TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
October 14, 2008

The Tippecanoe County Council met at 2:00 p.m. Tuesday, October 14, 2008 in the Tippecanoe Room in the County Office Building. Council members present were: Vice President Kevin Underwood, David S. Byers, Kathy Vernon and Andrew S. Gutwein. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Jennifer Prange.

Vice President Underwood called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Councilmember Byers moved to approve the minutes from the September 9, 2008 meeting, second by Councilmember Vernon; motion carried.

AUDITOR'S FINANCIAL REPORT – Jennifer Weston

Beginning Net Balance	$1,659,421.22
Total Additional Appropriations	$1,150,390.00
Total Budget Reductions	$ 137,250.00
Miscellaneous Expenditures to date	$- 11,381.85
Uncommitted Funds	**$ 634,899.37**

Highway Director Opal Kuhl reported Revolving Fund 780 has a balance of $3.3 million to be used by the Highway Department for the McCarty Lane extension project.

TREASURER'S FINANCIAL REPORT – Bob Plantenga

With steady interest rates, Treasurer Plantenga anticipates the county will reach the expected amount of interested for the General Fund in 2008.

ORDINANCE 2008-18-CL; BOND ORDINANCE – 1ST Reading

Attorney Luhman explained the bond ordinance process for issuance of bonds to fund the Juvenile Center. The project cost should not to exceed $19.5 million with a 6.5% interest rate and a 20 year term bond which will be funded from Economic Development Income Tax revenues.

Financial Consultant Greg Guerrattaz gave details regarding the sale of bonds for the Juvenile Center. He recommends the council proceed with caution, accept bids for the project, and plan for the bond to be sold in January or February. He explained council members and commissioners will have the option to up to until a final purchase agreement is signed and the bonds are sold.

Public Comment

None

- Councilmember Byers moved to approve Ordinance 2008-18-CL on the first reading, second by Councilmember Gutwein; motion carried.

Auditor Weston recorded the vote:

Byers	Yes
Underwood	Yes
Vernon	Yes
Gutwein	Yes

Ordinance 2008-18-CL passes on first reading 4-0.

ORDINANCE 2008-19-CL; ADDITIONAL APPROPRIATION ORDINANCE – 1^{S} READING

Attorney Luhman stated the additional appropriation ordinance appropriates proceeds from the bond issuance up to $19,500,000 for the Juvenile Center project.

Public Comment

None

- Councilmember Vernon moved to approve Ordinance 2008-19-CL, second by Councilmember Gutwein; motion carried.

Auditor Weston recorded the vote:

Byers	Yes
Underwood	Yes
Vernon	Yes
Gutwein	Yes

Ordinance 2008-19-CL passes on first reading 4-0.

ORDINANCE 2008-20-CL; AUTHORIZING PURCHASE OF REAL ESTATE

Attorney Luhman stated this ordinance authorizes purchase of real estate located on Duncan Road. After the commissioners signed the original contract, the purchase of the real estate was subject to council approval with due diligence expiring November 1, 2008.

Councilmember Gutwein stated he strongly favors the purchase of the property located on Duncan Road. He believes the property may be used in other ways by the county if the juvenile center is not built.

Public Comment

None

- Councilmember Gutwein moved to approve Ordinance 2008-20-CL, second by Councilmember Vernon; motion carried.

Auditor Weston recorded the vote:

Byers	Yes

Underwood	Yes
Vernon	Yes
Gutwein	Yes

Ordinance 2008-20-CM passes on first reading 4-0.

SUPERIOR COURT 1

General Fund 001

Transfer: $1275

$202	Office Supplies to Overtime
$1,073	Office Supplies to Part-Time

- Councilmember Byers moved to approve the transfer as requested, second by Councilmember Gutwein; motion carried.

Reduction Appropriation: $57,352

$22,693	Salaries & Wages/Part-Time
$1,736	Social Security
$15,797	General Operating/Misc
$5,626	Training Costs/Travel & Training
$11,500	Administrative/Other Professional Services

- Councilmember Byers moved to approve the reduction of appropriation, second by Councilmember Vernon; motion carried.

SUPERIOR COURT 3

General Fund 001

Transfer: $352

$352	Office Supplies to Dues & Subscriptions

- Councilmember Byers moved to approve the transfer as requested, second by Councilmember Vernon; motion carried.

