

ORDINANCE 2011-19-CM

**AMENDING TIPPECANOE COUNTY CODE
REPEALING SECTIONS 31.105 THROUGH 31.107
ADDING NEW CHAPTER 31.100, SECTIONS 31.100 THROUGH 31.104**

**TIPPECANOE COUNTY MANAGEMENT INFORMATION
TECHNOLOGY SERVICES ADVISORY BOARD**

WHEREAS, Indiana Code 36-1-3.5-9 authorizes the legislative body of governments to establish a County Data Processing Agency; and

WHEREAS, the Board of Commissioners of the County of Tippecanoe, State of Indiana, the legislative body of said County has previously established a Tippecanoe County Management Information Technology Services Department and Management Information Technology Services Advisory Board pursuant to Ordinance No. 83-4-CM, as amended, currently codified as Tippecanoe County Code Chapter 31, Sections 105, et seq.; and

WHEREAS, the Board of Commissioners of Tippecanoe County desires to amend the membership of the Tippecanoe County Management Information Technology Services Advisory Board to include members previously representing the GIS Policy Committee to provide a broader representation of county departments using information technologies and geographical information systems.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of Tippecanoe County, Indiana, that the Tippecanoe County Code be amended to repeal Sections 31.105 through 31.107 and to add a new Chapter 31.10, Sections 31.100 through 31.104 reading as follows:

**MANAGEMENT INFORMATION
TECHNOLOGY SERVICES ADVISORY BOARD**

§ 31.100 CREATION.

There is hereby established the County Management Information Technology Services Advisory Board pursuant to I.C. 36-1-3.5-9.

§ 31.101 PURPOSE.

The purpose of the Management Information Technology Services Advisory Board is to advise and assist the Board of Commissioners with respect to the provision and maintenance of information technologies systems and services for all county departments.

§ 31.102 MEMBERSHIP.

The membership of the Management Information Technology Services Advisory Board shall consist of:

- (A) Permanent voting members.
1. Tippecanoe County Commissioner President or designee
 2. Two members of the County Council to be determined by vote of the Council
 3. Tippecanoe County Area Plan Director
 4. Tippecanoe County Assessor
 5. Tippecanoe County Auditor
 6. Tippecanoe County Clerk
 7. Tippecanoe County Surveyor
 8. Two (2) members, who are not elected officials nor required to be employees by Tippecanoe County, to be recommended by the Board and appointed by the Board of Commissioners. These two members shall serve an indefinite term at the discretion of the Board of Commissioners and shall continue to serve until a successor is chosen.
- (B) Ex-officio, non-voting permanent member(s):
- a. Executive Director MITS
 - b. GIS Administrator
- (C) Members of the Board shall serve without compensation. Members may, however, with the approval of the Board, be reimbursed for out-of-pocket expenses incurred in the performance of their duties.

§ 31.103 ORGANIZATION

- (A) Officers. The Board shall elect a President and a Vice-President from among its voting members. The Tippecanoe County Auditor shall serve as secretary of the Board and prepare and maintain minutes of its proceedings.
- (B) Meetings. The Board shall meet at least monthly. A majority of the voting members of the Board shall constitute a quorum. Recommendations shall be made to the Board of Commissioners based on a majority vote of members of the Board. Meetings may be rescheduled as needed in the event a quorum cannot be reached on a specific meeting day. The Board may adopt additional rules and policies for governance of its meetings.

§ 31.104 DUTIES AND RESPONSIBILITIES

The Board shall have the following duties and responsibilities:

- (A) To assist the Board of Commissioners in establishing policies and programs for the implementation, application and utilization of computer and data processing technology in the various offices and departments of Tippecanoe County.
- (B) To monitor emerging computer and data processing technology, including software, and to make recommendations to the Board of Commissioners concerning possible utilization of such emerging technology in the offices and departments of Tippecanoe County.

- (C) To advise the Board of Commissioners as to the need for additional computer and data processing equipment and software and to assist the Board of Commissioners in the purchase of such equipment and software, including, if needed, the development of specifications for bidding purposes.
- (D) To advise and assist individual elected officials, offices and departments of Tippecanoe County as to implementation, application and utilization of computer and data processing technology.
- (E) To provide direction for continuing operation and maintenance of the County's geographical information system.
- (F) To perform such other duties and assume such other responsibilities as the Board of Commissioners may from time to time assign to it.

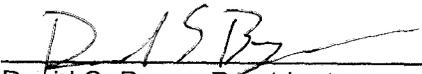
This Ordinance shall be in full force and effect immediately upon its passage and signing.

Presented to the Board of Commissioners of Tippecanoe County, Indiana, and approved on first reading this 15th day of AUGUST, 2011, by the following vote:

BOARD OF COMMISSIONERS OF
TIPPECANOE COUNTY

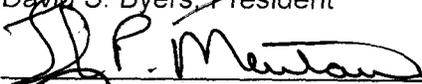
VOTE

yes



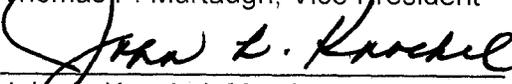
David S. Byers, President

yes



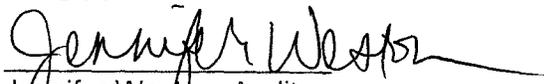
Thomas P. Murtaugh, Vice President

yes



John L. Knochel, Member

ATTEST:



Jennifer Weston, Auditor
Tippecanoe County

Presented to the Board of Commissioners of Tippecanoe County, Indiana, and approved on second reading this 15th day of August, 2011, by the following vote:

BOARD OF COMMISSIONERS OF
TIPPECANOE COUNTY

VOTE

—

Y

Y

Absent

David S. Byers, President

T.P. Murtaugh

Thomas P. Murtaugh, Vice President

John L. Knochel

John L. Knochel, Member

ATTEST:

Jennifer Weston

Jennifer Weston, Auditor
Tippecanoe County