

# Tippecanoe County Board of Commissioners Meeting Minutes

Monday, July 16, 2018

10:00 am

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

Commissioners present: President Thomas P. Murtaugh, Vice President David S. Byers and Member Tracy A. Brown.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary John Thomas.

## I. PLEDGE OF ALLEGIANCE

## II. APPROVAL OF MINUTES from Monday, July 2, 2018

- Commissioner Byers moved to approve the minutes as presented, second by Commissioner Brown. Motion carried.

## III. PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS AND PAYROLL – Paula Bennett presented:

**The claims from July 5, 2018 through July 16, 2018, including payroll from July 13, 2018 were recommended for approval without exception.**

- Commissioner Brown moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Byers. Motion carried.

## IV. HIGHWAY – Stewart Kline presented the following:

A. Warranty Deed on the Concord/430 S Road Project for Parcel 4 from Leon David Huff for \$8,225.

- Commissioner Byers moved to approve the Deed as presented, second by Commissioner Brown. Motion carried.

B. Temporary Highway Easement Grant on the Concord/430 S Road Project for Parcel 4A from Leon David Huff for \$400.

- Commissioner Brown moved to approve the Easement Grant as presented, second by Commissioner Byers. Motion carried.

C. Continuation Certificate with Frontier North, Inc. in the amount of \$5,000 for work in all County Right-of-Way.

- Commissioner Byers moved to approve the Continuation Certificate as presented, second by Commissioner Brown. Motion carried.

D. Eliminate a Project Manager position (PAT 5) and create a Fleet Management position (PAT 4). The changes have gone through the Personnel Committee and the Human Resources Department.

- Commissioner Brown moved to approve the elimination a position and create a position as presented, second by Commissioner Byers. Motion carried.

**V. YOUTH SERVICES** – Rebecca Humphrey presented the following:

- A. Contracts with three LPD Officers for community engagement activities.
- Commissioner Byers moved to approve the three contracts as presented, second by Commissioner Brown. Motion carried.
- B. Contracts for Policing the Teen Brain Training with Michael Daley and Matthew Aalsma.
- Commissioner Brown moved to approve the contracts as presented, second by Commissioner Byers. Motion carried.
- C. Contract for Teaching the Teen Brain Training with Oliver Education Solutions.
- Commissioner Byers moved to approve the contract as presented, second by Commissioner Brown. Motion carried.
- D. Memorandum of Understanding for Truancy Mediation Services with Lafayette School Corporation, West Lafayette Community School Corporation, and Tippecanoe School Corporation.
- Commissioner Brown moved to approve the MOU as presented, second by Commissioner Byers. Motion carried.
- E. Addendum to contracts with Misty Robinson and Miriah Anderson to facilitate the “Back-on-track” Program.
- Commissioner Byers moved to accept the contract addendums as presented, second by Commissioner Brown. Motion carried.

**VI. HUMAN RESOURCES** – Shirley Mennen presented the following:

Business Associate Agreement with Virta Medical P.C. for HIPAA data confirmation.

- Commissioner Brown moved to accept the agreement as presented, second by Commissioner Byers. Motion carried.

**VII. RESOLUTION 2018-22-CM**

Establishing a Law Enforcement Firearms Range Support Fund that will be used to develop and maintain a new range if the current range becomes unavailable. The County's 2018 Budget allocates \$2,000 in EDIT revenue for the fund.

- Commissioner Brown moved approve the resolution as presented, second by Commissioner Byers. Motion carried.

**VIII. AGREEMENT FOR PROFESSIONAL SERVICES**

Dossett Consulting, LLC to develop a cost allocation plan and assistance in identifying federal reimbursable funds for \$9,000 per year for the next three years.

- Commissioner Byers moved approve the agreement as presented, second by Commissioner Brown. Motion carried.

**IX. UNFINISHED/NEW BUSINESS** – None

**X. REPORTS ON FILE**


- Central Mailing and Duplicating
- Crystal Creek Kennels
- Wabash River Heritage Corridor Commission
- Tippecanoe County Library
- Parks and Recreation Board

- Tippecanoe County Treasurer
- Clerk of the Circuit Court

**XI. PUBLIC COMMENT – None**

Commissioner Byers encouraged everyone to come to the County Fair and moved to adjourn. President Murtaugh adjourned the meeting.

**BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE**

  
 \_\_\_\_\_  
 Thomas P. Murtaugh, President

  
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 David S. Byers, Vice-President

  
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 Tracy A. Brown, Member

ATTEST:

  
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 Robert A Plantenga, Auditor 08/06/2018

Minutes prepared by John Thomas, Recording Secretary