TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
October 9, 2007

The Tippecanoe County Council met at 2:00 p. m. Tuesday, October 9, 2007 in the Tippecanoe Room in the County Office Building. Council members present were: Vice President Thomas P. Murtaugh, Andrew S. Gutwein, David S. Byers, Betty J. Michael, Kevin Underwood, and Kathy Vernon. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Jennifer Prange.

Vice President Murtaugh called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Councilmember Michael moved to approve minutes from the July 24, 2007 and September 11, 2007 meetings, second by Councilmember Byers; motion carried.

AUDITOR FINANCIAL REPORT – Jennifer Weston

Financial Report

Uncommitted Funds as of January 2007	$ 1,981,908.39
YTD Council Approved Appropriations as of September	$ 107,072.00
YTD Council Approved Reductions	+$ 13,148.00
YTD Miscellaneous Expenditures	$ 8,667.13
Uncommitted Funds available:	$ 1,352,556.26

Auditor Weston reported the cash fund balance of the General Fund is usually negative this time each year until December settlement is received. At this time, she is projecting the cash balance January 2008 will be $3.7 million.

Auditor Weston spoke regarding the Department of Corrections bills. She informed the council that $700,000 has been appropriated for 2007 and to date half of total budget has been spent. These expenses were incurred in last quarter of 2006 and after payment is made on the first two quarters of 2007, there will be an outstanding balance due of $129,000. Auditor Weston projects the amount of funds needed for 2007 is an additional $360,000.

TREASURER'S REPORT – Bob Plantenga

Treasurer Plantenga noted interest rates remain the same from last year. The General Fund balance is low without property taxes carrying over however, with the impending tax sale the balance will increase.

SUPERIOR COURT

Sex Offender Management Grant Fund 236

Dr. JoAnn Miller requested a grant appropriation for a Sex Offender Management Grant. This program will manage sex offenders that return to the community after they are released from prison.

Grant Appropriation: $84,068

$7,000	Training Costs/Travel & Training
$59,068	Other Professional Services

$18,000 General Operating/Misc

- Councilmember Byers moved to approve the grant appropriation from Fund 236 for $84,068, second by Councilmember Gutwein; motion carried.

SUPERIOR COURT 2 – Thomas Busch

General Fund 001

Judge Busch requested a transfer for the Ancillary Court. Additional funds will be needed for part time to cover full time employee absences and overtime.

Transfer: $2,137

$1,000 Medical to Overtime
$1,000 Pauper to Part Time
$60 Medical to Retirement
$77 Pauper to Social Security

- Councilmember Gutwein moved to approve the transfer as requested, second by Councilmember Michael; motion carried.

ANCILLARY – Jackie James

General Fund 001

Judge Busch requested additional appropriations for completion of appeal transcripts. Jackie James added the request was based on an estimate provided by all courts for the remainder of 2007.

Additional Appropriation: $7,273

$2,000 Overtime
$5,000 Pauper Transcripts
$153 Social Security
$120 Retirement

- Councilmember Gutwein moved to approve the additional appropriation as requested, second by Councilmember Byers; motion carried.

Judge Busch updated the council regarding cost for the county to hire a special Prosecutor. He reported Rob Ives from Carroll County accepted the cases for defendants previously affiliated with Prosecutor Pat Harrington. Judge Busch acknowledged billing for services across all courts has been an issue and to date services have totaled $32,474.98. These expenses will be paid from un-appropriated funds as the law stipulates.

SUPERIOR COURT 4

Transfer: $121

$121 Travel/Training to Office Supplies

- Councilmember Gutwein moved to approve the transfer from Travel/Training to Office Supplies, second by Councilmember Byers; motion carried.

PROSECUTOR – Pat Harrington

Drug Task Force Fund 257

Prosecutor Harrington requested an additional appropriation for funds received from drug forfeiture.

Additional Appropriation: $1,900
$1,900 General Operating/Misc.

- Councilmember Vernon moved to approve the additional appropriation as requested, second by Councilmember Underwood; motion carried.

Adult Protective Services Fund 250

A transfer was requested for payment of overtime hours as required for an emergency case.

Transfer: $204
$204 Equipment to Overtime

- Councilmember Vernon moved to approve the transfer as requested, second by Councilmember Underwood; motion carried.

Project Safe Neighborhood Grant Fund 188

Prosecutor Harrington requested approval of a grant from the Indiana Criminal Justice Institute. This grant is fully funded and will provide a Project Coordinator, an Investigator, software, training and travel for the Project Safe Neighborhood.

Grant Appropriation: $52,398
$25,204 Administrative/Other Professional Services
$9,936 Other Services & Charges
$10,758 Equipment/Software
$3,500 Office Expense/Printing Supplies
$3,000 Travel/Training

- Councilmember Vernon moved to approve the grant appropriation from Fund 188 as stated, second by Councilmember Underwood; motion carried.

