

**Tippecanoe County Board of Commissioners
Meeting
Monday, April 17, 2017
10:00 am
Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana**

The Tippecanoe County Commissioners met on Monday, April 17, 2017 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President Tracy A. Brown and Vice President Thomas P. Murtaugh. Also present were: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Caitlin Thomas. Member David S. Byers was absent.

PLEDGE OF ALLEGIANCE

President Brown called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

Monday, April 3, 2017

- Commissioner Murtaugh moved to approve the minutes from the April 3, 2017 meeting as presented, second by President Brown. Motion carried.

PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS AND PAYROLL - PAULA BENNETT

Commissioners' Assistant Paula Bennett recommended the claims and payroll from April 7, 2017 and the claims from April 4, 2017 through April 17, 2017, including payroll from April 4, 2017 be approved without exception.

- Commissioner Murtaugh moved to approve the Accounts Payable Vouchers and Payroll as presented, second by President Brown. Motion carried.

PUBLIC HEARING: RESOLUTION 2017-11-CM, REESTABLISHING CUMULATIVE CAPITAL FUND RATE

Attorney Masson explained the Cum Cap rate has eroded over the years. He stated we advertised raising the rate up to a maximum 3.33 cents. Auditor Plantenga explained currently the rate is 1.77 cent and trends down over the years. Some municipalities reestablish each year to keep it at the level they want. If we approve the 3.33 rate, that does not necessarily mean we will jump there from the current rate. That would be a maximum amount. President Brown said around ten years ago we were at about 2 cents and it has decreased to 1.77. Auditor Plantenga said we could reestablish it at a certain amount and then the Council could adjust it to a lower amount. We have been at 1.77 cent for the past couple of years and it will continue to drop if nothing is done to prevent that. President Brown asked if a member of the public would like to comment on the Resolution. There was no public comment. Commissioner Murtaugh asked Auditor Plantenga if he recommended them set it at 3.33 cents. Auditor Plantenga said the 3.33 cents would be safer as the maximum because it will more than likely not go that high through the Council. Commissioner Murtaugh asked if we knew it would likely be 2.75 cents, why set it higher? Auditor Plantenga explained with the higher maximum and if the Council sets it at 2.75 cents, we would not have to re-establish next year. President Brown asked if this should be revisited each year. Auditor Plantenga

said if they want to have it less than the maximum, we wouldn't have to visit it every year. However, if they did revisit each year, it would give the Commissioners the opportunity to adjust the rate higher.

- Commissioner Murtaugh moved to approve the Resolution to establish the cum cap development fund rate not to exceed 3.33 cents on each \$100 of assessed evaluation, second by President Brown. Motion carried.

HIGHWAY - MIKE SPENCER

Opening of Proposals – Delivery and Financing of Four 2017 Tandem Axle Dump Trucks

Attorney Masson stated because we went through the RFP process, the proposals will not be opened in a way that a dollar amount is stated. The Commissioners review them to make sure they are responsive with your requests and then choose any you want to negotiate. The Commissioners will keep a register of proposals with the companies proposing and the amount of the proposal, and then keep a contract file for the chosen company. The Commissioners received bids from the following companies: Stoops Freightliner - Anderson, Truck Centers Inc. d/b/a Hill Truck Sales, South Bend, Indiana, M&K Truck Center, Rush Truck Centers, Wiers International Trucks, JX PeterGuilt Indianapolis. Commissioner Murtaugh thanked everyone who participated in the process.

- Commissioner Murtaugh moved to take the proposals under advisement, second by President Brown. Motion carried

Permit to Block or Close a Road – Boiler Spring Triathlon for Purdue Triathlon Club that was held on April 9, 2017

Assistant Executive Director Spencer presented an application from Purdue Triathlon Club for a permit to close or block a county road. He notes the request was submitted prior to the event but after last Commissioner meeting and the event has already taken place.

- Commissioner Murtaugh moved to approve the permit as presented, second by President Brown. Motion carried.

