

TIPPECANOE COUNTY COUNCIL MEETING
COUNTY OFFICE BUILDING – TIPPECANOE ROOM
TUESDAY, APRIL 14, 2015
8:30 A.M.

The Tippecanoe County Council met Tuesday, April 14, 2015 at 8:30 a.m. in the Tippecanoe Room of the County Office Building. Council members present were: President David R. Williams, Vice-President John R. Basham II, Bryan E. Metzger, Sally J. Siegrist, Kevin L. Underwood, Kathy Vernon, and Roland K. Winger. Others present were: Auditor Bob Plantenga, Attorney Doug Masson, and Recording Secretary Tillie Hennigar.

PLEDGE OF ALLIANCE

President Williams called the meeting to order and led the Pledge of Allegiance.

AUDITOR'S FINANCIAL REPORT – Bob Plantenga

Auditor Plantenga reviewed the General Fund and COIT Fund Financial Statement for March, 2015 stating the beginning Cash Balance for the General Fund is \$9,564,171.62. With 2015 Projected Miscellaneous Revenue and Property Taxes, funds available total \$40,885,204.62. Deducting encumbrances, the approved budget, the minimum balance, and the appropriations for this year of \$43,500.00; the amount available for appropriation is \$1,284,309.62. There is \$39,871.00 of requests from the General Fund for the meeting today. The COIT Fund beginning cash balance was \$2,293,808.98. Adding the Miscellaneous Revenue, deducting the encumbrances and the budget; the total balance available for appropriation is \$453,847.98.

Financial Statement				
Through March 31, 2015				
		General Fund	COIT Fund	Combined Funds
Cash Balance (01/01/2015)		\$9,564,171.62	\$2,293,808.98	\$11,857,980.60
DLGF Approved 2015 Projected Miscellaneous Revenue		\$10,157,505.00	\$8,397,574.00	\$18,555,079.00
Property Tax Approved Abstract (99%)		\$21,935,914.00	\$0.00	\$21,935,914.00
Less: Abstract Circuit Breaker Credit Estimate		\$772,386.00	\$0.00	\$772,386.00
Total Funds Available		\$40,885,204.62	\$10,691,382.98	\$51,576,587.60
Less: 2015 Encumbrances		\$895,474.00	\$49,454.00	\$944,928.00
Less: DLGF Approved 2015 Budget		\$32,661,921.00	\$8,688,081.00	\$41,350,002.00
Less: Council Approved Minimum Balance (Res 2013-24-CL)		\$6,000,000.00	\$1,500,000.00	\$7,500,000.00
Beginning Net Balance		\$1,327,809.62	\$453,847.98	\$1,781,657.60
Additional Appropriations	Requested	Granted	Granted	Granted
January	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00
February	\$28,000.00	\$3,000.00	\$0.00	\$3,000.00
March	\$500.00	\$500.00	\$0.00	\$500.00
April	\$39,871.00			\$0.00
May				\$0.00
June				\$0.00
July				\$0.00
August				\$0.00
September				\$0.00
October				\$0.00
November				\$0.00
December				\$0.00
Total Additional Appropriations	\$108,371.00	\$43,500.00	\$0.00	\$43,500.00
Budget Reductions	Requested	Gen Fund Granted	COIT Fund Granted	Total Granted
Year to Date	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous Expenditures (year to date total)		\$0.00	\$0.00	\$0.00
Available for Appropriation		\$1,284,309.62	\$453,847.98	\$1,738,157.60

Auditor Plantenga reviewed the 2015 County General Revenue reflecting the budget estimate and the year-to-date actual through March 31, 2015. He also added a column for % of Estimate. April has been good so far; the Public Defender Commission funds were received and also funds from the Sheriff DOC Inmate Housing. The total of the General Fund is at 5.11% received with 25% of the year lapsed which is not of concern since a large portion of the General Fund Revenue comes from the Total Tax line twice a year. COIT received the monthly distribution; the total COIT Fund is at 23.98%. Auditor Plantenga explained that each month COIT receives 95% of 1/12th of annual estimate.

Auditor Plantenga reviewed the Court Services Revenue and Expenditures included in the Council packet. Revenue wise, the month of March was a good month and with the two funds together, there is almost \$51,000 in Revenue. Looking forward to the April report, Revenue has gone down approximately \$6,000.

Reviewing the Statement of Cash Receipts and Disbursements, Auditor Plantenga said he added a column for Minimum Balance. The balance of Fund 310 County Self Insurance is at \$292,012.87; the March receipts and disbursements were fairly even.

TREASURER'S REPORT

Treasurer Weston presented the Summary of 2015 Interest through March. March interest at \$33,220.96 is much higher than February and should continue to increase for several months as Property taxes are collected and before distribution in June.

