

**CARROLL COUNTY TECHNICAL TRANSPORTATION COMMITTEE
MEETING MINUTES**

**FEBRUARY 13, 2018
2:00PM**

CARROLL COUNTY COURTHOUSE-COMMISSIONERS MEETING ROOM

MEMBERS PRESENT

Paul Coutts	Carroll County Highway Engineer
Debbie Lowe	Flora Airport
Tobe Leazenby	Carroll County Sheriff
Doug Wagner	Carroll County APC Executive Director
Marcia Blansett	INDOT District LPA Coordinator
Cat Schoenherr (proxy for Sallie Fahey)	MPO Executive Director

MEMBERS ABSENT

Aaron Lyons	Delphi Street Commissioner
Jerry Snavely, Jr.	Camden Street Commissioner
Ron Fritz	Flora Street Commissioner
Steve Mullin	Delphi Police Department
Paul Redmon	Flora Police Department
TBD	Camden Town Marshal

ALSO PRESENT

Tim Stroshine	Area Plan Commission of Tippecanoe County
Aria Staiger	Area Plan Commission of Tippecanoe County
Jackie Hockaday	INDOT - LaPorte

Chair Paul Coutts called the meeting to order

I. MEMBERSHIP DISCUSSION

The members and other attendees introduced themselves.

II. APPROVAL OF MINUTES

Tobe Leazenby moved to approve the minutes from the November 14, 2017 meeting. Doug Wagner seconded and the motion passed by unanimous voice vote.

**III. PROJECT PLANS & NEEDS
Completed Projects / Projects in Progress**

Paul Coutts referred to the short-term list that was included in the packet and asked who determined what projects should be included.

Cat Schoenherr said the list was compiled in 2015. Sallie Fahey told her she would like this Committee to look at the list to check the status of the projects that are currently listed. APC staff would like to compile a new list and specifically include projects that are on the local radar.

Tim Stroshine thinks the starting point was INDOT's SPMS list of projects. This Committee and the Administrative Committee added local projects.

Paul Coutts offered to check with the towns and cities on the status of their projects. He went on to say that the CR 100 North/CR 625 West road improvement project is the only one he is familiar with and significant progress has been made through the chip & seal program. Most of the other projects listed under Carroll County are Delphi projects.

Debbie Lowe asked what an SPMS is and how she can find out about Carroll County projects.

Tim Stroshine replied that SPMS is INDOT's project data base where the contract and other financial information is stored.

Paul Coutts thinks Dan McCain can answer questions about many of the projects because many of them have to do with trails.

Tim Stroshine suggested trying to locate the project manager for a specific project if there are any questions about that project. He said to contact INDOT.

Marcia Blansett pointed out that none of the projects on the list are INDOT projects. All of the projects listed are local.

Tim Stroshine said to start the discussion with Doug Poad but he is not sure how much information he has. Contacting the jurisdiction where the project is located is another option.

Marcia Blansett thinks local communities listed the projects they would like to see. Once all the project lists were turned in this Committee prioritized the project. The prioritized list was then presented to the Administrative Committee for review and approval. When the list was developed nobody knew where the money for the projects was coming from.

Cat Schoenherr said she is looking for a status update for each of the projects listed. Once she has that information we can compile a new list and prioritize it. We would also like to include Community Crossings projects on the list.

Marcia Blansett thinks some of the Community Crossing projects are in process.

Paul Coutts and Debbie Lowe agreed to split the list and check the status of the projects on the 2015 list.

New Project List

Paul Coutts said the Committee can discuss new projects after talking to the towns and cities about the status of the projects on the 2015 list. The towns and cities can add new projects to the list at that time.

Community Crossings Projects

Paul Coutts said Carroll County has its Community Crossings money for one of its projects. The project was put out for bid, but all the bids came in way over the engineer's estimate. The projects will be rebid soon and hopefully there will be a better outcome.

Marcia Blansett said Delphi's project contracts are all in and she has requested a purchase order. Once the purchase order is issued, Delphi will get its money and they can start the projects. The same is true for Camden. She is waiting on Flora's LPA contracts. She is waiting on one of Carroll County's contracts to come back from INDOT Central Office, so the project can be put out for bid.