SUPERIOR COURT 4

General Fund 001

Additional Appropriation: $146

$146	Office Supplies

- Councilmember Gutwein moved to approve the transfer as requested, second by Councilmember Vernon; motion carried.

Additional Appropriation: $590

$590	Pauper Attorney

- Councilmember Vernon moved to approve the additional appropriation as requested, second by Councilmember Gutwein; motion carried.

Transfer: $500
$500 Overtime to Judge Pro Tem

- Councilmember Gutwein moved to approve the transfer as presented, second by Councilmember Byers; motion carried.

CASA

CASA Donation Fund 151

Additional Appropriation: $238
$238 Donations

- Councilmember Byers moved to approve the additional appropriation as stated, second by Councilmember Vernon; motion carried.

PUBLIC DEFENDER – Amy Hutchison

General Fund 001

Additional Appropriation: $20,000
$20,000 Professional Services

- Councilmember Gutwein moved to table the request until the next council meeting, second by Councilmember Vernon; motion carried.

  - Public Defender Amy Hutchison entered the meeting.

- Councilmember Byers moved to bring the request to the table, second by Councilmember Vernon; motion carried.

Public Defender Amy Hutchison requested an additional appropriation for expert services to assist defense attorneys.

- Councilmember Gutwein moved to approve the additional appropriation for $20,000, second by Councilmember Vernon; motion carried.

CORONER

General Fund 001

Additional Appropriation: $1,000
$1,000 Morgue Supplies

- Councilmember Byers moved to approve the transfer as requested, second by Councilmember Gutwein; motion carried.

HEALTH

General Fund 001

Transfer: $3,200

$1,700	Full-Time Employee to Printed Forms
$1,500	Professional Services to Medical Supplies

- Councilmember Gutwein moved to approve the transfer as requested, second by Councilmember Vernon; motion carried.

Master Tobacco Settlement Fund 762

Additional Appropriation: $12,000

$12,000	Medical Supplies

Grant Appropriation: $1,321

$1,321	Educational

- Councilmember Byers moved to approve the additional appropriation as requested, second by Councilmember Vernon; motion carried.

WIC – Coleen Batt

WIC 883 Peer Counsel

WIC Director Coleen Batt requested a transfer of funds for personnel services. She reported the remaining grant funds were not expended therefore Tippecanoe County will benefit from the additional funds.

Transfer: $17,644

$12,188	Misc to Full-Time
$1,632	Office Supplies to Full-Time
$1,342	Office Supplies to Part-Time
$1,040	Office Supplies to Social Security
$971	Office Supplies to Retirement
$43	Office Supplies to Life Insurance
$428	Office Supplies to Health

- Councilmember Vernon moved to approve the transfer as requested, second by Councilmember Gutwein; motion carried.

PARKS DEPARTMENT – Allen Nail

General Fund 001

Director Allen Nail requested a transfer of funds for additional fuel cost.

Transfer: $3,500
$3,500 Insurance to Gasoline

- Councilmember Vernon moved to approve the transfer as requested, second by Councilmember Byers; motion carried.

BOARD OF ELECTIONS – Heather Maddox and Debbie Ingersoll

General Fund 001

Co-Directors Heather Maddox and Debbie Ingersoll requested an additional appropriation for additional part-time to cover the workload for the upcoming election.

Additional Appropriation: $5,030
$3,000 Part-Time Employee
$1,800 Contract/Election
$230 Social Security
$2,543 Departmental/Election

- Councilmember Vernon moved to approve the additional appropriation as requested, second by Councilmember Gutwein; motion carried.

Voting Equipment Reimbursement Fund 329

A grant appropriation was requested for additional advertising, an increase in training costs, and a new printer.

Grant Appropriation: $16,000
$3,000 Advertising
$2,000 Training Costs/Travel & Training
$11,000 Election Supplies

- Councilmember Vernon moved to approve the grant appropriation as requested, second by Councilmember Gutwein; motion carried.

VILLA – DeAnna Sieber

General Fund 001

Director DeAnna Sieber requested an additional appropriation to supplement the increase in food cost.

Additional Appropriation: $12,000
$12,000 Departmental/Food

- Councilmember Byers moved to approve the additional appropriation as requested, second by Councilmember Gutwein; motion carried.

Transfer: $8,475
$6,871 Full-Time to Office Expense/Operating

$629 Full-Time to Garage/Maint
$525 Social Security to Garage/Maint
$450 Retirement to Garage/Maint

- Councilmember Byers moved to approve the transfer as requested, second by Councilmember Vernon; motion carried.