2015 Tippecanoe County Treasurer Interest Summary				
Fund Name	Jan	Feb	March	Total
001 General Fund	15,230.87	10,878.84	14,996.92	41,106.63
010 Cumulative Capital Development	844.26	607.89	781.56	2,233.71
* 011 Cumulative Bridge	743.87	614.37	565.29	1,923.53
014 Title IV-D Incentive	0.00	30.55	37.72	68.27
* 101 Highway	521.07	466.43	508.33	1,485.83
* 102 Local Road & Street	138.53	113.12	125.28	376.93
* 104 Highway Escrow	14.53	13.13	14.54	42.20
* 126 Naturalist Program Gift	0.00	33.81	44.97	78.78
162 IV-D 1099 Child Support	0.00	10.11	11.92	22.03
172 ID Security Protection	68.23	45.44	60.71	174.38
191 County 911	866.91	666.45	924.86	2,458.22
241 F-Lake Detention	56.20	41.37	55.02	152.59
* 242 Drain Maintenance	432.54	389.73	431.05	1,253.32
* 243 General Drain Improvements	283.56	256.25	283.63	823.44
247 Phase II Stormwater	717.97	527.64	692.90	1,938.51
248 Berlovitz Detention	2.60	1.88	2.01	6.49
256 IV-D Prosecutor Incentive	0.00	49.73	64.19	113.92
263 Federal Drug Forfeitures	23.89	17.66	22.32	63.97
280 Reassessment 2017	59.44	29.80	33.24	122.48
301 EDIT	6,502.33	4,458.22	6,072.33	17,032.88
305 Southeast Industrial TIF	450.51	312.61	408.67	1,171.79
310 Self Insurance / Insurance	151.81	88.67	116.82	357.30
311 Self Insurance / Public Officials	107.68	78.38	103.60	289.66
312 Self Insurance / Commissioners	74.28	53.90	71.51	199.69
313 Self Insurance / Highway	58.15	43.20	58.55	159.90
314 Self Insurance / Sheriff	186.13	131.82	174.97	492.92
* 320 EDIT Landfill	0.00	0.00	4,058.32	4,058.32
322 Parking Garage Maintenance	134.82	99.67	133.69	367.98
333 Wabash River Hydrology	3.31	2.43	3.24	8.98
480 Battle Ground Fence	9.12	6.71	8.93	24.76
481 Capital Park	12.77	9.40	12.50	34.67
708 Innkeepers	433.04	344.92	509.45	1,287.41
709 J&C Highway Escrow	0.00	0.00	0.12	0.12
743 Congressional School Interest	17.79	13.09	17.41	48.29
* 750 Frances Powers Trust	0.13	0.11	0.13	0.37
780 Project (Revolving)	843.50	1,205.12	1,595.97	3,644.59
835 Great Lakes	222.98	164.13	218.29	605.40
Total	29,212.72	21,796.58	33,220.96	84,230.26

* Fund has its own bank account which retains the interest earned

Treasurer Weston reviewed the Interest Rate Weighted Average for the end of March, 2015. Chase Bank, where online tax payments are held, had an Account Balance of \$2,822.89. Within the next few months, online payments will be deposited directly through Beacon into the E-Check account at Lafayette Bank & Trust. Lafayette Bank and Trust has an Account Balance of \$60,137,795.65 compared to \$58,414,750.01 last month. The weighted average interest rate was 0.34% and will stay consistent due to the lack of diversified banks. The EDIT Landfill account Interest at Morgan Stanley was \$4,058.32 and the Morgan Stanley High Balance Interest was \$12,062.22. First Empire will have months without interest because the investments renew quarterly; the Account Balance is \$3,472,760.47. Treasurer Weston said she expects the next interest from First Empire to be in June or July.

Interest Rate Weighted Average			
March 2015			
	<u>Account Balance</u>	<u>Rate</u>	<u>Interest</u>
<u>Chase Bank</u>			
Property Tax	\$2,822.89	0.00%	\$0.00
Chase Total	\$2,822.89		\$0.00
<u>Lafayette Bank & Trust</u>			
Savings	\$46,930,483.86	0.35%	\$13,893.44
Primary/sweep	\$4,798,589.02	0.30%	\$875.86
Flex Benefits	\$87,437.81	0.00%	\$0.00
Claims/sweep	\$1,951,986.31	0.30%	\$401.88
Cary Home	\$427.28	0.35%	\$0.13
Cumulative Bridge	\$1,791,832.92	0.35%	\$565.29
Local Road & Street	\$405,740.29	0.35%	\$125.28
Drain Maintenance	\$1,387,762.70	0.35%	\$431.05
Gen Drain Main	\$936,630.77	0.35%	\$283.63
Hwy Escrow	\$48,929.19	0.35%	\$14.54
MVH	\$1,794,290.46	0.35%	\$508.33
E-Check	\$3,685.04	0.35%	\$0.87
Lafayette Bank & Trust Total	\$60,137,795.65		\$17,100.30
<i>Note: Claims Balance does not include Outstanding checks</i>			
Average Interest Rate		0.34%	
This Month (Weighted Average Rate)	\$60,140,618.54	0.34%	
Last Month (Weighted Average Rate)	\$58,414,750.02	0.34%	
<u>Morgan Stanley</u>			
EDIT Landfill	\$4,789,711.43	n/a	\$4,058.32
High Balance	\$14,564,966.42	n/a	\$12,062.22
Morgan Stanley Total	\$19,354,677.85		\$16,120.54
<u>First Empire</u>			
High Balance	\$3,472,760.47	n/a	\$0.00
First Empire Total	\$3,472,760.47		\$0.00

