coroner – General Fund 001 Transfer	\$ 3,696	Salaries & Wages / Elected Official to Departmental / Autopsies
	\$ 282	Social Security / Social Security to Departmental / Autopsies
	\$ 314	Retirement / PERF to Departmental / Autopsies
Assessor – Reassessment Fund 280 Transfer	\$ 608	Contracts / Consultant to Salaries & Wages / Part Time
Assessor – Sales Disclosure Fund 285 Transfer	\$ 29	Gen Operating / Software to Equipment / Capital Outlay Misc

- Councilmember Kemper moved to approve the consent agenda as presented, second by Councilmember Basham; motion carried.

ORDINANCE 2012-35-CL: 2ND Reading

Authorizing Acceptance of Credit Cards – Tippecanoe County Community Corrections

- Councilmember Underwood moved to approve Ordinance 2012-35-CL on second reading authorizing acceptance of credit cards for Community Corrections, second by Councilmember Gutwein.

Vice-President Williams asked for public comment regarding the Ordinance. There were none. Councilmember Underwood said Rebecca Humphrey could not be here today but the passing of the Ordinance should expedite the ability of getting user fee funds.

Auditor Weston recorded the vote.

Basham	Aye
Gutwein	Aye
Kemper	Aye
Underwood	Aye
Williams	Aye

Ordinance 2012-35-CL passes 5-0 on second and final reading.

CIRCUIT COURT

Family Court Grant Fund 623

Councilmember Kemper said he did not get to speak with Judge Daniel. Grant Facilitator Wilson said the request is a continuation of previous grants. The \$10,000 is less than normally received and the funds are used for speed mediations. Speed mediation is the attempt to get the parties to agree to terms before going before the court. Councilmember Kemper asked for more specific information in the future when the request is for a consultant. Ms. Wilson said there are four contracted attorneys who facilitate speed mediations. The attorney completes a summary for every speed mediation case and turns in a cover page so she can track the numbers for the grant. As of the end of September, 2012, over 170 families have benefited from the current grant. Judge Daniel and Judge Graham will oversee those cases.

Grant Appropriation \$10,000

\$ 10,000	Contracts / Consultant
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- Councilmember Gutwein moved to approve the grant appropriation for Fund 623 as presented, second by Councilmember Kemper; motion carried.

SUPERIOR COURT 3

Court Improvement Project Fund 629

Grant Facilitator Wilson said Superior Court 3 received a grant in the amount of \$8,253 from the Indiana Judicial Center for contracts and consultants. The grant is for Child In Need of Services (CHINS) mediations.

Grant Appropriation \$8,253

\$ 8,253	Contracts / Consultant
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- Councilmember Kemper moved to approve the grant for Superior Court 3 Court Improvement Project Fund 629 as presented, second by Councilmember Underwood; motion carried.

PROSECUTOR

Internet Crimes Against Children (ICAC) Fund 198

Prosecutor Pat Harrington said the Internet Crimes Against Children (ICAC) is the grant received through the State Police to fight cyber crimes. The grant goes toward purchasing equipment, update, and training. Cyber crimes is an advancing field with a new digital device almost weekly. The Prosecutors office is very pleased they continue to receive the grant from ICAC. Councilmember Basham asked how the system works. Prosecutor Harrington said leads might be received from the National Center Against Missing and Exploited Children or from local law enforcement. When a lead is received, the Prosecutor's Office is required to investigate. It is an advanced field with the intent to catch those who victimize and exploit young children.

Grant Appropriation \$10,000

\$ 10,000

Gen Operating / Miscellaneous

- Councilmember Kemper moved to approve the grant for Fund 198 in the amount of \$10,000 as presented, second by Councilmember Gutwein; motion carried.

Adult Protective Services Fund 250

Prosecutor Harrington said the request is to assure the books balance by the end of the year. He thanked Councilmembers Kemper and Gutwein for working on this fund. Tippecanoe County is the Adult Protective Services hub, paid by the state. The state does not fund 100%; it's an unfunded mandate and by the end of 2013 the fund will be upside down by \$15,000 to \$20,000. Possible remedies have been discussed with Councilmembers Kemper and Gutwein and he looks forward to addressing the issue before it reaches the negative level.

