SCANNED

TIPPECANOE COUNTY COUNCIL MEETING
COUNTY OFFICE BUILDING – TIPPECANOE ROOM
TUESDAY, OCTOBER 11, 2016
8:30 A.M.

The Tippecanoe County Council met Tuesday, October 11, 2016 in the Tippecanoe Room of the County Office Building at 8:30 a.m. Council members present were: President David R. Williams, Vice-President John R. Basham II, Kevin L. Underwood, and Roland K. Winger. Others present were: Attorney Doug Masson, Auditor Robert A. Plantenga. Council members Bryan E. Metzger, Sally J. Siegrist, and Kathy Vernon were absent.

PLEDGE OF ALLEGIANCE

President Williams called the meeting to order and led the Pledge of Allegiance.

AUDITOR'S FINANCIAL REPORT – Bob Plantenga

Auditor Plantenga reported on the September Financial Statement stating the beginning Cash Balance in the General Fund was $9,145,040.42. With the Projected Miscellaneous Revenue and Property Tax, the Total Available was $41,110,444.42. Deducting the Encumbrances, the Budget, the Minimum Balance, Additional Appropriations to date, and the Miscellaneous Expenditures of $845.12; the Total currently available is $204,568.30. For the meeting today, there are General Fund additional appropriation requests of $186,331.00. The appropriations will leave the balance extremely low. Also, Superior Court III has requested over $1,000.00 for next month. Auditor Plantenga said a resolution could be to go under the $6 million minimum balance. The COIT Fund began with a Cash Balance of $2,262,873.18. Adding the COIT Revenue and deducting the Encumbrances, the Beginning Net Balance was $360,171.18. With $40,136 of COIT appropriations this year, the current balance available is $320,035.18.

Financial Statement
August 31, 2016

		General Fund	COIT Fund	Combined Funds
Cash Balance (01/01/2016)		$9,145,040.42	$2,262,873.18	$11,407,913.60
DLGF Requested 2016 Projected Miscellaneous Revenue		$10,123,711.00	$8,655,120.00	$18,778,831.00
99% of Property Tax Estimated Levy		$22,589,644.00	$0.00	$22,589,644.00
Estimated Circuit Breaker Credits		$747,951.00	$0.00	$747,951.00
Total Funds Available		$41,110,444.42	$10,917,993.18	$52,028,437.60
Less: 2016 Encumbrances		$167,809.00	$15,955.00	$183,764.00
Less: DLGF Requested 2016 Budget		$34,424,723.00	$9,041,867.00	$43,466,590.00
Less: Council Approved Minimum Balance (Res 2013-24-CL)		$6,000,000.00	$1,500,000.00	$7,500,000.00
Beginning Net Balance		$517,912.42	$360,171.18	$878,083.60
Additional Appropriations	Requested	Granted	Granted	Granted
January	$6,234	$6,234	$0	$6,234
February	$266,125	$219,545	$40,136	$259,681
March	$0	$0	$0	$0
April	$2,000	$2,000	$0	$2,000
May	$453	$453	$0	$453
June	$6,652	$6,652	$0	$6,652
July	$0	$0	$0	$0
August	$77,615	$77,615	$0	$77,615
September	$186,331			
October				
November				
December				
Total Additional Appropriations	$545,410	$312,499	$40,136	$352,635
Budget Reductions	Requested	Gen Fund Granted	COIT Fund Granted	Total Granted
Year to Date	$0	$0	$0	$0
Miscellaneous Expenditures (year to date total)		$845.12	$0.00	$845.12
Available for Appropriation		$204,568.30	$320,035.18	$524,603.48

Bank Balances and Interest Rates

August 2016

	Account Balance	Rate	Interest
Centier Bank			
Comm NOW/checking	$15,029,590.65	0.65%	$8,827.27
Centier Total	$15,029,590.65		$8,827.27
Lafayette Bank & Trust			
Savings	$34,918,021.95	0.60%	$15,924.88
Primary/sweep	$5,616,343.58	0.55%	$1,349.37
Flex Benefits	$98,801.91	0.00%	$0.00
Claims/sweep	$1,605,848.39	0.55%	$912.24
Cary Home	$1,021.61	0.60%	$0.52
Cumulative Bridge	$1,672,417.49	0.60%	$1,124.35
Local Road & Street	$291,395.83	0.60%	$163.57
Drain Maintenance	$1,416,313.88	0.60%	$727.89
Gen Drain Main	$1,146,648.78	0.60%	$582.71
Hwy Escrow	$59,852.40	0.60%	$30.40
MVH	$2,411,313.77	0.60%	$1,286.07
E-Check	$4,151.18	0.60%	$18.10
Law Enforcement Warrant	$1,516,498.03	0.55%	$708.36
Lafayette Bank & Trust Total	$50,758,628.80		$22,828.46
Note: Claims Balance does not include Outstanding checks			
Average Interest Rate		0.59%	
This Month (Weighted Average Rate)	$65,788,219.45	0.60%	
Last Month (Weighted Average Rate)	$61,156,299.63	0.60%	
Morgan Stanley			
EDIT Landfill	$4,335,386.88	n/a	$6,406.64
High Balance	$18,114,974.38	n/a	$26,189.98
Morgan Stanley Total	$22,450,361.26		$32,596.62
First Empire			
High Balance	$6,018,477.57	n/a	$12,291.00
First Empire Total	$6,018,477.57		$12,291.00
First Merchants			
Hwy Escrow	$5,634.28	n/a	$1.31
First Merchants Total	$5,634.28		$1.31
Total Month-End Interest			**$76,544.66**