PUBLIC COMMENT (Agenda Items)

Sheriff Barry Richard provided the Council with a handout of the minutes from the Commissioner's meeting regarding the Inmate Health Services, stating there was unanimous approval and support from the Commissioners. Sheriff Richard said he is aware there is a request from Community Corrections for Misdemeanant Fund 178. In order for the Sheriff to proceed with funding for Inmate Health Services, there will be a request in May for the \$41,000 difference in what is budgeted versus what is needed to finish the year. At the time of planning, there was in excess of \$70,000 in the Misdemeanant Fund.

Based on the request from Community Corrections, the money would not be there if approved. Former Sheriff Brown did not use all of the available funds in Fund 178, knowing the fund would be needed in the future for direct inmate services. The Community Corrections requests are capital expenses that fall in line with the EDIT and Cumulative Capital Funds. As recently as February, as part of the Advisory Council for Community Corrections, there was no indication the request was coming. President Williams asked how Misdemeanant Funds are received. Sheriff Richard said the funds come from the State DOC and is based on the inmate incarceration rate for the County. The money is not designated to Community Correction; however, by State statute it is permissible for them to receive money from the fund. In the spirit of the use of the Misdemeanant Fund, Sheriff Richard said it would be better served to directly impact the inmate population. Councilmember Vernon asked for clarification of the \$41,000 appropriation request in May to complete the contract for 2015. Sheriff Richard confirmed and added that the 2016 budget will include it as a specific line item. Councilmember Siegrist asked for further clarification of the misdemeanor population if the population is the basis for the funds. Sheriff Richard said the Misdemeanant Fund is based on a percentage of total inmates; currently averaging about 310 with a capacity of 500.

Former Sheriff Brown said the Misdemeanant Fund dates back to the late 1980s; at that time it was based on a formula and a statute. Tippecanoe County got \$98,000 then and has received the same amount every year. It began as a check to Work Release at the Jail (now Community Corrections) and turned over to the Sheriff. Later, it came to the Commissioners/Auditor and the Sheriff would receive an electronic transfer notice. The statute is not directly related to the inmate count at the jail or at Work Release. The intent of the statute was as DOC progressed, they stopped housing misdemeanants at certain levels, followed by not housing felons. DOC decided to help the County by reimbursing them based on a formula used state wide. Sheriff Richard asked former Sheriff Brown if the Misdemeanant Funds was ever used by Community Corrections in the eight years he served as Sheriff. Sheriff Brown replied no.

Councilmember Winger said he understands funding for Community Corrections will change next year and there is a lot of uncertainty for the future. With all the new activities and the Commissioners approving the program, he asked Sheriff Richard if he has a plan from now through the end of the year of where funds will come from. Sheriff Richard said he and his administrative team work on that daily to assure they stay within the overall budget and each line item. He does not plan on requesting additional funds through the end of the year; however, there is a request for a rehire that he has no control over which will be discussed later in the meeting. Sheriff Richard concluded by saying it is a great opportunity for us to better serve the inmate population. As stated in the comments from the Commissioners, it's a win-win for everyone; a step forward and what we have to do in today's society to meet a community challenge.

Community Corrections Director Dave Heath said there are 57 misdemeanants in the County Jail and 49 on the Community Corrections program. The numbers change on a monthly basis; on March 26, there were 49 in the Jail and 54 in Community Corrections. He stated that the Misdemeanant Fund started in 1988 with \$56,000 and it is not based on the population of the jail – it is based on the population of the County. Currently, the amount is \$98,500 arriving the beginning of September each year. Director Heath said he looked at the fund because of the surplus it had. When the fund started, the money came to Community Corrections through the Sheriff because the Sheriff ran Community Corrections. It's a Misdemeanant Fund established by the Commissioners and administered by Council. He said Sheriff Richard will not have any problems funding the \$41,000 due to the fact there is almost \$200,000 in the Commissary Fund which comes directly from selling items to the inmates. The money in the Misdemeanant Fund is gone and there will not be \$98,000 coming in September; the law was repealed in House Bill 1006.

RESOLUTION 2015-12-CL – APPROVING RESTATEMENT OF TIPPECANOE COUNTY POLICE RETIREMENT PLAN

- Councilmember Metzger moved to approve Resolution 2015-12-CL as recommended by the Police Merit Board, approving Restatement of Tippecanoe County Police Retirement Plan, second by Councilmember Basham.

