TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
May 13, 2008

The Tippecanoe County Council met at 2:00 p.m. Tuesday, May 13, 2008 in the Tippecanoe Room in the County Office Building. Council members present were: President Thomas P. Murtaugh, Vice President Kevin Underwood, Jeffrey A. Kemper, Betty J. Michael, David S. Byers, Kathy Vernon and Andrew S. Gutwein. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Jennifer Prange.

President Murtaugh called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Councilmember Byers moved to approve minutes from the April 8, 2008 meeting, second by Councilmember Vernon; motion carried.

AUDITOR'S FINANCIAL REPORT – Jennifer Weston

Beginning Net Balance	$1,659,421.22
Total Additional Appropriations	$ 885,471.00
Total Budget Reductions	$ 70,000.00
Miscellaneous Expenditures to date	$- 6,148.82
Uncommitted Funds	**$ 767,801.40**

Human Resource Director Shirley Mennen reported on the County Self Insurance Fund 310. She reported the county had a few months where the Specific and Aggregate Stop-Loss amounts were exceeded. Gayle Byers, Employee Benefit Consultant with RE Sutton & Associates, will attend the June meeting to discuss planning options for the Specific and Aggregate Stop-Loss.

TREASURER'S INTEREST REPORT – Bob Plantenga

Treasurer Plantenga reported the average interest rate is 2.3%. The Homestead Credit Rebate Fund 717 continues to carry a balance due to unclaimed checks. The Treasurer's Office had a press release requesting taxpayer's pre-pay taxes for 2008. Pre-payments will allow the county to make a partial distribution to local entities. He reported approximately $4 million has been collected to date in advance payments for property taxes.

GOVERNMENT LEADERSHIP PROGRAM GRADUATES

Commissioner Shedd and Councilmember Murtaugh presented awards to participants of the Government Leadership Program. Graduates included:

Gina Goodman	Shirley Mennen	Mark Kirby	Tammy Patrick
Kathy Lind	Dawn Rivera	Coleen Hamrick	Kevin Miller
Georgia Jones	Allen Nail	John Thomas	

CIRCUIT COURT – Shay Dailey

Alternate Dispute Resolution Fund 545

Shay Dailey requested an additional appropriation for court expenses and mediation.

Additional Appropriation: $15,000
$15,000 Court Expenses/Mediation

- Councilmember Kemper moved to approve the additional appropriation as requested, second by Councilmember Byers; motion carried.

Family Court Grant Fund 628

She also requested an appropriation of grant funds received from the Indiana Supreme Court for contracts and consultants.

Grant Appropriation: $1,250
$1,250 Contracts/Consultants

- Councilmember Kemper moved to approve the appropriation as requested, second by Councilmember Michael; motion carried.

SUPERIOR COURT 3 – Kathy Timberlake

Family Court Grant Fund 628

Kathy Timberlake requested an appropriation of grant funds also received from the Indiana Supreme Court for contracts and consultants.

Grant Appropriation: $1,250
$1,250 Contracts/Consultant

- Councilmember Kemper moved to approve the grant appropriation as requested, second by Councilmember Gutwein; motion carried.

PROSECUTOR – Pat Harrington

IV-D Incentive Fund 256

Prosecutor Harrington requested a transfer for payment of part time for the paperless project in Child Support.

Transfer: $2,110

$1,000	Admin/Other Professional Services to Salaries & Wages/Part Time
$960	General Operating/Misc to Salaries & Wages/Part Time
$150	Equipment/Data Processing Hardware to Social Security

- Councilmember Underwood moved to approve the transfer as requested, second by Councilmember Vernon; motion carried.

Prosecutor Harrington also requested approval of a salary statement for a part time employee.

Salary Statement: $10.00 per/hr

$10.00 per/hr.	Part Time Adult Protective Services

- Councilmember Michael moved to approve the salary statement as requested, second by Councilmember Vernon; motion carried.

WIC

WIC Peer Enhance "B" Fund 883

Director Colleen Batt requested a transfer for Worker's Compensation.

Transfer: $704

$704	General Operating/Misc to Insurance Benefit/Workers Comp

- Councilmember Underwood moved to approve the transfer as requested, second by Councilmember Michael; motion carried.

WIC Fund 880

She also requested appropriation of grant funds received from the state.

Grant Appropriation: $105,000

$348	Equipment/Misc
$14,652	Office Supplies
$84,000	Departmental/Educational
$6,000	Insurance Benefit/Unemployment

- Councilmember Byers moved to approve the grant appropriation as requested, second by Councilmember Underwood; motion carried.

Director Batt requested approval of a salary statement to increase part time wages.

Salary Statement: Part Time

Up to $19.00	Part Time Dietician
Up to $15.00	Nutritionist
Up to $8.00	Peer Counselor

- Councilmember Byers moved to approve the salary statement as requested, second by Councilmember Gutwein; motion carried. *Councilmember Michael opposed.*

TIPPECANOE VILLA – DeAnna Sieber

General Fund 001

Director DeAnna Sieber requested an additional appropriation for routine repairs at the Villa.

Additional Appropriation: $7,500
$7,500 Building & Structures

- Councilmember Michael moved to approve the additional appropriation as requested, second by Councilmember Byers; motion carried.