Treasurer Weston stated the RFP's for banking services have been received and reviewed. Interest will not change, continuing at 0.60% and 0.65%. One proposal was very competitive; however, due to the service and consistency of the Lafayette Bank and Trust bid, they will continue to provide the County banking services.

Noting the Ordinance on the agenda adopting an investment polity, Treasurer Weston stated there is not much change. There has not been any change in legislation or change to the County investment policy; the Ordinance is to re-establish the policy.

PUBLIC COMMENT (Agenda Items) - none

First Amendment to Tippecanoe County Police Retirement Plan

Underwood	Aye
Winger	Aye
Williams	Aye
Basham	Aye

Ordinance 2016-23-CL passed 4-0 on 1st reading.

Councilmember Winger made a motion to suspend the rules and hear Ordinance 2016-23-CL on 2nd reading, seconded by Councilmember Underwood. The motion carried.

- Councilmember Underwood moved to approve the Ordinance 2016-23-CL on 2nd reading as presented, second by Councilmember Basham.

Auditor Plantenga recorded the vote.

Winger	Aye
Williams	Aye
Basham	Aye
Underwood	Aye

Ordinance 2016-23-CL passed 4-0 on 2nd and final reading.

Councilmember Winger moved to express the intent of the Council to freeze the employees whose 2017 overall compensation was slightly reduced from 2016 based on the salary study. Councilmember Underwood seconded the motion; motion carried. Auditor Plantenga will determine from the State if the possible adjustments may be done at the December, 2016 Council meeting or must it wait until 2017.

Resolution 2016-23-CL – Confirms & Ratifies 2017 Coroner Salary

- Councilmember Underwood moved to approve the Resolution 2016-23-CL as presented, second by Councilmember Basham; motion carried.

Resolution 2016-24-CL – Confirms & Ratifies 2017 Surveyor Salary

- Councilmember Underwood moved to approve the Resolution 2016-24-CL to set the registered and non-registered Surveyor Salary as presented, second by Councilmember Basham; motion carried.

Resolution 2016-26-CL – Confirms 2017 Funding – Intellectual Disabilities

- Councilmember Underwood moved to approve the Resolution 2016-26-CL to set the Intellectual Disabilities Levy as presented, second by Councilmember Basham; motion carried.

Resolution 2016-27-CL – Confirms 2017 Funding – Community Mental Health

- Councilmember Underwood moved to approve the Resolution 2016-27-CL to set the Community Mental Health Levy as presented, second by Councilmember Basham; motion carried.

Resolution 2016-28-CL – Adoption of Major Bridge Fund and Tax Rate

- Councilmember Underwood moved to approve the Resolution 2016-28-CL to create and approve the Major Bridge Levy as presented, second by Councilmember Basham; motion carried.

Lafayette – West Lafayette Convention & Visitors Bureau – 2017 Approved Budget

	$	400	Professional Services / Legal to Office Supplies / Forms
Court Services – Court Service Fund 2581			
Transfer	$	2,500	Full Time Employees
	$	1,000	Health Insurance *to* Professional Services / Other
Prosecutor – Law Enforcement Fund 4266			
Transfer	$	3,168	Professional Services / Other *to* Operating Supplies / Educ Material
Drug Prosecution Fund 9259			
Transfer	$	348	Office Supplies / Printing
	$	5,043	Office Supplies / Minor Equipment *from* Professional Services / Other
Commissioners – DFC Fund 8667			
Transfer	$	342	Professional Services / Other *to* Office Supplies

- Councilmember Basham moved to approve the Consent Agenda as presented, second by Councilmember Winger; motion carried.

Additional Appropriations:

SUPERIOR COURT 3
General Fund 1000

- Councilmember Winger moved to approve a $105,000 additional appropriation for Pauper Attorney as requested, seconded by Councilmember Underwood; motion carried.

  Pauper Attorney $105,000

- All Councilmembers voted in favor of the appropriation as requested; motion carried.

