Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, April 6, 2020
10:00 am
Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Tracy A. Brown, Vice President Thomas P. Murtaugh and Member David S. Byers.
Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett and Max Walling from the DoIT Department.

I. **PLEDGE OF ALLEGIANCE** – President Brown called the meeting to order and lead the Pledge of Allegiance

II. **APPROVAL OF MINUTES** - Monday, March 16, 2020 Regular Meeting

- Commissioner Murtaugh moved to approve the minutes as presented, second by Commissioner Byers. Motion carried.

III. **PRESENTATION OF ACCOUNTS PAYABLE**

- After recommendation for approval from Commissioners' Assistant Paula Bennett to approve the claims without exception, Commissioner Murtaugh moved to approve the Accounts Payable through April 2, 2020 for $2,090,016.38, second by Commissioner Byers. Motion carried.

IV. **PRESENTATION OF PAYROLL**

- Commissioner Byers moved to approve the Payroll from April 3, 2020 for $2,508,064.12 without exception, second by Commissioner Murtaugh. Motion carried.

V. **CAPITAL IMPROVEMENT RESOLUTIONS**

A. *Resolution 2020-14-CM* Economic Development Capital Improvement Plan for 2020 presented by County Attorney Doug Masson detailed the Resolution stating the changes to the Plan included items such as Election Equipment & Law Enforcement Firing Range expenditures, which were already included in the 2020 budget. Updating of the Plan is completed annually to be consistent with the budgeted amounts.
- Commissioner Murtaugh moved to approve Resolution 2020-14-CM, second by Commissioner Byers. Motion carried.

B. *Resolution 2020-15-CM* Cumulative Capital Improvement Plan for 2020 was presented. Commissioner Murtaugh moved to approve the resolution as presented, second by Commissioner Byers. Motion carried.

VI. **AREA PLAN** – Sallie Fahey presented and recommended:

A. A contract for traffic counting in Carroll County was presented for work funded annually through a special grant from INDOT.
- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

B. Conflict of Interest Disclosure for Sallie Fahey was presented, as her husband is one of the contractors included in the traffic-counting contract.
- Commissioner Murtaugh moved to acknowledge the Conflict of Interest Disclosure, second by Commissioner Byers. Motion carried.

VII. Coroner – County Attorney Doug Masson presented and recommended:

Renewal of the Agreement with Indiana State Department of Health for data sharing to collect, and compile information on violent deaths. The agreement is effective from 3/20/2020 through 12/31/2020.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

VIII. HIGHWAY – Stewart Kline presented and recommended:

Warranty Deed on the 500 North and 50 West project for Jane E. Krause (parcel 3) for the sum of $24,656.00.

- Commissioner Byers moved to approve the Warranty Deed as presented, second by Commissioner Murtaugh. Motion carried.

Street acceptance in Stonehenge Phase 4 subdivision for Dolerite Court (1,001.45"), Lithophone Court (578.26"), Magus Court (164.22"), Rhyolite Court (216.14') and Rhyolite Drive (464.63') as well as Sub-Division Maintenance Bonds for Stonehenge Subdivision Phase 4 from Milestone Contractors L.P. in the amount of $38,422 and from Atlas Excavating Inc. in the amount of $81,812.57

- Commissioner Murtaugh moved to approve the streets into the county system and the Street Maintenance Bonds as presented, second by Commissioner Byers. Motion carried.

IX. DRAINAGE EASEMENT – Doug Masson

Drainage easement requested by Tippecanoe Partners II LLC at the Timberbrook Meadows Development that required an easement over county property for an outlet.

- Commissioner Murtaugh moved to approve the easement as presented, second by Commissioner Byers. Motion carried.

X. Community Loan Center of West Central Indiana – Tom Murtaugh

Memorandum of Understanding presented which allows county employees to secure loans through payroll deductions. The Community Loan Center is used by the two cities and the interest rate charged (18% according to Commissioner Murtaugh) is much lower than rates charged by traditional payday loan establishments.

- Commissioner Murtaugh moved to approve the memorandum of understanding as presented, second by Commissioner Byers. Motion carried.

XI. Grants – Grant Administrator Sharon Hutchison presented and recommended:

Permission for Community Corrections to apply for an Innovations in Supervision Initiative Grant from the Office of Justice Programs for reduced recidivism of participants.

- Commissioner Byers moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.

Permission for Sheriff to apply for $58,008 Coronavirus Emergency Supplemental Funding Program Solicitation for supplies and equipment needed to protect the inmates to prevent, prepare and respond to the Coronavirus.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

Permission for Youth Services to accept a $7,653 Safe Place/VOCA grant for 2020-2022. This is a continuation of the current grant.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

XII. Unfinished or New Business

In compliance with Governor Holcomb's stay at home order due to the Coronavirus, Commissioner Brown stated the restrictions on departments and public buildings will be extended through April 20, 2020.

Commissioner Murtaugh stated with many county employees working remotely has worked relatively well and the county has not much option but to extend the restrictions another two weeks.

Commissioner Byers thanked the extra work put in by the DoIT. He also encouraged citizens to complete their Census forms during this stay at home order time.

XIII. Reports on file:

- Tippecanoe County Building Commission
- Weights & Measures

XIV. PUBLIC COMMENT

- Jonathon from West Lafayette (via email) inquired if an ad hoc committee has been established and how residents could help during this pandemic Coronavirus crisis. Commissioner Brown stated there are various agencies in Tippecanoe County that can and are willing to help during and after the Stay at Home Order expires.
- Zachary Baiel (through You Tube) asked if information concerning what businesses are open during the pandemic and classified as essential. Commissioners Murtaugh responded that type information is available through Greater Lafayette Commerce.

Commissioner Byers moved to adjourn. President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

Tracy A. Brown, President

Thomas P. Murtaugh, Vice-President

David S. Byers, Member

ATTEST:

Robert A Plantenga, Auditor 4/20/2020