TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
July 14, 2009

The Tippecanoe County Council met at 8:30 a.m. on July 14, 2009 in the Tippecanoe Room in the County Office Building. Council members present were: President Kevin Underwood, Vice-President Andrew S. Gutwein, Jeffrey R. Kemper, John R. Basham II, Roland K. Winger, Betty J. Michael and Kathy Vernon. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Jennifer Prange.

Councilmember Underwood called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Councilmember Kemper moved to approve the minutes from the June 9, 2009 regular meeting, second by Councilmember Gutwein; motion carried.

AUDITOR'S FINANCIAL REPORT – Jennifer Weston

Beginning Net Balance	$ 1,215,120.15
Total Additional Appropriations	$ 774,039.00
Total Budget Reductions	$ 178,514.00
Miscellaneous Expenditures (to date)	$ 1,386.72
Uncommitted Funds	**$ 618,208.43**

Auditor Weston reported the General Fund has a negative balance due to a lack of property tax collections and the Jail Lease Rental Fund has a similar situation.

TREASURER'S REPORT – Bob Plantenga

Treasurer Plantenga reported interest rates are lower in May than any prior months in 2009. In May, all account interest amounts are down to due bank account expense fees.

SUPERIOR COURT 3 – Laurie Wilson
Sup 3 Near SHO Fund 517

Grant Facilitator Laurie Wilson reported the Indiana Criminal Justice Institute reduced the award amount from the initial grant request. Instead of funding a Part-Time Probation Officer, Superior Court 3 decided to use the funding for the Saturday School at Lafayette Jeff to reduce truancy and expulsions.

Transfer: $26,579

$18,524	Salaries & Wages to Contracts/Consultants
$1,417	Social Security to Contracts/Consultants
$1,250	Retirement to Contracts/Consultants
$3,909	Insurance Benefit/Health to Contracts/Consultants
$1,347	Insurance Benefit/Health to Office/Office Supplies
$132	Insurance Benefit/Life to Office/Office Supplies

$91	Insurance Benefit/Life to Office/Office Supplies
$648	Insurance Benefit/Workers Comp to Office/Office Supplies

- Councilmember Vernon moved to approve the additional appropriation as presented, second by Councilmember Michael; motion carried.

General Fund 001

Juvenile Magistrate Faith Graham requested a reduction of appropriation on behalf of Superior Court 3. She reported the reduction is a result of a combination of duties and hours between Superior Court 3 Part-Time and Juvenile Magistrate Part-Time. A Full-Time position is being requested to cover duties in both courts.

Reduction of Appropriation: $10,000

$10,000	Salaries & Wages/Part-Time

- Councilmember Winger moved to approve the reduction of appropriation as presented, second by Councilmember Vernon; motion carried.

JUVENILE MAGISTRATE – Faith Graham

Juvenile Magistrate Faith Graham requested approval of a salary statement for a Full-Time Court Reporter position. The Magistrate explained the turnover for a Part-Time Court Reporter position is hampering the duties of her court. She would like to utilize her part-time funds with reimbursement for IV-D to fund a full-time position. If the council approves the Full-Time Court Reporter, the employee would also assume duties in Superior Court 3 which are normally covered by part-time employees. With Judge Rush re-allocating $10,000 from part-time, adding reimbursements for IV-D hearings, and including part-time funds from the Juvenile Magistrate there will be a $1,100 difference. She added if Performance Measure Incentive Funds received based on IV-D collections are also allocated to the IV-D Court there wouldn't be any additional funds requested to fund the position.

Salary Statement: $33,409

$33,409	Court Reporter

- Councilmember Vernon moved to approve the salary statement as presented, second by Councilmember Michael; motion carried.

SUPERIOR COURT 6 – Laurie Wilson
Court Interpreter Grant B Fund 549

Grant Facilitator requested approval for a continuation grant from the Indiana Supreme Court for a Court Translator.

Additional Appropriation: $16,500

$16,500	Court Expense/Translator

- Councilmember Kemper moved to approve the additional appropriation as presented, second by Councilmember Gutwein; motion carried.

