

**TIPPECANOE COUNTY COUNCIL MEETING  
COUNTY OFFICE BUILDING – TIPPECANOE ROOM  
TUESDAY, FEBRUARY 14, 2017  
8:30 A.M.**

The Tippecanoe County Council met Tuesday, February 14, 2017 in the Tippecanoe Room of the County Office Building at 8:30 a.m. Council members present were Vice President Bryan E. Metzger, David R Williams, Kevin L. Underwood, Kathy Vernon, and Vicki Burch. Others present were Auditor Robert A. Plantenga, Attorney Doug Masson, and Recording Secretary Caitlin Thomas. President John R. Basham and Councilmember Roland K. Winger were absent.

**Pledge of Allegiance**

Councilmember Metzger called the meeting to order and led the Pledge of Allegiance.

**Auditor's Financial**

Auditor Plantenga reported that we began 2017 with General Fund balance of \$8,632,700.77. With the 2017 projected miscellaneous revenue, the anticipated COIT transfer, property tax, and deducting the circuit breakers our available total is \$53,404,949.77. After deducting the encumbrances, the 2017 budget, and the minimum balance and the amount granted at the January meeting, our available balance in the General Fund is \$1,312,049.77. The COIT Fund will not be used very much anymore and had a final balance of \$668,516.29. The balance to be transferred over to the General Fund will create a general cash balance close to \$2.1 million, which is higher than anticipated. If you put the two cash balances together, we would have a negative balance in the General Fund.

The revenues in January are lighter. We are at 3.2% of our total revenue after one month, but this does not include property tax. On January 11, we received the third quarter of 2016 in fund 0291 in the amount of \$207,000. It could be we will receive five quarters in 2017. The general fund balance is going to be lower in January than in December. Funds are no longer being deposited into Fund 2581, the Court Services Fund. Funds 2680 and 2581 have a total balance of about \$75,000. In fund 4710, the self-insurance, we took in \$75,000 more in revenue than we spent on claims so the balance is now over \$1.5 million dollars.

Fund 6203 is a new fund called LIT (Local Income Tax) and is the money for COIT homestead and the CEDIT homestead. This will accumulate until we do distribution of property tax. Funds 7330 and 7332 are the in and out funds for LIT.

**Treasurer's Report**

Jennifer Weston reported, for the month of January, we had a total of \$57,181.57 in interest to be distributed. The bank balances are \$46 million compared to \$47 million in December. The average interest rate has changed to reflect the federal funds bump we received in December. At the end of January, some of the Lafayette Bank and Trust rates had not been changed, but that has been corrected and credit given back to us. We have a total of \$29,156.37 going to the general fund. Her budget estimate for general fund for 2017 is \$451,680. Because of the bump in the federal funds rate that will be revised. We earned 60% of our interest on 80% of our money available in the total portfolio and 40% from the different investments we have. With that adjustment for the federal funds bump, we would have been at 100% the revised budget for the 2016 year. For January, we were just slightly above where we were last year in the total and general fund only portions.

**Public Comment (*Agenda Items*)**

None.

**Resolution 2017-06-CL ~ Resolution Endorsing the Amendment of the Tippecanoe County Cumulative Capital Tax Capital Improvement Plan**

- Councilmember Williams moved to approve Resolution 2017-06-CL, second by Councilmember Underwood. Motion passed.

Attorney Masson explained that he attached a previous related Resolution 2017-04-CM. The goal of these resolutions is to keep the council informed regarding the Cumulative Capital Tax Capital Improvement Plan.

**Resolution 2017-07-CL ~ Resolution Endorsing the Adoption of Resolution Modifying the Tippecanoe County Capital Improvement Plan for Local Income Tax Additional Revenue Allocated for Economic Development Purposes**

- Councilmember Williams moved to approve Resolution 2017-07-CL, second by Councilmember Underwood. Motion carried.

