

**Tippecanoe County Board of Commissioners  
Meeting  
Monday, September 18, 2017  
10:00 am  
Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana**

The Tippecanoe County Commissioners met on Monday, September 18, 2017 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President Tracy A. Brown, Vice President Thomas P. Murtaugh, and Member David S. Byers. Also present were: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Caitlin Thomas.

**PLEDGE OF ALLEGIANCE**

President Brown called the meeting to order and led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Tuesday, September 5, 2017

- Commissioner Murtaugh moved to approve the minutes from the September 5, 2017 meeting as presented, second by Commissioner Byers. Motion carried.

**PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS AND PAYROLL- PAULA BENNETT**

Commissioners' Assistant Paula Bennett recommended the claims from September 6, 2017 through September 18, 2017, including one item that was inadvertently left off the last summary sheet and payroll from September 8, 2017 be approved without exception.

- Commissioner Byers moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Murtaugh. Motion carried.

**HIGHWAY- STEWART KLINE**

**Permit to Close or Block a Road - Boiler Man Triathlon for Purdue Triathlon Club on September 24, 2017 from 8:30am to 1:00pm. Lane Restrictions will apply for various roads (Rainey Brook Bay, W 500 S, E 500, S 100 E, E 800 S, S 200 E, Wea School Road, E 600 S, S 300 E, S 350 E, E 700 S)**

Director Kline presented a Permit to Close or Block a Road for the Boiler Man Triathlon on September 24, 2017.

- Commissioner Murtaugh moved to approve the Permit to Close or Block a Road as presented, second by Commissioner Byers. Motion carried.

**Warranty Deed – Lindberg Road Project – Parcel 57 - Jesus and Diana L. Montoya  
Partial Release of Mortgage – Lindberg Road Project – Parcel 57 – Jesus and Diana L. Montoya**

Director Kline presented a Warranty Deed and a Partial Release of Mortgage for Parcel 57 in the amount of \$51,200.

- Commissioner Byers moved to approve the Warranty Deed and Partial Release of Mortgage as presented, second by Commissioner Murtaugh. Motion carried.

**Street Acceptance – Soleado Vista Subdivision, Phase Two – Solemar Drive – 1,291.06'; Estella Drive – 418.35'**

Director Kline presented a Street Acceptance request for Solemar Drive and Estella Drive.

- Commissioner Byers moved to accept the streets as presented, second by Commissioner Murtaugh. Motion carried.

**3 Year Maintenance Bond for Streets – Soleado Vista Subdivision, Phase Two - Fairfield Contractors, Inc. in the amount of \$20,826.70  
3 Year Street Maintenance Bond – Soleado Vista Subdivision, Phase Two - R. & W. Contracting, Inc. – in the amount of \$15,007**

Director Kline presented a Maintenance Bond with Fairfield Contractors, Inc. in the amount of \$20,826.70 and a Street Maintenance Bond with R. & W. Contracting, Inc. in the amount of \$15,007.

- Commissioner Byers moved to approve the Maintenance Bonds as presented, second by Commissioner Murtaugh. Motion carried.

**3 Year Construction Maintenance Bond – Poisel Construction, Inc. for work in all county right-of-way in the amount of \$5,000**

Director Kline presented a Construction Bond with Poisel Construction in the amount of \$5,000.

- Commissioner Murtaugh moved to approve the Construction Bond as presented, second by Commissioner Byers. Motion carried.

**COMMUNITY CORRECTIONS- JASON HUBER**

**2 Positions**

Director Huber said they are requesting two full time Corrections Officers, two part time Corrections Officers, and one part time Case Manager. Commissioner Murtaugh asked if he would need to go before the Council for the additional appropriation. Auditor Plantenga asked when they planned to start these positions. Director Huber stated they hope to start them in October after the Council meeting. Commissioner Murtaugh said they only need to approve the full time. President Brown asked what the starting salaries were. Director Huber said he was not sure.

- Commissioner Murtaugh moved to approve two full time positions as presented, second by Commissioner Byers. Motion carried.

## **YOUTH SERVICES- REBECCA HUMPHREY**

### **Restorative Justice Contract**

Director Humphrey stated this contract gives another training opportunity for the schools. The contract is with Angenetta Briner for up to \$2,000 at \$500 per training session. Commissioner Murtaugh asked if this contract is through the Indiana Department of Corrections. She confirmed that it is through the funding received through JDI.

- Commissioner Murtaugh moved to approve the contact as presented, second by Commissioner Byers. Motion carried.

