TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
November 13, 2007

The Tippecanoe County Council met at 2:00 p. m. Tuesday, November 13, 2007 in the Tippecanoe Room in the County Office Building. Council members present were: President Jeffrey A. Kemper, Vice President Thomas P. Murtaugh, Andrew S. Gutwein, Betty J. Michael, David S. Byers and Kevin Underwood. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Jennifer Prange.

President Kemper called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Councilmember Michael moved to approve minutes from the October 9, 2007 meeting, second by Councilmember Byers; motion carried.

TREASURER'S INTEREST REPORT – Robert Plantenga

Treasurer Plantenga reported that the County General Fund balance is $85,000; this is the lowest balance since February 2007. County General interest will increase as property tax payments are held over until distribution. Also, he noted that PTRC funds that are invested in cd's will generate $300,000 for the General Fund in December. Treasurer Plantenga estimated with the governor's property tax proposal, the county will experience a 21% decrease due to loss of PTRC.

AUDITOR FINANCIAL REPORT – Jennifer Weston

Financial Report

Uncommitted Funds as of January 2007	$ 1,981,908.39
YTD Council Approved Appropriations as of October	$ 1,155,106.00
YTD Council Approved Reductions	+$ 13,148.00
YTD Miscellaneous Expenditures	$ 9,267.13
Uncommitted Funds available:	$ 830,683.26

CIRCUIT COURT

General Fund 001

Additional Appropriation: $6,212
$1,112 Guardian Ad Litem
$5,100 Pauper Attorney

- Councilmember Byers moved to approve the additional appropriation for $6,212, second by Councilmember Murtaugh; motion carried.

SUPERIOR COURT 1

General Fund 001

Transfer: $125
$125 Travel/Training to Office Supplies

- Councilmember Gutwein moved to approve the transfer as requested, second by Councilmember Michael; motion carried.

SUPERIOR COURT 4

General Fund 001

Additional Appropriation: $17
$17 Pauper Attorney to Office Supplies

- Councilmember Byers moved to approve the additional appropriation for $17, second by Councilmember Underwood; motion carried.

SUPERIOR COURT 5

General Fund 001

Judge Meade requested an additional appropriation for jury trials scheduled through the end of the year.

Additional Appropriation: $3,000
$3,000 Jury Expenses

- Councilmember Gutwein moved to approve the additional appropriation for $3,000, second by Councilmember Underwood; motion carried.

SUPERIOR COURT 6 – Charla Whitehead

General Fund 001

Charla Whitehead requested a transfer for office supplies. She reported funds are needed for supplies received and also to last through 2007.

Transfer: $500
$500 Full Time to Office Supplies

- Councilmember Gutwein moved to approve the transfer as stated, second by Councilmember Murtaugh; motion carried.

She also requested approval for a salary statement. Part time employees were hired to assist the office after a sudden employee medical absence. She is requesting the salary statement to be retroactive to August 2, 2007.

Salary Statement
$10.00/hr. Part Time Clerical

- Councilmember Murtaugh moved to approve the salary statement as presented, second by Councilmember Michael; motion carried.

PUBLIC DEFENDER – Amy Hutchison

General Fund 001

Transfer: $1,000
$1,000 Part Time Deputies to Office Supplies

- Councilmember Gutwein moved to approve the transfer for $1,000 as requested, second by Councilmember Michael; motion carried.

Salary Statement: $12.00/hr.
$12.00hr. Part Time Clerical

- Councilmember Gutwein moved to approve the salary statement effective October 22, 2007, second by Councilmember Underwood; motion carried.

PROSECUTOR – Pat Harrington

Operation Pullover Award Grant Fund 233

Prosecutor Harrington requested approval for grant funds to be used for drug and alcohol test for impaired drivers.

Grant Appropriation: $16,400
$16,400 General Operating/Drug Alcohol Test

- Councilmember Murtaugh moved to approve the grant appropriation for $16,400, second by Councilmember Michael; motion carried.

TEMA – Mark Kirby

General Fund 001

Transfer: $3,800
$3,000 Office Equipment to Garage Maintenance
$800 Utilities to Garage Maintenance

- Councilmember Byers moved to approve the transfer for $3,800, second by Councilmember Underwood; motion carried.

Salary Statement: $26,056
$26,056 Administrative Assistant

- Councilmember Murtaugh moved to approve the salary statement for $26,056 for the Administrative Assistant, second by Councilmember Michael; motion carried.