**Consent Agenda**

Approval of Meeting Minutes  
Regular Meeting – January 10, 2017

Prosecutor –Law Enforcement Fund 4266  
Transfer \$ 10,000 Other Professional Services to  
Office Supplies/Minor Equipment

Highway – Revolving Fund 4880  
Transfer \$ 500,000 Other Professional Services to  
Right-of-Way

- Councilmember Williams moved to approve the consent agenda as submitted, second by Councilmember Underwood. Motion carried.

**Additional Appropriations:**

**Prosecutor – Pat Harrington**  
Law Enforcement Fund 4266  
Appropriation \$ 52,500 Other Professional Services

Mr. Harrington explained that this appropriation will fund the purchasing of three K-9's for local law enforcement.

- Councilmember Williams moved to approve the appropriation, second by Councilmember Burch. Motion carried.

**Public Defender**

2017 Salary Statement \$ 105,983 Chief Deputy Public Defender - Revised

Auditor Plantenga explained that this will reverse the previous salary statement.

- Councilmember Williams moved to approve the salary statement, second by Councilmember Burch. Motion carried.

**Community Corrections**

Misdemeanant Fund 1175  
Appropriation \$ 10,000 Other Supplies  
\$ 10,000 Other Professional Services

Deputy Director Allison Miner explained they are appropriating this money from their truck sale for construction and supplies.

- Councilmember Williams moved to approve the appropriation, second by Councilmember Burch. Motion carried.

**Sheriff –Barry Richard**

Misdemeanant Fund 1175

Appropriation \$ 13,329 Other Professional Services

Sheriff Richard said that these are funds left in from last year to place into contract with Quality Institute for inmate health care

- Councilmember Williams moved to approve the appropriation, second by Councilmember Burch. Motion carried.

Accident Reports Fund 1101

Appropriation \$ 40,000 Other Professional Services

Sheriff Richard explained that the rest of the appropriations are regular annual appropriations.

- Councilmember Williams moved to approve the appropriation, second by Councilmember Burch. Motion carried.

Firearms Training Fund 1156

Appropriation \$ 100,000 Other Professional Services

- Councilmember Williams moved to approve the appropriation, second by Councilmember Burch. Motion carried.

False Alarm Fees Fund 2574

Appropriation \$ 17,000 Other Professional Services

- Councilmember Williams moved to approve the appropriation, second by Councilmember Burch. Motion carried.

Sheriff Continuing Education Fund 2575

Appropriation \$ 9,600 Other Professional Services

- Councilmember Williams moved to approve the appropriation, second by Councilmember Burch. Motion carried.

Sheriff Sale Admin Fund 4009

Appropriation \$ 60,000 Other Professional Services

- Councilmember Williams moved to approve the appropriation, second by Councilmember Burch. Motion carried.

Inmate Medical Co-Pay fund 4719

Appropriation \$ 45,000 Other Professional Services

- Councilmember Williams moved to approve the appropriation, second by Councilmember Burch. Motion carried.

Project Lifesaver Fund 9185

Grant Appropriation \$ 4,800 Rental & Leases/Minor Equipment

- Councilmember Williams moved to approve the appropriation, second by Councilmember Burch. Motion carried.

Approving 2016 Sheriff Commissary Fund Expenditures

Councilmember Williams acknowledged the Council has received the Commissary Fund for 2017 and are sending it on for audit. Sheriff Richard says they have doubled commissary fund the two years he has been in office and they have been very diligent about this budget. The Commissary Fund is healthier than it has ever been and therefore the general budget is healthier also. He said that the first rounds of the challenge coins were purchased in 2015. He pointed out that the state board of accounts has already audited the Commissary Fund and found nothing out of place. The state statute and county agreement states "Public Relations, Rewards, and Rewards." He pointed out the examples in the packet of several other sheriff offices where the sheriff's name is on the coins. There were also examples of different phrase decals placed on law enforcement vehicles.

Councilmember Williams asked how he increased the commissary fund balance. Sheriff Richards said that there have been some price increases, but they are right in line with what is being done statewide.

