TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
March 8, 2011

The Tippecanoe County Council met at 8:30 a.m. on March 8, 2011 in the Tippecanoe Room in the County Office Building. Council members present were: President Andrew S. Gutwein, Vice-President Roland K. Winger, John R. Basham II, Jeffrey A. Kemper, Kevin L. Underwood, and David R. Williams. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Kay Muse. Absent was: Councilmember Kathy Vernon.

President Gutwein called the meeting to order and led the pledge of allegiance.

APPROVAL OF MINUTES

- Councilmember Williams moved to approve the minutes of the February 8, 2011 regular meeting, second by Councilmember Kemper; motion carried.

AUDITOR'S REPORT *– Jennifer Weston*

Auditor Jennifer Weston said the General Fund Financial Statement for last month showed an approximate beginning net balance of $835,000 however, there was a change to the cash balance after adjusting revenues. The beginning net balance this month is $794,368.74. Granted requests total $2,696 and todays request total $3,179. Taking into consideration reductions of $828 and miscellaneous expenses of $1,700 the uncommitted balance is $790,805.27. Fund balances show that Fund 310 has a balance of $533,000; this increase is partly due to the transition to a different health care provider. Looking at the overall total of $74,000,000 in cash and investments on hand for all funds, the trend of the General Fund shows that, historically the overall balance declines up to and shortly after property tax distribution. A sharp decline in 2008 and 2009 is attributed to late property tax billings.

Beginning Net Balance	$794,368.74
Total Additional Appropriations	$ 2,696.00
Total Budget Reductions	$ 828.00
Miscellaneous Expenditures (to date)	$ 1,695.47
Uncommitted Funds	**$790,805.27**

TREASURER'S REPORT*–Bob Plantenga*

Treasurer Bob Plantenga reported $67,926.62 in interest earnings for January 2011. In January 2010 the interest earnings was $38,152.00, this increase is mostly due to changes in banking. The average interest rate is 0.86% and the weighted average is 0.98%. Edit Landfill Fund 320 has a large amount of interest of $7,147.83. Self Insurance Fund 310 shows interest earnings of $131.16.

Bank balances are as follows:

Chase Bank	$ 317,582.73
Lafayette Bank & Trust	$41,759,072.29
First Financial Bank	$10,000,000.00
Lafayette Savings Bank	$20,737,791.90

The closing of the high balance account at Chase Bank will reduce banking fees. The Lafayette Bank & Trust balance must remain at or above $31,000,000. The First Financial Bank account balance is at the

maximum, which is $10,000,000, and cannot be increased at this time. Lafayette Savings Bank still shows an interest rate of 1.39%.

Councilmember Gutwein announced a change to the agenda. A request from Juvenile Alternatives will be heard following Superior Court 3.

***PUBLIC COMMENT** – Agenda Items*

None

CIRCUIT COURT
Family Court Grant Fund 628

Grant Administrator Laurie Wilson said that this Family Court Grant is a continuation grant and is shared between several court programs; it is an annual renewable grant.

Grant Appropriation $15,000

$15,000	Contracts / Consultant

- Councilmember Kemper moved to approve the appropriation as presented, second by Councilmember Underwood; motion carried.

SUPERIOR COURT 3
Re-entry Grant "B" Fund 148

Grant Administrator Laurie Wilson said this is a transfer for the Indiana Criminal Justice Institute (ICJI) re-entry grant and has been approved by ICJI. The grant is ending and this transfer will pay the remainder of the consultant's contract.

Transfer $1,125

$ 375	Office Expense / Office Supplies to Contract / Consultant
$ 450	Office Expense / Office Supplies to Contract / Consultant
$ 300	Office Expense / Office Supplies to Contract / Consultant

- Councilmember Williams moved to approve the transfer as presented, second by Councilmember Basham; motion carried.

JUVENILE ALTERNATIVES
Restorative Justice Grant Fund 539

Grant Facilitator Laurie Wilson said a position was vacated and the remaining funds were used to purchase two books titled *Raised by the Courts* and *The Family Dinner*. Fifty books were purchased in total and would be used to educate families and key stakeholders involved with the juvenile justice system. The Indiana Criminal Justice Institute (ICJI) the source of the grant has approved the purchase.

Transfer $2,659

$ 2,315	Salary & Wages / Full Time to Departmental / Educational Supplies
$ 164	Social Security / Social Security Retirement PERF to Departmental / Educational Supplies
$ 174	Retirement / PERF to Departmental / Educational Supplies
$ 4	Insurance Benefit / Long Term Disability to Departmental / Educational Supplies
$ 3	Insurance Benefit / Life to Departmental / Educational Supplies

- Councilmember Williams moved to approve the transfer as presented, second by Councilmember Winger; motion carried.

SUPERIOR COURT 5 *(tabled from February meeting)*
General Fund 001

Councilmember Kemper stated that Judge Meade explained that these fees are for public defender conflict cases in 2010. The state requires an attorney to be hired for cases that involve two or more defendants for the same case.

Additional Appropriation $3,179

$3,179	Court Expense / Pauper Attorney

- Councilmember Kemper moved to approve the appropriation as presented, second by Councilmember Basham; motion carried.

CASA
GAL Grant Fund 501

Director Colleen Hamrick said that this transfer is for office expenses.