CASA – Coleen Hamrick
CASA CAPTA Grant Fund 506 (tabled from June)

CASA Director Coleen Hamrick requested approval for grant funds to supplement funding for a part-time position. She added the amount initially submitted was adjusted to reflect the current amount available.

Additional Appropriation: $ 10,587

$9,834	Salaries & Wages/Part-Time
$753	Social Security

Revised Request

Additional Appropriation: $6,508

$6,045	Salaries & Wages/Part-Time
$463	Social Security

- Councilmember Gutwein moved to approve the revised additional appropriation as presented, second by Councilmember Vernon; motion carried.

CASA Fund 501

She also requested an additional appropriation for matching grant funds from the state to supplement funding of a full-time position.

Additional Appropriation: $35,207

$30,775	Salaries & Wages /Full-Time
$2,355	Social Security
$2,077	Retirement

Revised Request

Additional Appropriation: $11,091

$9,694	Salaries & Wages /Full-Time
$742	Social Security
$655	Retirement

- Councilmember Gutwein moved to approve the additional appropriation as presented, second by Councilmember Michael; motion carried.

General Fund 001

Director Hamrick requested an additional appropriation for Pauper Attorney. She stated the amount needed each year is unpredictable; she estimates the additional funds will carry the department through the end of the year.

Additional Appropriation: $5,000

$5,000	Pauper Attorney

- Councilmember Vernon moved to approve the additional appropriation as presented, second by Councilmember Michael; motion carried.

PROSECUTOR – Pat Harrington
ICAC Fund 193

Prosecutor Pat Harrington requested an additional appropriation for funds to work in partnership with the Indiana State Police. A task force funded by the Indiana Crimes against Children Fund will investigate with the state police crimes against children.

Additional Appropriation: $10,000

$7,500	Equipment/Data Processing-Hardware
$500	Travel & Training
$2,000	General Operating/Misc

- Councilmember Basham moved to approve the additional appropriation as presented, second by Councilmember Kemper; motion carried.

TEMA – Laurie Wilson
General Fund 001

Grant Facilitator Laurie Wilson requested approval for an additional appropriation with the remainder of funds from an exercise held by TEMA. She added the funds will reimburse the individual that taught the course.

Additional Appropriation: $570

$529	Salaries & Wages/Full-Time
$41	Social Security

- Councilmember Vernon moved to approve the additional appropriation as presented, second by Councilmember Michael; motion carried.

The grant allows a trainer to be paid $25.00 per/hr. The county employs only one individual to conduct the training.

Salary Statement: up to $25.00 per/hr (retroactive to 4/28/09)

$25.00per/hr	Trainer

- Councilmember Vernon moved to approve the salary statement as submitted, second by Councilmember Winger; motion carried.

SURVEYOR – Steve Murray
Stormwater Phase II Fund 247

Surveyor Steve Murray requested an additional appropriation for a position re-classification. The Water Quality Educator position which is funded by the seven local entities of the Phase II Clean Water Act split the salary for this position. The county pays 38% of the salary which was approved by Waggoner, Irwin, and Scheele.

Additional Appropriation: $3,058

$2,632	Salaries & Wages/Full-Time
$202	Social Security
$178	Retirement
$10	Insurance Benefit/LTD
$5	Insurance Benefit/Life
$31	Insurance Benefit/Workers Comp

- Councilmember Kemper moved to approve the additional appropriation as requested, second by Councilmember Michael; motion carried.

Salary Statement: $38,133

$38,133	Water Quality Educator

- Councilmember Vernon moved to approve the salary statement as presented, second by Councilmember Michael; motion carried.

WIC – Ron Cripe
WIC FUND 881

Health Department Administrator Ron Cripe requested an additional appropriation on behalf of WIC for funds used to purchase additional office supplies. He reported funds were received from the state to purchase equipment; all necessary equipment has been purchased and she is requesting approval to use the funds for office supplies.

Transfer: $79,617

$79,617	Equipment to Office Supplies

- Councilmember Michael moved to approve the additional appropriation as presented, second by Councilmember Gutwein; motion carried.

