

## MPO POLICY BOARD

### Minutes

May 9, 2019

2:00 pm

Lafayette City Hall Board of Works Room

#### **MEMBERS PRESENT**

Tony Roswarski	Mayor, City of Lafayette
Tracy Brown	Tippecanoe County Commissioner
Shane Spears	INDOT
Peter Bunder	President, West Lafayette Council
Cindy Murray	Lafayette Board of Works
Mike Gibson	Chair of the GLPTC

#### **Absent Voting Members**

Tom Murtaugh	President Area Plan Commission
Ron Campbell	President, Lafayette City Council
John Dennis	Mayor, City of West Lafayette
Bryan Metzger	President, Tippecanoe County Council

#### **Non-Voting Members Present**

David Griffee	City of Lafayette, Engineering
Stu Kline	Tippecanoe County Highway Dept.
Mike Spencer	Tippecanoe County Highway Dept.
Jeromy Grenard	City Engineer, City of Lafayette
Marty Sennett	CityBus
Sallie Fahey	Executive Director, Area Plan Commission
William Glick	Tippecanoe County Council on Aging
Robert Dirks (by phone)	Federal Highway Administration
Doug Poad	APC Staff
Tim Stroshine	APC Staff
Aria Staiger	APC Staff

President Tony Roswarski called the meeting to order at 2:00 pm.

#### **I. APPROVAL OF MINUTES**

Mike Gibson moved to approve the minutes from the April 11, 2019 meeting. Cindy Murray seconded. The minutes, as submitted, were approved by unanimous voice vote.

#### **II. RESOLUTION NO. T 2019-07: Resolution to approve the FY 2020 -2024 Transportation Improvement Program (TIP)**

Doug Poad said according to INDOT's schedule the draft document is required to be approved by May 22, 2019. Doug said if it is approved today, we will meet that deadline. Doug said we have discussed this for the past 4 or 5 months and we went through an extensive process of allocating federal funds between projects in all 3 jurisdictions. Doug said there is a lot of information in the document such as environmental issues, ADA issues, performance measures, and a summary of public comments. Doug

said on April 22 and 23 staff set up booths at Faith West Community Center and at the Northend Community Center to distribute information about the TIP and our local projects and federal funding. He said staff addressed comments, questions and concerns from citizens and the summary of that is in the public comments section of the document. Doug said staff received a couple of requests for additional projects yesterday. The following new requests have been added to the draft TIP and are included in the document being adopted. He said the first request was from INDOT's Transit Section to approve CityBus for special 5339 funds, which are capital funds, for a bus and equipment. He said CityBus was also approved for 5310 funds which will be used specifically for Routes 2A and 2B which run in the northern end of Lafayette. Doug said the funds will be used to extend bus service in the evening hours for those routes. He said CityBus also received funds to continue their travel training and to purchase two Access vans. Doug said staff also received a request to update two projects and add four new projects from the INDOT district office. He said the two updated projects are on US 231 and SR 25 to add federal funding for PE and right-of-way. He said three of the four new projects are on I-65 for bridge maintenance repair with construction targeted for FY 2020. He said the fourth new project is for asphalt patching throughout the county and construction for this is also planned for FY 2020. Doug said all these projects have been added to the document for approval, so they won't have to go through the amendment process. Doug said the Technical Transportation Committee reviewed the document last month at their meeting and recommended approval. Doug said staff is asking for approval from the MPO Policy Board today.

Tony Roswarski asked if the additional projects have been added into the document already or if Doug would be adding them after the vote today.

Doug said he added them into the document earlier that morning.

Sallie Fahey said the Policy Board will vote on the complete document.

Mike Gibson moved to approve the Resolution T 2019-07. Peter Bunder seconded, and the Resolution was approved by unanimous voice vote.

