TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
November 9, 2011

The Tippecanoe County Council met Wednesday, November 9, 2011 at 8:30 a.m. in the Tippecanoe Room of the County Office Building. Councilmembers present were: President Andrew S. Gutwein, Vice-President Roland K. Winger, John R. Basham II, Jeffrey A. Kemper, Kevin L. Underwood, Kathy Vernon, and David R. Williams. Others present were: Auditor Jennifer Weston, Attorney Doug Masson, and Secretary Dawn Rivera.

President Gutwein called the meeting to order and led the Pledge of Allegiance.

***AUDITORS FINANCIAL REPORT** – Jennifer Weston*

Auditor Jennifer Weston reported a beginning net balance of $1,100,815.88. Council has granted additional appropriations of $378,734, reductions of $85,119, and miscellaneous expenses of $9,380.58, leaving an uncommitted balance of $797,820.30. The total of all fund balances is approximately $66 million, which is less than the balance of prior months, primarily due to payments for road and bridge work that concluded this summer.

Beginning Net Balance	$1,100,815.88
Total Additional Appropriations	$ 378,734.00
Total Budget Reductions	$ 85,119.00
Miscellaneous Expenditures (to date)	$ 9,380.58
Uncommitted Funds	**$ 797,820.30**

***TREASURER'S REPORT** – Bob Plantenga*

Auditor Weston explained that Treasurer Plantenga was in the Treasurer's office collecting tax payments with the deadline tomorrow. The report prepared by Treasurer Plantenga was distributed to members and reflects an increase of interest earned over the prior month of nearly $8,000. The average interest rate is 0.98%; the weighted average dropped slightly from last month at 0.95 % to 0.93%.

***PUBLIC COMMENT** - Agenda Items*

There were none.

***RESOLUTION 2011-39-CL: SECOND AMENDMENT TO TIPPECANOE COUNTY POLICE RETIREMENT PLAN** – Tracy Brown*

Sheriff Brown introduced Stan Brown with McCready and Keene, Inc. to explain the changes to the retirement plan. Mr. Stan Brown explained that the changes with this amendment do not change the benefits of the plan, but re-states language to conform to IRS regulations. Technical fixes have been reviewed by County Attorney Luhman.

- Councilmember Vernon moved to approve Resolution 2011-39-CL, second by Councilmember Underwood; motion passed.

SCANNED

RESOLUTION 2011-42-CL: DECLARING ERA DESIGNATION AND APPROVING TAX ABATEMENT APPLICATION – AMERICAN FIBERTECH CORPORATION

Sascha Harrel, Greater Lafayette Community Development Corporation, introduced Jay Wiegand of American Fibertech Corporation to discuss the company's tax abatement application.

Mr. Wiegand spoke on behalf of American Fibertech stating its intention to invest in capital improvements for real estate and machinery and equipment. The dollar amount of investment is presented in a range of $3.5 -$5.0 million because they are unsure of the progress at this time, but hope to have a 80,000 - 90,000 square foot facility when finished in five years. Mr. Wiegand extended an invitation to other Council members to visit the plant.

Councilmembers Gutwein and Winger expressed concern of the timeline of the length of the abatement since the project completion dates are not yet established. Attorney Luhman noted that the Council could add additional restrictions that the Application for Deduction be filed within a certain time period, such as a year or two, in order for the abatement to be granted so it is not open-ended. In any event, the abatement granted would not be longer than 10 years on the real estate.

- Councilmember Kemper moved to approve Resolution 2011-42-CL as presented, second by Councilmember Winger; motion passed.

CONSENT AGENDA

Councilmember Winger requested the October 11, 2011 meeting minutes be removed from the Consent Agenda. The Consent Agenda now consists of the following:

Superior Court - General Fund 001			
Transfer	$	1,300	Salaries & Wages / Part Time to Court Expense / Judge Pro Tem
	$	751	Salaries & Wages / Part Time to Office Expense / Office Supplies
	$	40	Salaries & Wages / Part Time to Court Expense / Pauper Attorney
Assessor - General Fund 001			
Transfer	$	1,298	General Operating / Postage to Salaries & Wages / Part Time
	$	397	General Operating / Advertising to Salaries & Wages / Part Time
	$	130	General Operating / Advertising to Social Security
	$	1	General Operating / Advertising to Office Expense / Office Supplies
Assessor - Reassessment Fund 281			
Transfer	$	15,000	Contracts / Consultant to Salaries & Wages / Part Time
	$	1,148	Contracts / Consultant to Social Security
	$	950	Contracts / Consultant to

SCANNED

			Office Expense / Office Supplies
TEMA - 2009 SHSP Grant Fund 414			
Transfer	$	3,922	Equipment / Emergency Equipment to Contracts / Consultant
Villa - General Fund 001			
Transfer	$	7,000	Salaries & Wages / Full Time to Departmental / Food
Cary Home - Fund 001			
Transfer	$	1,500	Salaries & Wages / Full Time to Buildings / Maintenance & Repair
	$	2,000	Salaries & Wages / Full Time to Maintenance / Maintenance & Repair

- Councilmember Winger moved to approve the Consent Agenda, second by Councilmember Williams; motion passed.

