TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
August 14, 2007

The Tippecanoe County Council met at 2:00 p. m. Tuesday, August 14, 2007 in the Tippecanoe Room in the County Office Building. Council members present were: President Jeffrey A. Kemper, Vice President Thomas P. Murtaugh, Andrew S. Gutwein, Betty J. Michael, Kevin Underwood, and Kathy Vernon. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Jennifer Prange. Absent was David S. Byers.

President Kemper called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Councilmember Vernon moved to approve minutes from the July 10, 2007 regular meeting, second by Councilmember Underwood; motion carried.

AUDITOR'S REPORT – Jennifer Weston

Auditor Weston presented the financial report.

Financial Report

Uncommitted Funds as of January 2007	$ 1,981,908.39
YTD Council Approved Appropriations as of July	$ 472,482.00
YTD Council Approved Reductions	+$ 13,148.00
YTD Miscellaneous Expenditures	$ 8,546.85
Uncommitted Funds available:	$ 1,514,027.54

TREASURER'S REPORT – Robert Plantenga

Treasurer Plantenga reported that in addition to regular interest income each month, an additional $175,000 was received in interest from a CD. The revenue deposited from the CD was generated from investments of PTRC revenue credited in June that were done prior to advance of the last draw.

CORONER

Salary Statement: $25.00 per hour
$25 per hr. Part Time Pathology

- Councilmember Gutwein moved to approve the salary statement as stated, second by Councilmember Murtaugh; motion carried.

SUPERIOR COURT 1 – Angie Thompson

General Fund 001

Bailiff Angie Thompson requested additional funds for pauper attorney fees and jury expenses. With an increased caseload, Bailiff Thompson confirmed this request would take the court through the end of the year.

Additional Appropriation: $62,130

$30,000	Pauper Attorney
$10,000	Part Time
$10,000	Overtime
$10,000	Jury Expense
$1,530	Social Security
$600	Retirement

- Councilmember Michael moved to approve $27,000 Pauper Attorney, $6,000 part time,$ 6,000 overtime, $0 for Jury Expense, $919 social security and $360 retirement, second by Councilmember Murtaugh; motion carried.

Transfer: $1,570

$1,570	Office Supplies to Part Time

- Councilmember Murtaugh moved to approve the transfer for $1,520, second by Councilmember Michael; motion carried

Transfer: $911

$411	Recording Tapes to Overtime
$500	Printing Supplies to Overtime

- Councilmember Murtaugh moved to approve the transfer as stated, second by Councilmember Michael; motion carried

SUPERIOR COURT 2

General Fund 001

This request is for expenses for a Special Prosecutor when Prosecutor Harrington has a conflict.

Additional Appropriation: $10,000

$10,000	Court Expense/Miscellaneous

- Councilmember Michael moved to approve the additional appropriations for $10,000, second by Councilmember Gutwein; motion carried

SUPERIOR COURT 6

General Fund 001

Additional Appropriation: $5,383

$5,000	Part Time
$383	Social Security

This appropriation request died for a lack of a motion.

Race & Gender Fairness Grant Fund 548

Additional Appropriation: $9,500
$9,500 Court Expenses

- Councilmember Gutwein moved to approve the additional appropriations as requested, second by Councilmember Vernon; motion carried.

PROSECUTOR

Old Hoosier Act Fund 250

Additional Appropriation: $5,000
$5,000 Capital Outlay

- Councilmember Vernon moved to approve the $5,000 for Capital Outlay, second by Councilmember Gutwein; motion carried.

Additional Appropriation: $ 500
$500 Travel/Training

- Councilmember Vernon moved to approve $500 for travel and training, second by Councilmember Underwood; motion carried.

Transfer: $4,775
$4,775 Admin/Other to Court Expenses

- Councilmember Byers moved to approve the additional appropriation as requested, second by Councilmember Vernon; motion carried

COMMUNITY CORRECTIONS – Pat Scowden

Community Corrections Director Pat Scowden provided a 2008 budget with salary statements. Director Scowden confirmed the projected revenue for 2008 is $2,485,116.

- Councilmember Murtaugh moved to approve the 2008 budget and salary statements for Community Corrections, second by Councilmember Underwood; motion carried

TIPPECANOE VILLA – DeAnna Sieber

General Fund 001

Director Sieber requested a transfer for a new furnace and an air compressor.

Transfer: $10,000
$10,000 Part Time to Building/Structures

- Councilmember Michael moved to transfer $9,500 from Part Time to Building/Structures, second by Councilmember Byers; motion carried

CLERK – Linda Phillips

Clerk Record Perpetuation Fund 160

Clerk Linda Phillips requested additional appropriations for monies received from office equipment rebates.

Additional Appropriation: $750
$696 Part Time
$54 Social Security

- Councilmember Murtaugh moved to approve the transfer as stated, second by Councilmember Michael; motion carried

IV-D 1099 Child Support Fund 162

Additional Appropriation: $750
$696 Part Time
$54 Social Security

- Councilmember Murtaugh moved to approve the transfer as stated, second by Councilmember Michael; motion carried.

BOARD OF ELECTIONS & REGISTRATION –Linda Phillips

Clerk Linda Phillips recommended the Board of Election and Registration Co-Directors change from part time status to full time. With the new vote centers, Clerk Phillips stated the workload has shifted and full time Co-Directors can sufficiently manage the daily operations. Clerk Phillips proposed the part time deputy positions be eliminated and part time help hired during the election period.

Salary Statement: $33,352
$33,352 Co-Directors

- Councilmember Michael moved to approve the salary statement as presented, second by Councilmember Murtaugh; motion carried.