Additional Appropriation \$85

\$ 85

Insurance Benefit / Health

- Councilmember Gutwein moved to approve the additional appropriation for Adult Protective Services Fund 250 as presented, second by Councilmember Kemper; motion carried.

PROBATION

User Fee Fund 510

Vice-President Williams stated the request from Probation was withdrawn.

CARY HOME

ICJI JDAI Byrne Grant Fund 137

Grant Facilitator Wilson said Cary Home received a grant from the Indiana Criminal Justice Institute (ICJI) in the amount of \$42,000. The grant is for the Juvenile Detention Alternatives Initiative (JDAI). It is the second year for the grant.

Grant Appropriation \$42,000

\$ 42,000

Contracts / Miscellaneous

- Councilmember Gutwein moved to approve the ICJI grant for Cary Home Fund 137 as presented, second by Councilmember Underwood; motion carried.

SURVEYOR**Engineering Review Fund 244**

Drainage Board Secretary Brenda Garrison said the request is to receive monies in from the developers for the projects to pay for the engineer review fees.

Annual Appropriation \$30,853

\$ 38,853 Maintenance/ Engineering Services

- Councilmember Basham moved to approve the appropriation from Fund 244 in the amount of \$30,853 as presented, second by Councilmember Underwood; motion carried.

TEMA**TEMA Competitive Grant Fund 413**

Grant Facilitator Wilson said TEMA received a grant in the amount of \$4,054 from the Indiana Department of Homeland Security (IDHS). The grant was a competitive grant and it was received based on their annual evaluation scores from IDHS. The grant will be used for equipment and maintenance.

Grant Appropriation \$4,054

\$ 4,054 Equipment / Emergency Equipment

- Councilmember Kemper moved to approve the TEMA grant Fund 413 as presented, second by Councilmember Basham; motion carried.

HEALTH**Bioterror Preparedness 12/13 Grant Fund 479**

In the absence of Ron Cripe, Grant Facilitator Wilson said the Health Department received a Bioterror Preparedness and Response grant from the Indiana Department of Health. The amount is larger than normally received; half will be used to pay a part-time person to maintain the plan and work on preparedness; the other half will be used in conjunction with TEMA to outfit the Emergency Operation Center (EOC) at the 629 building.

Grant Appropriation \$20,000

\$ 9,290 Salaries & Wages – Part Time – Regular
 \$ 710 Social Security
 \$ 10,000 Equipment / Emergency Equipment

- Councilmember Underwood moved to approve the grant for Bioterror Preparedness Fund 479 as presented, second by Councilmember Kemper; motion carried.

Local Health Dept Trust Fund 766

Grant Facilitator Wilson said the funds will be used for adult vaccinations which have already been purchased.

Additional Appropriation \$1,546

\$ 1,546

Departmental / Medical

- Councilmember Underwood moved to approve the Local Health Trust Fund 766 as presented, second by Councilmember Gutwein; motion carried.

APPOINTMENT TO WEST LAFAYETTE LIBRARY BOARD

Councilmember Gutwein moved to approve the appointment of Bryan Hubbard to the West Lafayette Library board. Bryan is a West Lafayette resident, is a frequent library user, and teaches engineering at Purdue. Auditor Weston confirmed the term is four years, from July through June. Second by Councilmember Basham; motion carried.

2013 PROPOSED COUNCIL MEETING DATES, ASSIGNMENTS, etc.

Auditor Weston stated the packet included a handout with the proposed meeting dates, keeping in line with the second Tuesday of every month at 8:30 a.m.. Budget hearings will begin at the September 10 meeting with the adoption on October 8. A special evening meeting may be scheduled between hearings and adoptions as in prior years. With no changes to the proposed meeting dates, Auditor Weston handed out the following 2013 Council Meetings & Deadlines.