### III. SPMS 5-YEAR PLAN OF PROJECTS

Sallie Fahey said the board has just adopted the project priorities that are constrained by the amount of funding received each year. Sallie said the MPOs in Indiana are trying to show the rigidity that INDOT holds them to by forcing us to use every dime of funding every year or lose it. Sallie said MPOs would like to aggregate multiple years of funding to do bigger projects. Sallie said all the MPOs are doing 5-year plans that are unconstrained by year and through this process they are trying to show the Executive Office it needs to be more flexible. Sallie said the only way to fund bigger projects currently is to find another MPO to swap funds with. Sallie presented a spreadsheet showing the same projects that are in the TIP but with the full amount of money shown in the year it is actually needed. Sallie referred to the project on North River Road at CR 500 that is using safety funds. She said we need three years of safety money to do that project. She said staff is still trying to find an MPO to swap funds with in FY 2020 and FY 2022, so the project can be done in FY 2021. Sallie said the spreadsheet shows the funds that are needed in the year they are needed. Sallie said this plan is supposed to be entered in to the state's system called SPMS in a program tab as opposed to the TIP which is put into the State TIP tab. Sallie said this will show the Executive Office the difference between what is needed in a particular year and what the TIP shows. Sallie said staff will keep the spreadsheet up to date and will work with Kathy Eaton-McKallip's staff in local programs to get the information entered in SPMS. Sallie said the TIP is the official document, but the 5-year plan is to show how much funding is actually needed each year.

Shane Spears asked if APC staff will load the information into SPMS.

Sallie Fahey said staff cannot do that. She said Susie Kemp will have to do that.

Shane Spears asked if INDOT has created the SPMS 5-year plan in the system.

Sallie Fahey said Susie Kemp was not aware of this, so she is not sure whether Kathy has filtered that down. Sallie said she could have some people talk to Susie about it.

#### **IV. ADMINISTRATIVE MODIFICATIONS TO THE FY 2018-2021 TIP**

- A. April 22, 2019 – add \$151,843 in HSIP funds to Klondike Road project for change orders.**
- B. April 24, 2019 – add \$37,400 in STBG funds to Concord Road Trail Lighting project for PE.**
- C. April 26, 2019 – trade \$616,478 in FY 2019 federal funds to Evansville MPO to be repaid in FY 2025.**
- D. April 30, 2019 – add \$43,760 in STBG funds to Yeager Road project for PE.**

Sallie said the modifications were to make sure as much money as possible was used for these projects to get them up to the full 80% / 20% funding. Sallie Fahey said on April 22, 2019 staff was able to flex a certain amount of the HSIP money to STBG. She said staff did that with \$77,862 and the balance was used for change orders that are ready to be approved. She said one was for the Concord Road at CR 430 S project and the other was for additional funds for the Klondike project. Sallie said on April 24, 2019 \$37,400 was added in surface transportation funds to the Concord Road Trail Lighting project. She said those funds came from extra money in the Cherry Lane Extension project. Sallie said on April 26, 2019 staff amended the TIP based on the trade with Evansville MPO for \$616,478 and on the back of that page is the actual Memorandum of Understanding signed by Sallie Fahey and Seyed Shokouhzadeh, Executive Director of Evansville MPO. She said Evansville MPO will repay us in FY 2025. Sallie said the last one was on April 30, 2019 and it added \$43,760 in surface transportation funds to the preliminary engineering for the Yeager Road project.

#### **V. FY 2019 SPENDING STATUS**

##### **A. Agreement with Evansville MPO**

Sallie Fahey said the first part of this is the agreement with Evansville MPO which was discussed previously in the Administrative Modifications to the FY 2018-2021 TIP.

##### **B. Remaining Funds**

Sallie said the small colored handout explains the remaining funds. Sallie said roughly \$230,000 is left and staff would like to flex this to CityBus. Sallie said staff will need to develop a Memorandum of Understanding before the June meeting to be signed by the CityBus Board and the Policy Board. Sallie said the idea is to use the money for a cross between transit and road projects like improving sidewalks to transit stops, or handicap pads for wheelchairs at the bus stops, or for shelters. Sallie said the MOU will outline how those funds can be used by CityBus and the MOU will also contain some method for selecting the project locations. Sallie said CityBus staff will participate but she would also like to use data collected from the 2010 Census that shows where there are people with challenges that need to use transit, such as low-income, seniors, or handicapped accessibility needs. Sallie said those are the criteria staff would like to use and they would like to mix it up between both cities.

Tony Roswarski said he favored using the funds for sidewalk connections, shelters and ramps.

Sallie Fahey said staff will have an MOU ready for the CityBus Board and the Policy Board at the June meeting.

Doug Poad presented the Federal Funding Status Report for May 2019. Doug said the top part of the table shows the funds that INDOT has obligated in their monthly report. Doug said there were a few

differences between staff's numbers and INDOT's numbers, mainly due to typos. Doug said the gentleman in central office sent an email just before this meeting and Doug is working on getting staff's numbers squared with INDOT's numbers. Doug thought he would have that finished later today or tomorrow. Doug said the bottom portion of the table shows the dispersion of funds between the projects. Doug said the amount highlighted in yellow is going to transit and it is from the Cherry Lane Extension project. Doug said that is the last of the FY 2019 federal funds. Doug said the two amounts highlighted in green have been obligated but they are not showing yet on INDOT's report because the obligations happened on April 26 and April 30. He said these two projects will be on INDOT's report next month.

