TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
August 18, 2008

The Tippecanoe County Commissioners met on Monday, August 18, 2008 at 10:00 a. m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President Ruth E. Shedd and Member KD Benson. Also present were: Auditor Jennifer Weston, Attorney David Luhman, Commissioner's Assistant Frank Cederquist and Secretary Jennifer Prange.

Commissioner Ruth Shedd called the meeting to order and led the pledge of allegiance.

APPROVAL OF MINUTES

- Commissioner Benson moved to approve minutes from the June 4, July 2, and August 4, 2008, second by Commissioner Benson; motion carried.

ACCOUNTS PAYABLE VOUCHERS

Commissioner's Assistant Frank Cederquist recommended approval of the accounts payable vouchers for August 7, 8, 14, 15, and 18, 2008 without exception.

- Commissioner Benson moved to approve the accounts payable vouchers as submitted, second by Commissioner Shedd; motion carried.

HIGHWAY – Opal Kuhl

Approval was recommended for Amendment #1 on PE Agreement from Strand Associates, Inc. for Klondike Road from Lindberg Road to US 52 in the amount of $110,000.

- Commissioner Benson moved to approve Amendment #1 for Klondike Road, second by Commissioner Shedd; motion carried.

Approval was recommended for Amendment #1 on PE Agreement from Strand Associates, Inc. for Lindberg Road from McCormick Road to Klondike Road in the amount of $39,000.

- Commissioner Benson moved to approve Amendment #1 for Lindberg Road, second by Commissioner Shedd; motion carried.

A Parcelization with a grant Right-of-Way for County Road 900 North was recommended for approval. Director Kuhl added part of the process of the Parcelization is to grant the county ½ width right-of-way.

- Commissioner Benson moved to approve the Parcelization for CR 900 N, second by Commissioner Shedd; motion carried.

A Continuation Certificate from Tri-County Telephone Company DBA TDS Telecom (Tipton, IN) for work in all counties Right-of-Way was recommended for approval.

- Commissioner Benson moved to approve the Continuation Certificate as submitted, second by Commissioner Shedd; motion carried.

Director Kuhl requested approval of an agreement for Professional Engineering Services for a Feasibility Study for the replacement of Bridge #527 on US 231 over Big Wea Creek with DLZ Indiana, LLC.

- Commissioner Benson moved to approve the agreement for Professional Engineering Services as presented, second by Commissioner Shedd; motion carried.

AMBULANCE BIDS

Commissioner Benson reported the County Council has not approved funding for additional ambulances for the Tippecanoe Emergency Ambulance Service. The EMS Advisory Committee has recommended to the Commissioners they lease/purchase five additional ambulances to add to the fleet. The committee intends to meet with the Council to provide further information; the committee will then make another recommendation before the bid expires. Commissioner Benson suggested delaying the award until the committee has had a chance to meet with the council. She recommended postponing it until the Commissioners September 2, 2008 regular meeting.

Public Hearing; Subdivision Variance – S-4059 LDS Subdivision (Major Preliminary Plat): A variance to waive the required half-width road improvements for the CR 450 S frontage.

Joe Bumbleberg, Ball, Eggleston, Bumbleberg, & McBride spoke on behalf of the petitioner. The variance request is to waive the required ½ width of the road improvements for CR 450 South with 350 feet of frontage on the road.

Highway Director Opal Kuhl reported CR 450 South was improved in 2007; at that time the county decided all improvements on the road were complete. If the city decides to annex the area, they are able to install curbs and utilities.

Public Comment

None

- Commissioner Benson moved to approve Subdivision Variance S-4059 as submitted, second by Commissioner Shedd; motion carried.

GRANTS – Laurie Wilson

Grant Coordinator Laurie Wilson requested permission to accept grant funds for Superior Court 3 in the amount of $2,000. The grant from the Coalition for a Safe and Drug Free Tippecanoe County for drug screen fees and incentives.

- Commissioner Benson moved to accept the grant funds from the Drug Free Coalition of Tippecanoe County, second by Commissioner Shedd; motion carried.

Permission was also requested to accept funds from the Drug Free Coalition of Tippecanoe County for Juvenile Alternatives in the amount of $2,057.

- Commissioner Benson moved to accept the grant funds from the Drug Free Coalition, second by Commissioner Shedd; motion carried.

Permission was requested to receive funds, also from Drug Free Coalition of Tippecanoe County, for Court Services. They will receive $10,877 for drug and alcohol test and supplies.

- Commissioner Benson moved to accept funds from the Drug Free Coalition of Tippecanoe County for Court Services, second by Commissioner Shedd; motion carried.

Ms. Wilson also requested permission to accept funds from the Drug Free Coalition of Tippecanoe County for the Prosecutor. They will receive $23,966 to be used for surveillance equipment and training for the Drug Task Force Team.

- Commissioner Benson moved to accept the grant funds from the Drug Free Coalition of Tippecanoe County, second by Commissioner Shedd; motion carried.

Permission was requested to receive funds from the EMPG grant for $65,942.71. This is a partial salary reimbursement for the TEMA Director and employees.

- Commissioner Benson moved to accept the grant funds from EMPG for TEMA, second by Commissioner Shedd; motion carried.

Grant Coordinator Laurie Wilson requested permission to apply for a CASA grant from the Indiana Supreme Court CAPTA Grant. This is for collaboration with Department of Child Services to provide quality and timely services to children and families in Indiana.

- Commissioner Benson moved to grant approval to apply for the CAPTA grant, second by Commissioner Shedd; motion carried.

