TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
May 15, 2007

The Tippecanoe County Council met at 2:00 p. m. Tuesday, May 15, 2007 in the Tippecanoe Room in the County Office Building. Council members present were: President Jeffrey A. Kemper, Vice President Thomas P. Murtaugh, David S. Byers, Andrew S. Gutwein, Betty J. Michael, Kevin Underwood, and Kathy Vernon. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Jennifer Prange.

President Kemper called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Councilmember Byers moved to approve minutes from the April 10, 2007 regular meeting, second by Councilmember Vernon; motion carried.

AUDITOR'S REPORT – Jennifer Weston

Auditor Weston presented a General Fund Financial Statement for April 2007.

Financial Report

Uncommitted Funds as of January 2007	$ 1,981,908.39
YTD Council Approved Appropriations as of April	$ 184,676.00
YTD Council Approved Reductions	+$ 13,148.00
YTD Miscellaneous Expenditures	$ 2,924.48
Uncommitted Funds available:	$ 1,807,455.91
Request for today's meeting	$ 298,664.00

She noted that the Cary Home JAMS grant fund 132 has a negative balance. In 2005, county council approved funding for JAMS employees out of the general fund; however the employees remained paid out of the grant funds. She may approach the council in the future for additional appropriations to correct the fund balances.

TREASURER'S REPORT – Bob Plantenga

Treasurer Plantenga noted that interest rates remain the same. Interest from the Cumulative Bridge Fund will deposit into the Cumulative Bridge Fund starting in May through December. He added that the interest generated from property taxes will be slightly lower due to the delay in tax bills.

COMPLIANCE W/ STATEMENT OF BENEFITS (CF-1) – Roadworks

Susan Linson, President, spoke on behalf of Roadworks. She stated that business is going well, currently there are 36 employees on the payroll. Business is slightly sluggish compared to last year, but noted that the transportation industry is slow as well. She added that plans for 2007 include adding new jobs with new product implementation.

Employees and Salaries	Estimated on SB-1	Actual
Current number of employees	25	33
Salaries	800,000	915,384
Number of employees retained	25	25
Salaries	800,000	824,000
Number of additional employees	unknown	8
Salaries	0	91,384

- Councilmember Murtaugh moved to find Roadworks compliant with the statement of benefits, second by Councilmember Michael; motion carried.

SUPERIOR COURT 3 –Kathy Timberlake and Rebecca Humphrey

Youth Services Director Rebecca Humphrey requested the additional appropriation for the FOCUS Program be withdrawn. Ms. Humphrey stated that alternative funding sources may be available and noted that Superior Court 3 will research the possibilities.

Additional Appropriation: $7,321
$6,800 Part Time
$521 Social Security

Kathy Timberlake requested funds for an additional part time position for the juvenile magistrate. She added that the part time help will ease the workload in the magistrate's office.

Additional Appropriation: $5,383
$5,000 Part Time
$383 Social Security

Kathy Timberlake noted that an additional appropriation is being requested for a reclassification of a court reporter with longevity.

Additional Appropriation: $4,017
$3,535 Full Time
$270 Social Security
$212 Retirement

- Councilmember Byers moved to approve additional appropriations for part time and the reclassification as stated, second by Councilmember Murtaugh; motion carried.

Salary Statement: $35,299
$35,299 Court Reporter

Part Time Salary Chart
Up to $10.50 hr Part Time Court Reporter
Up to $10.50 hr Part Time Court Reporter
Up to Part Time Court Reporter

$10.50 hr	
Up to	FOCUS Program Part Time Administrative
$10.00 hr	Assistant

- Councilmember Byers moved to approve the salary statement to include part time, second Councilmember Michael; motion carried.

JUVENILE DRUG TREATMENT COURT FUND 156

Kathy Timberlake requested approval for an additional appropriation for a collaborative grant between Superior Court 3, Youth Services and the Community and Family Resource Center. This grant will fund the drug court case management program.

Additional Appropriation: $30,269

$30,269	Contracts/Consultants

- Councilmember Gutwein moved to approve the additional appropriation for Fund 156, second by Councilmember Michael, motion carried.

