

**TIPPECANOE COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING  
DECEMBER 15, 2003**

The Tippecanoe County Commissioners met on Monday, December 15, 2003 at 10:00 A.M. in the Tippecanoe Room in the County Office Building. Commissioners present were: President KD Benson, Vice President Ruth E. Shedd, and Member John L. Knochel. Also present were: Auditor Robert A. Plantenga, Commissioners' Assistant Jennifer Weston, County Attorney David W. Luhman, and Secretary Pauline E. Rohr.

President Benson called the meeting to order and led the Pledge of Allegiance.

***CERTIFICATE OF APPRECIATION***

President Benson announced the presentation of a Certificate of Appreciation to retiring Area Plan Executive Director Jim Hawley and called upon Assistant Director Sallie Fahey to say a few words. On behalf of the Area Plan staff, Mrs. Fahey said it has been a privilege to work with Jim Hawley who has willingly passed on his huge amount of knowledge. He has served the County with integrity.

President Benson said Mr. Hawley has served the County long and well. In her opinion, he is partly responsible for this being a great place to live.

Mr. Hawley thanked the Commissioners and noted this is the only time he has attended a Commissioners' Meeting since his wife was elected a County Commissioner.

***APPROVAL OF MINUTES***

- Commissioner Shedd moved to approve the minutes of the November 17, 2003 Regular Meeting, the December 1, 2003 Public Hearing, and the December 1, 2003 Regular Meeting as distributed, seconded by Commissioner Knochel; motion carried.

***APPROVAL OF ACCOUNTS PAYABLE VOUCHERS***

- Upon the recommendation of Commissioners' Assistant Weston, Commissioner Knochel moved to approve the Accounts Payable Vouchers as submitted for the periods ending December 5, 2003, December 12, 2003, and December 15, 2003 with no exceptions, seconded by Commissioner Shedd; motion carried.

***HIGHWAY: Executive Director Mark Albers***

**AWARD 2004 MATERIALS AND SUPPLY BIDS: Opened December 1, 2003**

Crushed Limestone Aggregates: US Aggregates, Inc., Vulcan Materials Co., & Materials Service Corp.

Mr. Albers recommended accepting all three bids since all were prices were close. He said they will use the bidder with the low unit price first, but the vendor closest to the work site will also be given consideration.

- Commissioner Shedd moved to accept all three bidders for Crushed Limestone Aggregates, seconded by Commissioner Knochel; motion carried.

Gravel Aggregates & Fine Aggregates: Vulcan Materials, Co. & Purdy Materials, Inc.

Mr. Albers again recommended accepting both bids since all prices were close.

- Commissioner Shedd moved to accept both bidders for Gravel and Fine Aggregates, seconded by Commissioner Knochel; motion carried.

Recycled Concrete: Purdy Materials, Inc.

- Commissioner Shedd moved to accept Purdy Materials, Inc. for the Recycled Concrete bid, seconded by Commissioner Knochel; motion carried.

Gasoline & Diesel Fuel: Westland Co-op

- Commissioner Shedd moved to accept the Gasoline & Diesel Fuel bid from Westland Co-op, seconded by Commissioner Knochel; motion carried.

Equipment Rental: Rieth-Riley Construction Co., Inc., American Paving & Asphalt, Inc., & Milestone Contractor L. P.

Mr. Albers recommended accepting all three bids since the prices were close.

- Commissioner Shedd moved to accept the three bids for Equipment Rental, seconded by Commissioner Knochel; motion carried.

**STREET ACCEPTANCE: Raineybrook Pt 2, Sec 1  
IRREVOCABLE LETTER OF CREDIT #531: Rbrook, LLC**

Mr. Albers recommended acceptance of the following streets located in Raineybrook SD Pt 2, Sec 1:

Admiral's Pointe Drive	1,574.00'	Asphalt
Warfside Parkway	567.11'	Asphalt
Topsail Trade	421.00'	Asphalt
Commodores Lane	1,465.27'	Asphalt
Flagship Lane	334.21'	Asphalt

- Commissioner Shedd moved to accept the above mentioned streets in Raineybrook SD Pt 2, Sec 1 into the County Highway System and Irrevocable Letter of Credit #531 in lieu of Maintenance Bond for Rbrook, LLC, in the amount of \$63,983.00, seconded by Commissioner Knochel; motion carried.