SHERIFF – Tracy Brown

General Fund 001

Sheriff Brown requested a transfer for food and vehicle maintenance. He added the surplus in full time is due to a delay in hiring new deputies.

Transfer: $100,000

$25,000	Full Time Employees to Food
$40,000	Deputies to Food
$35,000	Deputies to Vehicles

- Councilmember Michael moved to approve the transfer as requested, second by Councilmember Murtaugh; motion carried.

CASA – Connie Schneck

CASA VOCA Grant Fund 502

Connie Schneck requested a grant appropriation for funding a full time employee to supervise volunteers of the CASA program.

Grant Appropriation: $10,860

$9,780	Part Time/Other
$810	Social Security
$270	Training Costs/Travel & Training

- Councilmember Byers moved to approve the grant appropriation as requested, second by Councilmember Gutwein; motion carried.

COURT SERVICES

Violence in Community Grant Fund 576

Grant Coordinator Laurie Wilson requested approval for a grant appropriation for drug screens provided by the Coalition for a Safe and Drug Free Tippecanoe.

Grant Appropriation: $3,750

$3,750	General Operating/Drug Screen

- Councilmember Underwood moved to approve the grant appropriation for Court Services, second by Councilmember Gutwein; motion carried.

PARKS DEPARTMENT – Alan Nail

General Fund 001

Director Alan Nail requested a transfer for additional part time funds to last the remainder of 2007.

Transfer: $1,000

$1,000	Building/Insurance to Part Time

- Councilmember Michael moved to approve the transfer as requested, second by Counilmember Murtaugh; motion carried.

HEALTH DEPARTMENT – Ron Cripe

Master Tobacco Settlement Fund 762

Director Cripe requested a transfer for immunizations.

Transfer: $10,000
$10,000 Miscellaneous to Medical Supplies

Local Health Maintenance Fund 460

He also requested a transfer of funds for the Emergency Preparedness Coordinator. This position had previously been funded by a grant and currently is unfunded.

Transfer: $15,000
$15,000 Part Time to Contractual

WIC Peer Counseling Grant Fund 882

Director Ron Cripe requested a transfer for breast pump supplies.

Transfer: $9,500
$8,000 General Operating to Supplies
$1,500 Contracts to Supplies

- Councilmember Michael moved to approve the transfer from Fund 762 for $10,000, transfer from Fund 460 for $15,000, and a transfer from Fund 882 for $9,500, second by Councilmember Gutwein; motion carried.

RECORDER

Security ID Protection Fund 172

An additional appropriation is being requested for additional part time help for the Redact Project in the Recorder's Office.

Additional Appropriation: $2,153
$2,000 Part Time
$153 Social Security

- Councilmember Michael moved to approve the additional appropriation as requested, second by Councilmember Underwood; motion carried.

Salary Statement: $8.00/hr.
$8.00/hr. Part Time

- Councilmember Michael moved to approve the salary statement for the Recorder, second by Councilmember Underwood; motion carried.

TIPPECANOE VILLA – DeAnna Sieber

General Fund 001

Director Sieber requested a transfer for additional operating cost for the Villa.

Transfer: $7,500
$7,500 Full Time to Operating

- Councilmember Byers moved to approve the transfer as stated, second by Councilmember Michael; motion carried.

COUNTY ASSESSOR – Samantha Steele

Sales Disclosure Fund 285

Assessor Steele requested additional part time funds for the Fairfield Township Assessor. Assessor Jan Payne added that her part time staffing has remained unchanged from 2006; the funding in Reassessment has diminished quicker than expected.

Transfer: $9,366
$8,700 Travel & Training to Part Time
$666 Travel & Training to Social Security

- Councilmember Byers moved to approve the transfer as requested, second by Councilmember Michael; motion carried.

COMMISSIONERS – Frank Cederquist

Parking Garage Maintenance Fund 322

Commissioner's Assistant Frank Cederquist requested a transfer for additional funds for the parking garage management contract for the remainder of 2007. He added, with approval, the additional appropriation request would be $8,168.

Transfer: $1,832
$1,832 Equipment/Software to Contracts/Management

- Councilmember Byers moved to approve the transfer as requested, second by Councilmember Murtaugh; motion carried.

Additional Appropriation: $10,000
$10,000 Contracts/Management

- Councilmember Byers moved to approve the additional appropriation from Fund 322 for $8,168, second by Councilmember Gutwein; motion carried.

AUDITOR – Jennifer Weston

General Fund 001

Auditor Weston requested an additional appropriation for cost associated with rebate checks. The amount requested will cover the cost of producing the checks as well as postage.

