

The  
**AREA PLAN COMMISSION**  
of Tippecanoe County

**Carroll County  
Administrative Transportation Committee  
Meeting**

**Date: November 09, 2021**

**Time: 3:00 PM**

**Place: Conference Room  
Carroll White REMC Building  
241 N Heartland Dr  
Delphi, IN 46923**

Members of the public may watch the livestream of the meeting at  
<https://www.facebook.com/TippecanoeCountyIndiana> and  
<https://www.youtube.com/channel/UCJleeA9ZQo9EIIgDzTdjurQ>

I. Approval Of Minutes From August 16, 2021

Documents:

[CC Admin Minutes 08.16.2021.pdf](#)

II. Other Business

A. Rural Long-Range Transportation Plan

1. Demographic Data
2. Public Participation Survey

B. 18-Month Letting List

Documents:

[2021 November Carroll County 18 Month.pdf](#)

III. Adjournment

Meeting dates for 2022:

- February 08
- May 10
- August 09

- November 08

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**CARROLL COUNTY ADMINISTRATIVE TRANSPORTATION COMMITTEE  
MEETING MINUTES**

**August 16, 2021  
VIRTUAL MEETING**

*Due to the public health emergency, the meeting was held virtually. Members of the public may watch the livestream of the meeting at <https://www.facebook.com/TippecanoeCountyIndiana> or <https://www.youtube.com/channel/UCJleeA9ZQo9E11GdZTdjurQ/featured>*

**MEMBERS PRESENT**

Anita Werling	Mayor of Delphi
Marcia Blansett (proxy for Matt Deitchley)	INDOT District Director
Joretta Tinsman (proxy for Vincent Seward)	Flora Town Council President
Pete Wagoner	Camden Town Council Representative
Mike Isley	Delphi City Council Representative

**MEMBERS ABSENT**

Josh Plue	President Carroll County Council
Bill Brown	President Carroll County Commissioners

**ALSO PRESENT**

David Hittle	Area Plan Commission of Tippecanoe County
Tim Stroshine	Area Plan Commission of Tippecanoe County
Aria Staiger	Area Plan Commission of Tippecanoe County
Jake Adams	Carroll County EDC

Anita Werling called the meeting to order at 3:00pm.

**I. APPROVAL OF MINUTES FROM NOVEMBER 10, 2020**

Pete Wagoner moved to approve the minutes from the November 10, 2020 meeting. Mike Isley seconded and the motion carried without objection.

**II. CRASH REPORT**

Aria Staiger said APC creates a crash report for Carroll County every 3 years. She said the full document is complete, and it is available online. A link to the document was included with the meeting packet. It is very similar to the 2014-2016 report. This report looks at long-term trends with crashes, including comparisons to the crashes that occurred in that 3 year period. Staff gets this information from police crash data to analyze it and make corrections as needed. Staff reads through the officer's narrative and each crash report by hand to ensure the data is correct. We differentiate crashes that happen on private property and on public roads. One important new item that we added was crash rate analysis. This was done by combining crash data with traffic count data. This report also includes analysis for the smaller towns in Carroll County. This included creating several new maps. The biggest difference between this report and the last report was that there was an increase in deer crashes. She looked for some data to try to explain this, but it was hard to find anything conclusive. Aria asked the committee if there were any questions about the report.

Anita Werling asked about the link to the crash report. Aria Staiger posted the link in the meeting chat for the committee members.

**III. OTHER BUSINESS**

## **Title VI**

Anita Werling said that there is a resolution to adopt the FY 2021 Title VI and LEP Plan.

Tim Stroshine said that we are getting ready to pass a resolution to adopt the Title VI Plan. Most of the information in the Title VI Plan covers APC's work in Tippecanoe County. However, because of the SURTP grant that we use for our work in Carroll County, there is a Carroll County component to this plan. We are required to outline a procedure for people to formally complain about our work if they feel it is adversely impacting them. Kent Schumacher will be the person in Carroll County to field review any complaints about APC's planning work. There have never been any complaints about the work in Carroll County. However, the efforts of developing a long-range transportation plan could produce some complaints.

Joretta Tinsman moved to adopt the resolution. Pete Wagoner seconded and the motion carried by unanimous voice vote.

## **Long Range Transportation Plan**

Tim Stroshine said that we have been working on developing the first Long Range Transportation Plan for Carroll County. Today, staff is going to present some maps that show some data analysis that we have been working on.

Aria Staiger said that we are still in the data gathering phase of this plan. Demographic data is some of the most basic data that we use for this type of plan. The source for a lot of the data that we have is the US Census Bureau and the American Community Survey. Most of this data is at the census tract level. She noted that Delphi has its own census tract, so it is pretty easy to pull out data for Delphi. This data provides a baseline that shows the current situation in Carroll County. 2019 is the most recent data that is currently available, so we plan to use that as the base year. We will be working on projecting this data to 2050, which will allow us to evaluate gaps in the transportation system.