SURVEYOR

Engineering Review Fund 244

Surveyor Steve Murray requested an appropriation for Engineer Consultant's review fees for Drainage Board projects.

Additional Appropriation: $58,093
$58,093 Engineer Review

- Councilmember Vernon moved to approve the additional appropriation as stated, second by Councilmember Underwood motion carried.

ASSESSOR

Reassessment Fund 281

Additional Appropriations: $28,056
$26,056 Full Time
$2,000 Social Security
$1,565 Retirement

- Councilmember Michael moved to table the request until next month, second by Councilmember Murtaugh; motion carried. (see Unfinished Business where this was re-addressed at the end of meeting)

MITS – Diane Hawkins

Electronic Data Submission Fund 458

Director Diane Hawkins requested an additional appropriation for payment of GIS services.

Additional Appropriation: $14,704
$14,704 Contracts

EDIT Fund 301

Transfer: $24,432
$24,432 Full Time to Contracts/Misc.

- Councilmember Byers moved to approve the appropriation of $14,704 from Fund 458 and a transfer of $24,432 from Fund 301, second by Councilmember Gutwein; motion carried.

HEALTH DEPARTMENT – Ron Cripe

TB Grant Fund 760

Health Department Director Ron Cripe requested a transfer of funds to purchase medical supplies.

Transfer: $4,398
$4,085 Part Time/Other to Medical Supplies
$313 Social Security to Medical Supplies

- Councilmember Michael moved to approve the transfer as stated, second by Councilmember Gutwein; motion carried.

TEMA

SHSP Grant Fund 417

Grant Coordinator Laurie Wilson requested grant appropriations for fire equipment. She stated Tippecanoe County will serve as the fiscal agent and TEMA as the distributor.

Additional Appropriation: $28,821
$28,821 Capital/Equipment

- Councilmember Murtaugh moved to approve the appropriation of $28,821 from fund 417, second by Councilmember Underwood; motion carried

COMMISSIONERS – Stan Lambert and Frank Cederquist

Wabash River Hydrology Grant Fund 333

Wabash River Enhancement Director Stan Lambert reported the Army Corps of Engineers will complete a second portion of the hydrologic and hydraulic analysis for the Wabash River project. This revenue will fund 50% of the total cost for the project.

Additional Appropriation: $50,000
$50,000 Hydrologic/Hydraulic Analysis

- Councilmember Gutwein moved to approve the appropriation as stated, second by Councilmember Underwood; motion carried.

General Fund 001

Commissioner's Assistant Frank Cederquist requested a transfer for mail and duplicating services. He provided a copy paper distribution report and projects these funds will last for the remainder of 2007.

Transfer: $18,000
$18,000 Insurance/Liability to Duplicate/Archive

- Councilmember Murtaugh moved to approve the transfer as stated, second by Councilmember Michael; motion carried.

AUDITOR – Jennifer Weston

Auditor Weston presented two salary statements for approval. She requested a new Account Manager position as well as a change in name and classification for the Administrative Assistant position. Auditor Weston also proposed eliminating the Secretary position.

Salary Statement
$29,476 Office Manager
$28,136 Account Manager

- Councilmember Vernon moved to approve the salary statements as presented, second by Councilmember Murtaugh; motion carried.

OTHER BUSINESS

Director Jason Kniola presented information regarding Cary Home's 2008 budget. Projected expenses and revenue for the girl's facility were included. The modular home project is progressing and Director Kniola reported he is currently trying to obtain IV-E Reimbursement for the girl's facility. He also noted he is accepting bids for tuck point of the Cary Home facility.

YOUTH SERVICES UPDATE – Rebecca Humphrey

Youth Services Director Rebecca Humphrey presented a six month review of her job performance. Her review included accomplishments, development of new curriculum, and plans for the remainder of 2007.

DEPARTMENT OF CHILD SERVICES – Angela Smith Grossman

Angela Smith Grossman provided her projected budget for 2008. She reported her budget request has increased this year in an attempt to eliminate the ongoing deficit and also to remain compliant with payment of services rendered.

COMMISSIONER FYI

Commissioner Benson reported the purchase of a narcotic's dog and a handler from grant funds for use by the Sheriff's Department. Also, she added the Assessor, Auditor, Treasurer and MITS department heads are reviewing proposals for the new Tax and Assess program.

UNFINISHED BUSINESS

- Councilmember Michael moved to bring the tabled item to the table, second by Underwood; motion carried.

Georgia Jones, Deputy Assessor, confirmed that the request for appropriation is for a new COMOT III position with job duties performed by an existing employee. She added with approval for this appropriation, a full time position will be open in the Assessor's office and the part time will be reduced.

Councilmember Murtaugh proposed transferring funds from part time to full time within the Reassessment Fund 281 to meet the shortfall.

- Councilmember Murtaugh moved to approve from Fund 281- $1,000 for salary, $77 for Social Security, and $60 for retirement, second by Councilmember Gutwein; motion carried.

PUBLIC COMMENT

None.

President Kemper reminded council members that budget hearings will start on Tuesday, August 21, 2007 at 8:00 a.m. in the Tippecanoe Room.

- Councilmember Vernon moved to adjourn.

TIPPECANOE COUNTY COUNCIL

Jeffrey A. Kemper, President

Betty J. Michael

Thomas P. Murtaugh, Vice President

absent

David S. Byers

Andrew S. Gutwein

Kevin L. Underwood

Attest: Jennifer Weston

Jennifer Weston, Auditor

Kathy Vernon