COURT SERVICES – Cindy Houseman

Director Houseman requested approval for a salary statement. The position of Drug Court Evaluator/Intense Case Manager was evaluated by Waggoner, Irwin and Scheele and recommended at a PAT III classification. This position was previously a Certified Instructor.

Salary Statement: $38,054
$38,054 Drug Court Evaluator/Intense Case Manager

- Councilmember Vernon moved to approve the salary statement as presented, second by Councilmember Gutwein; motion carried.

CLERK – Linda Phillips

IV-D 10-99 Child Support Fund 162

Clerk Phillips requested a transfer of funds for a Juvenile Case consultant used for recovering funds.

Transfer: $3,000
$3,000 Capital Equipment to General Operating

- Councilmember Byers moved to approve the transfer from Fund 162, second by Councilmember Underwood; motion carried.

WIC – Ron Cripe

WIC Peer Enhancement Fund 882

Health Director Ron Cripe spoke on behalf of WIC Director Colleen Batt. He reported each year funds are designated to Tippecanoe County for the Breastfeeding Peer Counseling Program.

Grant Appropriation: $27,980
$13,297 Full Time
$8,028 Part Time/Other
$1,185 Social Security
$5,000 Contracts
$470 Retirement

- Councilmember Michael moved to approve the grant appropriation as requested, second by Councilmember Underwood; motion carried.

WIC "B" Fund 881

The Breast Feeding Peer Counseling Program is based in Tippecanoe County needs additional supplies and updated equipment for a new office.

Transfer: $66,500
$55,000 Full Time to Supplies
$6,500 Part Time to Equipment/Capital
$5,000 Social Security to Supplies

- Councilmember Michael moved to approve the transfer as stated from WIC Fund 881, second by Councilmember Underwood; motion carried.

HEALTH DEPARTMENT – Ron Cripe

Health Department Donation Fund 119

Director Cripe explained a five year grant was awarded to Tippecanoe County from North Central Health Services in 2005. The grant is awarded each year for $75,000 for chronic disease data collection for Tippecanoe County and surrounding counties.

Grant Appropriation: $75,000
$3,000 Travel/Training
$70,000 Professional Services
$2,000 Equipment

- Councilmember Underwood moved to approve the grant appropriation as requested, second by Councilmember Michael; motion carried.

TEMA – Mark Kirby

General Fund 001

Director Kirby requested a transfer for office supplies.

Transfer: $500
$500 Office Equipment to Office Supplies

- Councilmember Michael moved to approve the transfer as stated, second by Councilmember Vernon; motion carried.

CASA

CASA Donation Fund 151

Additional Appropriation: $435
$435 General Operating

- Councilmember Byers moved to approve the additional appropriation as requested, second by Councilmember Vernon; motion carried.

CARY HOME/JUVENILE ALTERNATIVES – Jason Kniola and Tammy Patrick

Juvenile Alternatives Director Tammy Patrick requested approval for a salary statement. This position has been reclassified and she is requesting the salary statement retroactive to September 16, 2007.

Salary Statement: $38,054
$38,054 JAMS Coordinator

- Councilmember Michael moved to approve the salary statement as presented with an effective date as September 16, 2007, second by Councilmember Gutwein; motion carried.

Cary Home Director Jason Kniola requested approval of a salary statement for a part time Evening Receptionist. He requested a range of $7-$11 an hour be approved to allow for flexibility based on performance levels.

Salary Statement: $7-$11 an hour
$7-11hr. Evening Receptionist

- Councilmember Gutwein moved to approve the salary statement as requested, second by Councilmember Vernon; motion carried.

EXTENSION OFFICE – Brian Metzger

General Fund 001

Director Metzger is requesting additional funds for utilities.

Additional Appropriation: $3,000
$3,000 Utilities

- Councilmember Underwood moved to approve the appropriation as requested, second by Councilmember Byers; motion carried.

COUNTY ASSESSOR – Samantha Steele

Sales Disclosure Fund 285

Transfer: $16,100
$16,100 Equipment to Part Time

Commissioner KD Benson requested the council reconsider this transfer until cooperation is received from the county assessor. She informed the council that the county assessor has withheld payment on a claim for services rendered. Further discussion occurred regarding the status of the claim.

- Councilmember Byers moved to approve the transfer from Fund 285 as requested, second by Councilmember Underwood; motion carried.

SHERIFF – Tracy Brown

General Fund 001

Sheriff Brown requested an additional appropriation for purchase of tasers for officers.

Additional Appropriation: $11,000
$11,000 Emergency Equipment

- Councilmember Byers moved to approve the appropriation as requested, second by Councilmember Michael; motion carried.