IV. 2018 TRAFFIC COUNT PROGRAM

Tim Stroshine said a traffic count table was included in the packet and said previously we took sixty counts annually, but last year we were able to increase that number to sixty-five. He then displayed a map showing the sixty proposed 2018 count locations. Paul Coutts reviewed the locations for the sixty count sites.

Paul Coutts said he pulled out the old count site map and he thinks the sites where the counts were low can be eliminated in order to add new count locations. He distributed a new count location map with five yellow circles representing the new count sites he is proposing to add. He wants to know if there are other locations where counts should be taken before finalizing the list. Doug Wagner asked for a count on Meridian. He added a count at the north end by SR 218 and on the south end by CR 100 North. There already is a count at CR 200 North and he would like to see if there is a variation between the two.

Doug Wagner thinks the additional two Meridian counts are in good locations.

The Committee discussed adding counts at the following locations:

- Near the new plastic plant
- CR 500 South anywhere between Cutler and Burlington

Paul Coutts pointed out where we have taken counts on CR 500 South in previous years and stated that they do not need to be in this year's cycle. At one time we took counts on CR 600 South, as it was taking a lot of the load from CR 500 South due to the road's horrible condition.

Tim Stroshine said he can furnish count maps from previous years if anyone needs that information.

Doug Wagner moved to accept the **Sixty-five 2018 Traffic Count Sites** as presented. Tobe Leazenby seconded and the motion was approved by unanimous voice vote.

V. 2019 GRANT APPLICATION

Cat Schoenherr informed the Committee that she has applied for the 2019 SURP Grant in order to continue to provide rural transportation planning assistance for Carroll County. In 2019 we will continue the traffic count program, crash reporting, work on an updated near-term project list by piggybacking on the current short-term project list, and start working on a long-term plan.

Debbie Lowe asked if anyone knows about the money Carroll County pays Tippecanoe County for the transportation planning work because there is some confusion about that. No one knows if Carroll County has paid its portion or even if it has been billed. At one point, Carroll County was two or three years in arrears and was billed for those years all at once. Billing for two or three years at a time creates budget issues for the County.

Tim Stroshine knows Sallie Fahey and the Tippecanoe County Auditor keep track of billings and payments. No one present at the meeting works with finances, but he will discuss the issue with Sallie Fahey and she can report back to the Committee.

Debbie Lowe suggested the Carroll County Auditor contact Sallie Fahey to discuss the issue.

VI. OTHER BUSINESS

Meeting Date Change for May 8 (Election Day) and November

Cat Schoenherr said May 8th is Election Day so the meeting has been changed to May 1st. The November 13th meeting is also scheduled on Election Day. She asked when the Committee would like to reschedule the November meeting.

Paul Coutts pointed out that November 13th is not an Election Day so there is no reason not to hold the meeting on the regularly scheduled date.

Community Crossings Update

Paul Coutts said this issue was discussed earlier in the meeting.

18-Month Letting List

Cat Schoenherr said nothing has changed on the list since it was last discussed in November 2017.

Jackie Hockaday said due to the recent fatality, the J-turn project (des# 1500093) has been moved up to a July 11, 2018 letting.

Tobe Leazenby said he wants it on the record that he is opposed to that project.

Jackie Hockaday said Matt Deitchley was planning to attend today's meeting but he was unable to. She assured Tobe Leazenby that Matt Deitchley will reach out to him soon.


Cat Schoenherr said Sallie Fahey and staff want to know if there are any membership changes. Paul Redmon called staff to ask if he is a member of this Committee because he has not been receiving the meeting packet and was not invited until recently.

Doug Wagner said Jason Dunning is no longer the Camden Town Marshal, but he is not sure who will replace him on the Committee.

VII. ADJOURNMENT

Doug Wagner moved to adjourn the meeting. Marcia Blansett seconded.

The meeting adjourned at 2:30p.m.



Sallie Dell Fahey
Secretary