Councilmember Winger asked if there is a financial impact on the clarifications being made. Attorney Masson said no, McCready and Keene recommended changes be made to comply with updates in the Internal Revenue Code. For example, *Section 2.01* of the plan refers to *Federal Limit on Salary* and tracks that. It also says for purposes of 4/15 compensation, the section has been updated to include compensation paid to a participant on qualified military service as required by the Plans submitted in 2013. There were also pre 2010 rules deleted. Attorney Masson reviewed the Plan and did not see anything that had major impact to Tippecanoe County. The Police Merit Board approved the Plan. It needs to be ratified by the Council and signed by the Sheriff.

- All Councilmembers voted for approval of the Resolution; motion carried.

CONSENT AGENDA

Approval of Meeting Minutes

Regular Meeting – March 10, 2015

Surveyor – Phase II Stormwater Fund 247 Transfer	\$ 12,206	Administrative / Miscellaneous to Salaries/Full Time, Social Security / Social Security & Retirement / PERF
	\$ 1,500	Training Cost/Miscellaneous to Salaries & Wages /Overtime, Social Security / Social Security & Retirement / PERF
	\$ 5,000	Training Cost / Miscellaneous to Salaries / Part time & Social Security
Juvenile Alternative – DOC JDAI 2015 Fund 210 Transfer	\$ 600	Equipment / Miscellaneous to Contracts / Miscellaneous
Commissioners - General Fund 001 Transfer	\$ 2,000	Salaries & Wages / Full time Employee to Salaries & Wages / Overtime
TEMA – 2013 SHSP Exercise Fund 414 Transfer	\$ 12,093	Training Costs / Travel & Training to Salaries & Wages / Overtime, Social Security / Social Security & Departmental / Miscellaneous
Sheriff – General Fund 001		

Transfer	\$ 57,000	Departmental / Medical to Contracts / Miscellaneous
Sheriff – County Misdemeanant Fund 178 Transfer	\$ 48,950	Departmental / Medical to Contracts / Miscellaneous
Sheriff – COIT Fund 002 Transfer	\$ 80,684	Salaries & Wages /Full Time Employee to Contracts / Miscellaneous
	\$ 7,247	Social Security / Social Security to Contracts / Miscellaneous
	\$ 10,611	Retirement / PERF to Contracts / Miscellaneous
	\$ 14,060	Salaries & Wages/ Overtime to Contracts / Miscellaneous
Comm Corr – Project Income “A” Fund 215 Transfer	\$ 10,000	General Operating / Equipment Lease to Departmental / Miscellaneous
Comm Corr – DOC Adult Grant “A” Fund 217 Transfer	\$ 10,000	Garage / Maintenance to General Operating / Equipment Lease
Comm Corr – Comm Transition “A” Fund 219 Transfer	\$ 10,000	Garage / Maintenance to General Operating / Equipment Lease
Comm Corr – State Work Release Fund 222 Transfer	\$ 6,675	Departmental / Miscellaneous to Salaries & Wages/Full Time Employee
	\$ 3,017	General Operating / Equipment Lease to Salaries & Wages/Full Time Employee
	\$ 5,096	General Operating / Miscellaneous to Salaries & Wages /Full Time Employee Salaries & Wages / Part Time, Social Security / Social Security, PERF & Insurance / Long Term Disability

- Councilmember Basham moved to approve the Consent Agenda as presented, second by Councilmember Vernon.

Councilmember Winger asked for clarification of the medical program changes the Sheriff is seeking, does funding depend on the transfer included in the Consent Agenda and also the \$41,000 appropriation at a later date? Does the contract get signed by the Commissioners at their next meeting regardless of what Council has done with funding or where does funding fit into the contingency of the agreement being finalized? Attorney Masson said he wasn't aware the \$41,000 had to come later. The plan was to sign the contract at the next Commissioner meeting. There has to be a good faith expectation the contract

can be paid through the end of the year. The contract language includes recognition that funding from year to year is uncertain because it requires appropriation and might be cancelled if Council does not approve. It is up to the Commissioners to enter into the contract, or not. Auditor Plantenga said if there wasn't enough funding, money would be transferred. With the number of employees at the Sheriff Department, they would be able to free up \$41,000 if it wasn't available in the Misdemeanant Fund.

- All Councilmembers voted for approval of the Consent Agenda; motion carried.

ADDITIONAL APPROPRIATIONS:

CASA – Judge Graham, Coleen Connor **General Fund 001**

CASA Director Connor, accompanied by Judge Graham requested an appropriation to cover 41% of the funding of a new position for the CASA program. The \$9,200 request represents 41% of the salary for a Volunteer Coordinator. An additional position has been approved by the Commissioners. The balance of the salary for 2015 will be paid through the CASA Matching Grant from the State. There has been an enormous increase in the number of children in need of services (CHINS) cases. It is a State mandate to have every child represented by a CASA volunteer; they have not been able to keep up. To date in 2015, 101 new children have been added. In order for a CASA to do an appropriate and adequate job for our County, it is important the volunteer has supervision through her office to assure accountability for all and also to stay within their boundaries as an advocate for children. A request of an additional \$2.1 million has been made to the State for CASA programs across the state. The request was approved through the Senate Appropriations Committee and will go to the Senate floor next week. Following the Senate floor, it will go to the Legislative side. Director Connor said she is very optimistic the additional funding will be made available for CASA programs. Chief Justice Rush has CASA funding as part of her budget; she is a big supporter.

