

# Tippecanoe County Board of Commissioners

## Meeting Minutes

Monday, September 4, 2018  
10:00 am

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

Commissioners present: President Thomas P. Murtaugh, Vice President David S. Byers and Member Tracy A. Brown.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary John Thomas.

### I. PLEDGE OF ALLEGIANCE

President Murtaugh called the meeting to order and led the Pledge of Allegiance.

### II. APPROVAL OF MINUTES from Monday, August 20, 2018

- Commissioner Byers moved to approve the minutes as presented, second by Commissioner Brown. Motion carried.

### III. ACCOUNTS PAYABLE VOUCHERS AND PAYROLL – Paula Bennett presented:

Claims from August 21, 2018 through September 4, 2018, including payroll from August 24, 2018 and recommended approval without exception.

- Commissioner Brown moved to approve the Accounts Payable and Payroll as presented, second by Commissioner Byers. Motion carried.

### IV. Area Plan Commission – Sallie Fahey presented and recommended the following:

A. Conflict of Interest Disclosure for Sallie Fahey concerning the FY2019 Carroll County Traffic Counting Contract. The contract is with her husband, but she has no oversight or responsibility for the contract because it is managed by Tim Stroshine in the APC office and Paul Coutts, the Carroll County Highway Engineer.

- Commissioner Brown moved to accept the disclosure as presented, second by Commissioner Byers. Motion carried.

B. FY2019 Carroll County Traffic Counting Contract with Brian J. Fahey. The contract is for 24 counts to be taken this fall and the remaining 41 counts in the spring of 2019.

- Commissioner Brown moved to approve the agreement that pays \$155 per delivered usable traffic count for a total of 65 counts and not to exceed \$10,075 as presented, second by Commissioner Byers. Motion carried.

### V. HIGHWAY – Stewart Kline presented and recommended the following:

A. Warranty Deed on the Concord/450 South Project for the Parcel 10 & 10A from the Estate of Richard K Barger and Darryl L Barger (with 1/6 interest by: Eddie R Elliot, Kathy S Schneidau, Stacy S Hicks, Barry E Weisbecker, Lisa M White, and Jeffrey C Weisbecker) in the amount of \$26,900.

- Commissioner Byers moved to approve the deeds, second by Commissioner Brown. Motion carried.

B. Continuation Certificate to Tipmont REMC for work in all County Right-of-Way for \$5,000.

- Commissioner Brown moved to approve the certificate as presented, second by Commissioner Byers. Motion carried.

**VI. Health Department** – Craig Rich presented and recommended:

**A. Ordinance 2018-15-CM** updates the fees for the Health Department

- Commissioner Byers moved to hear **Ordinance 2018-15-CM** on first reading, second by Commissioner Brown.

The Ordinance increases the fees for death certificates (to cover this year's statutory increase in the Coroners Continuing Education Fund) and for water parks, spas, splash pads and plan reviews for pools.

President Murtaugh asked if there were other questions on the Ordinance from the Commissioners or public comment. Hearing none, he then called for the vote.

Auditor Plantenga recorded the following votes:

Commissioner Murtaugh	Yes
Commissioner Byers	Yes
Commissioner Brown	Yes

Ordinance 2018-15-CM passed, 3-0, on first reading.

There was discussion about hearing the Ordinance on second reading, however, since it will be heard in conjunction with Ordinance 2018-16-CM there was no need.

**B. Ordinance 2018-16-CM** updates the Public and Semi-Public Swimming Pools and Spas Inspection Program.

- Commissioner Byers moved to hear **Ordinance 2018-16-CM** on first reading ordinance, second by Commissioner Brown.

The Inspection Program was last updated in 1992. New types of pools have been added and it has been reviewed by: Attorney Masson, pool inspectors and pool operators. This revision more clearly aligns the Ordinance with state statues. There was discussion about spas, potential private water parks and plan review.

President Murtaugh asked if there were other questions on the Ordinance from the Commissioners or public comment. Hearing none he then called for the vote.

Auditor Plantenga recorded the following votes:

Commissioner Byers	Yes
Commissioner Brown	Yes
Commissioner Murtaugh	Yes

Ordinance 2018-16-CM passed, 3-0, on first reading.

**VII. HUMAN RESOURCES** – Shirley Mennen presented and recommended the following:

**A. Maintenance Department**, requests eliminating the position of Community Service Supervisor and creating an additional new Maintenance Technician position. Both positions are at the same pay level.

- Commissioner Brown moved to eliminate the Community Service Supervisor as presented, second by Commissioner Byers. Motion carried.
- Commissioner Brown moved to create the Maintenance Technician position as presented, second by Commissioner Byers. Motion carried.

