

**Meeting  
Monday, June 5, 2017  
10:00 am  
Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana**

The Tippecanoe County Commissioners met on Monday, June 5, 2017 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President Tracy A. Brown and Vice President Thomas P. Murtaugh, and Member David S. Byers. Also present were: Attorney Matt Salsbery, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Caitlin Thomas.

**PLEDGE OF ALLEGIANCE**

President Brown called the meeting to order and led the Pledge of Allegiance.

**PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS AND PAYROLL - PAULA BENNETT**

Commissioners' Assistant Paula Bennett recommended the claims from May 16, 2017 through June 1, 2017, including payroll from May 19 and June 2, 2017 be approved without exception.

- Commissioner Byers moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Murtaugh. Motion carried.

**APPROVAL OF MINUTES**

Monday, May 15, 2017

- Commissioner Murtaugh moved to approve the minutes from the May 15, 2017 meeting as presented, second by Commissioner Byers. Motion carried.

**AREA PLAN - RYAN O'GARA & DON LAMB**

**Z-2686--Anthony Hardebeck (A to RE), Ordinance 2017-08-CM: Petitioner is requesting rezoning of 40.89 acres for a proposed rural estate subdivision of 12 lots located on the north side of CR 900 N, ¼ mile west of SR 43 North, Tippecanoe 4 (SE) 24-4.**

Commissioner Byers moved to hear Ordinance 2017-08-CM, second by Commissioner Murtaugh.

Attorney Joe Bumbleberg with Ball Eggleston stated he represents Mr. Hardebeck. They are asking for a rural estate subdivision to include 12 lots. The staff report is an accurate reflection of the land and the circumstances. The main concern with rural estate subdivision concern is sewage and drainage control, but those are both taken care of. He stated this meets all the requirements of the rezone.

President Brown opened the floor to public comment. No public comment. Commissioner Murtaugh noted it passed 13-0 at the Area Plan Commission meeting.

Auditor Plantenga recorded the vote.

Brown - Yes

Murtaugh - Yes  
Byers – Yes

Ordinance 2017-08-CM passed with a vote of 3-0.

**USO Amendment #10, Ordinance 2017-09-CM: This amendment would revise the filing requirements for parcelization applications.**

Commissioner Murtaugh moved to hear Ordinance 2017-09-CM, second by Commissioner Byers. Motion carried.

Mr. O’Gara said this ordinance simply puts current practice and policies into official terms. It allows the Auditor’s office to assign new state tax ID numbers to properties and eliminating the cleaning up processes for the dedication of right of way.

President Brown opened the floor up to public comment. No public comment.

Auditor Plantenga recorded the vote.

Brown - Yes  
Murtaugh - Yes  
Byers – Yes

Ordinance 2017-09-CM passed with a vote of 3-0.

**Subdivision Variance--S-4688--Country Squire Subdivision (Major-Preliminary Plat): A variance to waive the required half-width street improvements along the 585.84-ft of Morehouse Road frontage, being the standards required for a rural residential collector, which are a half pavement width of 16.5-ft, with a minimum 6-ft shoulder and 10-ft wide side ditch.**

Commissioner Byers moved to hear subdivision variance S-4688, second by Commissioner Murtaugh.

Mr. Lamb stated this is a part of the subdivision application and have made a request to waive the requirements to improve Morehouse Rd on the subdivision frontage. Attorney Daniel Teder stated they have discussed this with both Area Plan Commission and Director Kuhl and neither has any objections. Director Kuhl stated they met on this and worked out the details. She believes the project to be in good shape.

President Brown opened the floor to public comment. No public comment.

- Commissioner Murtaugh moved to approve the Subdivision Variance as presented, second by Commissioner Byers. Motion carried.

**RATIFICATION OF CONTRACT WITH STEWART KLINE FOR HIGHWAY ENGINEERING SERVICES**

Commissioner Murtaugh explained this contract enables Stewart Kline to work alongside Director Kuhl as she prepares for retirement. It will be in place through June 30 at which time he will begin as a county employee.

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion passed.

### **HIGHWAY - OPAL KUHL**

#### **3 Year Construction Maintenance Bond – Roadsafe Traffic Systems, Inc. in the amount of \$5,000 for work in the right-of-way**

Director Kuhl stated this Maintenance Bond is to continue to do work in the right of way and the bond is in the amount of \$5,000.

- Commissioner Byers moved to approve the Maintenance Bond as presented, second by Commissioner Murtaugh. Motion carried.

#### **Continuation Certificate – Frontier North, Inc. in the amount of \$5,000 for work in the right-of-way**

Director Kuhl explained this is also a \$5,000 bond for Frontier North to continue doing work in the right of way.

- Commissioner Byers moved to approve the Continuation Certificate as presented, second by Commissioner Murtaugh. Motion carried.

#### **Continuation Certificate – Mulberry Cooperative Telephone Co., Inc. in the amount of \$5,000 for work in the right-of-way**

Director Kuhl stated this allows Mulberry Cooperative Telephone Co. to do work in the right of way.

- Commissioner Byers moved to approve the Continuation Certificate as presented, second by Commissioner Murtaugh. Motion carried.

### **RECORDER - SHANNON WITHERS**

#### **Ordinance 2017-10-CM, Bulk Form Access to County Recorder Documents**

Commissioner Murtaugh moved to hear Ordinance 2017-10-CM, second by Commissioner Byers.

Recorder Withers said we sell bulk images to a local title company and a title plant. There was a Senate Bill stating the county has to have ordinance stating that we sell these images and the amount charged can range from 10 to 20 cents. She recommended a 13 cent charge. The images can be transferred via disk, electronic transfer, etc. We are currently charging two different ways due to some work being done in house and this makes it uniform so no legal issues with this in the future.