Anita Werling noted that with some planned TIFs, it is anticipated that Carroll County will have some significant residential growth within the next 5 to 10 years. She asked if APC would like people to submit growth projections.

Aria Staiger answered that there will be a separate meeting to discuss these issues in more details. Aria said that she has created a spreadsheet to handle the growth projections. The growth rate can be held constant for the entire planning period, or it can be changed for individual years as desired.

Jake Adams asked which variable the growth rate applies to.

Aria Staiger said that we can apply the growth rate to any variable that we have, but we are going to be looking primarily at population growth and job growth.

Jake Adams asked if we have job data by census tract or just for the whole county.

Aria Staiger said that we have job data by census tract. We also have some information on job type, so we can compare different employment sectors.

Tim Stroshine said that APC will be reaching out to schedule a meeting to talk about some of these issues. This effort was delayed a little bit due to an issue with the purchase order for the grant that we use to fund our Carroll County planning work. We can also talk about other issues in Carroll County, such as the truck routing issue.

Tim Stroshine said that we are in the process of developing a goals and objectives survey to distribute to residents of Carroll County. Examples of goals are reducing crashes or creating more trails. This survey will help provide direction for where to focus our work on this plan. It will allow us to prioritize how important

different potential goals are to the community. Staff will be reaching out in the next couple of days to some stakeholders to meet to help design this survey.

### **Community Crossings Grant**

Tim Stroshine said that this is something that APC has helped Carroll County with in the past. We have provided some crash data analysis for the application process. We are happy to continue to help out with future grant applications as needed. Tim noted that Carroll County was awarded \$983,000, which is close to the \$1,000,000 cap for awards.

Anita Werling noted that Delphi was also awarded some funding.

Joretta Tinsman said that Flora received around \$272,000 in this round of funding.

### **Virtual vs. In-Person Meetings**

Tim Stroshine said that due to the pandemic, we have been holding these meetings virtually. We can continue to do that if desired. However, many of our other meetings have returned to the more traditional in-person format. There are some meetings that are classified as public hearings, which are currently required to be in-person. However, this committee's meetings are not classified this way, so we have some flexibility in how we meet. When we talked to the Technical Committee, they were indifferent on the format. He asked for the committee's thoughts on this.

Anita Werling asked if a hybrid meeting was an option.

Tim Stroshine that a hybrid meeting might be possible, but it can be pretty tricky to sort out the logistics of that. Because we stream these meetings live, we need to find a venue with the capability to do that.

Anita Werling asked Jake Adams if the Carroll County REMC would be an option.

Jake Adams said that he thinks that is possible.

Anita Werling said that she would like to see the meetings go back to an in-person format.

Joretta Tinsman said that she was fine with either a virtual or an in-person format.

Pete Wagoner said that he preferred in-person meetings.

Tim Stroshine said that we would reach out to Jake to work out the logistics of setting up an in-person meeting. We will inform both committees of this change.

### **INDOT 18-Month Letting List**

Tim Stroshine said there was not too much to report. For the first several projects, everything is still on the same letting date as last time. There is a new project on State Road 25 that will be let in 2022. There were also some projects with letting dates that moved back to September. There are two new projects that will let in December of 2022.

Marcia Blansett said that right-of-way issues caused the letting dates to move back for a few projects.

Pete Wagoner asked if any of those projects included a re-paving project through the town of Camden (on SR 218). For the past year and a half, there has been surveying and right-of-way work in Camden. There is one stretch that is still unpaved.

Marcia Blansett said that she would look this up.

Pete Wagoner said that this project also includes sidewalks.

Marcia Blansett said that there is an HMA overlay project that is on a January of 2023 letting in this area.

**IV. ADJOURNMENT**

Tim Stroshine thanked everyone for making an effort to show up to this meeting so that the Title VI resolution could be passed.

The meeting was adjourned at 3:35 pm.