REVISION TO COMPUTER USAGE AND SECURITY POLICY – Diane Hawkins

Director Diane Hawkins requested approval for changes made to the Personnel Policy. She confirmed the MITS Advisory Board has reviewed and discussed the changes as follows:

Change "will" to "may" in several areas
Password Security - 5 unsuccessful attempts before lockout
Logout time - 15 minutes instead of 60
Remove references to outdated technology
Approved software for the county
Laptop Usage for those assigned a county-owned laptop
Wireless Access for public

Commissioner Shedd suggested the Department Heads have the opportunity to review the policy before it is approved by the commissioners.

YOUTH SERVICES UPDATE – Rebecca Humphrey

Director Humphrey reported Design Development of the Juvenile Justice Facility will be presented at the September 2, 2008 meeting. The Phase II Environmental study is complete for the Duncan Road property; she will attend the Board of Zoning Appeals meeting in September for a rezoning request.

BUILDING COMMISSION – Ken Brown

Unsafe Structure

Building Inspector Ken Brown presented pictures of the Helen Johnson property on South 9th Street for review. The commissioners had recommended the property be demolished and cleaned up by August 18, 2008. Inspector Brown reported 90% of the building has been demolished but not removed from the property. Attorney Luhman suggested the Building Commission notify the owners of a public hearing at the September 2, 2008 at 10:00 a.m. If the owners don't comply, the county has the authority to remove the debris from the property and bill the homeowner.

- Commissioner Benson moved to continue the hearing on the unsafe structure until the September 2, 2008 meeting and notify the homeowners that significant progress should be made by September 2, 2008, second by Commissioner Shedd; motion carried.

HEALTH – Ron Cripe

Health Administrator Ron Cripe requested approval of a lease agreement between the Sisters of St. Francis Health Services, Inc. also known as St. Elizabeth Regional Health and the Board of Commissioners. The lease agreement is for space near St. Elizabeth Hospital for the WIC Program to provide services for women, infants, and children. The lease will run from October 1, 2008 through September 30, 2013 for $27,626 and will increase 2% on October 1st of each year.

- Commissioner Benson moved to approve the lease agreement between Tippecanoe County Commissioners and the Sisters of St. Francis Health Services, second by Commissioner Shedd; motion carried.

INTERLOCAL AGREEMENT DISSOLVING WABASH RIVER PARKWAY COMMISSION

Attorney Dave Luhman described the Wabash River Parkway Commission previously established in the 1980's with Lafayette, West Lafayette, and Tippecanoe County. The purpose of the commission was to enhance the use of the corridor and the duties have been taken over by the Wabash River Enhancement Corporation. All three entities have agreed the Wabash River Parkway Commission be dissolved. Once the commissioners, council, and the Lafayette/West Lafayette Cities' Board of Works agree to dissolve, the commissioners will adopt a formal ordinance to dissolve the commission.

- Commissioner Benson moved to approve the agreement dissolving the Wabash River Parkway Commission, second by Commissioner Shedd; motion carried.

RATIFICATION OF PATRIOT ENGINEERING AGREEMENT FOR ADDITIONAL GEOTECHNICAL SERVICES

Attorney Luhman explained additional geotechnical work will be completed on the Duncan Road facility to ensure the building plan fits the site. The agreement had been previously approved by Commissioner Shedd and should now be ratified at a public meeting.

- Commissioner Benson moved to ratify the engineering agreement with Patriot Engineering for additional Geotechnical Services for $10,375, second by Commissioner Shedd; motion carried.

APPOINTMENT TO THE COMMON WAGE BOARD

- Commissioner Benson moved to appoint Al Parker to the Purdue University Common Wage Board for various projects, second by Commissioner Shedd; motion carried.

APPOINTMENT TO PROPERTY TAX ASSESSMENT BOARD OF APPEALS (PTABOA)

County Assessor Samantha Steele confirmed HB 1001 has removed the County Assessor as a voting member of the PTABOA. She recommended Kevin Bol, from FC Tucker, be appointed to the board. Mr. Bol has experience with commercial real estate and Assessor Steele suggested it would be good asset for the board.

- Commissioner Benson moved to appoint Kevin Bol to the PTABOA board, second by Commissioner Shedd; motion carried.

UNFINISHED/NEW BUSINESS

Bid Award

Exterior Veneer Project for Community Corrections

Scott Carnegie recommended the commissioners accept the low bid received from JR Kelly Company, Inc. for $283,300 as the base bid for the project.

- Commissioner Benson moved to accept the bid from JR Kelly Company, Inc. for the Community Corrections project, second by Commissioner Shedd; motion carried.

Domestic Violence Fatality Review Team

Danielle Gaylord from the YWCA spoke regarding the Domestic Violence Fatality Review Team. The team will be comprised of 15 members to review homicides or suicides which are a direct result of domestic violence. The team will then identify gaps in the system and establish policies & procedures to prevent re-occurring incidents. The Core Team is comprised of direct service providers that will have contact with victims and the Discretionary Team is comprised of individuals that may have direct contact with victims. The commissioners will be asked to appoint members at a future meeting.

REPORTS ON FILE

Clerk's Office

PUBLIC COMMENT

None

- Commissioner Benson moved to adjourn.

BOARD OF COMMISSIONERS OF THE COUNTY OF TIPPECANOE

Ruth E. Shedd

Ruth E. Shedd, President

John L. Knochel

John L. Knochel, Vice President

KD Benson

KD Benson, Member

ATTEST:

Jennifer Weston

Jennifer Weston, Auditor