**GRANT OF RIGHT-OF-WAY: South River Road Project**

Key #132-02800-0060:

Key #132-02800-0302:

Parcel #29: A part of the NE & SE¼ of Sec 27, Twp 23 N, R 5 W of the 2<sup>nd</sup> principal meridian in Wabash Twp from Bennett Real Estate, LLC, Gordon Edward Bennett Living Trust, Gordon E. Bennett, Trustee, as Managing Member.

**AFFIDAVITS**

Limited Liability Company Manager Authority Affidavit for Gordon E. Bennett, Bennett Real Estate, LLC and Trustee Authority Affidavit for Gordon E. Bennett, trustee of Gordon Edward Bennett Living Trust.

**TEMPORARY GRANT OF RIGHT OF WAY: South River Road Project**

Key #132-02800-0060:

Parcel #29A: A part of the NE ¼ of Sec 27, Twp 23 N, R 5 W of the 2<sup>nd</sup> principal meridian in Wabash Twp from Bennett Real Estate, LLC, Gordon Edward Bennett Living Trust, Gordon E. Bennett, Trustee, as Managing Member.

- Commissioner Shedd moved to approve the Grant of Right-of-Way for Parcel 29 and Temporary Grant of Right-of-Way for Parcel 29A for the South River Road Project and the two Affidavits, seconded by Commissioner Knochel; motion carried.

**CERTIFICATES OF INSURANCE**

- State Farm Fire and Casualty Company for Tony Hardebeck/Cornerstone Homes
- General Casualty Insurance Co for Security Homes DBA Drafters Plus
- General Casualty Co of Wisconsin, Travelers Indemnity Co of Illinois for Wise Incorporated
- Maryland Casualty Company, Accident Fund for Winstead Enterprises, Inc.

**AGREEMENT FOR INDEPENDENT CONTRACT: Recorder Pam Berglund**

Mrs. Berglund requested approval for the renewal of independent contracts with Deborah K. Schetzle and Patricia E. Burns to provide technical assistance services for the preservation of public records in the Recorder's Office.

- Commissioner Shedd moved to approve the Agreements for Independent Contract, seconded by Commissioner Knochel; motion carried.

**VEHICLE LEASE: Health Department: Executive Assistant Ron Cripe**

Mr. Cripe reported they received three (3) quotes for a truck lease. DeFouw Chevrolet had the low quote of 48 payments of \$299.94 per month and 15,000 miles per year for a 2004 Chevrolet 4 wheel drive pick-up truck K1500.

- Commissioner Shedd moved to approve the Vehicle Lease with DeFouw Chevrolet for a 2004 pick-up truck for the Health Department, seconded by Commissioner Knochel; motion carried.

**AGREEMENT FOR ANIMAL SHELTERING & DISPOSAL**

The Commissioners received proposals for Animal Sheltering and Disposal for 2004 from Crystal Creek Kennel and Tippecanoe County Humane Society. Commissioner Shedd asked if this will be an exclusive contract or can one serve as a backup. Attorney Luhman recommended signing a contract with only one organization because the contract amount may be contingent on the anticipated volume. If the organization is not able to perform, the Commissioners can sign with another organization.

Commissioner Knochel stated several veterinarians encouraged the Commissioners to stay with the Humane Society. Since Crystal Creek Kennel is located in the northeastern part of the County, he thought it would be convenient when officers pick up animals in that part of the County. President Benson noted that 70% of the calls are from the City of Lafayette. She said the three Animal Control Officers expressed concern that citizens will not know where to pick up their pet if the Commissioners don't contract with the Humane Society.

- Commissioner Shedd moved to award the Agreement for Animal Sheltering and Disposal to the Humane Society from January 2004 through December 2004 in the amount of \$40,156.22, seconded by Commissioner Knochel; motion carried.