## **VI. APC PROGRESS REPORT**

### **A. MPO Update**

#### **i. FY 2020 UPWP**

Sallie Fahey said the only thing to report is the FY 2020 Unified Planning Work Program, which is APC staff's internal document that shows what staff will be working on during the next fiscal year and where those funds will come from. Sallie said it was adopted last month and she made a few small corrections that INDOT requested. She has re-submitted the final document with the signed resolution. Sallie said everything is approved but she does not have a contract to sign yet.

Robert Dirks, Federal Highway Administration, said he sent the approval letter for the UPWP to the Federal Transit Administration to sign on May 6, 2019. Robert said he expects to get the signed letter back any day now.

### **B. E-Scooter Update**

Tim Stroshine this is an ongoing project but there has not been another formal meeting about the E-Scooters. Tim said Ken Woodruff of the Federal Highway Administration is still in communication with the group of attendees from the last meeting. Tim said right now Ken is working on gathering some solutions for the issues and putting them into a document based on their cost, how long they would take to implement, and who would be responsible for implementing them, whether that would be the local governments or the service providers. Tim said Ken Woodruff is trying to determine what role the FHWA will play in this.

## **VII. OTHER BUSINESS**

### **A. INDOT 18 Month Letting List**

Doug Poad said the staff report is in the packet. Doug said just before today's meeting he checked INDOT's website regarding the bid letting. Doug said the information listed for projects 1, 2, and 3 which are the Teal Road project showed Rieth-Riley Construction Co. Inc. and Milestone Contractors, LP were the only bidders for this project. He said Rieth-Riley Construction submitted a bid of roughly \$14.9 million and Milestone Contractor's bid was \$16.6 million. Doug said when he checked the engineer's estimate for the project, it said "none below". Doug said he does not know what will happen now.

Shane Spears, INDOT, said the letting came back at 47% over the engineer's estimate. Shane said they would take another look at it to check for abnormalities. Shane said INDOT would strip the project into phases. He said they would go ahead and let some of the utility relocations and let the other half later. He said INDOT hoped to see some construction this fall with some utility movements. Shane said this was INDOT's plan B and they were concerned that statewide winter maintenance projects were competing with these types of projects.

Tony Roswarski asked Shane Spears if the bids were almost double what the engineer's estimate was, and he asked Shane to stay in contact regarding the project.

Doug Poad said there were four bidders for projects 4 and 5 for bridge deck replacement and widening on the I-65 bridge over Lauramie Creek. Doug said the low bid was Superior at just over \$8 million and the engineer's estimate was \$10.2 million. Doug said projects 8-17 are all on one contract and they have all been moved from an October letting to a November letting. Doug said project 18 was not listed on the 18-month letting list. He said projects 19-23 had no change. Doug said the bid letting results from April are listed on the back page.

## VII. CITIZEN COMMENTS

William Glick, Tippecanoe County Council on Aging, thanked the Policy Board and CityBus for the request for two new Access vans and for the anticipation of additional handicap pads along the bus routes. He also thanked Marty Sennett's staff for allowing the new employee at CityBus to interact with the population at the senior center with presentations on transportation options and offering the opportunity to ride the bus. William said a bus ride has been scheduled from the senior center so folks there can learn how to ride the bus and learn about the options that are available. He said transportation options are one of the top three needs listed by seniors. William said seniors are concerned about being able to live independently once they can no longer drive. He said private drivers request \$20-\$30 per trip but most seniors are below 80% of the medium income level in the community and they cannot afford to pay for private transportation. He said some of them can barely afford the cost of CityBus because they have other expenses that are a higher priority for them. William said in the U.S. today there are 10,000 people every day turning 65 years old. He said by 2035 one in three households in the U.S. will be headed by someone over age 65. He said within that population there will be a 70% increase in disabled people. William said seniors have asked about the possibility of a service person being added to the Access bus to assist disabled riders in getting from their homes to the Access bus.

## VIII. ADJOURNMENT

The next meeting is June 13, 2019.

Tracy Brown moved to adjourn.

The meeting adjourned at 2:30 pm.

Respectfully Submitted,

*Diana E. Trader*

Diana E. Trader  
Acting Recording Secretary

Reviewed by,

*Sallie Dell Fahey*

Sallie Dell Fahey  
Secretary

SDF/