**TEMA – Wm. "Smokey" Anderson**

Hazard Warning Fund 4940

Appropriation	\$ 70,166	Machine & Equipment/Safety
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Commissioner Murtaugh explained this appropriation is for a warning siren and repairs. Of this total, \$40,000 is from the 2017 budget and the remainder is left from the 2016 budget.

- Councilmember Williams moved to approve, second by Councilmember Burch. Motion carried.

**Health – Craig Rich**

Local Health Trust Fund 1206

Grant Appropriation	\$ 27,908	Part Time Salary
	\$ 2,135	Social Security
	\$ 308	Worker's Compensation
	\$ 28,800	Health & Medical Professionals
	\$ 2,676	Other Professional Services
	\$ 3,601	Utilities

Director Rich said this is a continuation for their trust fund and just puts into the proper line items.

- Councilmember Underwood moved to approve, second by Councilmember Williams. Motion carried.

Syringe Services Program Fund 9171

Grant Appropriation	\$ 8,500	Instructional or Medical
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- Councilmember Underwood moved to approve, second by Councilmember Williams. Motion carried.

**Committee Reports**

None.

**Unfinished/New Business**

**Discuss Re-establishment of Cumulative Capital Development Rate**

Auditor Plantenga said the Cum Cap tax rate is now 1.77 cents. We were at maximum and over time, as we go through trending and reassessment, that tends to go down because levee is set the same and they adjust the rate downward. To bring it back up, we can reestablish the Cum Cap rate, but we need to start getting the paperwork

together. He asked the Council if they would like for him to start that process and what rate they would like to raise it to. He said their response is not needed today but over the next month or two. Councilmember Williams advised that he should start that process and that they can add a penny to go to 2.75 cents. Auditor Plantenga said this will be more of a tax increase to the tax payer but will not affect the General Fund.

**State Board of Accounts ~ Audit Fees for special investigation**

Auditor Plantenga said when an audit is performed we pay the fee from the General Fund. We received a bill for about \$40,000 from the State Board of Accounts for the special audit in the Clerk's office. Councilmember Metzger asked if they could transfer back into the General Fund later this year. Auditor Plantenga said yes if we need it at that time. Councilmember Vernon asked if it could be paid out of Record Perpetuation Fund. Auditor Plantenga said that he did not look at the statute for that fund and that might be a stretch. He said he will pay it out of the General Fund for now and investigate if it can be paid out of a different fund.

**Commissioner FYI**

Commissioner Brown said they are hosting a tour of the YMCA after the Council meeting on March 14. The 111 building continues to move forward and we are down to the last item. On February 21, there is a Road Funding Day funded by AIC and the Association of County Commissioners at the statehouse. It starts at 10:00 a.m. and lunch is provided. Since the last Council meeting, it was officially announced that Brian Sterner has taken over as the highway supervisor. Brian Sterner said he is privileged to continue serving the people to Tippecanoe County in a different role.


**Public Comment**

None.


Sheriff Richard stated that Brian Sterner left his position for a higher salary. Three other employees left their positions from the Sheriff's office and were rehired in other departments within the Sheriff's office. He pointed out sometimes numbers do not tell the whole story. He said the last two pages in binder provided to the Council is a summary of what they have been able to accomplish his first two years in office.

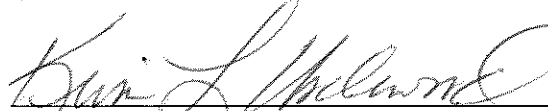
Councilmember Burch moved to adjourn. Councilmember Metzger adjourned the meeting at 9:09 a.m.

**TIPPECANOE COUNTY COUNCIL**


  
John R. Basham II, President

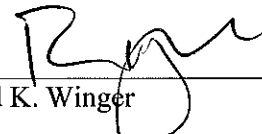
  
Bryan E. Metzger, Vice President

  
Vicki Burch

  
Kevin L. Underwood

  
Kathy Vernon

  
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David R. Williams

  
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Roland K. Winger

ATTEST:

  
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Robert A. Plantenga, Auditor 3/14/2017

Minutes prepared by Caitlin Thomas, Auditor Office Assistant