TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
September 2, 2008

The Tippecanoe County Commissioners met on Tuesday, September 2, 2008 at 10:00 a. m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President Ruth E. Shedd, Vice President John L. Knochel, and Member KD Benson. Also present were: Auditor Jennifer Weston, Attorney David Luhman, Commissioner's Assistant Frank Cederquist and Secretary Jennifer Prange.

Commissioner Ruth Shedd called the meeting to order and led the pledge of allegiance.

APPROVAL OF MINUTES

- Commissioner Knochel moved to approve minutes from August 12 and 18, 2008; second by Commissioner Benson; motion carried.

PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS

Commissioner's Assistant Frank Cederquist recommended approval of accounts payable vouchers for August 19, 21, 22, 28, 29 and September 2, 2008 without exception.

- Commissioner Benson moved to approve accounts payable vouchers as presented, second by Commissioner Knochel; motion carried.

PRESENTATION BY DLZ OF DESIGN DEVELOPMENT FOR JUVENILE JUSTICE CENTER

Eric Ratts, Scott Carnegie, Jeff Hirsch, Eric Acker, and Marvin Hitchcock with DLZ provided an update regarding the Design Development process for the Juvenile Justice Center. The structural, site, mechanical, electrical, and security design have been combined to create a 3-dimensional design of the proposed facility. When approved by the commissioners, DLZ will proceed with the construction document phase to create plans for bidders.

Steve Habben from Kettlehut Construction reported the projected budget for the Juvenile Justice Center has decreased slightly.

Site Development	$ 1,633,315
Building Costs	$12,595,919
Hard Construction Costs	$14,229,234
Soft Costs	$ 3,117,087
(furnishings, fees, surveys, etc)	
Total Probable Project Costs	**$17,346,321**

Commissioner Shedd called for public comment on the Design Development.

PUBLIC COMMENT

None

STATUS OF CONTRACT WITH DLZ FOR DESIGN DEVELOPMENT OF JUVENILE JUSTICE CENTER

- Commissioner Benson moved to approve the Design Development of the Juvenile Justice Center and proceed with the construction documents, second by Commissioner Knochel; motion carried.

APPROVAL OF CONSTRUCTION MANAGEMENT AGREEMENT WITH KETTLEHUT CONSTRUCTION FOR JUVENILE JUSTICE CENTER

- Commissioner Knochel moved to approve the Construction Management Agreement with Kettlehut Construction for $525,617, second by Commissioner Benson; motion carried.

  - *Commissioner Knochel left the meeting.*

YWCA – Danielle Gaylord

Danielle Gaylord from the YWCA was present for the appointments made to the Tippecanoe County Domestic Violence Fatality Review Team. Attorney Luhman explained the purpose of the team is to review deaths resulting from domestic violence. The team will consist of fifteen members affiliated with domestic violence cases will meet as needed to perform reviews to determine best practices to prevent future deaths from domestic violence.

Appointment to the Board

Katheryn L. Taylor	Harold Mueller	Terry Moore
Danielle Gaylord	Kevin Underwood	Tracy Campbell
Cindy Marion	Ronald Cripe	Judge Les Meade
Nate Brown	Lori Stein Sabol	Angela Smith Grossman
David Payne	Gregg Theobold	Claudia Samulowitz
Dawn Gross	Chris Eckhardt	Michelle Warren
Martin Avolt	Patricia Foerg	James Gothard

- Commissioner Benson moved to approve Ordinance 2008-16-CM, Establishing the Tippecanoe County Domestic Violence Fatality Review Team, second by Commissioner Shedd; motion carried.

Auditor Weston recorded the vote:

Benson	Yes
Shedd	Yes

Ordinance 2008-16-CM passed on first reading 2-0.

- Commissioner Benson moved to suspend the rules and hear Ordinance 2008-16-CM, second by Commissioner Shedd; motion carried.

- Commissioner Benson moved to hear Ordinance 2008-16-CM on second reading, second by Commissioner Shedd; motion carried.

Auditor Weston recorded the vote:

Benson	Yes
Shedd	Yes

Ordinance 2008-16-CM passes on second and final reading 2-0.

REZONE

REZONE Z-2379 DAVID A. & SHARON K. HALE, TRUSTEES UNDER THE DAVID A. HALE LIVING TRUST (A to RE), Ordinance 2008-13-CM

Petitioner by counsel request withdrawl of said rezone.

APC Director Sallie Fahey reported it is unlikely this rezone will come before the commissioners unless the land is annexed into the city or the state statute changes regarding ownership.

- Commissioner Benson moved to approve the withdrawl of Rezone-2379, second by Commissioner Shedd; motion carried.

HIGHWAY – Opal Kuhl

Director Kuhl recommended approval of the Traffic Route Plan for the Feast of the Hunters Moon. The route will remain the same as in past years; the event will take place on September 27 & 28, 2008.

- Commissioner Benson moved to approve the Traffic Route Plan for the Feast of the Hunters Moon, second by Commissioner Shedd; motion carried.

Approval was recommended for Change Order #2 for Bridge #107. The contract amount was reduced by $7,847.19 for a total contract amount of $453,129.53.

- Commissioner Benson moved to approve Change Order #2 for Bridge #107, second by Commissioner Shedd; motion carried.

A Continuation Certificate was recommended for approval from CenturyTel of Central Indiana in the amount of $5,000 for work in the right-of-way.

- Commissioner Benson moved to approve the Continuation Certificate from CenturyTel for work in the right-of-way, second by Commissioner Shedd; motion carried.

A Maintenance Bond was presented for approval in the amount of $1,797,136.90 for the 2007 Culvert Replacement Project from Milestone Contractors, L.P.

