

**TIPPECANOE COUNTY COUNCIL MEETING  
COUNTY OFFICE BUILDING – TIPPECANOE ROOM  
TUESDAY, MARCH 10, 2020  
8:30 A.M.**

**Pledge of Allegiance**

**Auditor’s Financial**

**Treasurer’s Report**

**Public Comment (Agenda Items)**

**Consent Agenda**

Approval of Meeting Minutes  
Regular Meeting – February 11, 2020

**Health – General Fund 1000**

Transfer	From	\$	4,000	Full Time Salaries
		\$	306	Social Security
		\$	448	PERF Retirement
	To			Medical Supplies

**Commissioners – LIT Econ Dev Fund 1112**

Transfer	From	\$	5,000	Building / Housing
	To			Minor Equipment
	From	\$	15,000	Building / Housing
	To			Other Supplies

**Highway – MVH Restricted Fund 1173**

Transfer	From	\$	301,077	Engineer & Architect
	To			Infrastructure / Roads & Streets
	From	\$	561,082	Repairs & Maint / Roads & Streets
	To			Infrastructure / Roads & Streets

**Juv Alt – DOC Grant Fund 9641 SF20**

Transfer	From	\$	1,000	Social Security
	To			Office Supplies
	From	\$	550	Health Insurance
	To			Minor Equipment
	From	\$	550	Health Insurance
	To			Machinery & Equip / Other
	From	\$	4,900	Health Insurance
	To			Other Professional Services

**Health Dept. – Khala Hochstedler**

HIV Prevention Fund 8482 CF20				
Grant Appropriation		\$	21,112	Part Time Salaries
		\$	1,848	Social Security
		\$	2,000	Office Supplies
		\$	5,040	Travel / Training
		\$	30,000	<i>Total Requested</i>

**IV-D Commissioner – Matthew Boulac**

Title IV-D Incentive Fund 8895				
Appropriation		\$	13,000	Other Professional Services

**Prosecutor – Patrick Harrington**  
Pros Title IV-D Incentive Fund 8897  
Appropriation

\$ 2,000 Other Professional Services

**Additional Appropriations:**

**CASA – Coleen Connor**  
CASA for Kids Fund 9107 CF20  
Grant Appropriation

\$ 39,533 Part Time / Benefit Eligible  
\$ 3,025 Social Security  
\$ 2,357 Minor Equipment  
\$ 1,500 Travel / Training  
\$ 8,033 Health Insurance  
\$ 148 LTD Insurance  
\$ 72 Life Insurance  
\$ 390 Worker’s Comp  
\$ 55,058 *Total Requested*

**Surveyor – Zachariah Beasley**  
Phase II Donation Fund 4128  
Appropriation

\$ 6,601 Other Supplies  
\$ 3,000 Other Professional Services  
\$ 9,601 *Total Requested*

2020 Salary Statement - Probation

\$ 39,960 Admin Asst / Formerly Intake Secretary Comot III

**Highway – Stewart Kline**  
Cum Bridge Fund 1135  
Reduction

\$ -296,982 Engineer & Architect

**Highway – Stewart Kline**  
Cum Bridge Fund 1135  
Appropriation

\$ 296,982 Bridges

**DOIT – Kent Kroft**  
Cum Cap Fund 1138  
Appropriation

\$ 58,000 Repairs & Maint / Vehicle & Equipment

2020 Salary Statement

\$ 66,219 Software Developer / Database Administrator  
Formerly Database Administrator

**Unfinished/New Business**  
Matchbox Presentation  
Election of Council Vice President  
2020 Assignments & Appointments