Commissioner Murtaugh asked her to explain a title plant company. She explained they keep copies of our images in house to use for title searches. Commissioner Byers asked why we wouldn't set the rate at 20 cents in case we want to raise it later. Recorder Withers said she would have to prove that it costs her that amount even with "up to" language. Attorney Salsbery confirmed that is correct. President Brown pointed out they will probably have to revisit the ordinance that lists all fees if this one is listed.

President Brown opened the floor to public comment. No public comment.

Auditor Plantenga recorded the vote.

Brown - Yes  
Murtaugh - Yes  
Byers – Yes

Ordinance 2017-10-CM passed with a vote of 3-0.

Commissioner Byers moved to suspend the rules for a second reading, second by Commissioner Murtaugh. Motion carried.

Commissioner Byers moved to hear Ordinance 2017-10-CM on second reading, second by Commissioner Murtaugh

President Brown opened the floor to public comment. No public comment.

Auditor Plantenga recorded the vote.

Brown - Yes  
Murtaugh - Yes  
Byers – Yes

Ordinance 2017-10-CM passed on second reading with a vote of 3-0.

## **CASA - COLEEN CONNOR**

### **New Position**

Director Conner stated she currently has one full time and one part time office support employees. With the demands currently on those positions, they would like to create a new full time position in addition to the current positions. She stated the part time position would remain filled. Commissioner Byers asked if this would be funded by the grant. She stated it would not and would probably require a General Fund additional appropriation. Commissioner Byers asked what the total will be for the position. Director Conner stated it is classified as C2 which is around \$32,000.

- Commissioner Murtaugh moved to approve the new position as presented, second by Commissioner Byers. Motion carried.

## **GRANTS - SHARON HUTCHISON**

### **Youth Services**

Administrator Hutchison presented a request for permission to accept a grant from JDAI in the amount of \$42,821.

- Commissioner Byers moved to grant permission to accept the grant as stated, second by Commissioner Murtaugh. Motion passed.

### **Juvenile Alternatives**

Administrator Hutchison presented a request for permission to accept a grant from Indiana Dept. of Corrections in the amount of \$246,637.

- Commissioner Murtaugh moved to grant permission to accept the grant as stated, second by Commissioner Byers. Motion passed.

### **Health**

Administrator Hutchison presented a request for permission to accept a grant from Local Health Department in the amount of \$24,999.

- Commissioner Byers moved to grant permission to accept the grant as stated, second by Commissioner Murtaugh. Motion passed.

Administrator Hutchison presented a request for permission to accept a grant from BP1 Base Grant in the amount of \$33,599.

- Commissioner Byers moved to grant permission to accept the grant as stated, second by Commissioner Murtaugh. Motion passed.

### **Sheriff**

Administrator Hutchison presented a request for permission to apply for a grant for Project SafetyNet from various organizations in the amount of \$24,000.

- Commissioner Byers moved to grant permission to accept the grant as stated, second by Commissioner Murtaugh. Motion passed.

### **MOU's**

#### **Youth Services**

Administrator Hutchison presented an MOU with Gottlieb and Wertz to develop a QUEST QRS Best Practices Guide funded by the JDAI in the amount of \$4,000.

- Commissioner Byers moved to approve the MOU as stated, second by Commissioner Murtaugh. Motion passed.

#### **Contract with Buck Black**

Administrator Hutchison presented a contract with Buck Black Mental Health Services for Substance Abuse Assessments for up to \$3,600.

- Commissioner Byers moved to grant permission to accept the grant as stated, second by Commissioner Murtaugh. Motion passed.

### **Community Engagement Updated Contracts**

Administrator Hutchison presented nine addendums to last year's contracts. Attorney Salsbury stated they have a limit of \$7,600 for the year for all nine combined. Each officer will have a maximum number of hours. They are all from one grant and one aggregate amount.

- Commissioner Murtaugh moved to grant permission to accept the grant as stated, second by Commissioner Byers. Motion passed.

#### **APPLICATIONS TO VILLA**

##### **David Fugate, Paul Fugate, & Steven Redington**

- Commissioner Murtaugh moved to approve the applications to the Villa, second by Commissioner Byers. Motion passed.

#### **UNFINISHED/NEW BUSINESS**

None.

#### **REPORTS ON FILE**

The following reports will available for public viewing in the Commissioners' office:

- Central Mail and Duplicating
- Office of Building Commission
- Crystal Creek Kennels

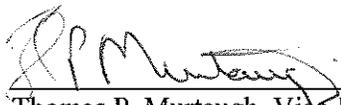
#### **PUBLIC COMMENT**

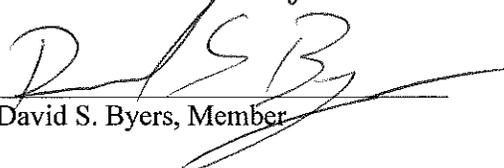
Auditor Plantenga introduced Jessie Nettesheim who will be working in his office for the summer.

Commissioner Byers moved to adjourn. President Brown adjourned the meeting at 10:29 a.m.

#### **BOARD OF COMMISSIONERS OF THE COUNTY OF TIPPECANOE**

  
Tracy A. Brown, President

  
Thomas P. Murtaugh, Vice-President

  
David S. Byers, Member

ATTEST:

  
Robert A Plantenga, Auditor 06/19/2017

Minutes prepared by Caitlin Thomas, Auditor Administrative Assistant