

**TIPPECANOE COUNTY COUNCIL**  
**REGULAR MEETING**  
**March 11, 2014**

The Tippecanoe County Council met Tuesday, March 11, 2014 at 8:30 a.m. in the Tippecanoe Room of the County Office Building. Councilmembers present were: President David R. Williams, Vice-President John R. Basham II, Andrew S. Gutwein, Jeffrey A. Kemper, Bryan E. Metzger, Kevin L. Underwood, and Roland K. Winger. Others present were: Auditor Jennifer Weston, Attorney Doug Masson, and Recording Secretary Tillie Hennigar.

President Williams called the meeting to order and led the Pledge of Allegiance.

**AUDITOR'S FINANCIAL REPORT** – Jennifer Weston

Auditor Weston provided the February and March, 2014 Financial Statements, reporting on the March statement for General Fund 001 and COIT Fund 002. The General Fund has a beginning net balance of \$7,799,621.66; COIT has a beginning net balance of \$1,591,024.90, with combined funds totaling \$9,390,646.56. Additional appropriations granted total \$117,054.00 and budget reductions total \$23,766.00 for the General Fund. With no miscellaneous expenditures to date, the General Fund uncommitted funds balance is \$7,706,333.66 and the COIT uncommitted funds balance is \$1,591,024.90; a combined balance of \$9,297,358.56. Deducting the minimum balance as established by Resolution 2013-24-CL, the combined funds available for appropriation total \$1,797,358.58.

	<u>General</u>	<u>COIT</u>	Combined Funds
Beginning Net Balance	\$7,799,621.66	\$1,591,024.90	\$9,390,646.56
Total Additional Appropriations	\$ 117,054.00	\$ 9,890.00	\$ 117,054.00
Total Budget Reductions	\$ 23,766.00	\$ 0.00	\$ 23,766.00
Miscellaneous Expenditures (to date)	\$ 0.00	\$ 0.00	\$ 0.00
Uncommitted Funds	\$7,706,333.66	\$1,591,024.90	\$9,297,358.56
Less: Minimum Fund Balance	\$6,000,000.00	\$1,500,000.00	\$7,500,000.00
Funds Available For Appropriation	\$1,706,333.66	\$ 91,024.90	\$1,797,358.58

Referencing the Fund Balance Report, Auditor Weston said the report is as of January 31, 2014. The County switched to a new payroll system and the journal entries have now been updated through January.

**TREASURER'S REPORT** – Bob Plantenga

Treasurer Plantenga reported on the January bank statements. The January interest totals \$25,831.08 with an average interest rate of 0.36% and a weighted average interest rate of 0.37%.

Chase Bank has a balance of \$105,448.76 for property tax eCheck and credit card payments. Lafayette Bank & Trust had a balance of \$68,582,211.58, earning 0.35%. The balance for Lafayette Savings Bank is \$8,168,919.24 earning 0.62%. Morgan Stanley and First Empire are individual securities without a set interest rate. The total amount in Morgan Stanley is \$11,779,870.98; First Empire has a total of \$2,122,785.59.

**PUBLIC COMMENT** (Agenda Items) – none

**CONSENT AGENDA**

**Approval of Meeting Minutes**

Regular Council Meeting – February 11, 2014

- Councilmember Gutwein moved to approve the Consent Agenda as presented, second by Councilmember Winger; motion carried.

**CASA – Coleen Connor**

**Donation Fund 151**

CASA Director Connor requested an annual appropriation for ongoing expenses to help with operational needs in the amount of \$1,816.00.

**Annual Appropriation \$1,816**

\$	816	Office Expense / Office Supplies
	500	Gen Operating/Mileage Reimbursement
	500	Training Costs / Travel & Training

- Councilmember Metzger moved to approve the appropriation request for CASA Donation Fund 151 in the amount of \$1,816 as presented, second by Councilmember Basham; motion carried.

**ASSESSOR – Linda Phillips**

**Reassessment Fund 280**

Assessor Phillips requested an additional appropriation from Reassessment Fund 280 in the amount of \$15,250, correcting a mistake she made at budget time. She presented a copy of the Cyclical Reassessment Plan to the Council indicating the plan included buying cameras and tablets; however, she failed to put them in the budget. There is sufficient cash and the plan is on target. Assessor Phillips explained that the miscellaneous equipment line item refers to the cameras. The cameras are specialized to put the GPS coordinates on each photo and drop them into the proper GIS location.

**Additional Appropriation \$15,250**

\$	250	Equipment / Vehicles (Plated)
	15,000	Equipment / Miscellaneous

- Councilmember Winger moved to approve the appropriation for Fund 280 as presented, second by Councilmember Basham; motion carried.

**TEMA – Laurie Wilson**

**TEMA 2013 SHSP Training Fund 415**

Grant Facilitator Wilson said TEMA received a grant appropriation for training in the amount of \$30,000.

**Grant Appropriation \$30,000**

\$	5,000	Training Costs / Travel & Training
	25,000	Contracts / Consultant

- Councilmember Metzger moved to approve the grant appropriation for Fund 415 for \$30,000 as presented, second by Councilmember Basham; motion carried.

**TEMA 2013 SHSP D4 Admin Fund 453**

Grant Facilitator Wilson said TEMA received a grant appropriation for the District 4 Administrative Coordinator position in the amount of \$50,000.