**B. Youth Services Department**, requests creating one new position, eliminating one position and changing the following job titles: Day Reporter Case Manager to School Based Youth Liaison, the Clinical Director to Deputy Director and the Clinical Program Coordinator to Operations Director. The new position being created is a School Based Youth Liaison (PAT 2 position) and the position being eliminating is an Account Manager (COMOT 4 position). There was discussion that the two positions are similar in pay scale.

- Commissioner Brown moved to eliminate the position of Account Manager as presented, second by Commissioner Byers. Motion carried.
- Commissioner Byers moved to create the new position of School Based Youth Liaison as presented, second by Commissioner Brown. Motion carried.

### VIII. GRANTS – Sharon Hutchison presented and recommended the following:

#### A. Permission to Apply for the following Grants:

1. **Superior Court III**, from the Indiana Supreme Court Improvement Program for \$1,000 to implement court docket reforms.
  - Commissioner Byers moved to grant permission to apply as presented, second by Commissioner Brown. Motion carried.
2. **Emergency Management Agency & the Area Plan Commission**, from the Indiana Department of Homeland Security to updating the Multi-Hazard Mitigation Plan for 2021. The required 25% match will come from the salaries of Tippecanoe County personnel working on the plan.
  - Commissioner Brown moved to approve the letter of intent with IDHS for the Multi-Hazard Mitigation Plan for 2021 as presented, second by Commissioner Byers. Motion carried.

#### B. Permission to accept the following grants:

1. **Health Department**, from the Indiana State Department of Health for a Public Health Emergency Preparedness Cooperative Agreement for Tippecanoe and surrounding counties (District 4). It will be used for equipment and is a \$10,000 increase to an existing agreement that was signed in June.
  - Commissioner Byers moved to approve the revised amount as presented, second by Commissioner Brown. Motion carried.
2. **Prosecutor's Office**, from the Indiana Criminal Justice Institute's Victim of Crime Assistance Program to continue the local VOCA program. It is an addendum to an existing grant awarded in June for 2018-2020 and brings the grant total to \$397,255 with a local match of \$99,313.75.
  - Commissioner Brown moved to accept the ICJI grant as presented, second by Commissioner Byers. Motion carried.

### IX. ORDINANCE 2018-17-CM AMENDNG COUNTY CODE 92 FAIR HOUSING

- Commissioner Byers moved to hear the **ORDINANCE 2018-17-CM**, second by Commissioner Brown.

Attorney Masson stated that this updates the existing code, adopted in 1999, to be more explicit. It now references IN Code 22-9.5 and specifies there can be no discrimination in housing sales, rentals, real estate transactions, MLS listing and appraising. He feels the current code can be interpreted to include what is now being proposed but that this clarifies and makes it more explicit. The only substantive change is including an appeals process through the Indiana Civil Rights Commission.

President Murtaugh asked if there were other questions on the Ordinance from the Commissioners or public comment. Hearing none he then called for the vote.

Auditor Plantenga recorded the following votes:

Commissioner Brown	Yes
Commissioner Murtaugh	Yes
Commissioner Byers	Yes

Ordinance 2018-17-CM passed, 3-0, on first reading.

**X. UNFINISHED/NEW BUSINESS**

- A. Bob Plantenga stated that the bonds for improvements to the fairgrounds (\$18.95 million) are scheduled to be sold Thursday. There was discussion that information on the interest rate and bond details would be known after the sale.
- B. Tracy Brown presented a Service Agreement with Greg Gochenour to provide technical assistance to launch live web stream of County meetings. The contract is not to exceed \$2,500.
- Commissioner Brown moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

**XI. REPORTS ON FILE**

- Wabash River Heritage Corridor Commission
- Crystal Creek Boarding Kennel
- Tippecanoe County Parks and Recreation Board

**XII. PUBLIC COMMENT**

Karen Mitchell, Director of the Cooperative Extension Office in Tippecanoe County, highlighted their recently completed annual reports and detailing the number of learning events sponsored and hours of personal contact. She also stated that Corp Field Day is September 6th and there are already 129 registered.

Commissioner Byers moved for adjournment and President Murtaugh adjourned the meeting.

BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE

*Absent*

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Thomas P. Murtaugh, President

*David S. Byers*

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David S. Byers, Vice-President

*Tracy A. Brown*

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Tracy A. Brown, Member

ATTEST:

*Jeremy Diehl*

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Jeremy Diehl, Chief Deputy Auditor

9/17/2018

Minutes prepared by John Thomas, Recording Secretary