**Committee Reports**

**Commissioner FYI**

**Public Comment**

## Financial Statement

March 1, 2020

	General Fund
Cash Balance (01/01/2020)	\$12,329,109
2020 Projected Miscellaneous Revenue	\$24,262,953
2020 DLGF Property Tax Levy	\$27,712,758
99% of DLGF 1782 General Fund Tax Levy	\$27,435,600
DLGF 1782 Estimated Circuit Breaker Credits	\$1,942,996
Total Funds Available	\$62,084,666
Less: 2020 Encumbrances	\$361,991
Less: DLGF Requested 2020 Budget	\$54,042,891
Plus: 3% Estimate of Unused 2020 Budget	\$1,621,000
Less: Council Approved Minimum Balance (Res 2018-21-CL)	\$7,500,000
<hr/> Beginning Net Balance	<hr/> \$1,800,784

General Fund Additional Appropriations	Requested	Granted
January	\$0	\$0
February	\$0	\$0
March	\$0	
April		
May		
June		
July		
August		
September		
October		
November		
December		
Total Additional Appropriations	\$0	\$0

Miscellaneous Expenditures (*year to date total*) \$0

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Available for Appropriation \$1,800,784

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**County General Revenue Report****2020 Budget**      **Through  
2/29/2020**      **Rec'd****General Fund (1000)***16.67% of Year Complete***Taxes:**

0100	Property Tax (\$27,712,758 certified levy )	\$26,392,000	\$0.00	0.0%
0111	Other Taxes / Local Income Tax (LIT)	\$11,094,388	\$1,849,064.66	16.7%
0120	Other Taxes / Misc	\$30,000	\$2,254.60	7.5%
0122	Alcoholic Beverage Excise Tax	\$10,500	\$3,927.00	37.4%
0123	State Gaming	\$418,000	\$0.00	0.0%
0124	Financial Institutions Tax	\$249,000	\$0.00	0.0%
0130	License Excise Tax	\$2,300,000	\$0.00	0.0%
0131	Commercial Vehicle Excise Tax	\$113,200	\$0.00	0.0%
	Total Taxes	\$40,607,088	\$1,855,246.26	4.6%

**Intergovernmental:**

0280	Area Plan Transportation Study	\$378,634	\$165,464.10	43.7%
0281	Public Safety / Federal (TEMA matching)	\$69,000	\$0.00	0.0%
0282	IV-D & Other Federal Reimbursements	\$1,300,000	\$237,452.96	18.3%
0290	State & Local Reimbursements	\$85,000	\$133,448.49	157.0%
0291	State/Local Public Safety (PD Commission)	\$1,300,000	\$273,744.50	21.1%
0292	IV-D Prosecutor (State)	\$21,000	\$0.00	0.0%
0295	Economic Development	\$59,589	\$0.00	0.0%
0299	Exam of Records Reimbursement	\$0	\$0.00	
	Total Intergovernmental	\$3,213,223	\$810,110.05	25.2%

**Licenses & Permits:**

0301	Building Commission / Permits	\$367,300	\$50,927.73	13.9%
0302	Area Plan	\$130,000	\$11,898.00	9.2%
0304	Mobile Home Permit Fees	\$2,500	\$380.00	15.2%
0320	Health Department Permits	\$35,000	\$5,881.25	16.8%
0321	Health Dept / Septic Permits	\$23,000	\$1,850.00	8.0%
0322	Health Dept / Food Permits	\$240,000	\$39,081.25	16.3%
	Total Licenses & Permits	\$797,800	\$110,018.23	13.8%

**Charges for Services:**

0401	Auditor	\$20,100	\$135.00	0.7%
0402	Treasurer (Demand,TS,Dup Bills,Bad Check)	\$7,550	\$0.00	0.0%
0403	County Recorder	\$290,000	\$63,222.00	21.8%
0410	County Sheriff / Misc Receipts	\$220,820	\$31,756.80	14.4%
0411	Sheriff-Inmate House	\$595,000	\$20,850.00	3.5%
0412	Juvenile Detention Reimbursement	\$45,000	\$4,301.68	9.6%
0413	Probation	\$75,000	\$12,402.67	16.5%
0420	Health Department (vital records,vax)	\$430,000	\$53,024.32	12.3%