Judge Graham said the statute requires the Court to provide a CASA or a Guardian Ad Litem for every child that comes into the system as an abused or neglected child. The Court tries to avoid appointing a Guardian Ad Litem because the rate is \$85 per hour. If the wait list can be eliminated with CASA volunteers, it is much more fiscally responsible. Within the CASA system, one volunteer is appointed for a sibling group instead of one per child. Judge Graham said she is in violation of Indiana law every day because she doesn't appoint a CASA – there are over 150 children waiting for a CASA.

Director Connor said there are 130 volunteers actively working cases currently. Last year, the volunteers provided over 13,000 hours to the community to advocate for children. As volunteers are assigned, cases continue to come in. The top three issues bringing cases in are Methamphetamine, Heroin, and Mental Health issues.

- Councilmember Metzger moved to approve the appropriation in the amount of \$9,200 for CASA as requested, second by Councilmember Underwood.

Councilmember Basham asked if the children in the program are Tippecanoe County residents. Director Connor said, yes, that is all they deal with.

Appropriation \$9,200

\$	7,741	Salaries & Wages / Full Time Employee
\$	592	Social Security / Social Security
\$	867	Retirement / PERF

- All Councilmember voted in favor of the appropriation; motion carried.

2015 Salary Statement

\$ 33,748 Volunteer Coordinator – CASA – New Position

- Councilmember Metzger moved to approve the Salary Statement as presented, second by Councilmember Underwood; motion carried.

MAGISTRATE – Judge Moore
General Fund 001

Judge Moore requested approval for an appropriation to increase the part time Magistrate Court Reporter to a full time position. The Commissioners received an order prepared by Judge Morrissey and signed by all the judges explaining the need for the position.

- Councilmember Winger moved to approve the appropriation request for the Magistrate as presented, second by Councilmember Siegrist.

Judge Moore explained that in 2014 judges in Tippecanoe County averaged 1.5 times the work the State designates a full court should handle. Magistrate Courts are created to help deal with the problem. The Magistrate position is cheaper than a new court; the Magistrate is paid less and utilizes less staff. There is no clerical staff, no bailiff, or staff for secretarial work. When he is assigned to do work for another court, he uses their staff and there is no net increase in efficiency. If he can take his court reporter with him or have the work come to his courtroom; the other court can function and continue their work. As the role of the Magistrate court room increases, there is no longer the staff to fully utilize the court or staff. When the Magistrate position was created, it primarily functioned to help with overflow of the three high volume courts – Superior 4, 5, and 6. Now, the Magistrate does work for all courts except Superior Court 3 which has their own Magistrate. One of the Magistrate reporters must take a full day off to meet the part time hour requirement. A full time staff position will allow the Magistrate to relieve the burden of the other courts in terms of their caseload.

Councilmember Winger said he and Councilmember Siegrist met with Judge Busch, Judge Morrissey, and Judge Moore; he supports the request.

Appropriation \$10,671

\$ 6945 Salaries & Wages / Full time
 \$ 532 Social Security
 \$ 3194 Retirement / PERF

- All Councilmember voted in favor of the appropriation for the Magistrate; motion carried.

2015 Salary Statement

\$ 42,849 Court Reporter – Magistrate – New Position

- Councilmember Winger moved to approve the 2015 Salary Statement in the amount of \$42,849 for the Magistrate Court Reporter, second by Councilmember Siegrist; motion carried.

PROSECUTOR – Pat Harrington
Federal Drug Forfeitures Fund 263

Prosecutor Harrington said the Federal Drug Forfeitures Fund is cash seized from criminals in the Federal US Attorney's office. The money is then reallocated back to the County and is required to be spent on law enforcement. The appropriation will be spent on office equipment and annual license plates.

Appropriation \$17,266

\$ 17,266 Equipment / Vehicles (Plated)

- Councilmember Winger moved to approve the appropriation from Fund 263 as presented, second by Councilmember Siegrist; motion carried.

Adult Protective Services Fund 252

Prosecutor Harrington said Fund 252 is the contribution from the other seven counties that utilizes his office as the hub for Adult Protective Services. Each year the other counties provide \$200 - \$400 to Tippecanoe County if they can – they are not required by statute to give any money.

Appropriation \$2,200

\$ 2,200 Insurance Benefit / Health

- Councilmember Winger moved to approve the appropriation for Fund 252 as presented, second by Councilmember Siegrist.