HEALTHY YOUTH DEVELOPMENT FUND 642

Kathy Timberlake requested additional appropriations for the Healthy Youth Development grant. This grant will serve 1200 youth in Tippecanoe County and help identify gaps in youth services and the mental health service continuum. Funds will aid in the implementation of an evidence based parenting group titled "Staying Connected to Your Teen". She added that it will also support the computerized programming for the youth level of service inventory (YLSIR). This program will identify the risk level of children and the various services needed for youth returning from probation.

Additional Appropriations: $25,441

$11,041	Operating Expenses
$14,400	Contracts/Consultants

- Councilmember Murtaugh moved to approve additional appropriations for Fund 642, second by Councilmember Underwood; motion carried.

FAMILY COURT GRANT FUND 628

Kathy Timberlake also requested additional appropriations for a continuation grant. She noted that the grant will fund both Superior Court 3 and Circuit Court. The Superior Court 3 portion will fund the drug treatment court for case management for the entire family. The Circuit Court portion will aid the adult family court coordination with service referral for high risk families, coordination of multiple case families and mediation services.

Additional Appropriations: $9,000

$4,500	Contracts/Consultants (Circuit)
$4,500	Contracts/Consultants (Sup 3)

- Councilmember Michael moved to approve the additional appropriations for Fund 628, second by Councilmember Gutwein; motion carried.

COMMISSIONERS

Commissioner's Assistant Frank Cederquist requested additional appropriations for part time help to cover a full time employee on medical leave in Human Resources. A portion of the funds are also for a current part time employee that assists in Human Resources and the Commissioner's office.

Additional Appropriation: $10,795

$10,028	Part Time
$767	Social Security

- Councilmember Byers moved to approve the additional appropriation as stated, second by Councilmember Vernon; motion carried.

WABASH ASSESSOR – Janet Freels

Assessor Janet Freels requested an additional appropriation for a full time Real Estate Deputy. New Construction and yearly trending are factors in the increased workload. She added that her part time funds have been depleted and suggested a full time position be created to assist in all areas of the Wabash Assessor's office.

Councilmember Byers stated he has witnessed the workload and spoke with Assessor Freels regarding her request. He supports her request and added that he would prefer the position be funded from the reassessment fund. Auditor Weston noted that the request was not advertised out of reassessment because it was not presented as a recommendation from the county assessor. Councilmember Byers will arrange a meeting between the assessors to organize and budget the reassessment funds for the 2008 budget.

Additional Appropriation: $21,148

$18,608	Full Time Employee
$1,424	Social Security
$1,116	Retirement

- Councilmember Byers moved to approve the appropriations as stated from general fund, second from Councilmember Michael;

Auditor Weston recorded the vote:

Byers	Yes
Michael	Yes
Gutwein	No
Vernon	No
Murtaugh	No
Underwood	No
Kemper	No

The motion failed 2-5.

PROSECUTOR – Pat Harrington

Old Hoosier Fund 250

Prosecutor Harrington requested additional appropriations for Adult Protective Services (APS). The budget did not include travel pay for APS investigators. Also, he noted that the investigators are in the field 80% of the time and laptops are needed to perform the work in a timely and efficient manner.

Additional Appropriation: $8,500
$3,500 Travel & Training
$5,000 General Operating

- Councilmember Vernon moved to approve the appropriation from Fund 250, second by Councilmember Michael; motion carried.

Criminal Justice Grant Fund 601

An additional appropriation was requested by the prosecutor's office for the Drug Task Force to purchase computers and software.

Additional Appropriation: $ 10,500
$10,500 Software/Miscellaneous

- Councilmember Murtaugh moved to approve the appropriation for Fund 601, second by Councilmember Vernon; motion carried.

Prosecutor IV-D Incentive Fund 256

Prosecutor Harrington requested a transfer for funds misappropriated earlier in the year.

Transfer: $5,000
$5,000 Computer Hardware/Software to Salaries Wages/Overtime

- Councilmember Underwood moved to approve the additional appropriation for Fund 256, second by Councilmember Vernon; motion carried.

