TIPPECANOE COUNTY COUNCIL
MEETING MINUTES

TUESDAY, March 12, 2019
8:30 a.m.
Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Councilmembers present: President Bryan Metzger, John Basham, Kathy Vernon, Ilana Stonebraker, Roland Winger. Vice President Kevin Underwood, Lisa Dullum were absent.
Others present: Attorney Doug Masson, Auditor Robert A. Plantenga, and Recording Secretary John Thomas.

I. PLEDGE OF ALLEGIANCE

President Metzger called the meeting to order and led the Pledge of Allegiance.

II. AUDITOR'S FINANCIAL REPORT – Bob Plantenga

The 2019 financial statement shows a General Fund beginning cash balance of $10,224,887.37. incorporating the projected miscellaneous revenue, property taxes and deductions for circuit breakers leaves the total funds available of $58,639,593.37. When deducting encumbrances, the 2019 Budget and minimum balances established by Council the beginning net balance is $1,876,533.37. Additional appropriations last month bring the balance available for appropriations to $1,868,315.37.

The Revenue Report shows few changes this early in the year. The County Sheriff-Misc. Receipts (fund 1410) received its 2nd and 3rd quarter payments from TSC for resource officers. The Sheriff-Inmate Housing (fund 0411) received the August-November payment from the Department of Corrections. The current General Fund Balance of 6.6% is in line with anticipated revenues for this time of the year.

The Fund Balances show the General Fund (1000) is about $6.2 million which is less than the minimum balance and will trend down until June when it is replenished with property taxes. The Court Services (fund 2580, with over $100 thousand balance) receives most of the current charges, with fund 2581 not active and to be combined with 2580 soon. The Debt Service Reserve fund for the Fairgrounds (fund 4632) will be held until the last construction payment so it won't change for several years. The County Self Insurance (fund 4710) again received more than it paid out by a couple hundred thousand dollars. The Fairgrounds construction fund (4818) is the bond proceeds and will decrease as construction progresses.

III. TREASURER'S REPORT – Jennifer Weston

The February Account Balances and Interest Rates report was distributed and shows the total interest at $226,508.91. The two highest sources of interest income are Stifel/First Empire with $30,916.27 and Cambridge/TWM with $53,276.42. There was consideration of investing the Fairgrounds funds elsewhere, but other interest rates where not worth moving the money. Councilmember Basham asked when the decisions are made about where the funds are invested, and the Treasurer responded that they were recently renewed for the standard 2-year period.

IV. PUBLIC COMMENT ON AGENDA ITEMS – None

V. CONSENT AGENDA

- Councilmember Basham moved to approve the consent agenda as presented, second by Councilmember Stonebraker. Motion carried.

A. Approval of Meeting Minutes from February 12, 2019
B. Highway–Motor Vehicle Highway Fund 1176

Transfer	*$*	*10,182*	*Gasoline & Oil*

	$ 16,530	*Minor Equipment*
	$ 20	*Cost of Business from Salaries / Full Time*
	$ 997	*Minor Equipment to Utilities*

C. Highway–Local Road & Street Fund 1169

Transfer	$ 166,894	*Repairs & Maintenance / Roads & Streets to Machinery & Equipment / General*

D. Highway–County Share Surtax Fund 4805

Transfer	$ 5,000	*Insurance Buildings & Property*
	$ 100,000	*Insurance Vehicle & Equipment*
	$ 60,000	*Insurance/Liability*
	$ 40,000	*Utilities Service / Utilities*
	$ 50,000	*Repairs & Maintenance / Buildings & Property*
	$ 4,450	*Repairs & Maintenance / Vehicle & Equipment*
	$ 15,000	*Cost of Business*
	$ 80,000	*Machinery & Equipment / Other from Repairs & Maintenance / Street Materials*

E. Prosecutor-Law Enforcement Fund 4266

Transfer	$ 10,000	*Machinery & Equipment / Other to Other Professional Services*
	$ 10,000	*Machinery & Equipment / Vehicles to Other Professional Services*

VI. ADDITIONAL APPROPRIATIONS:

A. Superior Court 6 – Charla Whitehead for Judge Morrissey

General Fund 1000

Appropriation $ 25,000 *Pauper Council*

•Councilmember Winger moved to approve the appropriation of $20,000, not the $25,000 as originally requested, second by Councilmember Stonebraker.

These are expenses from the 2018 traffic court that were recently submitted. Pauper attorney fees for 2019 have been transferred to the Public Defender's office and this appropriation should be the last.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

B. Superior Court 3

Court Improvement Program Fund 8634

Grant Appropriation $ 1,000 *Pauper Council*

•Councilmember Stonebraker moved to approve the grant appropriation as presented, second by Councilmember Winger. Motion carried.