Councilmember Basham asked how often the fund is replenished. Prosecutor Harrington said a grant through the Commissioners from the State comes once a year. Notice was received today of \$10,962.47 coming which will provide funds through July 1st; the State fiscal year. Auditor Plantenga said Fund 252 currently has a negative balance of \$22,000. Prosecutor Harrington said due to the difference in the State fiscal calendar and the County fiscal calendar, he runs out of money every year. State-wide the Adult Protective Service program is grossly underfunded; \$3.2 million is needed to take care of those in endangerment, neglect, or abuse of anyone 18 to death. Marion County spends about \$4 in animal control.

Councilmember Siegrist thanked Prosecutor Harrington for the close eye he keeps and the business like focus he brings to his office in addition to doing an outstanding job as Prosecutor for Tippecanoe County.

- All Councilmembers voted in favor of the appropriation; motion carried.

COMMUNITY CORRECTIONS – Dave Heath
Forensic Diversion Participant Fund 205

- Councilmember Metzger moved to approve the appropriation from Fund 205 as presented, second by Councilmember Underwood.

Community Corrections Director Heath said an email was sent to the Councilmembers explaining what the request would be used for and the reasons behind the request. Fund 205 is participant fees for people in the forensic diversion program. Councilmember Basham said a bill has been paid for \$103.59 which would reduce the balance from \$1,676 to \$1572.44.

- Councilmember Metzger amended his prior motion for Fund 205 to change the amount from \$1,676 to \$1572.44, second by Councilmember Underwood; motion carried.

Appropriation \$1572

\$ 1,572 Departmental / Miscellaneous

County Misdemeanant Fund 178

- Councilmember Metzger moved to approve the appropriation for Fund 178 as presented, second by Councilmember Underwood.

Director Heath stated the request is to purchase a 15 passenger van to replace the current bus which has approximately 200,000 miles. Also, when road crew begins, the van will serve a dual purpose. People are still transported to the bus station downtown and the van is used on the weekends. The second portion of the request is for miscellaneous including body cameras for surveillance officers. Community Corrections does not have Capital Outlay. When the cars were falling apart, they could not afford to buy new vehicles; they lease nine cars a year for a little more than what it costs to buy one. With leasing, there is no maintenance. Community Corrections serves about half of the misdemeanants who are sentenced in Tippecanoe County. In reality, half of the money probably should have been coming to Community Corrections. The Fund will be repealed as of July 1 if House Bill 1006 remains the same.

Councilmember Vernon asked if road crew is currently not in force, does he have a buy in from the judges to start the program again. Director Heath said the judges like the program and it is one of the best programs as far as providing visibility in the community. Councilmember Vernon said in reviewing the August 18, 2014 Advisory Committee minutes, there was the possibility that due to the loss of the person running road crew, the program might not restart. The courts were not using it and the savings would generate approximately \$50,000 annually. Director Heath said everything changed with House Bill 1006. As of January 1, 2016, the DOC will no longer take level 6 felons; they will either be in jail, on Community Corrections, or on Probation. When it starts, the DOC will send an additional 6,000 people to local communities to serve their sentences – 48% of the people sentenced in the State of Indiana will not go to DOC. Councilmember Vernon said she agreed with his planning regarding the van with almost 200,000 miles. To protect and serve our community/our citizens in Community Corrections, transportation needs have to be provided. Councilmember Winger asked if leasing a van was considered. Director Heath said it is difficult to lease a 15 passenger van because it will get so much hard use. Councilmember Winger asked if Director Heath talked to the Commissioners about other fund availability such as Cumulative Cap. Director Heath said he has talked to them in the past.

Director Heath continued to say the Misdemeanant Fund can be used for programs at the jail or any other corrections programs in the County. Councilmember Vernon asked if the request was discussed with the Advisory Board prior to being submitted to Council. Director Heath said it was discussed with Councilmember Underwood but not the entire Board at the February meeting. Councilmember Winger said the described uses are totally appropriate but the request should have been planned far in advance versus a one month decision to buy a vehicle – he cannot support it at this time. Councilmember Vernon agreed and added that some planning should be done as there are a lot of changes the rest of the year.

Councilmember Basham asked if the vehicle is operational. Councilmember Vernon suggested tabling the issue and meeting with the Advisory Committee in April to see if there are other funds or another way. Director Heath said there are no other funds. Councilmember Winger said in August and September of 2014 during budget planning, the issue never came up so the question is 'how pressing is it?'.

Director Heath said the reasoning behind the way HB 1006 is funded, the Misdemeanant Fund disappearing, and the \$35 a day reimbursement to the Sheriff for housing felons is that the money will come to the Community Corrections Advisory Board. The Advisory Board will determine where and what programs the money goes to. The Misdemeanant Fund started going to Community Corrections because that is where the misdemeanants were held. The Sheriff ran Community Corrections in the past; now he does not. The fund should have been shared a long time ago.