Permit to Block or Close a Road – Bobcat Bolt 5K Fundraiser for Burnett Creek Elementary School on April 28, 2017

Assistant Executive Director Spencer presented a request from Burnett Creek Elementary School for a permit to close or block a county road. This is a 5K Run that will not actually close the road as the path just crosses the road.

- Commissioner Murtaugh moved to approve the permit as presented, second by President Brown. Motion carried.

Continuation Certificate –Milestone Contractors, L.P. in the amount of \$5,000 for work in the right-of-way

Assistant Executive Director Spencer presented a Continuation Certificate with Milestone Contractors.

- Commissioner Murtaugh moved to approve the Continuation Certificate as presented, second by President Brown. Motion carried.

FIRE TRAINING AGREEMENT WITH WABASH TOWNSHIP FIRE DEPARTMENT SURVEYOR - ZACH BEASLEY

Commissioner Murtaugh explained this is an agreement to use a structure the county has acquired through the Klondike Road project. The home is abandoned and will be used for training purposes. The structure will not be burned but will be used for other training exercises.

- Commissioner Murtaugh moved to approve the agreement as presented, second by President Brown. Motion carried.

First Reading, Ordinance 2017-04-CM, Amending Tippecanoe County Drainage Code

Commissioner Murtaugh moved to hear Ordinance 2017-04-CM, second by President Brown.

Surveyor Beasley said this project started about a year and a half ago and they have had nine or ten meetings with local developers and consultants and other entities. This Ordinance streamlines and clarifies the previous ordinance. President Brown opened the floor to public comment.

Derrin Sorenson with Tippecanoe Development stated he contacted Zach to discuss the drainage ordinance as it related to developments in the area. He spoke to several engineering firms and, together, they came up with a list of items in the ordinance to be amended. He thanked the Surveyor and Dave Eichelberger for facilitating the meetings.

Tim Balensiefer from TBIRD Design thanked the commissioners and Director Beasley for their efforts. He stated this is a win-win for everyone involved. He believes the end user will see some costs come down from a development stand point.

Pat Jarbo from TBIRD Design stated it is important the Ordinance be reviewed on a regular basis because things change. He stated, based on meetings, the approach was correct to this process. He reviewed the studies done and procedures followed.

Commissioner Murtaugh asked if Director Beasley recommended the Ordinance be reviewed on a regular basis. He recommended every five years.

Auditor Plantenga recorded the vote.

Brown – Yes

Murtaugh – Yes

President Brown stated the second reading will be at the May 1 Commissioners meeting.

COMMUNITY CORRECTIONS - JASON HUBER

Vehicle Service Lease Agreement

Director Huber introduced Aaron Stoner with Enterprise Rental and Fleet Management. He stated this agreement will stop our traditional off the lot lease and enter into a more economically beneficial arrangement.

Commissioner Murtaugh asked if Enterprise worked with cities and counties around the state. Mr. Stoner stated yes, they do serve those entities as well as organizations like Purdue University.

Attorney Masson stated this will need to be a resolution for a special purchasing method. The bidding was done nationwide and we're just taking advantage of it. He recommended passing resolution and taking action on the contracts. Mrs. Thomas gave the Commissioners the resolution number 2017-12-CM.

- Commissioner Murtaugh moved to approve Resolution 2017-12-CM, second by President Brown. Motion carried.

Attorney Masson clarified there are two contracts, the master lease agreement and a maintenance contract. He said the Commissioners can approve them together.

- Commissioner Murtaugh moved to approve the lease agreements as outlined by Attorney Masson, second by President Brown. Motion carried.

Contract for Vending Services

Director Huber explained this contract is for more of an open vending concept such as you would find in a hospital. This will be much more user friendly and a greater variety of healthy options.

Attorney Masson stated the agreement was modified this morning to clear up the E-verify language.

- Commissioner Murtaugh moved to approve the agreement with AVI, second by President Brown. Motion carried.

PROSECUTOR - PAT HARRINGTON

New Position

Prosecutor Harrington stated this position is for a full time civilian employee in the High Tech Crime Unit. The position is funded by a grant which covers \$50,000 so no fiscal impact to the General Fund. He announced there will be a public opening and press conference on May 11 at 11:30 am. HTCUC received recognition by Texas for tracing PayPal to a child molester who is now behind bars.