C. Prosecutor – Pat Harrington

HTCU Fund 8271

Grant Appropriation	$ 54,407	*Full Time*
	$ 4,162	*Social Security*
	$ 6,094	*PERF Retirement*
	$ 8,033	*Health Insurance*
	$ 204	*LTD Insurance*
	$ 109	*Life Insurance*
	$ 601	*Worker's Comp*
	$ 48,640	*Travel & Mileage*
	$ 25,224	*General Machinery & Equipment*
	$ 147,474	*Total Requested*

•Councilmember Winger moved to approve the grant appropriation as presented, second by Councilmember Vernon.
This is the 4th year the High-Tech Crime Unit has received the grant. It covers expenses for one staff member, travel, training, software and equipment.
President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

D. Community Corrections – Jason Huber

2019 Salary Statement ***Up to $14.50 Part Time Work Crew/Corrections Officer ~*** *The salary was $12.00*

•Councilmember Stonebraker moved to approve the salary statement as presented, second by Councilmember Vernon.
This upgrades the crew officer salary to be on par with the part time Corrections Officer salary.
President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

E. Sheriff – Robert Goldsmith

Ordinance 2019-06-CL *Amending Salary Ordinance for the Tippecanoe County Sheriff's Deputy Lateral Transfer Policy*

•Councilmember Stonebraker moved to approve Ordinance 2019-06-CL on first reading, an ordinance to amend the Sheriff's salary ordinance to incorporate a lateral transfer policy, second by Councilmember Vernon.
This new policy allows an applicant's previous experience to be incorporated into the compensation package the Department can offer as well as shortens the training period. The subsequent discussion clarified that other local Police Departments have similar policies, that this gets the officers out onto the street in weeks as apposed to a year and there are funds in the budget to cover the increased costs of the policy.
Auditor Bob Plantenga recorded the followed roll call vote:

Metzger	Aye
Vernon	Aye
Basham	Aye
Stonebraker	Aye
Winger	Aye

Ordinance 2019-06-CL passed by a vote of 5-0 on first reading.

•Councilmember Stonebraker moved to suspend the rules and hear Ordinance 2019-06-CL on second reading, second by Councilmember Vernon. Motion carried.

•Councilmember Stonebraker moved to approve Ordinance 2019-06-CL on second reading, second by Councilmember Vernon.
Auditor Bob Plantenga recorded the followed roll call vote:

Winger	Aye
Stonebraker	Aye
Basham	Aye
Vernon	Aye
Metzger	Aye

Ordinance 2019-06-CL passed by a vote of 5-0 on second and final reading.

F. Commissioners – David Byers

Cum Cap Fund 1138-1110

Reduction *$ -52,600* *Operating Supplies / Cleaning*

•Councilmember Vernon moved to approve the reduction as presented, second by Councilmember Basham.
This continues the effort passed last month to further break down maintenance costs to better monitor overall costs.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

G. Commissioners – David Byers

Cum Cap Fund 1138-1130

Appropriation *$ 52,600 Operating Supplies / Cleaning*

•Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Basham. Motion carried.

VII. COMMITTEE REPORTS - None

VIII. UNFINISHED/NEW BUSINESS

Bob Plantenga stated that the 2020 Budget Hearings begin August 27, 2019 at 8:30 am. Budget packets will be sent to the departments soon and an evening public meeting is scheduled for Thursday, September 5th at 6:00.

IX. COMMISSIONER FYI – David Byers

-Commissioner Byers displayed an old book and newspaper clippings from 1932-1936 about the building of the Fairgrounds

-Bid opening for the Fairgrounds Coliseum is at 11:00 am this morning.

-Bid opening for a new HVAC system for the 5th floor of the Courthouse is April 9th and updating other HVAC systems in the Courthouse will be done a year at a time.

-This evening 15 local kids will be going to Ota, Japan in exchange with our Sister City.

X. PUBLIC COMMENT

-Karen Mitchell, Tippecanoe County Extension Director, presented the Annual Report from the Extension Board and introduced Jenny Monarch McGuire the new 4-H Youth Development Specialist.

-Bob Plantenga stated that Jeremy Diehl has taken a job with the City of Lafayette and introduced his new Chief Deputy Kailey Curwick.

XI. ADJOURNMENT

- Councilmember Winger moved to adjourn, and the President adjourned the meeting.

TIPPECANOE COUNTY COUNCIL

Bryan E. Metzger, President

Kevin L. Underwood, Vice President

John R. Basham II

Lisa Dullum

Kathy Vernon

Ilana Stonebraker

Roland K. Winger

ATTEST:

Robert A. Plantenga, Auditor 4/9/2019

Minutes prepared by John Thomas, Recording Secretary