

**CARROLL COUNTY TECHNICAL TRANSPORTATION COMMITTEE
MEETING MINUTES**

**MAY 1, 2018
2:00PM**

CARROLL COUNTY COURTHOUSE-COMMISSIONERS MEETING ROOM

MEMBERS PRESENT

Paul Coutts	Carroll County Highway Engineer
Aaron Lyons	Delphi Street Commissioner
Ron Fritz	Flora Street Commissioner
Debbie Lowe	Flora Airport
Tobe Leazenby	Carroll County Sheriff
Doug Wagner	Carroll County APC Executive Director
Sallie Fahey	MPO Executive Director
Marcia Blansett	INDOT District LPA Coordinator

MEMBERS ABSENT

Jerry Snavely, Jr.	Camden Street Commissioner
Steve Mullin	Delphi Police Department
Paul Redmon	Flora Police Department
Jason Dunning	Camden Town Marshal

ALSO PRESENT

Cat Schoenherr	Area Plan Commission of Tippecanoe County
Tim Stroshine	Area Plan Commission of Tippecanoe County
Jackie Hockaday	INDOT – LaPorte
Matt Deitchley	INDOT Communications
Adam Parkhouse	INDOT Communications

Chair Paul Coutts called the meeting to order

I. APPROVAL OF MINUTES

Tobe Leazenby moved to approve the minutes from the February 13, 2018 meeting. Doug Wagner seconded.

Paul Coutts said on page 2, the “CR 100 North paving project” should read “CR 100 North/CR 625 West road improvement project”.

The minutes, as amended, were approved by unanimous voice vote.

II. TRAFFIC COUNTING UPDATE

Tim Stroshine displayed a map of the Committee-approved count locations and said he hoped to already have some of the traffic counts taken a couple of weeks ago, but due to the unseasonably cold weather,

the first counts were taken last week in the southeast portion of the county. He said he should be able to provide Paul Coutts with some preliminary counts soon.

III. FUNCTIONAL CLASS UPDATE

Tim Stroshine said it was 2014 when the Committee last received a functional classification update. INDOT asked staff to look at the functional classification of all the roads in Carroll County and come up with a proposal to update the map based on where we think the traffic is now and where it will be headed in the future. Staff submitted a proposal to INDOT, but the proposal just sat there due to INDOT staff turnover. Finally, Eric Larsen from INDOT responded and he submitted the requested changes to FHWA. Tim then displayed a map of what the Committee approved several years ago and was finally approved by INDOT.

Paul Coutts asked if the map is official now.

Sallie Fahey explained that FHWA has the final approval.

Tim Stroshine said neither he nor Sallie Fahey have heard back from Federal Highway Administration.

Sallie Fahey said the main purpose of the map is to let everyone know what roads, based on classification, are eligible for Federal funding. This classification has more to do with Federal funding than anything else.

IV. TITLE VI PLANS

Cat Schoenherr said staff has been working on the *Title VI Plan* (non-discrimination) for quite a while. The Plan lays out demographics in the County and goes on to show how money is being spent, the methods that are being used to ensure funding is equitable, and to make sure everyone is included in the planning process. We want to make sure we are not discriminating against anyone. The Plan also outlines the complaint process a person can follow if they feel they have been discriminated against. The Plan will include a Carroll County component and staff wants to make sure we are not missing anything.

Paul Coutts asked if the Plan is more about the technical aspects rather than the language.

Sallie Fahey said INDOT and FHWA decided that MPOs who serve more than one county cannot be covered by the MPO *Title VI Plan* of any one county. Because we do planning for two counties, INDOT and FHWA felt that each county should have its own plan.

Paul Coutts asked when staff thinks the Plan will be put together.

Cat Schoenherr said staff is close to completing the Plan but we still have a couple of things to look at. She hopes to have a draft ready for review within the next two months.

Sallie Fahey invited Carroll County to use any of Tippecanoe County's Plan as a boilerplate.

Paul Coutts thinks that is what he would like to do because he is the Carroll County Title VI coordinator. He knows Carroll County needs to get their plan done.

Sallie Fahey said APC staff is trying to sort out how to review complaints equitably. She does not want to be the one reviewing the complaint if the complaint is about APC's efforts.

Paul Coutts does not anticipate many complaints regarding discrimination in planning.