MEETING MINUTES – OCTOBER 11, 2011

Councilmember Winger asked for a change to the minutes on page 117, second paragraph, to read as follows: "Councilmember Winger noted that the decision on the building was the responsibility of the District's board, not the council."

- Councilmember Winger moved to approve the regular meeting minutes on page 117 with the change as suggested, second by Councilmember Kemper; motion passed.

PUBLIC DEFENDER
General Fund 001

Public Defender Amy Hutchison requested the appropriation for full time funds to cover the reclassification/implementation of a Chief Deputy position within the office. The overtime is needed for work on a potential death penalty case, which should occur before year-end. The part time request was withdrawn.

Appropriation $26,678

$ 7,530	Salaries & Wages / Full Time
$ 14,700	Salaries & Wages / Overtime
$ 1,000	Salaries & Wages / Part Time
$ 1,780	Social Security
$ 1,668	Retirement / PERF

- Councilmember Kemper moved to approve the additional grant appropriation request with the exception of the part time for $1,000, second by Councilmember Basham; motion carried.

Public Defender User Fee Fund 555

Public Defender Hutchison said the increase is necessary for case expenses related to two murder trials with multiple defendants.

Appropriation $23,000

$ 23,000	Administrative / Other Professional

- Councilmember Kemper moved to approve the additional grant appropriation request, second by Councilmember Underwood; motion carried.

CIRCUIT COURT
General Fund 001

Councilmember Kemper said he spoke with Bailiff Brenda Vancaster regarding the request for an additional appropriation. This amount is necessary to get bills paid for the remainder of the year.

Additional Appropriation $2,000

$ 2,000	Court Expense / Pauper Attorney

- Councilmember Kemper moved to approve the request as presented, second by Councilmember Underwood; motion passed.

SUPERIOR COURT 1
General Fund 001

Bailiff Angie Thompson presented the request for additional funds to get through the year. This would catch up on outstanding bills to date for the court.

Additional Appropriation $35,000

$ 22,000	Court Expense / Pauper Attorney
$ 7,000	Court Expense / Evaluation Services
$ 6,000	Court Expense / Jury Expense

- Councilmember Kemper move to approve the additional appropriation of $35,000 for as presented, second by Councilmember Winger; motion passed with Gutwein abstaining.

SUPERIOR COURT 3
General Fund 001

Youth Services Director Rebecca Humphrey announced that Superior Court 3 was able to negotiate a per diem of $100 for a particular juvenile facility, which resulted in a savings for the year.

Reduction of Appropriation $150,000

$150,000	Court Expense / Institutional Care

- Councilmember Williams moved to approve the reduction in appropriation as stated, second by Councilmember Vernon; motion passed.

SUPERIOR COURT 5
General Fund 001

Councilmember Kemper explained this request is needed for a special public defender.

Additional Appropriation $1,396

$ 1,396 Training Costs / Travel & Training

- Councilmember Kemper moved to approve the additional appropriation request, second by Councilmember Underwood; motion carried.

ANCILLARY COURT
General Fund 001

Court Reported Jackie James reminded the Council that their claim in July for $30,000 was approved for $20,000 with the understanding another request would be made for the balance. This amount today represents all outstanding transcripts due to be files before the end of the year.

Additional Appropriation $7,000

$ 7,000 Maintenance / Engineering Services

- Councilmember Kemper moved to approve the additional appropriation request in the amount of $7,000, second by Councilmember Underwood; motion carried.

CASA
General Fund 001

CASA Director Coleen Hamrick explained this additional amount is due to an increase of termination cased during the last three months of this year.

Additional Appropriation $3,000

$ 3,000 Court Expense / Pauper Attorney

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Williams; motion passed.

CARY HOME
Salary Statements

On behalf of Cary Home Executive Director Rebecca Humphrey, Director Hamrick presented position changes at Cary Home as follows:

Salary Statements

$ 31,004 / year	Accounts Manager
$ 30,144 / year	Clinical Case Manager
$ 46,316 / year	Clinical Program Coordinator

- Councilmember Williams moved to approve the amended salary statements as presented, second by Councilmember Vernon; motion passed.

CLERK
Records Perpetuation Fund 160

Clerk Christa Coffey said the request for additional Part Time funds will get her through the end of the year with current staff levels. The $4,000 in Equipment is for recent repairs to the microfilm and other equipment.

Additional Appropriation $7,230

$ 3,000	Salaries & Wages / Part Time – Regular
$ 230	Social Security
$ 4,000	Equipment Repair / Maintenance

- Councilmember Underwood moved to approve the additional grant appropriation in the amounts stated, second by Councilmember Kemper; motion passed.