**Grant Appropriation \$50,000**

\$ 50,000 Contracts / Consultant

- Councilmember Metzger moved to approve the grant appropriation for Fund 453 in the amount of \$50,000 as presented, second by Councilmember Basham; motion carried.

**TEMA 2011 SHSP Hazmat PPE Fund 438**

Grant Facilitator Wilson said TEMA received a grant appropriation from the Indiana Department of Homeland Security (IDHS) in the amount of \$1,258 to purchase HAZ MAT personal protection gear for the County HAZ MAT team. The grant will replace two expired suits.

**Grant Appropriation \$1,258**

\$ 1,258 Equipment / Emergency Equipment

- Councilmember Metzger moved to approve the grant appropriation for Fund 438 in the amount of \$1,258 as presented, second by Councilmember Basham; motion carried.

**TEMA 2013 SHSP Hazmat PPE Fund 428**

Grant Facilitator Wilson said a grant appropriation was also received for TEMA from IDHS for the HAZ Mat team.

**Grant Appropriation \$5,071**

\$ 5,071 Equipment / Emergency Equipment

- Councilmember Metzger moved to approve the grant appropriation for Fund 428 in the amount of \$5,071 as presented, second by Councilmember Basham; motion carried.

***HEALTH – Laurie Wilson*****Local Health Dept Trust Fund 761**

Grant Facilitator Wilson said the Local Health Department Trust Fund has carry-over funds (funds unspent in previous years). The funds will be used to purchase additional adult vaccinations and has the approval of the Indiana State Department of Health.

**Grant Appropriation \$30,000**

\$ 30,000 Departmental / Medical

- Councilmember Underwood moved to approve the Health Department Trust Fund 761 grant appropriation as presented, second by Councilmember Basham; motion carried.

**RESOLUTION 2014-10-CL – Endorsing Amendment of the Cumulative Capital Tax Improvement Plan**

Attorney Masson said the Commissioners amended the Cumulative Capital Plan to provide additional funding for copier leases, computer hardware and software, and building maintenance. Resolution 2014-10-CL endorses the Commissioners' amendment. Councilmember Winger asked for clarification of the grant contingency line item of \$7,500. Grant Facilitator Wilson said it is used when there is a match required and the department may not have the funds or it is a match required from the County instead of a specific department.

- Councilmember Gutwein moved to approve Resolution 2014-10-CL endorsing amendment of the Cumulative Capital Tax Improvement Plan, second by Councilmember Kemper; motion carried.

**RESOLUTION 2014-11-CL - Endorsing Amendment of the Economic Development Income Tax (EDIT) Plan**

Attorney Masson said the Commissioners amended the EDIT plan by creating a new project known as *The Intersection Connection*. The project will provide funding for coordination between local community organizations to provide complimentary youth development, higher education, financial literacy, and health and wellness services on the Ivy Tech Community College–Lafayette campus. The amendment also provides the amounts for the 2014 funding for existing projects. Resolution 2014-11-CL endorses the Commissioners' amendment.

- Councilmember Winger moved to approve Resolution 2014-11-CL endorsing amendment of the EDIT plan, second by Councilmember Kemper; motion carried.

**Committee Reports - none**

**Unfinished/New Business**

Auditor Weston said the Redevelopment Commission appointments were omitted in January when the Council approved appointments. With approval, Jim Andrew and Roland Winger should be added.

- Councilmember Gutwein moved to approve the appointment of Jim Andrew and Roland Winger to the Redevelopment Commission as presented, second by Councilmember Kemper; motion carried.

**Commissioner FYI**

Commissioner Murtaugh said this is Road School Week with over 500 visitors from other counties. The attendees include elected officials and professionals in regard to education of roads and improving the infrastructure of roads in Indiana. Please welcome any of the visitors you might see.

**Public Comment**

As there were no public comments, Councilmember Metzger moved to adjourn.

Meeting adjourned at 8:50 a.m.

TIPPECANOE COUNTY COUNCIL



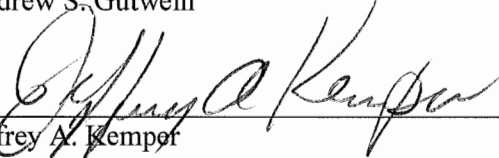
David R. Williams, President



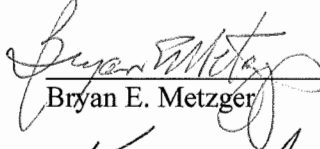
John R. Basham II, Vice President

*absent*

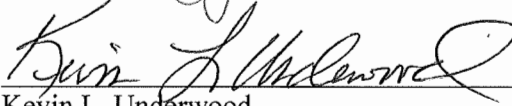
Andrew S. Gutwein



Jeffrey A. Kemper



Bryan E. Metzger

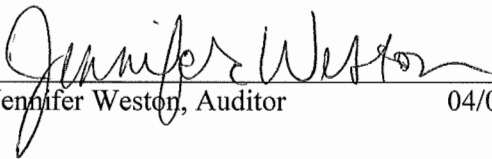


Kevin L. Underwood

*absent*

Roland K. Winger

ATTEST:



Jennifer Weston, Auditor

04/08/2014