HEALTH DEPARTMENT – Ron Cripe
General Fund 001

Health Administrator Ron Cripe requested a transfer of funds to purchase supplies and for attorney fees. Excess funds are available after a full-time employee vacated a position. Mr. Cripe also stated these line items were under funded at the start of 2009.

Transfer: $4,600

$1,000	Salaries & Wages/Full-Time to Environmental Supplies
$2,600	Salaries & Wages/Full-Time to Printed Forms
$1,000	Salaries & Wages/Full-Time to Attorney Fees/Legal

- Councilmember Michael moved to approve the transfer as presented, second by Councilmember Gutwein; motion carried.

COMMUNITY CORRECTIONS – Dave Heath
2009/2010 Budget & Salary Statements

Interim Director Dave Heath requested approval for the 2009/2010 budgets. The total grant amount requested is $1,282,476 with a $2,436,447 match and a total budget of $3,718,625.

Community Corrections Truancy Mediation

Salary Statement: $27,878

$27,878	Truancy Mediation Coordinator

Community Corrections Adult Grant

Salary Statement: $507,357

$32,791	Forensic Diversion Coordinator
$32,069	Day Reporting/Work Crew Coordinator
$34,573	Head Surveillance Officer
$109,479	Surveillance Officer (5)
$35,610	Work Release Head Case Manager
$31,620	Work Release Case Manager
$28,335	Work Release Head Correction Officer
$202,880	Work Release Correction Officer (8)
Up to $14.00 per/hr	Part-Time Work Crew Assistant

Community Corrections Juvenile Alternative Grant

Salary Statement: $150,930

$31,106	Juvenile Specialist
$30,505	Truancy Mediation Assistant
$62,302	Juvenile Surveillance Officer (3)
$27,017	Juvenile Program Facilitator

Community Corrections Project Income Fund

Salary Statement: $1,050,028

$55,466	Executive Director
$43,897	Adult Deputy Director
$3,732	Day Reporting/Work Crew Coordinator
$40,492	Home Detention Coordinator
$278,891	Surveillance Officers (9)
$36,872	Reentry Case Manager
$41,256	Work Release Coordinator
$100,785	Work Release Case Manager (4)
$122,765	Work Release Head Correction Officer (4)
$298,399	Work Release Correction Officer (10)
$27,473	Juvenile Clinical Services Director
Up to $14.00per /hr	Part-Time

Community Corrections

Salary Statement: $1,328,920

$6,611	Juvenile Therapist
$13,378	Truancy Mediation Coordinator
$31,620	Juvenile Surveillance Officer (3)
$1,066	Juvenile Facilitator
$36,480	Maintenance Technician
$37,580	Office Manager
$152,157	Secretary (5)
Up to $14.00 per/hr	Part-Time

Community Corrections - Community Transition

Salary Statement: $52,112

$25,695	Work Release Case Manager
$26,417	Work Release Correction Officer

Juvenile Alt Grant Fund 540

Additional Appropriation: $250,536

$150,930	Full-Time Employee
$11,546	Social Security
$10,187	Retirement
$15,025	Departmental/Miscellaneous Supplies
$15,559	Contracts/Misc
$44,464	Insurance/Health
$637	Insurance/Disability
$421	Insurance/Life
$1,767	Workers Compensation

Truancy Mediation Fund 203

Additional Appropriation: $41,000

$27,878	Full-Time Employees
$2,133	Social Security
$1,883	Retirement
$8,624	Insurance/Health
$94	Insurance/Disability
$62	Insurance/Life
$326	Worker's Comp

FD Participant Fund 205

Additional Appropriation: $1,400

$1,000	Departmental/Misc Supplies
$400	Contracts/Misc

Project Income Fund 216

Additional Appropriation: $2,436,447

$55,466	Appointed Official
$1,273,454	Full-Time Employee
$6,000	Part-Time/Other
$102,123	Social Security
$89,838	Retirement
$27,700	Departmental/Miscellaneous Supplies
$482,933	Contracts/Misc
$8,826	Equipment/Miscellaneous
$366,776	Insurance/Health
$5,277	Insurance/Disability
$3,487	Insurance/Life
$14,567	Worker's Compensation