2013 Council Meetings & Deadlines

Additional Appropriations & Budget Reductions		Transfers Between Series & Salary Statements		Regular Meetings Starting at 8:30 a.m.	
Wed	December 19, 2012	Mon	December 31, 2012	Tues	January 8, 2013
Wed	January 23, 2013	Mon	February 4, 2013	Tues	February 12, 2013
Wed	February 20, 2013	Mon	March 4, 2013	Tues	March 12, 2013
Wed	March 20, 2013	Mon	April 1, 2013	Tues	April 9, 2013
Wed	April 24, 2013	Mon	May 6, 2013	Tues	May 14, 2013
Wed	May 22, 2013	Mon	June 3, 2013	Tues	June 11, 2013
Wed	June 19, 2013	Mon	July 1, 2013	Tues	July 9, 2013
Wed	July 24, 2013	Mon	August 5, 2013	Tues	August 13, 2013
Wed	August 21, 2013	Tues	September 3, 2013	Tues	September 10, 2013
Wed	September 18, 2013	Mon	September 30, 2013	Tues	October 8, 2013
Wed	October 23, 2013	Mon	November 4, 2013	Tues	November 12, 2013
Wed	November 20, 2013	Mon	December 2, 2013	Tues	December 10, 2013

2014 Budget Hearings to begin following the regularly scheduled meeting September 10, 2013. Budget adoption will be held October 8, 2013. A special evening meeting may be scheduled between hearings and adoption.

Auditor Weston provided the Council members with a handout of proposed Assignments and Appointments. Any changes or recommendations will be made and considered in January. On the assignments for the various County departments, Auditor Weston replaced Kathy Vernon with Bryan Metzger. The Commissioners requested an appointment to the ADA committee so a suggestion will be necessary in January.

COMMITTEE REPORTS

Councilmember Kemper suggested it would be a good idea to have individuals appointed to committees to come in during the first quarter and brief the Council on their activities.

Councilmember Gutwein reported on the Wabash River Enhancement Commission. They continue to meet regularly and continue to make progress in planning for the future of the watershed area. Improvements continue to the water quality, visibility and accessibility of the Wabash River, especially to the downtown area. A grant was recently received from the state for clean up in the amount of \$500,000.

UNFINISHED/NEW BUSINESS - none

COMMISSIONER FYI – Dave Byers

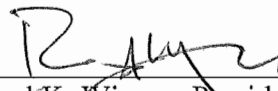
- Commissioner Byers announced that Commissioner Murtaugh is in the hospital with pneumonia and will be out of the office for a few days.
- The air conditioning project at the Fairgrounds is near completion. Bookings for weddings and the summer months are beginning to be reserved.
- The department head luncheon is scheduled for December 18.
- A preliminary proposal for the YMCA property should be received next week. It is a starting point to see if there is an interest in pursuing further.
- Discussions have been held with President Winger and Councilmember Gutwein regarding space issues in the Courthouse. The offices are packed, making it difficult for employees to spread out and do their job. The issue will continue to be monitored.

PUBLIC COMMENT


Clerk Christa Coffey said the swearing in ceremony for the newly elected and reelected officials is tomorrow afternoon at 2:00 p.m. in the Courthouse. Cookies and punch will be provided.

With no further public comments, Councilmember Gutwein moved to adjourn.

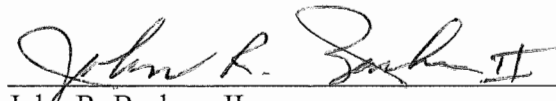
TIPPECANOE COUNTY COUNCIL



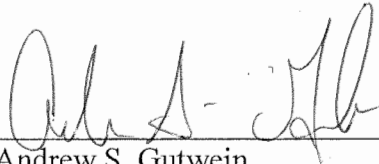
 Roland K. Winger, President



 David R. Williams, Vice-President




 John R. Basham II




Andrew S. Gutwein

absent

Jeffrey A. Kemper

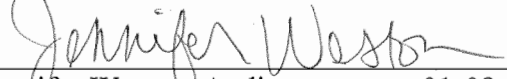


Kevin L. Underwood



Bryan Metzger

ATTEST:



Jennifer Weston, Auditor 01-08-2013