TIPPECANOE VILLA – Deanna Sieber

Director Deanna Sieber requested a transfer for unexpected repairs at the Villa. She noted that the bath tub/shower in the women's area of the Villa was repaired several times and now is in need of replacement.

Transfer: $4,500
$4,500 Full Time to Building and Structures

- Councilmember Michael moved to transfer funds as stated, second by Councilmember Byers; motion carried.

HEALTH DEPARTMENT – Colleen Batt

WIC Director Colleen Batt requested a transfer for unexpected expenses. She noted that next month she will request additional funds to cover the increase for the budget revision for 2008 in the amount of $249,393.

Transfer: $18,000
$18,000 General Operating/Misc to Supplies

- Councilmember Byers moved to approve the transfer as stated, second by Councilmember Murtaugh; motion carried.

AUDITOR – Jennifer Weston

Auditor Weston requested a transfer of appropriations for additional office equipment. With two positions unfilled, she noted that unused funds are available.

Transfer: $9,000
$9,000 Salaries/Full Time to Office Expense/Supplies

- Councilmember Vernon moved to approve the transfer as stated, second by Councilmember Gutwein; motion carried.

COUNTY COUNCIL

Councilmember Byers noted that Greg Guerrattaz, the county's financial consultant, suggested these funds be transferred.

Transfer: $250,000
$250,000 General Fund to Rainy Day Fund

- Councilmember Gutwein moved to approve the transfer from the General Fund to the Rainy Day Fund, second by Councilmember Byers; motion carried.

PART-TIME RATES – Jennifer Weston

Auditor Weston presented a list of part time hourly rates for part time employees. She noted that the list shows those rates already approved for 2007 and those being proposed for approval in order to have accurate salary statements.

- Councilmember Michael moved to approve the Part Time Rate schedule for 2007, second by Councilmember Murtaugh; motion carried.

COURT SERVICES – Cindy Houseman

Director of Court Services Cindy Houseman presented a review of court services. She noted that budget revisions were made in 2006 to reflect loss of revenue. In 2006, court services lost 40% of their yearly revenue, and in 2007 regained 17% due to creative marketing. Director Houseman briefly outlined a 2007 budget and future plans to regain revenue by adding additional programs.

OTHER BUSINESS

Auditor Weston briefly recapped the discussion with the county's financial planner. She noted that originally the CEDIT homestead credits for a few districts were high compared to other district rates in Tippecanoe County. After working with the State Auditor's Office and the County Treasurer a new method was used to allocate those credits more equitably among the districts.

YOUTH SERVICES UPDATE – Rebecca Humphrey

Director Rebecca Humphrey presented statistics on youth in Tippecanoe County. She currently is investigating various youth services at the courthouse and how they may be relocated to better serve the youth. She is also researching co-location of Cary home, alternative services and secure detention sites.

COMMISSIONERS FYI – KD Benson

Commissioner Benson mentioned that Commissioner Shedd will be on leave for 4-6 weeks. She may be reached by email. Stockwell was a recipient of an award from Keep America Beautiful. She added that the county did a small part, but the whole community worked hard to achieve this notoriety. She commended Kris Ziller for taking the lead in this project and noted that she received the George Award from the Journal and Courier for her hard work and dedication. Cary Home's end of the year party is May 31st at 5:00 p.m. June 8th is the 2nd Annual Fish Fry to benefit the American Red Cross. The Klondike branch of the Tippecanoe County Library will open June 10, 2007 at 2:00 p.m.

PUBLIC COMMENT

The State County Council Association meeting will be held Saturday June 9th, 2007 in Columbus, IN. President Kemper noted that Greg Guerrattaz will be back in July for the county council meeting.

Councilmember Michael moved to adjourn.

TIPPECANOE COUNTY COUNCIL

Jeffrey A. Kemper, President

Betty J. Michael

Thomas P. Murtaugh, Vice President

David S. Byers

Andrew S. Gutwein

Kevin L. Underwood

Attest: Jennifer Weston
Jennifer Weston, Auditor

Kathy Vernon
Kathy Vernon