TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
May 16, 2011

The Tippecanoe County Commissioners met on Monday, May 16, 2011 at 10:00 a. m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President David S. Byers, Vice President Thomas P. Murtaugh, and Commissioner John L. Knochel. Also present were: Attorney David W. Luhman, Auditor Jennifer Weston, Commissioner's Assistant Frank Cederquist, and Acting Secretary Dawn Rivera.

President Byers called the meeting to order and led the Pledge of Allegiance.

PROCLAMATION COMMEMORATING THE BATTLE OF TIPPECANOE

Commissioner Byers, Commissioner Murtaugh, Commissioner Knochel, Lafayette Mayor Tony Roswarski, West Lafayette Mayor John Dennis, and Battle Ground Town Council member Becky Holladay read the proclamation aloud.

See Appendix A

Battleground Town Council member Becky Holladay thanked the Commissioners and the Mayors for proclaiming this year the 200th Anniversary of the Battle of Tippecanoe. She added that it is important for the community to recognize the sacrifices on both sides of the battle. There are plans for a commemoration and encampment November 5 and 6, 2011.

PROBATION *– Kipp Scott*

Supervisor Kipp Scott said that Probation Officer Joe Hooker received the Indiana Judicial Center's 2011 John Augustus Award. It was presented at the Indiana Probation Officer Convention by the Indiana Judicial Center, Probation Advisory Commission, and the Chief Justice of the Supreme Court of Indiana. John Augustus is the "father of probation" and the award is only given one time each year. It is the first time a probation officer in Tippecanoe County has received the Order of Augustus award. The Commissioners thanked Mr. Hooker for all of his efforts as a probation officer.

APPROVAL OF MINUTES

- Commissioner Knochel moved to approve the minutes of the May 2, 2011 regular meeting, second by Commissioner Murtaugh; motion carried.

PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS

Commissioner's Assistant Frank Cederquist recommended approval of accounts payable vouchers for May 5, 6, 12, 13, and May 16, 2011 as submitted without exception.

- Commissioner Murtaugh moved to approve the accounts payable vouchers as presented, second by Commissioner Knochel; motion carried.

HIGHWAY *– Opal Kuhl*
Utility Agreement with Tipmont

Director Kuhl said this Utility Agreement will allow Tipmont to work in the right-of-way of the North Ninth and Burnett's Road Project. Tipmont is moving out of their easement into the counties right-of-way. The Highway Safety Improvement Program (HSIP) is funding the project, it is 100% reimbursed.

- Commissioner Murtaugh moved to approve the Utility Agreement with Tipmont as presented, second by Commissioner Knochel; motion carried.

LPA Utility Reimbursement Agreement

Director Kuhl presented a Reimbursement Agreement for approval. It will be used to purchase the easement that Tipmont had previously purchased. It is in the amount of $23,815.83. Commissioner Byers asked if federal funds would pay for this item. Director Kuhl replied that this is a federally funded project.

- Commissioner Murtaugh moved to approve the Reimbursement Agreement as presented, second by Commissioner Knochel; motion carried.

Change Order No. 1 Reith Riley - Tyler Road Project

Director Kuhl said that this change order is with Reith-Riley Construction. It is an INDOT Highway Safety Improvement Program (HSIP) project and does not involve any funds. The change is for a 6x6 box culvert to a 6x8 box culvert.

- Commissioner Murtaugh moved to approve Change Order No. 1 as presented, second by Commissioner Knochel; motion carried.

Change Order No. 2 Reith Riley - Tyler Road Project

Director Kuhl said this change order is for the concrete block wall. The block will remain the same however; the certification needs to be changed to a type "A" certification. It does not involve any funds.

- Commissioner Murtaugh moved to approve Change Order No. 2 as presented, second by Commissioner Knochel; motion carried.

Clothing Allowance Policy

Director Kuhl said that this policy provides employees an allowance for work related clothing. It was originally adopted five years ago and provides a clothing allowance for employees that do extremely dirty work or work out in the weather. They will be required to sign a statement acknowledging the list of clothing items that are reimbursable. This policy will adopt and clarify the policy.