Sheriff Brown requested a transfer for food and vehicles.

Transfer: $50,000
$25,000 Full Time to Food
$25,000 Deputies to Vehicles

- Councilmember Michael moved to approve the transfer as stated, second by Councilmember Byers; motion carried.

County Misdemeanant Fund 178

An additional appropriation is needed to expend funds received from the State. The state reimburses the county for housing misdemeanants in the county jail.

Additional Appropriation: $98,950

$15,000	Uniforms/Clothing
$50,000	Medical
$33,950	Misc/Supplies

- Councilmember Byers moved to approve the additional appropriation as requested, second by Councilmember Michael; motion carried.

COMMISSIONERS

General Fund 001

Human Resource Director Shirley Mennen requested an additional appropriation of $500,000 for employee benefits and health insurance. Her request will cover a deficit of $50,000 for employee health claims and provide funds for claims in 2007.

Additional Appropriation: $500,000

$500,000	Employee Benefits/Health Insurance

- Councilmember Vernon moved to approve the additional appropriation as requested, second by Councilmember Michael; motion carried.

FLEX PLAN DISCUSSION – Shirley Mennen

Director Mennen recommended the council consider Flex Plan Benefits for employees that do not elect health coverage in 2008. The $120 benefit per employee was cut at budget hearings and employees electing health coverage had the option to receive a $120 reduction in premium if the Health Risk Assessment was completed. In an effort to provide equal benefits to all employees, the county would establish a Flex Spending Account for use by designated employees not receiving health coverage from the county. Director Mennen reported approximately 54 employees did not elect medical coverage in 2007 and she estimated the cost to be $6,000.

ORDINANCE 2007-37-CL – PAYMENT OF PARKING FEES PAID BY JURORS

Attorney Luhman described Ordinance 2007-37-CL; Payment of Parking Fees Paid by Jurors. This ordinance will allow the county the option of providing parking in county owned lots in lieu of mileage payments.

- Councilmember Byers moved to approve Ordinance 2007-37-CL, second by Councilmember Gutwein;

Auditor Weston recorded the vote:

Murtaugh	Yes
Byers	Yes
Gutwein	Yes

Michael	Yes
Vernon	Yes
Underwood	Yes

Ordinance 2007-37-CM passes 6-0 on first reading.

- Councilmember Vernon moved to suspend the rules and hear Ordinance 2007-37-CL on second reading, second by Councilmember Michael; motion carried.

- Councilmember Vernon moved to hear Ordinance 2007-37-CL on second reading, second by Councilmember Byers;

Auditor Weston recorded the vote:

Murtaugh	Yes
Byers	Yes
Gutwein	Yes
Michael	Yes
Vernon	Yes
Underwood	Yes

Ordinance 2007-37-CL passes 6-0 on second and final reading.

OTHER BUSINESS

None

DEPARTMENT OF CHILD SERVICES – Angela Smith Grossman

Director Angela Smith Grossman requested a $1 million temporary loan for the Department of Child Services. She reported the department currently has $770,000 in outstanding bills through the end of October and she plans to use the loan to pay bills incurred in that timeframe. Director Grossman will use the December tax draw to repay the county and become current with November and December bills.

- Councilmember moved to adopt Resolution 2007-21-CL; Transfer of Monies for a Loan, second by Councilmember Gutwein; motion carried.

YOUTH SERVICES UPDATE – Rebecca Humphrey

Director Humphrey provided handouts regarding the Third Annual Child Abuse Summit. The League of Women Voter's will be sponsoring a forum on the Youth Center on February 25, 2008 at 7:00 p.m. Evidenced based practices implemented recently by Probation are Youth Level of Service Inventories/Case Management Inventories to assist youth placement in the proper services. Aggression Replacement Training has been implemented by Juvenile Alternatives Director Tammy Patrick through a Tippecanoe County Corrections Grant. Director Humphrey has created a Girls Circle Group at no cost to taxpayers. The Purdue Education staff is exploring resources for free mental health counseling for adolescents and career exploration. LARA has offered free GED services for the youth center detainees as well as children participating in alternative services. Beacon Academy is interested in providing alternative education in the youth center. Director Humphrey plans to discuss a possible partnership with Community Health Clinic and the Youth Center.

COMMISSIONER'S FYI

None

PUBLIC COMMENT

None

- Councilmember Gutwein moved to adjourn.

TIPPECANOE COUNTY COUNCIL

Jeffrey A. Kemper, President

Betty J. Michael

Thomas P. Murtaugh, Vice President

David S. Byers

Andrew S. Gutwein

Kevin L. Underwood

Attest: Jennifer Weston
Jennifer Weston, Auditor

absent
Kathy Vernon