Sallie Fahey concurred and thinks most *Title VI* planning complaints will have to do with funding for different projects that appear to favor one group over another. There might also be complaints about not

having sufficient opportunity for disenfranchised classes of people to comment on planning processes and documents.

V. SHORT/MID-RANGE PROJECT PLANS

Paul Coutts said Cat Schoenherr challenged this Committee to update the projects list for the next five years and report on what has been done regarding projects already on the 2015 list. He said he has the 2015 list if anyone needs to use it for reference.

Cat Schoenherr said she included a copy of the previous list in the packet.

Delphi

Aaron Lyons provided the following information on the projects on the previous list:

- The railroad crossing project needs to stay on the list;
- Airport improvements are close to being completed if they aren't already done and can be taken off the list.
- The signs have been replaced and can be taken off the list;
- Washington and Front Street project has been completed;
- The new road project south of the high school needs to stay on the list;
- East Main Street/SR 25 project was completed last year under Community Crossings;
- Riley Road was completed under Community Crossings;
- The Vine Street Extension project should stay on the list; and
- The Old East Main Street project was a no-go for Community Crossing so Delphi will try again and it needs to remain on the list.

Debbie Lowe said no information was given on the Armory Road and US 421 project.

Aaron Lyons explained that that project is dead and he just went ahead and did an overlay on the road. INDOT did traffic studies at that location but the traffic counts did not meet the warrants for a traffic signal. He said right now Delphi has no new projects to add to the list. Delphi's next big project will be a full reconstruction of Main Street with storm drainage, curbs, sidewalks, etc.

Carroll County Trails and Parks

Debbie Lowe updated the following Carroll County projects:

- CR 100 North has been repaved.
- Not sure of the status of the Deer Creek Park project;
- Land has been acquired for the Monon High Bridge project;
- Structural repairs for the Monon High Bridge project are in the works;
- Not sure what the Deer Creek Valley projects (trail, pedestrian bridge, shelter and trail paving) are but she is pretty sure nothing has been done with this project or even where it is; and
- Not sure of the status of the Milroy Homestead project.

Aaron Lyons said Deer Creek Valley is the area by the Freedom Bridge.

Debbie Lowe said there are no new projects to add to the list. She said Delphi recently deeded land to the Hoosier Heartland Inc. and Niches. There are ongoing projects in that area.

Aaron Lyons asked how often this list should be updated.

Sallie Fahey said the goal is to update this list until we get to the point where we have enough data to do a thorough long-range plan. Ideally, that would be done every five years. This list is our interim way of dealing with project planning until we have sufficient data to do a major plan.

Aaron Lyons said Delphi has some projects in the works, but Delphi is just now conducting an inventory.

Sallie Fahey said there is no reason we cannot update the list or add projects to it as we go along. She thinks it would be worthwhile to have a column listing potential funding sources.

Cat Schoenherr concurred. She then distributed a fillable pdf, available online, that shows what funding is available. She said she will email the form to the Committee Members.

Tobe Leazenby asked if the land from the railroad to the High Bridge has been acquired.

Debbie Lowe said the land was deeded to the Deer Creek Township.

Tobe Leazenby thought at one time the Indiana Landmark Foundation played a role.

Debbie Lowe said that is the ultimate goal.

Paul Coutts said Sallie Fahey pointed out that on the form there is a dot where it says "pedestrian bicycle facilities included". The dot is there because you have to choose yes or no on the form.

Flora

Ron Fritz said the Main Street, two Center Street, and East Main Street projects on the 2015 list have all been completed.

Flora would like the following Community Crossing projects added to the new list;

- Crack seal between Division to SR 18 in town to Catherine Street;
- Micro-surface all of Clem Street from Center to the dead-end; and
- Mill & resurface Elizabeth Street.

Flora would also like to add the following projects to the list:

2019:

- Mill & resurface all of Jefferson Street;
- Mill & resurface all of North Center from Walnut to Maple (may be moved to 2018 with local funding);
- Crack seal Carriage Court;
- Crack seal Mann Manor; and
- Crack seal CR 50 East from Elizabeth to city limits south.

2020

- Reclaim all of North Center Street and
- Mill & resurface Clark from Center Street to Lincoln.

2021

- Microsurface South Circle Drive & Sunset Drive and
- Mill & resurface Walnut Street from Center Street to Jefferson Street.

