

**TIPPECANOE COUNTY COUNCIL MEETING  
 COUNTY OFFICE BUILDING – TIPPECANOE ROOM  
 TUESDAY, MARCH 14, 2017  
 8:30 A.M.**

The Tippecanoe County Council met Tuesday, March 14, 2017 in the Tippecanoe Room of the County Office Building at 8:30 a.m. Councilmembers present were President John Basham, Vice President Bryan Metzger, Roland Winger, Kevin Underwood, David R Williams, Kathy Vernon, and Vicki Burch. Others present were Auditor Robert A. Plantenga, Attorney Doug Masson, and Recording Secretary Caitlin Thomas.

**Pledge of Allegiance**

President Basham called the meeting to order and led the Pledge of Allegiance.

**Auditor’s Financial**

Auditor Plantenga stated the beginning balance for 2017 was \$8,632,700.77. With the projected miscellaneous revenue, deducting the circuit breakers, and adding in the property tax the available balance is \$53,404,949.77. The general fund projected uncommitted cash balance is \$1,311,799.77. The COIT fund available balance is unchanged. He stated we are almost finished with all expenditures from that fund and the final balance will be transferred into the General Fund. Under charges for services in Auditor, there was a tax sale redemption. When a property is unsold in a tax sale, the certificate is assigned to the Commissioners’. For this property, the owners came in and paid the tax as well as the premium due the county.

The General Fund balance is just over \$4 million. Fund 1217, Elected Official Training, has an increase in the balance. We cannot spend enough out of the fund to balance with the incoming revenue. He said there might need to be something done to help us spend more out of that fund. Fund 1222 is the 911 fund and has a balance of \$3.4 million. Fund 2580, Court Services, gained a little bit. Fund 4710 is the Self-Insurance fund and has gained about \$250,000. The balance in that fund is around \$1.8 million. Fund 4880, Highway Revolving fund, is negative until we receive some upcoming reimbursements.

**Treasurer’s Report**

Treasurer Weston stated the February total deposits were \$43 million. The weighted average for February was .86% and the total month end interest collected was \$74,881.60. Last month, she had revised the estimated general fund estimated balance to account for the interest changes. We are currently at 11.2% of the estimated revenue for 2017. She also said they will start printing tax bills next week and those should be sent out before next council meeting.

**Public Comment (Agenda Items)**

None

**Consent Agenda**

Approval of Meeting Minutes  
 Regular Meeting – February 14, 2017

Prosecutor –Law Enforcement Fund 4266  
 Transfer

\$	5,000	Vehicles & Equipment to Other Supplies
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- Councilmember Williams moved to approve the consent agenda as presented, second by Councilmember Underwood. Motion carried

**Additional Appropriations:****Superior Ct. 2**

General Fund 1000		
Appropriation	\$ 11,923	Pauper Attorney

Councilmember Winger explained the Public Defender's office was down a couple of employees in the conflict office late last year. These positions have now been filled. He stated there was also a request for speedy trial and the judge granted the request. The judge then had no other choice but to appoint outside contracted council.

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

**Superior Ct. 4**

General Fund 1000		
Appropriation	\$ 5,740	Pauper Attorney

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

Councilmember Winger pointed out that we have already expended the budgeted amount and these types of expenses will continue throughout the year.

**Superior Ct. 3**

Sup 3 NCJFC Fund 8637		
Grant Appropriation	\$ 695	Training
	\$ 1,305	Travel Cost & Mileage Reimbursement

Councilmember Metzger stated Judge Graham said we can reduce \$1,305 to \$845.

- Councilmember Metzger moved to approve the amended grant appropriation, second by Councilmember Williams. Motion carried.

**Family Court Fund 9623**

Grant Appropriation	\$ 10,000	Counseling Consultations
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- Councilmember Metzger moved to approve the grant appropriation as presented, second by Councilmember Williams. Motion carried.