- Commissioner Benson moved to approve the Maintenance Bond in the amount of $1,797,136.90, second by Commissioner Shedd; motion carried.

Director Kuhl shared information regarding a request for signs to be posted on the Trail of Death. The Trail of Death is located on the Potawatomi Trail and organizers are requesting the county provide the poles and install the signs along the trail.

Commissioner Shedd requested Director Kuhl obtain more information from organizers before any action is taken by the county.

AWARD OF AMBULANCE BID

Attorney Luhman shared the status of the request for additional ambulances for the Tippecanoe Emergency Ambulance Service (TEAS). The commissioners have amended the EDIT Capital Improvements Project Plan to reflect the purchase of five new ambulances. The council has also approved the purchase of five additional ambulances; however funding has not been approved but will be requested at the October council meeting. Attorney Luhman recommended purchasing one ambulance from the lowest bidder at this time along with a letter of intent to purchase four additional ambulances as funding is approved.

- Commissioner Benson moved to purchase one ambulance and provide a letter of intent for four additional ambulances and authorize the President to sign the purchase agreement, second by Commissioner Shedd; motion carried.

GRANTS – Laurie Wilson

Grant Coordinator Laurie Wilson requested permission to apply for a $5,000 Medical Reserve Corp grant. She reported the grant funds may be used as the county deems necessary for various purposes.

- Commissioner Benson moved to grant approval to apply for the Medical Reserve Corp grant, second by Commissioner Shedd; motion carried.

REVISIONS TO COMPUTER USAGE AND SECURITY POLICY

MITS Director Diane Hawkins requested approval of the Computer Usage and Security Policy. Revisions were presented at the last commissioner's meeting and since then the Department Heads have had the opportunity to make changes. Director Hawkins reported there was a question regarding the purchase of large computer equipment. The statement reads, "To ensure these items are best suited for the desired task and compatible with the counties computing environment, all purchases should be handled by MITS. The MITS Board may be involved with larger purchases." She noted purchases over $75,000 are normally funded by the CCD or EDIT Funds which ultimately involves the commissioners. Commissioner Benson stated the MITS Board should be involved if policy issues or interdepartmental issues arise. The MITS Department and the Commissioners should be involved in all computer purchases.

It was also suggested the Laptop Usage Policy paragraph be amended to state, "Do not leave a laptop in a vehicle unattended, always lock your car when leaving a laptop in a vehicle, or secure the laptop in the locked truck of the vehicle. *Failure to do so is negligence.*"

- Commissioner Benson moved to approve the revisions to the Computer Usage and Security Policy as stated, second by Commissioner Shedd; motion carried.

BUILDING COMMISSION – Ken Brown

Public Hearing: Unsafe Structure

Building Inspector Ken Brown provided an update regarding the unsafe structure located at 5717 N. 9th Street owned by Helen Johnson. As of today, no changes have been made since the last commissioner's meeting. The owner contends she is unable to pay for demolition or removal of debris from the property.

Attorney Luhman suggested the commissioners order removal of debris from the property within two weeks.

Commissioner Shedd called for public comment on the unsafe structure.

Public Comment

None

- Commissioner Benson ordered the unsafe structure be demolished by September 15, 2008, second by Commissioner Shedd; motion carried.

YOUTH SERVICES – Rebecca Humphrey

Youth Services Director Rebecca Humphrey requested approval of sponsorship agreement with the Drug-Free Coalition to celebrate Red Ribbon Week. Starting October 26, the courthouse will be decorated with red ribbons to encourage youth to be drug-free. The Red Ribbon Week breakfast will be on October 29, 2008.

- Commissioner Benson moved to approve the sponsorship agreement for Red Ribbon Week, second by Commissioner Shedd; motion carried.

JUVENILE JUSTICE CENTER UPDATE

Director Humphrey reported plans for the Juvenile Justice Center are progressing well. She explained several individuals and businesses have come forward in an effort to assist in the design development. She reported the assistance received from other county departments, the Community Health Clinic, and the Tippecanoe School Corporation has helped ensure the center is built to suit the needs of the community. Zoning has been approved for site planning and the request for special exception will be heard in October by the Board of Zoning Appeals.

APPROVAL OF CONTRACT WITH JR KELLY FOR COMMUNITY CORRECTIONS EXTERIOR VENEER PROJECT

- Commissioner Benson moved to approve the contract with JR Kelly for the Community Corrections Exterior Veneer Project, second by Commissioner Shedd; motion carried.

RESOLUTION 2008-35-CM AUTHORIZING TRANSFER OF REAL ESTATE TO THE CITY OF LAFAYETTE

Attorney Luhman gave details regarding a transfer of property from the County to the City of Lafayette. The property located on Greenbush Street is not a buildable site and the city is requesting the property be used for trails near Munger Park to Creasy Lane.

- Commissioner Benson moved to approve Resolution 2008-35-CM; Authorizing Transfer of Real Estate to the City of Lafayette and authorizes the president to sign the Quit Claim Deed, second by Commissioner Shedd; motion carried.

UNFINISHED/NEW BUSINESS

None

REPORTS ON FILE

Weights and Measures
Park Board
Treasurer
Tippecanoe County Public Library

PUBLIC COMMENT

None

- Commissioner Benson moved to adjourn.

BOARD OF COMMISSIONERS OF THE COUNTY OF TIPPECANOE

Ruth E. Shedd

Ruth E. Shedd, President

John L. Knochel

John L. Knochel, Vice President

KD Benson

KD Benson, Member

ATTEST:

Jennifer Weston

Jennifer Weston, Auditor