Additional Appropriation: $30,000
$30,000 Contractual Services

- Councilmember Murtaugh moved to approve the additional appropriation as requested, second by Councilmember Michael; motion carried. *Councilmember Kemper abstained.*

COUNCIL – Jennifer Weston

General Fund 001

Auditor Weston requested on behalf of the council $360,000 for Institutional Care. Youth Services Director Rebecca Humphrey spoke regarding the length of stay and increased cost for the Department of Corrections (DOC). She reported the length of stay for offenders as touted by the DOC is 365 days; the average length of stay for our delinquent youth is 458 days. The Bobby Husky study reported four years ago the length of stay for offenders was 291 days. She is currently working on obtaining a grant for re-entry services that should help decrease the length of stay for offenders and prevent them from re-entering the system.

Additional Appropriation: $360,000
$360,000 Institutional Care – DOC

- Councilmember Byers moved to approve the additional appropriation as requested, second by Councilmember Underwood; motion carried.

EMPLOYEE BENEFITS – Shirley Mennen

Human Resource Administrator Shirley Mennen recommended approval for the merit pay salary statements for performance evaluation. She explained the budget did not allow for the maximum of 2% merit bonuses agreed on by the council; therefore merit bonuses were recalculated at 1½ % maximum. The amount requested will supplement the appropriated amount for merit pay with Social Security and PERF included.

Salary Statement: $152,346
$152,346 Merit Pay Bonuses

- Councilmember Murtaugh moved to approve the salary statements as presented, second by Councilmember Underwood; motion carried. *Councilmember Byers and Councilmember Michael voted against this motion.*

RESOLUTION 2007-25-CL; RELATED TO PURCHASE OF TRAFFIC COUNTERS

Attorney Luhman presented the proposed resolution authorizing the council president to enter into an interlocal agreement with the City of Lafayette and West Lafayette. The agreement authorizes the president to sign the agreement to purchase traffic counters for use by the cities and the county.

- Councilmember Murtaugh moved to approve Resolution 2007-25-CL, second by Councilmember Gutwein; motion carried.

YOUTH SERVICES UPDATE – Rebecca Humphrey

Director Rebecca Humphrey presented a progress report for October. She reported the 2008 Child Abuse Summit held recently was a huge success. Youth Services and the Sheriff's Department have applied for a Gang Resistance Education Program grant to be used in schools to deter youth from being involved in gang activity. Director Humphrey acknowledged site selection for the youth facility continues; a report will follow in the near future.

Director Humphrey reported on behalf of Department of Child Services (DCS) Director Angela Smith Grossman. She confirmed with the loan from the council, DCS is current on all bills within 35 days. Staffing is strong with 39 family case mangers, 5 supervisors, and 11 support staff. She explained the number of abused children in 2007 is steady with 2006.

The League of Women Voter's and Superior Court III are hosting a Juvenile Justice Forum to discuss the Youth Center. The forum will be held on February 25, 2008 at 7:00 p.m. in the Tippecanoe Room.

Jane McCann, Lafayette Crisis Center Director, spoke regarding the 211 System implemented by the Crisis Center. The Crisis Center program offers information regarding health and human programs and services to the community. The referral and information database is available to the community via the internet.

COMMISSIONERS FYI

On November 15, 2007, Commissioner Shedd invited everyone to attend and celebrate National GIS Day in the Tippecanoe Room. Commissioners' Shedd and Benson will attend the ACC Conference on November 27, 28, and 29th. She invited all employees to attend the Annual Holiday Luncheon on December 7, 2007 in the Tippecanoe Room from 11:30 a.m. to 1:30 p.m. Employees should bring a dish to share and an ornament to exchange. The Department Head Christmas Lunch will be held on December 12th in the Tippecanoe Room.

Commissioner Knochel reported that bid specifications for the HVAC project will be available starting on Friday November 16th in the Auditor's office. The Commissioners will accept bids at the December 17, 2007 meeting.

OTHER BUSINESS

Council President Kemper gave details regarding a letter from the state. He explained that an error was made in reporting in Marion County which resulted in an additional reimbursement to Tippecanoe County Public Defender Commission in the amount of $5,769.

PUBLIC COMMENT

None

- Councilmember Byers moved to adjourn.

TIPPECANOE COUNTY COUNCIL

Jeffrey A. Kemper, President

Betty J. Michael

Thomas P. Murtaugh, Vice President

David S. Byers

Andrew S. Gutwein

Kevin L. Underwood

Attest:
Jennifer Weston, Auditor

Kathy Vernon