RECORDER
Record Perpetuation Fund 170

Chief Deputy Shannon Withers stated the request a staff member in the office is retiring and these funds will cover the maximum outstanding vacation time she may have accrued as of December 31st.

Additional Appropriation $1,885

$ 1,622	Salaries & Wages / Full Time
$ 125	Social Security
$ 138	PERF

- Councilmember Winger moved to approve the request for additional appropriation as presented, second by Councilmember Kemper; motion passed.

COURT SERVICES
Substance Abuse MH Fund 575

Councilmember Kemper stated the request for an additional appropriation for office supplies and the request for reduction of funds 575 and 576 is the result of Executive Director Cynthia Houseman's efforts to align the budget with the revenue stream.

Additional Appropriation $2,500

$ 2,500	Office Supplies

- Councilmember Kemper moved to approve the request for additional appropriation as stated, second by Councilmember Underwood; motion passed.

Reduction of Appropriation $43,500

$ 2,500	Salaries & Wages / Full Time
$ 4,000	Salaries & Wages / Part Time
$ 500	Social Security
$ 17,000	Insurance / Health Insurance
$ 1,000	Training Cost / Travel & Training
$ 2,500	Utilities / Misc
$ 7,000	Contracts / Educator
$ 9,000	Contracts / Misc.

- Councilmember Kemper moved to approve the request for reduction of appropriation in Fund 575 as stated, second by Councilmember Underwood; motion passed.

Community Service Fund 576

Reduction of Appropriation $49,833

$ 33,473	Salaries & Wages / Full Time
$ 2,784	Social Security
$ 2,141	PERF
$ 4,435	Insurance / Health Insurance
$ 7,000	General Oper / Drug & Alcohol Screens

- Councilmember Underwood moved to approve the request for reduction of appropriation for Fund 576 as stated, second by Councilmember Williams; motion passed.

HIGHWAY
Revolving Project Fund 780

Executive Director Opal Kuhl explained this appropriation will allow payment of the remaining balances in this year and into 2012.

Appropriation $1,000,000

$ 1,000,000	Road / Infrastructure - Paving

- Councilmember Basham moved to approve the appropriation totaling $1,000,000, second by Councilmember Winger; motion passed.

HEALTH DEPARTMENT
Local Health Maintenance Grant "A" Fund 461

Health Department Administrator Ron Cripe explained this grant has been active since 1988 and is used to pay a full time bi-lingual tuberculosis outreach worker and a part time nurse clerk.

Grant Appropriation $71,647

$ 30,869	Salaries & Wages / Full Time
$ 21,476	Salaries & Wages / Part Time - Regular
$ 4,004	Social Security
$ 2,624	PERF
$ 12,674	Insurance / Health Insurance

- Councilmember Williams moved to approve the grant appropriation totaling $71,647, second by Councilmember Underwood; motion passed.

Emergency Preparedness Grant "C" Fund 477

Administrator Cripe said the part-time salary is for an intern for the Preparedness Coordinator, and the equipment will be for the Health Department Emergency Operations Center.

Grant Appropriation $11,000

$ 21,476	Salaries & Wages / Part Time
$ 4,004	Social Security
$ 15,000	Equipment / Emergency Equipment

- Councilmember Williams moved to approve the grant appropriation as stated, second by Councilmember Underwood; motion passed.

SHERIFF
General Fund 001

Sheriff Tracy Brown said the request is to cover higher than expected utility costs for the year. Due to advertising constraints he is asking for a maximum amount that may be needed. Transfers may be a possibility, and if that is the case he will do a reduction in December.

Additional Appropriation $60,000

$ 60,000	Jail Utilities / Misc

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Williams; motion passed.

COMMITTEE REPORTS

President Gutwein announced that the Tippecanoe County Library is seeking a replacement appointment for Jerry Withered who is completing his fourth and final term as a board member.

Councilmember Kemper announced Sean Persin as the newly appointed Magistrate for the County.

UNFINISHED / NEW BUSINESS

There were none.

COMMISSIONER FYI

Commissioner David Byers made the following announcements:

- The courthouse window project should be wrapping up in November, although storm windows are scheduled for installation in January.
- Lindberg Road/Bridge is officially open.
- December 13 at noon is the next department head lunch.
- The election went smooth and results were quick. It was a good team effort and job well done by all.

PUBLIC COMMENT

Paul Wright, *West Point* – expressed concern about the blanket raise for all employees, that while the County may have the money right now, the increase goes to the base salary and is not the same as a bonus, in which every taxpayer has to pay. He also expressed concern that the Council voted for insurance coverage. President Gutwein explained that the Council did not vote to expand or change insurance coverage – the coverage is the same as it has been in the past.

Meeting adjourned by consensus.

Tippecanoe County Council

Andrew S. Gutwein, President

Roland K. Winger, Vice President

John R. Basham II

Jeffrey A. Kemper

Kevin L. Underwood

Kathy Vernon

David R. Williams

ATTEST:

Jennifer Weston, Auditor 1-10-2012