## **HR- SHIRLEY MENNEN**

### **Proposed 2018 Holiday Schedule for Tippecanoe County**

Director Mennen presented the proposed 2018 holiday schedule for Tippecanoe County. She stated this reflects the state's schedule with the exception of Election Days, which are floating dates, and President's Day.

- Commissioner Byers moved to approve the holiday schedule as presented, second by Commissioner Murtaugh. Motion carried.

## **GRANTS- SHARON HUTCHISON**

### **Health**

Administrator Hutchison presented a request for permission to apply for a grant from the Indiana Department of Health in the amount of \$22,154. This grant is for the 2018 promotion of adult and children immunizations in Tippecanoe County. It is a continuation of the current grant program for January through June 2018.

- Commissioner Murtaugh moved to grant permission to apply as requested, second by Commissioner Byers. Motion carried.

### **TEMA**

Administrator Hutchison presented a request for permission to accept a grant from the Indiana Department of Homeland Security in the amount of \$2,963. This grant is for Emergency Management Performance Grant program to purchase high visibility vest kits for incident command center, large government with job responsibility action reports for each position, and other appropriate EOC and ICS forms.

- Commissioner Byers moved to grant permission to accept the grant as requested, second by Commissioner Murtaugh. Motion carried.

### **Health**

Administrator Hutchison presented a request for permission to accept a grant from the Indiana State Department of Health for 225 naloxone kits for distribution thru Gateway to Hope by June 30, 2018. The

only requirement is completing quarterly reports to ISDH verifying distribution and training sessions for community partners.

- Commissioner Byers moved to grant permission to accept the grant as requested, second by Commissioner Murtaugh. Motion carried.

### **Circuit Court**

Administrator Hutchison presented a request for permission to accept a grant in the amount of \$15,000 for Volunteer Advocates for Seniors or Incapacitated Adults between Tippecanoe County Circuit Court and Wabash Center Guardianship Services. These funds are to continue the services to the beginning of the next grant period which would begin January 2018.

- Commissioner Murtaugh moved to grant permission to accept the grant as requested, second by Commissioner Byers. Motion carried.

### **FAIRGROUNDS**

#### **Contract with CHA**

Commissioner Byers explained this is to establish a master site plan for the fairgrounds. The company's hourly rates for the individual workers are not to exceed a total of \$350,000 for the whole project.

- Commissioner Byers moved to approve the contract as presented, second by Commissioner Murtaugh. Motion carried.

#### **Verizon Easement**

Attorney Masson said this allows Verizon Wireless to run a telecommunication wire underground from 18<sup>th</sup> Street to the water tower parcel that the city owns.

- Commissioner Murtaugh moved to approve the easement as presented, second by Commissioner Byers. Motion carried.

### **UNFINISHED/NEW BUSINESS**

Auditor Plantenga presented a Work Study Agreement with Purdue University. He said this employee would be for working in Superior Court 4 for the school year. Purdue University will be paying the entire salary and then we pay 30% at the end of their employment. Commissioner Murtaugh asked if this was to replace the additional funds the court received for part time. Auditor Plantenga said he is not sure what the person will be doing but it is a good financial move for a department that needs additional help.

- Commissioner Murtaugh moved to approve the Work Study Agreement as presented, second by Commissioner Byers. Motion carried.

### **REPORTS ON FILE**

The following reports will be available for public viewing in the Commissioners' office:

- Clerk of the Circuit Court

- Tippecanoe County Public Library Board

## PUBLIC COMMENT

Roberta Crabtree stated they will be starting the Strengthening Families Program. World Health Organization said this is the #1 program out of 6,000 programs reviewed for long term substance abuse and misuse in order to strengthen the families and youth. It is a 7 week program with sessions lasting 2.5 hours once a week. They have partnered with Willow Stone Treatment Center and programming will start in April or May.

Ken McCammon with Friends of Downtown Saturday, October 7 between 4<sup>th</sup> and 5<sup>th</sup> St on Main St will be the first annual Cots and Pots Chili Cook Off. The winners will be chosen by the public and special guests.

Director Mennen said in regards to the work study, most of the departments would fall under the general category. So this should be shared with the other departments in case they have part time work this might be able to fill.

Commissioner Murtaugh moved to adjourn the meeting. President Brown adjourned the meeting at 10:22 a.m.

### BOARD OF COMMISSIONERS OF THE COUNTY OF TIPPECANOE



Tracy A. Brown, President



Thomas P. Murtaugh, Vice-President



David S. Byers, Member

ATTEST:



Robert A Plantenga, Auditor 10/2/2017