CASA – Coleen Hamrick

CASA Fund 501

Director Hamrick requested approval of an additional appropriation for volunteer training.

Additional Appropriation: $453
$453 Departmental/Educational

- Councilmember Kemper moved to approve the additional appropriation as requested, second by Councilmember Michael; motion carried.

TEMA – Mark Kirby

Community Emergency Response Team Fund 452

Director Kirby requested a grant appropriation for funds received for the Community Emergency Response Team for continuing education.

Grant Appropriation: $350
$300 Office Expense/Printing
$50 General Operating/Miscellaneous

- Councilmember Vernon moved to approve the grant appropriation as requested, second by Councilmember Michael; motion carried.

FAIRFIELD/WEA/WABASH TOWNSHIPS

General Fund 001

Councilmember Murtaugh reported the reduction of appropriation was from a request earlier in the year to fund a trending position for the township assessors.

Reduction of Appropriation: $70,000
$70,000 Contracts/Consultants

- Councilmember Byers moved to approve the reduction of appropriation as requested, second by Councilmember Underwood; motion carried.

COUNTY ASSESSOR

Reassessment Fund 281

County Assessor Samantha Steele requested additional funds for postage. She noted Form 11's were sent mistakenly to taxpayers without changes in assessments

Additional Appropriation: $7,693
$7,693 General Operating/Postage

- Councilmember Byers moved to approve the additional appropriation as requested, second by Councilmember Underwood; motion carried.

General Fund 001 (tabled from the April meeting)

- Councilmember Underwood moved to bring the request to the table, second by Councilmember Byers; motion carried.

Assessor Steele also requested an additional appropriation for printed forms. Due to a change in the personal property forms from the state, they were unable to use forms on hand and had to purchase new forms.

Additional Appropriation: $3,000
$3,000 Office Expense/Printed Forms

- Councilmember Byers moved to approve the additional appropriation as requested, second by Councilmember Kemper; motion carried.

CARY HOME – Rebecca Humphrey

Youth Services Director Rebecca Humphrey requested approval of a salary statement for the Clinical Services Director position. This position was a combination of the Juvenile Alternatives Director and the Clinical Director at Cary Home.

Salary Statement: $55,500
$55,500 Clinical Services Director

- Councilmember Vernon moved to approve the salary statement as requested, second by Councilmember Michael; motion carried.

COMMISSIONERS

General Fund 001

Human Resource Director Shirley Mennen requested an additional appropriation for the Human Resource Assistant position. Waggoner, Irwin, & Scheele recommended the position wage be increased and the personnel committee recommended a COMOT IV.

Additional Appropriation: $1,481

$1,298	Salaries & Wages/Full Time Employee
$99	Social Security
$84	Retirement

- Councilmember Michael moved to approve the additional appropriation as requested, second by Councilmember Kemper; motion carried.

Salary Statement: $30,361

$30,361	Human Resource Assistant

- Councilmember Michael moved to approve the salary statement as requested, second by Councilmember Gutwein; motion carried.

EDIT Fund 301 (tabled at the March meeting)

- Councilmember Byers moved to bring the request for additional appropriation to the table, second by Councilmember Underwood; motion carried.

Commissioner Benson requested approval for an additional appropriation for tax and assess software. State guidelines require counties to work with certified vendors by December 2008. With funding, the committee can begin negotiations to purchase new software.

Additional Appropriation: $250,000

$250,000	Data Processing Software

- Councilmember Byers moved to approve the additional appropriation as requested, second by Councilmember Kemper; motion carried.

YOUTH SERVICES UPDATE - Rebecca Humphrey

The Juvenile Justice Center Phase II Assessments are scheduled to begin within 2 weeks on the Duncan Road property. DLZ Architects, Mike McMillan, commissioners and key stakeholders are meeting to discuss preliminary designs of the facility. A presentation will be held May 19, 2008 at 10:00 a.m. at the commissioner's regular meeting.

Director Humphrey reported the youth level of service case management inventory which places youth in the right services at the right time is underway. Approximately 200 assessments have been completed for youth in probation, Juvenile Alternatives, and Cary Home in the past 2 ½ months.

Cary Home for Girls has state approval from Homeland Security and the State Department of Health. Director Humphrey is awaiting inspections by the Fire Marshall, Health Inspector and the Tippecanoe County Building Inspector.

The Cary Home End of School party will be May 28, 2008, from 4-6 p.m.

OTHER BUSINESS

None

COMMISSIONER'S FYI

None

PUBLIC COMMENT

Shirley Mennen thanked the Council for her and other staff members to participate in the Government Leadership Program.

Sheriff Brown invited the community to the June 6, 2008 Sheriff's Fish Fry for the American Red Cross at the Tippecanoe County Fairgrounds.

- Councilmember Byers moved to adjourn.

TIPPECANOE COUNTY COUNCIL

Thomas P. Murtaugh, President

Betty J. Michael

Kevin L. Underwood, Vice President

David S. Byers

Andrew S. Gutwein

Jeffrey A. Kemper

Attest:
Jennifer Weston, Auditor

Kathy Vernon