**2004 MEETING DATES & TIME: Commissioners' Assistant Jennifer Weston**

Mrs. Weston said the meetings are scheduled for the first and third Mondays except those Mondays that are holidays. On those occasions, the meetings are scheduled for Wednesday in January and February to prevent conflicts with other meetings and on Tuesday when there is no conflict.

Monday	January	5	10:00 a.m.
<b>Wednesday</b>	January	21	10:00 a.m.
Monday	February	2	10:00 a.m.
<b>Wednesday</b>	February	18	10:00 a.m.
Monday	March	1	10:00 a.m.
Monday	March	15	10:00 a.m.
Monday	April	5	10:00 a.m.
Monday	April	19	10:00 a.m.
Monday	May	3	10:00 a.m.
Monday	May	17	10:00 a.m.
Monday	June	7	10:00 a.m.
Monday	June	21	10:00 a.m.
<b>Tuesday</b>	July	6	10:00 a.m.
Monday	July	19	10:00 a.m.
Monday	August	2	10:00 a.m.
Monday	August	16	10:00 a.m.
<b>Tuesday</b>	September	7	10:00 a.m.

Monday	September	20	10:00 a.m.
Monday	October	4	10:00 a.m.
Monday	October	18	10:00 a.m.
Monday	November	1	10:00 a.m.
Monday	November	15	10:00 a.m.
Monday	December	6	10:00 a.m.
Monday	December	20	10:00 a.m.
Wednesday	December	29	10:00 a.m.

- Commissioner Shedd moved to approve the 2004 meeting dates and time, seconded by Commissioner Knochel; motion carried.

**2004 APPOINTMENTS**

President Benson mentioned that anyone interested in serving on one of the various boards or commissioners in 2004 may apply to the Commissioners before the January meeting.

**RATIFY WAGE BOARD APPOINTMENT**

- Commissioner Shedd moved to ratify the appointment of Dave Lahr to the Common Wage Board for the Riverfront Trail and other projects in the City of Lafayette, seconded by Commissioner Knochel; motion carried.

**UNFINISHED BUSINESS**

**CASA: Director Coleen Hamrick**

Mrs. Hamrick requested the deauthorization of the Regular Part-time Attorney position and the reclassification of the Temporary Part-time to Regular Part-time with Health Insurance at the hourly rate of \$10.49.

- Commissioner Shedd moved to approve the deauthorization of the Regular Part-time Attorney position and the reclassification of Temporary Part-time to Regular Part-time with Health Insurance, seconded by Commissioner Knochel; motion carried.

**NEW BUSINESS**

**ORDINANCE 2003-51-CM: Establishing Tippecanoe County Polling Place Advisory Council**

Clerk Linda Phillips requested approval of the Ordinance to establish an Advisory Council that will find polling places that are handicapped accessible.

Attorney Luhman read Ordinance 2003-51-CM that will appear in its entirety in the Ordinance and Resolution Book in the County Auditor's Office.

- Commissioner Shedd moved to approve Ordinance 2003-51-CM on first reading, seconded by Commissioner Knochel.

Auditor Plantenga recorded the vote:

KD Benson	Yes
Ruth Shedd	Yes
John Knochel	Yes

- The motion to approve Ordinance 2003-51-CM passed 3 - 0 on first reading.

**REPORTS**

Reports from the Clerk, Treasurer, Mail & Duplicating, Veterans Affairs, and Hoosier Heartland publication are on file in the Commissioners' Office for review.

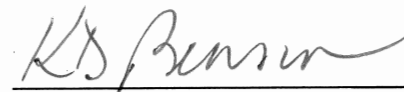
**PUBLIC COMMENT**


None.

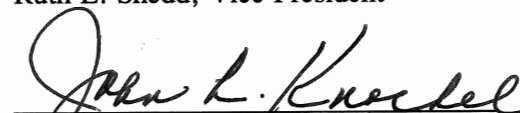
**ADJOURNMENT**

- Commissioner Shedd moved to adjourn, seconded by Commissioner Knochel; motion carried.

**BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE**

  
\_\_\_\_\_  
KD Benson, President

  
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Ruth E. Shedd, Vice President

  
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John L. Knochel, Member

ATTEST:

  
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Robert A. Plantenga, Auditor