Commissioner Brown asked if it is annual grant. Prosecutor Harrington confirmed it is an annual grant. Commissioner Murtaugh asked who is funding the grant. He stated it is funded through the Internet Crimes Against Children and ICJI.

- Commissioner Murtaugh moved to approve the new position, second by President Brown. Motion carried.

VILLA - DEANNA SIEBER

Application for Residence

- Commissioner Murtaugh moved to approve the application to the Villa for Beth Ellen Bowers, second by President Brown. Motion carried.

GRANTS - SHARON HUTCHISON

Administrator Hutchison presented a request from the Health Department to seek \$15,000 from the Tippecanoe County Drug Free Coalition for the Gateway to Hope counseling services program.

- Commissioner Murtaugh moved to grant permission for the request, second by President Brown. Motion carried.

Administrator Hutchison presented a request from the Health Department to seek a contract with Purdue University to fund two part time Environmentalist positions over the summer for \$4,800 total.

- Commissioner Murtaugh moved to grant permission for the request, second by President Brown. Motion carried.

Administrator Hutchison presented six contracts funded by the JDAR grant for Youth Services. The first addendum is with Vivian Leuck, Counseling Partners, LLC.

- Commissioner Murtaugh moved to approve the addendum as presented, second by President Brown. Motion carried.

Administrator Hutchison presented an addendum to Janet Mitchell's Parent-Child Contract to pay her an additional \$6,000 for a second parent-child mediation training.

- Commissioner Murtaugh moved to approve the addendum as presented, second by President Brown. Motion carried.

Administrator Hutchison presented a contract with Angenetta Briner as a coach for Parent-Child Mediation Training in the amount of \$1,600 for Session One and \$1,200 for Session Two.

- Commissioner Murtaugh moved to approve the contract as presented, second by President Brown. Motion carried.

Administrator Hutchison presented a contract with Michael J Rosswurm of Rosswurm Mediation Services as a coach for Parent-Child Mediation Training in the amount of \$500 for Session One and \$500 for Session Two.

- Commissioner Murtaugh moved to approve the contract as presented, second by President Brown. Motion carried. .

Administrator Hutchison presented an addendum to Brandy Oliver's contract to pay her up to \$10,000 to develop Understanding Your Teen Brain Curriculum.

- Commissioner Murtaugh moved to approve the addendum as presented, second by President Brown. Motion carried.

Administrator Hutchison presented a contract with Stephanie Facemyer for Evidence-based Practices group facilitation and transportation assistance at a rate of \$20/hour, but not to exceed \$4,400, from April 17 – June 30, 2017.

- Commissioner Murtaugh moved to approve the contract as presented, second by President Brown. Motion carried.

RESOLUTION 2017-10-CM, ASSIGNMENT OF TAX SALE CERTIFICATES TO THE CITY OF LAFAYETTE

Attorney Masson explained properties not bid on for the minimum amount during the tax sale can be assigned to other local government entities. The City of Lafayette has expressed interest in a couple of properties. One is at 424 Central and the 1412 Morton. The City will have to adopt a resolution with similar language accepting the adoption of the tax sale certificates.

- Commissioner Murtaugh moved to approve Resolution 2017-10-CM as presented, second by President Brown.

UNFINISHED/NEW BUSINESS

None.

REPORTS ON FILE

The following reports will be on file in the Commissioners' office for public viewing:

- Building Commissioner
- Tippecanoe County Public Library
- Tippecanoe County Parks Board
- Treasurer's Office
- Clerk's Office

PUBLIC COMMENT

None.

Commissioner Murtaugh moved to adjourn the meeting. President Brown adjourned the meeting at 10:37 a.m.

**BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE**

Tracy A. Brown, President

Thomas P. Murtaugh, Vice-President

David S. Byers, Member

ATTEST:


Robert A Plantenga, Auditor 05/01/2017

Minutes prepared by Caitlin Thomas, Auditor Administrative Assistant