2022

- Mill & resurface all of Jackson Street,
- Mill & resurface all of Wayne Street, and
- Microsurface 1st and 2nd Streets.

Camden

Paul Coutts distributed a handout outlining Camden's project list and said he is representing Camden at this meeting. In 2018, 16 streets will be paved under Community Crossings. He updated the status for the following projects on the list:

- North Water Street has been resurfaced and
- Sign replacements are being installed.

Projects to be added to the list

2019

- Pave 21 blocks of town streets using Community Crossings money and install ADA ramps and replace sidewalks on Monroe Street where needed and
- Finish installing new regulatory street signs.

2020

- Replace sidewalks on North Water Street where needed and
- Inspect North Water Street and seal cracks if needed

2021

- Replace sidewalks on North Water Street as needed and
- Inspect and seal streets paved in 2018 and seal if needed

2022

- Downtown streetscape with a town clock, new banner, art work in Bicentennial Garden and refresh greenspace

2025

- Replace storm water drains

2018 through 2026

- Build reserves for local match for grant to replace storm water drains on east side of Camden

Carroll County

Paul Coutts said work in Carroll County has been Community Crossings and chip and seal projects. He distributed a handout outlining the 2016 projects where the work is being done in 2017 along with project funding and the county share. The handout also shows the same information for 2017 projects where the work will be done in 2018. He is not sure what the county will do beyond 2018 and he plans to play it year-by-year. He is not sure right now what will be done with the Community Crossings money Carroll County will be receiving because there are several options. He plans to talk to the County Commissioners during the June budget talks.

Aaron Lyons asked APC staff if they would like a list of the Delphi crack and seal projects. Before the Community Crossing grants became available he would just do those projects using local funds.

Sallie Fahey said it would be great to have Delphi's project list because it would keep all the jurisdictions' work documented in one place.

VI. OTHER BUSINESS

18-Month Letting List

Cat Schoenherr said the first five SR 25 bridge deck sealing projects (#1 through #5) have been moved from an April to a May letting. The only new item on the list is the SR 25 & CR 800 West J-turn intersection improvement project scheduled for a July letting. The two SR 25 bridge deck overlay projects have been moved back from a December 2018 to a March 2019 letting. The small structure replacement project on SR 22 was let on March 14th for almost \$70,000 under the engineer's estimate.

Paul Coutts thinks the small structure project is in the Town of Burlington.

Sallie Fahey said the project is a quarter mile east of SR 29. She asked if the bid result project is the same as the project on the bottom of the letting list.

Cat Schoenherr said those are two different projects.

Tobe Leazenby asked if the "Walnut Street and SR 15" project should be "Walnut Street and SR 25". There is a Walnut Street, but SR 15 is not in Carroll County.

Sallie Fahey said we will publish a corrected list for the record.

Truck Traffic Issue

Ron Fritz said he has a local Flora business that GPS is directing truck drivers to take a left hand turn in Flora to get to Delphi but that does not work. The trucks cannot make the turn. He has had signs specially made and put up "no truck" signs. He is out of ideas on how to stop the trucks from attempting that left-hand turn. The trucks are destroying the town because they have torn down poles, transformers, and yards. He gets one complaint after another. He added that he is trying not to put the burden on the business owner.

Aaron Lyons said he has the same problem with Main Street in Delphi. There is a "no truck route" through there but the truckers just follow their GPS.

Sallie Fahey asked Aaron Lyons and Ron Fritz if they think the truck drivers are local or from out-of-town.

Aaron Lyons and Ron Fritz said the drivers are "new to the area". The drivers are following their GPS for the quickest route. They added that they have done edits on Google Maps but that has not worked.

Sallie Fahey said APC has done some work with Google for our Visitor and Convention Bureau after the Hoosier Heartland was completed. In that case, Google maps was sending people to a hotel in Buck Creek. She said staff will investigate how to engage Garman and Google. She knows they have a "fix-it" place but we might actually have a contact name and number. Staff will need a little more detail about the recommended route.

Cat Schoenherr said the more information we have the easier it will be to fix. It would also help to have recommended routes through Flora and Delphi.

The next meeting is Tuesday, August 14, 2018

VII. ADJOURNMENT

Doug Wagner moved to adjourn the meeting. Tone Leazenby seconded.

The meeting adjourned at 2:45p.m.



Sallie Dell Fahey
Secretary