**Prosecutor –Patrick Harrington**

General Fund 1000		
Appropriation	\$ 15,562	Full Time Salaries
	\$ 1,191	Social Security
	\$ 1,744	Perf/Retirement

Prosecutor Harrington explained this is a reclassification of current personnel. This affects 3.5 full time positions from the General Fund.

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

Infraction Diversion Fund 2561

Appropriation	\$ 4,844	Full Time Salaries
	\$ 371	Social Security
	\$ 543	Perf/Retirement
	\$ 10,000	Office Supplies
	\$ 18,000	Transcriptionist
	\$ 30,000	Travel Cost & Mileage Reimbursement

Prosecutor Harrington stated the first part is to cover one employee’s salary and has gone through the personnel committee. Transcriptionist costs have gone up due to increased need.

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

ICAC Task Force Fund 8198

Grant Appropriation	\$ 10,000	Travel Cost & Mileage Reimbursement
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Prosecutor Harrington explained that, for a grant application, the staff had to do mandatory training and this is for their travel costs.

- Councilmember Winger moved to approve the grant appropriation as presented, second by Councilmember Burch. Motion carried.

2017 Salary Statement

	\$ 273,359	Positions - Reclassifications
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- Councilmember Winger moved to approve the salary statement as presented, second by Councilmember Burch. Motion carried.

**Public Defender – Amy Hutchison**

General Fund 1000

Reduction	\$ -5,299	Chief Deputy Salary
	\$ -406	Social Security
	\$ -594	Perf/Retirement

Councilmember Winger explained this request had previously been approved, but had not gone through personnel committee. One of the active issues right now is pay parity between public defenders and prosecuting attorneys. This is not as much of an issue in this county as in others. They will reevaluate this position and possibly bring it before the Council later this year.

- Councilmember Winger moved to approve the reduction as presented, second by Councilmember Burch. Motion carried.

**CASA – Coleen Connor**

CASA Donation Fund 4121

Appropriation	\$ 1,952	Other Supplies
	\$ 1,500	Training
	\$ 2,532	Travel Cost & Mileage Reimbursement

Director Conner explained this is allocated to areas where expenses need to be paid.

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Metzger. Motion carried.

Capacity Building Fund 9532

Grant Appropriation	\$ 11,583	Full Time Salaries
	\$ 1,294	Perf/Retirement

Director Conner stated this is for a staff advocate position and is the first allotment from the grant organization.

- Councilmember Williams moved to approve the grant appropriation as presented, second by Councilmember Metzger. Motion carried.

Director Conner explained there is also a transfer from Social Security to Travel and Mileage in the amount of \$287 not listed in the consent agenda. It is from the capacity grant from last year and the staff advocate will be working with children in other counties, thus needing more travel funds. Although the request was made after the submission deadline, approving the transfer allows for payment of the claim.

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Metzger. Motion carried.

**Sheriff – Barry Richard**

CLAF Byrne Local Fund 9144

Appropriation	\$ 7,525	Machine & Equipment/Safety
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Sheriff Richard said these funds will be used for the jail portable radios for corrections officers.

- Councilmember Metzger moved to approve the appropriation as presented, second by Councilmember Williams. Motion carried.

**Comm. Corr. – Jason Huber**

Misdemeanant Fund 1175

Appropriation	\$ 10,000	Other Supplies
	\$ 2,736	Other Professional Services

Director Huber explained this is from the October Misdemeanant Fund to be used for other expenses.

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Metzger. Motion carried.

TANF Fund 8226

Grant Appropriation	\$ 24,689	Full Time Salaries
	\$ 1,883	Social Security
	\$ 2,235	Perf/Retirement
	\$ 240	Worker’s Comp
	\$ 4,400	Health Insurance
	\$ 75	Long Term Disability
	\$ 32	Life Insurance
	\$ 5,000	Other Supplies
	\$ 108,486	Other Professional Services

Director Huber stated this is just a breakdown of that TANF fund to assigned amounts to the appropriate categories.