- Commissioner Murtaugh moved to approve the Highway Clothing Allowance Policy as presented, second by Commissioner Knochel; motion carried.

Change Order No. 2 Schneider Corporation - 50 South Project

Director Kuhl said this change order is for right-of-entry so that ditches can be moved to allow widening of the road for school buses. It is located on 50 South in front of the new school off 550 East. It is a not to exceed contract and cannot exceed $7,260. Right-of-entry will be needed for nine to fifteen parcels.

- Commissioner Murtaugh moved to approve Change Order No. 2 as presented, second by Commissioner Knochel; motion carried.

Petition for Vacation of Unimproved Alley in the Town of Monroe

Director Kuhl presented a Petition-for-Vacation for an unimproved alley that is located adjacent to property owned by Douglas J. Skees and Angela D. Skees. While planning work on their septic system it

was discovered that an unimproved alley existed on their property. It has not been maintained by the county.

- Commissioner Murtaugh moved to accept the Petition-for-Vacation in the town of Monroe and set the public hearing for June 20, 2011 at the regular Commissioner meeting, second by Commissioner Knochel; motion carried.

COMMUNITY CORRECTIONS *– Dave Heath*
First Addendum to Lease Agreement

Director Heath said that Total Court Services who does drug testing for the County also leases office space from Community Corrections. In exchange for extending their hours to weekends and evenings Community Corrections has agreed to reduce their monthly lease payment by $50. The space is about 140 square feet space and the lease is effective April 1, 2011.

- Commissioner Murtaugh moved to approve the Addendum to the Lease Agreement as presented, second by Commissioner Knochel; motion carried.

DOC Grant

Director Heath said that this is the annual Department of Corrections (DOC) grant and is in the amount of $1,282,478 and runs from July 1, 2011 thru June 30, 2011. Community Corrections Project Income program has a projected income of $2,600,000, making a total budget of $3,800,000.

- Commissioner Murtaugh moved to accept the DOC Grant as presented, second by Commissioner Knochel; motion carried.

Director Heath pointed out that 70% of Community Corrections budget is from Project Income and 30% from grant funds.

ASSESSOR *– Linda Phillips*
Professional Services Agreement for Sales Disclosure Support

Assessor Phillips asked for approval of a contract with North Central LanData Services to provide sales disclosure support. Under Indiana Code the County is required to inspect sales disclosures within 60 days of the date of transfer. Normally this would be done in house but with the general reassessment deadline requiring more employee time this is a more economical route. Commissioner Murtaugh asked what per parcel cost would be. Assessor Phillips stated that it would be $15 for a routine sales disclosure and could go up to $20, adding that they are primarily residential properties. Commissioner Knochel asked if quotes were received from other companies. Assessor Phillips said that one company turned the job down and Tyler Technologies quoted a starting cost of $45 per parcel. Attorney Luhman said that he reviewed the contract and provided additional items that needed to be in the contract. He added that he has reviewed the revised contract and is satisfied from a legal standpoint.

- Commissioner Murtaugh moved to approve the contract with North Central LanData Services as presented, second by Commissioner Byers; motion carried 2-1, with Commissioner Knochel voting no.

VILLA

- Commissioner Murtaugh moved to accept an application to the Tippecanoe Villa from Mary K. Rice, second by Commissioner Knochel; motion carried 2-1, with Commissioner Byers abstaining.

REPORTS ON FILE

Wabash River Heritage Commission
Mail & Duplicating
Clerk
Treasurer
Health
Crystal Creek Boarding Kennel

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

Commissioner Murtaugh moved to adjourn.

BOARD OF COMMISSIONERS OF THE COUNTY OF TIPPECANOE

David S. Byers, President

Thomas P. Murtaugh, Vice President

John L. Knochel, Member

ATTEST:

Jennifer Weston, Auditor 6-6-2011