Respectfully submitted,

Tim Stroshine  
Assistant Director

# 18 Month Letting List - October 27, 2021

(INDOT update: October 15, 2021)

	Letting Date	Road	Location	Type of Work	Des & Contract Number	Previous Letting Date
<b>S</b>	2/9/2022	SR 18	Over Ridenour Ditch, 2.88 mi W of SR 29	Bridge Replacement	1700078 B-40607	
<b>S</b>	2/9/2022	US 421	North Street over US 421, 0.33 mi S of SR 25	Bridge Deck Overlay	1700102 B-40607	
<b>S</b>	3/9/2022	SR 25	NB over Bridge Creek, 1.32 mi N of US 421	Bridge Thin Deck Overlay	1901422 B-42506	
<b>S</b>	3/9/2022	SR 25	SB over Bridge Creek, 1.32 mi N of US 421	Bridge Thin Deck Overlay	1901423 B-42506	
<b>S</b>	3/9/2022	SR 25	SB over Bridge Creek, 0.39 mi S of US 421	Bridge Thin Deck Overlay	1901446 B-42506	
<b>S</b>	3/9/2022	SR 25	NB over Bridge Creek, 0.39 mi S of US 421	Bridge Thin Deck Overlay	1901447 B-42506	
<b>S</b>	3/9/2022	SR 25	Over CR 300N, 2.51 mi N of US 421	Bridge Thin Deck Overlay	1901469 B-42506	
<b>S</b>	3/9/2022	SR 25	Over CR 300N, 2.51 mi N of US 421	Bridge Thin Deck Overlay	1901470 B-42506	
<b>S</b>	8/10/2022	SR 25	NB over US 421, 03.58 S SR 218	Bridge Thin Deck Overlay	2000063 B-43056	
<b>S</b>	8/10/2022	SR 25	SB over US 421, 03.58 S SR 218	Bridge Thin Deck Overlay	2000064 B-43056	
<b>S</b>	8/10/2022	SR 25	CR 200N@.-SR 25 NB/SB, 00.92 N US 421	Bridge Thin Deck Overlay	2000119 B-43056	
<b>S</b>	8/10/2022	SR 25	WALNUT STREET@.-SR 25 NB/SB, 04.29 N SR 218	Bridge Thin Deck Overlay	2000122 B-43056	
<b>S</b>	8/10/2022	SR 25	CR 500 W@.-SR 25, 01.43 N SR 218	Bridge Thin Deck Overlay	2000136 B-43056	
<b>S</b>	8/10/2022	SR 25	CR 50 W@.-SR 25 NB/SB, NS RR, 06.81 N SR 218	Bridge Thin Deck Overlay	2000106 B-43056	
<b>S</b>	8/10/2022	SR 25	NB bridge over NSRR, 02.57 N US 421	Bridge Thin Deck Overlay	2000043 B-43056	
<b>S</b>	8/10/2022	SR 25	SB bridge over NSRR, 02.57 N US 421	Bridge Thin Deck Overlay	2000044 B-43056	
<b>S</b>	8/10/2022	SR 25	NB bridge over Rock Creek, 05.64 N SR 218	Bridge Thin Deck Overlay	2000056 B-43056	
<b>S</b>	8/10/2022	SR 25	SB bridge over Rock Creek, 05.64 N SR 218	Bridge Thin Deck Overlay	2000057 B-43056	
<b>S</b>	8/10/2022	SR 25	0.1 mi S CR 500 on Old 25	Small Structure Maintenance and Repair	2101102 B-43056	
<b>S</b>	9/14/2022	SR 218	0.81 mi E of SR 29	Small Structure Replacement	1700037 B-40607	
<b>S</b>	9/14/2022	US 421	Over Wildcat Creek, 4.06 mi N of SR 26	Bridge Replacement	1700101 B-40607	
<b>S</b>	9/14/2022	SR 29	SR 29 over , 0.21 mi N of S JCT SR 18	Small Structure Maintenance and Repair	2001044 B-40607	

	<b>Letting Date</b>	<b>Road</b>	<b>Location</b>	<b>Type of Work</b>	<b>Des &amp; Contract Number</b>	<b>Previous Letting Date</b>
<b>S</b>	12/7/2022	SR 75	Wildcat Creek, 4.51 S SR 18	Bridge Replacement	1601029 <i>B-39876</i>	
<b>S</b>	12/7/2022	SR 75	At Wildcat Creek, 4.51 S SR 18	Bridge Replacement	2101199 <i>B-39876</i>	
<b>S</b>	12/7/2022	US 421	2.29 S JCT US 24/SR 39	Small Structure Maintenance and Repair	2100946 <i>B-43840</i>	
<b>N</b>	1/9/2023	SR 18	1.11 W JCT SR 29	Small Structure Pipe Lining	1703116 <i>B-41433</i>	
<b>N</b>	1/9/2023	SR 218	From 0.3 mi. W. of SR 75 to 0.	HMA Overlay Minor Structural	1800063 <i>B-41333</i>	
<b>N</b>	2/15/2023	SR 18	00.65 E SR 29 W JCT	Substructure Repair And Rehabilitation	2100887 <i>B-43839</i>	

Same, **N**ew, **C**hange, **N**ot **L**isted

## ***Bid Letting Results***

None to Report