**County General Revenue Report**

		2020 Budget	Through 2/29/2020	Rec'd
0421	Tippecanoe Villa	\$1,218,558	\$116,409.63	9.6%
0422	Cary Home	\$1,100,000	\$166,209.91	15.1%
0423	Coroner	\$16,600	\$3,420.00	20.6%
0425	Health Dept Inspection Fees	\$500	\$850.00	170.0%
0441	Park Property / Rental	\$72,000	\$13,565.00	18.8%
0442	Fairgrounds / Rental	\$60,000	\$12,600.00	21.0%
0490	Charges for Services / Miscellaneous	\$0	\$0.00	
0491	Copy Fees	\$670	\$316.35	47.2%
0492	Rentals	\$6,001	\$1,000.00	16.7%
	Total Charges for Services	\$4,157,799	\$500,063.36	12.0%
<b><u>Fines &amp; Forfeitures:</u></b>				
0510	Restitutions & Extraditions	\$1,000	\$621.73	62.2%
0511	Court Fines	\$700,000	\$108,777.55	15.5%
0512	West Lafayette Court Fines	\$600	\$28.00	4.7%
0522	Health Department	\$4,500	\$0.00	0.0%
	Total Fines & Forefeitures	\$706,100	\$109,427.28	15.5%
<b><u>Other Receipts:</u></b>				
0660	Interest Earnings	\$1,416,000	\$192,664.13	13.6%
0670	Other Financial Services / Misc	\$1,750	\$11,716.29	669.5%
	Total Other Receipts	\$1,417,750	\$204,380.42	14.4%
<b><u>Other Financial Sources</u></b>				
0730	Rebate & Refunds	\$1,000	\$3,560.85	356.1%
0731	Tax Refunds & Reimbursements	\$0	\$0.00	
0740	Sale of County Property	\$10,000	\$165.50	1.7%
0761	Reimbursements / Internal Refunds	\$1,030,000	\$166,666.66	16.2%
0991	Unclaimed Surplus	\$0	\$0.00	
	Total Other Financial Services	\$1,041,000	\$170,393.01	16.4%
<b>General Fund Revenue</b>		<b>\$51,940,760</b>	<b>\$3,759,638.61</b>	<b>7.2%</b>