Adult Grant Fund 218

Additional Appropriation: $921,170

$507,357	Full-Time Employees
$8,320	Part-Time/Other
$39,449	Social Security
$34,246	Retirement
$43,769	Departmental/ Miscellaneous Supplies
$164,099	Contracts/Misc
$114,416	Insurance/Health
$2,096	Insurance/Disability
$1,384	Insurance/Life
$6,034	Worker's Compensation

Community Transition Fund 220

Additional Appropriation: $ 110,772

$52,112	Full-Time Employees
$3,987	Social Security
$3,518	Retirement
$11,776	Departmental/Miscellaneous Supplies
$19,598	Contracts/Misc
$18,805	Insurance/Health
$221	Insurance/Disability
$146	Insurance/Life
$609	Worker's Compensation

State Work Release Fund 222

Additional Appropriation: $91,250

$16,000	Departmental/Miscellaneous Supplies
$75,250	Contracts/Misc

- Councilmember Kemper moved to approve the salary statements for Truancy Mediation, Adult Grant, Juvenile Alternatives, Project Income, Community Corrections, Community Transitions, and the additional appropriations for Juvenile Alt Grant Fund 540, Truancy Mediation Fund 203, FD Participant Fund 205, Project Income Fund 216, Adult Grant Fund 218, Community Transition Fund 220, State Work Release Fund 222 as presented, second by Councilmember Winger; motion carried.

COMMISSIONERS – Frank Cederquist

Commissioners Assistant Frank Cederquist stated the commissioners have decided to transfer funds from Worker's Compensation to Unemployment. They are withdrawing their request.

Additional Appropriation: $20,000

$20,000	Unemployment

APPROPRIATION OF 2009 BUDGETS

Attorney Luhman explained during an audit by the Department of Local Government Finance it was noticed the 2009 budget was not approved on the advertised adoption date.

General Fund 001 - $37,266,771
Cumulative Capital Fund 010 - $1,741,292
Cumulative Bridge Fund 011 - $15,730,069
Jail Lease/Rental Fund 020 - $1,200,000
County Highway Fund 101 - $4,624,662
Local Road & Street Fund 102 - $2,696,950
Excise Surtax Fund 105 - $800,000
Wheel Tax Fund 106 - $100,000
E-911 Fund 176 - $1,551,059
Reassessment Fund 281 - $577,596
EDIT Fund 301 - $5,967,465

- Councilmember Winger moved to approve the 2009 Budget as requested, second by Councilmember Vernon; motion carried.

COMMITTEE REPORTS

Councilmember Winger reported the Intake/Assessment Center is moving forward rapidly. The bids will be advertised and accepted in August. Once the bid is awarded in August the commissioners anticipate the construction will begin immediately. Councilmember Winger added the project should be finished in January if it proceeds according to plan. Commissioner Murtaugh reported with the two phases of construction a mid to late January occupancy is expected.

UNFINISHED/NEW BUSINESS

West Lafayette Public Library Board Appointment

- Councilmember Gutwein moved to appoint A.G. Altschaefael to the West Lafayette Public Library Board, second by Councilmember Michael; motion carried.

Councilmember Kemper reported he and Auditor Weston attended a state called council meeting last month. The breakdown of LOIT was discussed as well as CAJIT and COIT. Auditor Weston will distribute copies of the information to the rest of the council members.

Important Dates:
Department budgets due on July 17, 2009
Revenue estimates will be available on July 22, 2009
Budget packets are available on August 3, 2009
Budget Hearings begin on August 24, 2009

PUBLIC COMMENT

None

- Councilmember Kemper moved to adjourn.

TIPPECANOE COUNTY COUNCIL

Kevin L. Underwood, President

Betty J. Michael

Andrew S. Gutwein, Vice President

John R. Basham II

Roland K. Winger

Jeffrey A. Kemper

Attest:
Jennifer Weston, Auditor

Kathy Vernon