- Councilmember Williams moved to approve the grant appropriation as presented, second by Councilmember Metzger. Motion carried.

2017 Salary Statement	\$ 16.75	New Part Time Hourly Positions
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Director Huber explained this is part of fiscal year money for 2016 to hire 4 correctional officers. That hourly rate is the maximum to be paid.

- Councilmember Williams moved to approve the salary statement as presented, second by Councilmember Metzger. Motion carried.

### **Highway – Opal Kuhl**

Rainy Day Fund 1186

Appropriation	\$ 721,063	Roads & Streets
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Director Kuhl explained that when the Community Crossing grant program passed there was language that the match had to come from Rainy Day fund or a wheel tax increase. They are appropriating this from the Rainy Day fund and will replace the funds from their TIF.

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Metzger. Motion carried.

### **Committee Reports**

President Basham stated that the Romney Regional Sewer District is progressing well. They are putting flags out and talking to homeowners to get easements. He thanked Sharon and the Commissioners for their support.

### **Unfinished/New Business**

Auditor Plantenga asked the Council if they want to include all the documents from the courts in the printed packet. The Councilmembers agreed that they would like them to be sent electronically.

Auditor Plantenga said the Council needs to decide on the budget calendar for 2018. He said this is usually a night meeting for public comment. The room is tentatively reserved the room for Sept. 25. The Council confirmed that date does not work for their schedule. Auditor Plantenga stated we will need to set a date soon and get it on the calendar.

Auditor Plantenga reviewed the County's retirement options. He gave examples of retirement rates and amounts over 10 and 15 years of service. He also explained the Hoosier START program and reviewed levels of participation in Tippecanoe County. He stated that the lack of participation in the START program is due to the fees. He gave the suggestion for the 2018 budget of matching the amount of the annual fee, \$57.80 per participant, to encourage participation.

Attorney Masson stated the reestablishment of the cum cap rate goes through the Commissioners. They then decide they want to entertain the prospect. It will be advertised for public hearing and adopt rate at that hearing. They will then send material for DLGF. After this, it will be submitted to the Council for the normal appropriation process.

### **Commissioner FYI**

Commissioner Brown stated that they plan to move into the 111 building around the end of this month. The Courthouse renovation is progressing well and will finish ahead of schedule in August. He invited the council to a tour of the YMCA immediately following this meeting. He also announced the Department Head Luncheon on March 23<sup>rd</sup> in the Tippecanoe Room.


County Clerk Coffey stated E-filing and Quest go live in Tippecanoe County on Friday. This will make Tippecanoe County the first county to have two systems go live on the same day.

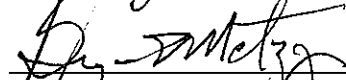
### **Public Comment**

None.

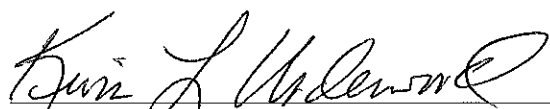
Councilmember Winger moved to adjourn, second by Councilmember Burch. Meeting adjourned at 9:15 am.

**TIPPECANOE COUNTY COUNCIL**

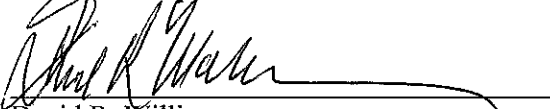
  
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John R. Basham II, President

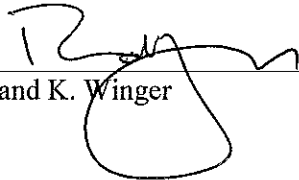
  
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Bryan E. Metzger, Vice President

  
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Vicki Burch

  
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Kevin L. Underwood

*ABSENT*  
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Kathy Vernon

  
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David R. Williams

  
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Roland K. Winger

ATTEST:

  
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Robert A. Plantenga, Auditor 4/11/2017

Minutes prepared by Caitlin Thomas, Auditor Office Assistant