COMMUNITY CORRECTIONS – Pat Scowden

Director Pat Scowden requested approval of a salary statement for a Surveillance Officer.

Salary Statement: $9-11 per/hr
$9-11per/hr Surveillance Officer

- Councilmember Vernon moved to approve the transfer as requested, second by Councilmember Byers; motion carried.

MITS

MITS Director Diane Hawkins would like to hire a part-time employee at $10.00 per/hr. This rate is lower than the current salary statement allows for MITS.

Salary Statement: up to $11 per/hr
$11.00per/hr Part-Time GIS

- Councilmember Gutwein moved to approve the transfer as requested, second by Councilmember Vernon; motion carried.

COUNTY ASSESSOR

General Fund 001

Reduction of Appropriation: $1,386
$689 Travel & Training
$312 Office Supplies
$385 Travel & Training

- Councilmember Byers moved to approve the reduction of appropriation as requested, second by Councilmember Vernon; motion carried.

Additional Appropriation: $1,386
$689 Travel & Training
$312 Office Supplies
$385 Travel & Training

- Councilmember Byers moved to approve the additional appropriation as requested, second by Councilmember Vernon; motion carried.

TEMA – Mark Kirby

PSIC Radio Grant Fund 415

Grant Coordinator Laurie Wilson requested approval of grant funds to purchase radio and batteries for emergency responders.

Grant Appropriation: $139,680
$139,680 Equip/Communication Equip

- Councilmember Gutwein moved to approve the transfer as requested, second by Councilmember Vernon; motion carried.

SHERIFF – Tracy Brown

General Fund 001

Sheriff Brown reported additional funds are needed for food costs which average $38,000 per month for the jail.

Transfer: $45,000
$10,000 Full-Time to Inmate Food
$20,000 Deputies to Inmate Food
$5,000 Overtime to Inmate Food
$10,000 Social Security to Inmate Food

- Councilmember Byers moved to approve the transfer as requested, second by Councilmember Vernon; motion carried.

Sheriff Brown reported additional appropriations are being requested for the following five accounts to maintain a positive balance. He added these funds are not used for daily operations.

False Alarm Fees Fund 174

Additional Appropriation: $11,973
$11,973 General Operating/Misc

- Councilmember Vernon moved to approve the transfer as requested, second by Councilmember Gutwein; motion carried.

Sheriff Continuing Ed Fund 175

Additional Appropriation: $17,955
$17,955 General Operating /Misc

- Councilmember Byers moved to approve the transfer as requested, second by Councilmember Vernon; motion carried.

Firearms & Training Fund 177

Additional Appropriation: $38,811

$38,811 General Operating/Misc

- Councilmember Gutwein moved to approve the transfer as requested, second by Councilmember Vernon; motion carried.

Sheriff Accidents Report Fund 179

Additional Appropriation: $16,898
$16,898 General Operating/Misc

- Councilmember Vernon moved to approve the transfer as requested, second by Councilmember Byers; motion carried.

County Misdemeanant Fund 178

Additional Appropriation: $98,901
$15,000 Dept/Uniforms
$50,000 Dept/Medical
$33,901 Dept/Misc

- Councilmember Byers moved to approve the additional appropriation as requested, second by Councilmember Gutwein; motion carried.

Sheriff Equipment Grant Fund 186

Sheriff Brown requested a grant appropriation for new Bomb Squad equipment and vehicle.

Additional Appropriation: $49,948
$49,948 Equipment/Sheriff Equipment

- Councilmember Vernon moved to approve the transfer as requested, second by Councilmember Gutwein; motion carried.

SURVEYOR – Steve Murray

Berlovitz Detention Fund 248

Surveyor Steve Murray requested an additional appropriation for the Berlovitz Detention pond.

Additional Appropriation: $65,473
$20,000 Berlovitz/Construction & Observe
$45,473 Berlovitz/Maintenance

- Councilmember Vernon moved to approve the additional appropriation as requested, second by Councilmember Gutwein; motion carried.

RESOLUTION 2008-38-CL; AUTHORIZING AN AMENDMENT TO THE ECONOMIC DEVELOPMENT INCOME TAX CAPTIAL IMPROVEMENT PLAN

EDIT Fund 301

Additional Appropriation: $100,000
$100,000 Building/Office

Additional Appropriation: $610,000
$610,000 Vehicles/Ambulances

- Councilmember Byers moved to table the Resolution 2008-38-CL and the additional appropriation request from the EDIT Fund as requested until the October 29, 2008 meeting, second by Councilmember Vernon; motion carried.