PROSECUTOR
DFC Drug Task Force Grant Fund 9251 (*Grant Appropriation*)

- Councilmember Winger moved to approve the $23,998 appropriation as requested, seconded by Councilmember Underwood.

  Councilmember Winger explained the annual grant funds received from the Drug Free Coalition will be used to purchase law enforcement equipment.

  Machinery & Equipment/Safety $23,998

- All Councilmembers voted in favor of the appropriation as requested; motion carried.

***CASA** – Coleen Connor*
CASA Donations Fund 4121

- All Councilmembers voted in favor of the appropriation as requested; motion carried.

TEMA

IDHS Foundation Grant Fund 9212 (*Grant Appropriation*)

- Councilmember Underwood moved to approve the $3,940 appropriation as requested, seconded by Councilmember Basham.

  Grant Administrator Sharon Hutchison explained that Emergency Management Agency needs key components for an active shooter or mass casualty incident to assist if needed.

Other Supplies	$ 3,940

- All Councilmembers voted in favor of the appropriation as requested; motion carried.

***CARY HOME** – Rebecca Humphrey*

General Fund 1000 (*Reduction in Appropriation*)

- Councilmember Winger moved to approve the $29,710 in General Fund appropriation reductions as requested, seconded by Councilmember Basham.

Auditor Plantenga stated the Cary Home was willing to reduce their 2016 General Fund appropriation in order to free up additional uncommitted funds to be used by other departments. Turnover and vacancies have created the excess budget. Cary Home Director Humphrey was in agreement.

Full Time Employees	$ 25,000
Social Security	$ 1,190
Retirement / PERF	$ 2,800

- All Councilmembers voted in favor of the appropriation reduction as requested; motion carried.

***WIC** – Alicia Keen*

WIC NSA FY 2017 Fund 8880 (*Grant Appropriation*)

- Councilmember Underwood moved to approve the $924,228 appropriation as requested, seconded by Councilmember Basham.

WIC Coordinator Keen stated these requests are for the new grant year.

Full Time Employees	$511,575
Part Time	$ 53,586
Social Security	$ 43,235
Retirement / PERF	$ 57,296
Office Supplies	$ 5,094
Institutional / Medical	$ 7,642
Educational Materials	$ 7,053
Operating Supplies	$ 2,540
Professional Services	$ 10,532
Travel & Mileage Reimbursement	$ 7,230

Part Time	$ 2,500
Election Workers	$29,000
Overtime	$ 1,500
Office Supplies / Forms	$ 1,200
Rentals & Leases / Minor Equipment	$ 1,500

- All Councilmembers voted in favor of the appropriation as requested; motion carried.

2016 Salary Statement	$	15/Hr	Part Time Interim Republican Co-Director
	$	15/Hr	Part Time Election Mechanics

In the absence of Director Bilodeau, Clerk Coffey asked for a higher part time rate for her replacement.

- Councilmember Winger moved to approve the Salary Statement as requested, seconded by Councilmember Underwood; motion carried.

HIGHWAY – *Opal Kuhl*
Project Revolving Fund 4880

- Councilmember Basham moved to approve the $569,384 appropriation as requested, seconded by Councilmember Underwood.

Highway Executive Director Kuhl stated the funds would be used for purchase of Right-of-Way on Klondike and Lindberg Roads.

Right-of-Way	$569,384

- All Councilmembers voted in favor of the appropriation as requested; motion carried.

Project Revolving Fund 4880

- Councilmember Basham moved to approve the $434,436 appropriation as requested, seconded by Councilmember Underwood.

Highway Executive Director Kuhl stated the funds would be used for purchase of Right-of-Way on Klondike and Lindberg Roads.

Right-of-Way	$434,436

- All Councilmembers voted in favor of the appropriation as requested; motion carried.

AUDITOR – *Robert Plantenga*
Ineligible Homestead Fund 1216

- Councilmember Basham moved to approve the $10,000 appropriation as requested, seconded by Councilmember Underwood.

Auditor Plantenga stated the previously funds have been transferred from the Plat Book Fund to the General Fund to support the salary of the employee maintaining the plat books and paid from the

- United Way fundraiser with departments providing baskets generated over $4,000
- Fairgrounds project includes the YMCA being for sale soon and possible construction after the 2017 4-H fair

Councilmember Winger was concerned about the project moving forward with limited information about the project being given to the Council. If an event structure is in the plans, what additional capital will be needed? Councilmember Winger continued in stating that a study should be completed prior to proceeding with the project.

PUBLIC COMMENT - none

The meeting was adjourned.

TIPPECANOE COUNTY COUNCIL

David R. Williams, President

John R. Basham II, Vice President

Bryan E. Metzger

Sally J. Siegrist

Kevin L. Underwood

Kathy Vernon

Roland K. Winger

ATTEST:

Robert A. Plantenga, Auditor 11/7/2016

Minutes prepared by Robert A. Plantenga, Auditor