Councilmember Siegrist asked for clarification regarding the \$41,000 for funding the Medical Health Care contract – if it doesn't come from the Misdemeanant Fund, there is the Commissary Fund and alternative sources of funding for the Sheriff; however, Director Heath has no alternative sources of funding for Community Corrections.

- Councilmember Winger moved to table the motion for an additional appropriation for Fund 178 to the May meeting, second by Councilmember Vernon; motion carried. Five members voted yes, Councilmembers Basham and Siegrist voted no.

Appropriation \$70,500

\$	29,000	Equipment / Vehicles (Plated)
\$	41,500	Equipment / Miscellaneous

Council requested a plan of cooperation between the Sheriff Department and Community Corrections.

CORONER - Donna Avolt
General Fund 001

- Councilmember Metzger moved to approve the appropriation from General Fund 001 for salaries and wages, second by Councilmember Basham; motion carried.

Councilmember Metzger said the request from the Coroner is a demand for services which are always on the increase.

Appropriation \$20,000

\$	9,289	Salaries & Wages / Part Time
\$	9,289	Salaries & Wages / Part Time – Misc.
\$	1,422	Social Security / Social Security

Coroner Avolt said her staff, through their love of the community, often makes them a volunteer. During a recent out-of-county homicide autopsy, only one of the four workers chose to be paid. Coroner Avolt said the request is due to the increase in cases. Currently, there are 22 cases above the number at this time in 2014. Tippecanoe County handled 28 cases from other counties within their facility. The Coroner budget pays for the autopsy nurses. The autopsy budget for other than staff was increased for 2015. Coroner Avolt said the request is conservative and hopes it will take them through the fall. Councilmember Winger asked about converting part time employees to full time. Coroner Avolt said the

deputies have other jobs, the chief deputy chooses not to be paid, and the State Director is also a deputy and chooses not to be paid. The secretary is the only full time position in the Coroner office.

President Williams said as we approach budget time, the out-of-town fees should be reviewed. If we are not breaking even with the service, it's time to decide if the service should continue to be provided. Councilmember Winger asked Coroner Avolt if she would update the report she previously provided which included number of cases and growth.

- All Councilmembers voted in favor of the appropriation; motion carried.

SURVEYOR – Zach Beasley
2015 Salary Statement

- Councilmember Vernon moved to approve the 2015 Salary Statements for the Surveyor's office reclassifications for three positions – two Engineering Technicians and one Office Manager/Executive Administrator, second by Councilmember Metzger.

Surveyor Beasley said last year he began the endeavor of reviewing all job descriptions and discovered that three of the positions duties and responsibilities had changed. The changes are mainly due to the Phase II program, adding an Educator position, and the volume of reconstruction projects through the Drainage Board. The paperwork was submitted through Human Resources to Wagner and went through the Personnel Committee who voted in favor. No additional money is being requested for the increased salaries; the money will come from funds already appropriated in the 2015 budget from the Phase II account. Approximately one third of the salaries will come from the General Fund in 2016.

Councilmember Basham asked is Phase II is subsidized by the government or a fee that will be passed on. Surveyor Beasley replied, yes, both. Originally, when an item made it mandatory that each Phase II community have a permit, the Council, Tiptecanoe County, Commissioners and many other people made an initial contribution of a couple of million dollars to get the program running. The program has been operating under those funds since that time. Councilmember Basham said the City of Lafayette and West Lafayette both have fees for Storm Water Utility and asked when it might be implemented for Tiptecanoe County residents. Surveyor Beasley said it has been put on hold for the County. He did complete a study regarding the issue at the request of the Drainage Board; the study is available.

2015 Salary Statement

\$	42,692	Engineering Tech Reclassification
\$	45,332	Engineering Tech Reclassification
\$	39,764	Office Mgr /Exec Admin Reclass

- All members voted in favor of the 2015 Salary Statements as presented; motion carried.

HIGHWAY – Opal Kuhl
2015 Salary Statement

- Councilmember Vernon moved to approve the 2015 Salary Statement for the Highway GIS Specialist reclassification, second by Councilmember Basham.

Highway Director Kuhl said the position was reviewed last year to reclassify due to the many changes and coordination with MITS of a new operating system and software. The reclassification was submitted to Wagner in August and approved. It was then submitted to the Personnel Committee but placed on hold to review similar positions in other departments; that process is ongoing but Director Kuhl is requesting approval to move forward with her GIS Specialist.

2015 Salary Statement

\$ 50,553 GIS Tech/Specialist – Reclassification

- All members voted in favor of the 2015 Salary Statement as presented; motion carried.