COMMISSIONERS

General Fund 001

Human Resources Coordinator Shirley Mennen requested an additional appropriation to supplement health insurance expenditures for 2008. Councilmember Gutwein thanked Ms. Mennen for advising the council early of this need.

Additional Appropriation: $250,000
$250,000 Employee Benefits/Health Ins

- Councilmember Byers moved to approve the additional appropriation as requested, second by Councilmember Vernon; motion carried.

Flood Buy-Out Fund 706

Grant Coordinator Laurie Wilson requested a grant appropriation for the states portion of the Flood Buy-Out Program. Shea also requested approval for additional grant funds received from the Nature Conservancy for properties located on the Tippecanoe River.

Grant Appropriation: $ 70,199
$66,856 Admin/Other Prof Svs
$3,343 Admin/Other Prof Svs

- Councilmember Vernon moved to approve the grant appropriation as requested, second by Councilmember Gutwein; motion carried.

AUDITOR – Jennifer Weston for Drug-Free Coalition

Coalition SIF Fund 616

Grant Coordinator Laurie Wilson stated the Drug Free Coalition of Tippecanoe County was to receive $49,500 for contracts and consultants of which $24,750 for local evaluation. The state has decided to pay organization directly

Reduction of Appropriation: $24,750
$24,750 Contracts/Consultants

- Councilmember Byers moved to approve the reduction of appropriation as stated, second by Councilmember Gutwein; motion carried.

2009 Budget Review

Auditor Weston reported at the end of the budget hearings in August, the 2009 budget was balance with the exception of health insurance and compensation. There were questions whether or not DOC funds should be added back into the budget. Ms. Mennen has received health insurance proposals and will review them for 2009. There will not be any request beyond the 20% requested; final figures will be available at the October 29, 2008 meeting.

She recommended approval of the 2009 WIC Budget; WIC operates on an October to September fiscal year. Employees are paid on the calendar year and, so any changes in compensation that affect the budget can be adjusted later.

- Councilmember Byers moved to approve the 2009 WIC budget as presented with potential changes to the employee compensation, second by Councilmember Gutwein; motion carried.

DEPARTMENT OF CHILD SERVICES – Angela Smith Grossman

Director Grossman reported several changes have occurred at DCS including a shift in fiscal responsibility. December 31, 2008 will be the last day child services will be paid by the county; January 1, 2008 all providers will be under contract and paid by the state. Outstanding bills close to $1.5 million for services provided in August and September. Director Grossman anticipates tax draws will cover the outstanding bills payable in early 2009. She thanked the council for their patience, support and leadership through the last few years.

Councilmember Vernon commended Director Grossman on the progress of the department and thanked DCS workers for their commitment to children in our community.

APPOINTMENT TO THE INNKEEPER'S TAX ADVISORY COMMISSION

Attorney Luhman gave details regarding the appointment to the Innkeeper's Tax Advisory Commission. The commission was developed after the most recent legislation to make recommendations for use of funds distributed to the Department of Natural Resources, Convention and Visitor's Bureau, and the Community Development Corporation.

- Councilmember Vernon moved to appoint Kevin Underwood to the Innkeeper's Tax Advisory Commission Byers; motion carried.

YOUTH SERVICES UPDATE – Rebecca Humphrey

Director Humphrey provided a report regarding the recoverable cost, detention costs, projected expenditures, overview of personnel and an estimated operating budget for the Juvenile Center. She reported the Youth Level of Service process has been implemented and reassessments are taking place to reduce the risk of youth re-offending. She invited the public to attend the following meetings related to the Juvenile Center:

October 22, 2008 – Board of Zoning Appeals meeting
October 29, 2008 – Council Public meeting
November 3, 2008 – Commissioner's meeting (presentation of construction documents)

COMMISSIONER'S FYI

Commissioner Knochel invited council members to visit the Community Corrections building to observe the completed exterior finish project.

- Councilmember Byers moved to adjourn.

TIPPECANOE COUNTY COUNCIL

Thomas P. Murtaugh, President

Betty J. Michael

Kevin L. Underwood, Vice President

David S. Byers

Andrew S. Gutwein

Jeffrey A. Kemper

Attest:
Jennifer Weston, Auditor

Kathy Vernon