Transfer $383

$383	Training Cost / Travel & Training to Office Expense / Office Supplies

- Councilmember Williams moved to approve the transfer as presented, second by Councilmember Winger; motion carried.

GAL Grant Fund 501

Director Colleen Hamrick said this request is 50% of the annual State Matching Grant. It is for $39,456 and covers salary cost.

Appropriation $39,456

$34,339	Salaries & Wages / Full Time
$ 2,627	Social Security
$ 2,490	Retirement / PERF

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Winger; motion carried.

ASSESSOR
General Fund 001

Assessor Linda Philips said two regular part time positions have not been filled. In addition, is requesting that those funds be placed where needed based on the plan presented at the last meeting.

Transfer $11,070

$ 1,900	Salaries & Wages / Part Time Regular to Office Expense / Printed Forms
$ 270	Salaries & Wages / Part Time Regular to General Oper / Dues & Subscriptions
$ 4,600	Salaries & Wages / Part Time Regular to General Oper / Postage
$ 3,500	Salaries & Wages / Part Time Regular to General Oper / Advertising

- Councilmember Winger moved to approve the transfer as presented, second by Councilmember Basham; motion carried.

Reassessment 2017 Fund 280

Assessor Linda Philips said that the Income Works software has been placed under subscriptions to make it clear that it is renewable software and was not a one-time software purchase. This transfer will cover the cost of that subscription, dues, and other items.

Transfer $30,333

$25,331	Salaries & Wages / Full Time to General Oper / Dues & Subscriptions
$ 1,938	Social Security to General Oper / Dues & Subscriptions
$ 2,464	Retirement / PERF to General Oper / Dues & Subscriptions
$ 600	General Oper / Postage to Office / Printed Forms

- Councilmember Winger moved to approve the transfer as presented, second by Councilmember Basham; motion carried.

HEALTH DEPARTMENT
Chronic Health Fund 119

Director Ron Cripe said that the Sisters of St. Francis donated $15,000 toward development of a survey targeting the services of social, health, and non-profit agencies. The survey will be mailed in early April and can be taken online.

Additional Appropriation $15,000

$15,000	Administrative / Professional Services

- Councilmember Williams moved to approve the appropriation as requested, second by Councilmember Kemper; motion carried.

Immunization Grant Fund 465

Director Ron Cripe said this transfer is all that remains of a $41,800 reimbursable grant. Reimbursable grants require the initial payment be paid by the entity receiving the grant. The granting agency will then reimburse those funds. It will be used towards customizing the trailer purchased with H1N1 funds and the purchase of a Demolizer used to dispose of hazardous waste.

Transfer $1,410

$ 1,410	Departmental / Medical to Equipment / Misc

- Councilmember Williams moved to approve the transfer as presented, second by Councilmember Kemper; motion carried.

SHERIFF
Salary Statement

Director Shirley Mennen said this request is a correction to an oversight from the 2010 budget. The Sheriff's Department had three line items for part time. The three positions are a License Practical Nurse (LPN), a Communications Officer, and a Correction Officer. The Correction Officer was inadvertently omitted and needs to be corrected. The salary statement needs to be retroactive to January 1, 2011.

Up to $15.00/hr	Part Time Sheriff / Retroactive to 01/01/2011

- Councilmember Williams moved to approve the salary statement as presented, second by Councilmember Kemper; motion carried.

COMMITTEE REPORTS

Court Services – Councilmember Kemper said that due to the economic climate Court Services must become a self-sustaining department or face elimination. Court Services is working towards that goal by attempting to collect unpaid fees and changing their fee schedule. They are also attempting to collect fees before the client's first appointment. By focusing on these changes, they have increased revenue this month by approximately $36,000. Court Services is continuing to look at ways to reduce cost and provide a much needed service to their clients. They have employed Premier Collection as a means of collecting unpaid fees. Coordinator Lisa Smith said that it would be more beneficial to Court Services and their clients to collect those fees at the beginning of service, thereby eliminating the need to send that client to collections. Councilmember Kemper said that uncollected fees are currently at 40% and expects that number to be down to 10% or 20% in a few months if Premier is doing a good job. Councilmember Basham suggested that perhaps a local collection agency could be more successful. Ms. Smith said that monthly reports would be available to the Council.

Romney Sewer – Councilmember Basham reported that the Romney Sewer project is making some progress.

NEW BUSINESS / UNFINISHED BUSINESS

None

COMMISSIONER FYI

Commissioner Byers said D.A. Dodd has begun the replacement of the heating/cooling system in the Tippecanoe County Building. He also reported that the bids, including alternates, for the Courthouse Window Project came in about $400,000 lower than expected. However, those unused funds will most likely be put toward repairing the aging limestone on the Courthouse. A few pieces of limestone have fallen from the Courthouse and a consultant will be evaluating the problem. Nanshan, a new company to Lafayette, is planning a $100 million investment and will employ approximately 250 people. Part of the County's Economic Development funding will be used for this company.

PUBLIC COMMENT

None

Tippecanoe County Council

Andrew S. Gutwein, President

Roland K. Winger, Vice President

John R. Basham II

Jeffrey A. Kemper

Kevin L. Underwood

Kathy Vernon

David R. Williams

ATTEST:

Jennifer Weston, Auditor 4/12/2011