Director Kuhl provided a update on road repairs, saying the roads started falling apart about four weeks ago – not just potholes but entire sections of roads. They are working on repairs so they can start resurface and chip seal. By next month she will have a dollar figure. Some repairs being completed currently are permanent; others are temporary. The repairs come out of the resurfacing budget. Sub-contractors are making repairs such as fixing curbs. Last year the snow repairs totaled approximately \$400,000 of unplanned funds which came out of the resurfacing budget. This year should not be anywhere close to last year; however, every \$50,000 taken from resurfacing is one mile that cannot be completed. There has been some overtime, especially the graders on the gravel roads. The new operating management system provides the advantage of the calls getting logged into the system. The first Monday after the thaw, about ten calls per hour were coming in for needed repairs.

COMMITTEE REPORTS

Councilmember Basham reported on the Romney Sewer District. There are 135 homes in Romney; the grant was only authorized for 123 homes. The requirement was 72% or 89 homes to qualify for the State Revolving Fund Grant and the Rural Development Grant. As of Friday, the goal of 89 homes was reached and they are moving forward. He thanked the people of Romney and the Board.

UNFINISHED/NEW BUSINESS

Heritage Barn Deduction

Auditor Plantenga said the Council packet included a new deduction form. The General Assembly passed legislation allowing a total deduction for a Heritage Barn. A Heritage Barn is a barn constructed prior to 1950 and not used for agricultural or business purposes. The deduction form is filed once and taxes will not need paid again on that barn. Auditor Plantenga read the statement at the bottom of the form “*a county fiscal body may adopt an ordinance to require a person receiving this deduction to pay an annual public safety fee for each heritage barn for which the person receives this deduction. The fee may not exceed fifty dollars (\$50.00). The county auditor must distribute these public safety fees equitably among the police and fire departments in whose territories each heritage barn is located*”. Auditor Plantenga said if the Council wants to adopt, an Ordinance is necessary to adopt the fee. President Williams said if someone is keeping an old barn, \$50.00 is needed to maintain it. Council was not in favor of the Ordinance or fee.

Human Resources Director Shirley Mennen stated she is present on behalf of the Sheriff. There is an unusual situation with a former employee who joined the military. He was in the military less than five years and received an honorable discharge which qualifies for the prerequisite to use USERRA to obtain his former position. The Commissioners created a new position at their last meeting; the alternative to laying off another employee. When a position is vacated in the future, the position will not be filled. It is a POLE II position at his longevity as if he never left. He will be reemployed at the five year rate and on

his anniversary date of May 1 he will go to the seven year rate. The stipend is required to be paid as a stipend is looked at as a bonus. Attorney Masson said USARRA is a Federal law passed for those who leave their job to serve in active military and return to their jobs within five years. In this case, the option is to create a new job or fire another employee. This employee left in August, 2012, joined the military in September, 2012 and was released on January 30, 2015. His salary will be paid retroactive back to January 30. The POLE II classification is a non-merit jail deputy.

- Councilmember Basham moved to approve the Salary Statement for the individual returning from the military as presented, second by Councilmember Winger; motion carried.

COMMISSIONER FYI - none

PUBLIC COMMENT

County Extension Office Director Roberta Crabtree introduced Karen Mitchell as the new Agricultural Natural Resource Educator. Ms. Mitchell recently received her Master's degree in Weed Science from Purdue University and has a degree in Horticulture from Purdue.

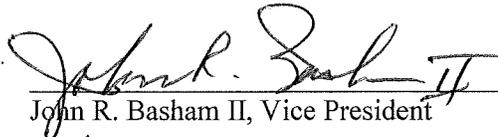
As there were no other public comments, Councilmember Winger moved to adjourn.

Meeting adjourned at 10:12 a.m.

TIPPECANOE COUNTY COUNCIL



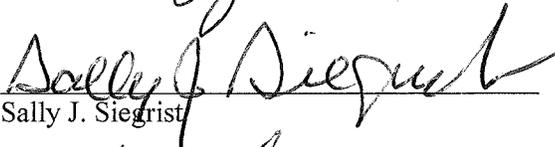
David R. Williams, President



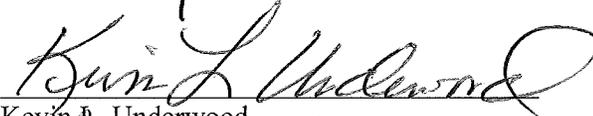
John R. Basham II, Vice President



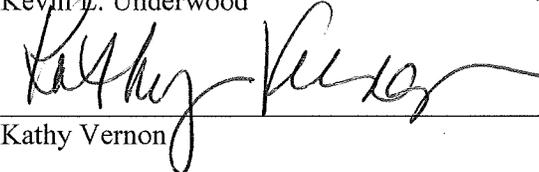
Bryan E. Metzger



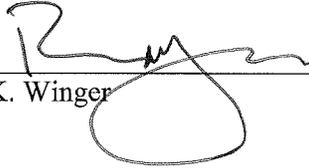
Sally J. Siegrist



Kevin L. Underwood



Kathy Vernon



Roland K. Winger

ATTEST:



Robert A. Plantenga, Auditor 5/12/2015

Minutes prepared by Tillie Hennigar, Auditor Administrative Assistant