# ONESolution NL Migration

## Statement of Cash Receipts and Disbursements

Accounting Period: 02/2020

Report Generated on Mar 3, 2020 9:26:56 AM

Fund:	1/31/2020	Feb	Feb	2/29/2020	Min Balance
Fund:	Beginning Balance	Receipts	Disbursements	Ending Balance	Min Balance
1000 GENERAL	10,585,183.33	1,638,080.64	3,956,215.50	8,267,048.47	7,500,000
1101 ACCIDENT REPORT	58,107.89	1,703.55	895.00	58,916.44	
1108 BID DEPOSITS AND BONDS HOLDING	407,093.68	29,168.00	20,500.00	415,761.68	
1112 LIT ECONOMIC DEVELOPMENT	15,966,183.95	762,132.02	2,664,053.28	14,064,262.69	5,000,000
1116 CITY AND TOWN COURT COSTS	3,852.28	4,304.70	0.00	8,156.98	
1119 CLERK'S RECORDS PERPETUATION	108,386.22	14,159.06	8,670.94	113,874.34	
1122 COMMUNITY CORRECTIONS	759,488.18	241,160.12	232,215.49	768,432.81	
1123 CC DOC COMMUNITY TRANSITIONS	149,587.20	0.00	0.00	149,587.20	
1131 SALES DISCLOSURE - COUNTY SHAR	73,558.57	2,320.00	1,178.81	74,699.76	
1135 CUMULATIVE BRIDGE	2,957,711.74	25,018.99	152,992.44	2,829,738.29	200,000
1138 CUMULATIVE CAPITAL DEVELOPMENT	1,228,158.74	1,754.21	120,651.00	1,109,261.95	500,000
1143 CUMULATIVE VOTING SYSTEM	0.00	100,000.00	0.00	100,000.00	
1148 DRUG FREE COMMUNITY	195,762.86	17,887.51	0.00	213,650.37	
1150 ELECTRONIC MAP GENERATION	20,307.40	28.25	0.00	20,335.65	
1152 LOCAL EMERGENCY PLAN/RTK	13,243.60	18.92	20.00	13,242.52	
1154 ENHANCED ACCESS	11,298.77	0.00	0.00	11,298.77	
1155 EXTRADITION AND SHERIFF'S ASSI	7,000.00	0.00	0.00	7,000.00	
1156 FIREARMS TRAINING	29,402.21	4,530.00	0.00	33,932.21	
1158 GENERAL DRAIN IMPROVEMENT	1,161,494.77	210,044.07	22,709.09	1,348,829.75	
1160 IDENTIFICATION SECURITY PROTEC	22,607.73	1,947.00	0.00	24,554.73	
1166 LANDFILL CLOSURE AND POST CLOS	3,229,307.49	11,294.33	65,174.60	3,175,427.22	
1167 LEVY EXCESS	73,634.24	0.00	0.00	73,634.24	
1168 LOCAL HEALTH MAINTENANCE	42,195.35	0.00	1,498.50	40,696.85	
1169 LOCAL ROAD AND STREET	1,736,652.59	179,497.00	48,996.39	1,867,153.20	
1170 LIT PUBLIC SAFETY-COUNTY SHARE	333,663.83	333,663.83	0.00	667,327.66	
1171 MAJOR BRIDGE	2,357,487.41	0.00	9,136.50	2,348,350.91	
1173 MOTOR VEHICLE HWY RESTRICTED	(98,179.56)	248,434.87	55,655.81	94,599.50	
1175 MISDEMEANANT	45,021.36	0.00	4,270.32	40,751.04	
1176 MOTOR VEHICLE HIGHWAY	3,079,844.74	222,620.14	198,942.89	3,103,521.99	700,000
1177 OMITTED PROPERTY AUDITS	422,910.15	0.00	0.00	422,910.15	
1178 PARK NONREVERTING CAPITAL	31,059.90	44.36	0.00	31,104.26	
1181 PLAT BOOK	87,678.21	4,510.00	2,899.88	89,288.33	
1186 RAINY DAY	6,082,472.86	0.00	917.00	6,081,555.86	7,000,000
1188 REASSESSMENT - 2015	195,961.02	279.90	25,833.35	170,407.57	50,000
1189 RECORDER RECORDS PERPETUATION	849,689.82	35,781.50	22,418.81	863,052.51	
1193 SHERIFF'S PENSION TRUST	263,530.27	14,152.89	0.00	277,683.16	
1200 SUPPLEMENTAL PUBLIC DEFENDER	49,086.31	8,580.21	1,187.50	56,479.02	
1201 SURPLUS TAX	244,199.41	0.00	5,141.78	239,057.63	
1202 SURVEYOR'S CORNER PERPETUATION	276,459.50	9,635.00	6,561.60	279,532.90	
1203 TAX SALE FEES	8,102.24	0.00	0.00	8,102.24	
1204 TAX SALE REDEMPTION	36.91	2,534.88	0.00	2,571.79	
1205 TAX SALE SURPLUS	942,470.60	0.00	0.00	942,470.60	
1206 LOCAL HEALTH DEPARTMENT TRUST	43,593.08	0.00	696.10	42,896.98	
1207 UNSAFE BUILDING	55,566.09	0.00	0.00	55,566.09	
1213 GAL/CASA	2,079.54	28,564.00	5,035.40	25,608.14	
1216 AUDITORS INELIGIBLE DEDUCTIONS	348,659.25	0.00	27,428.07	321,231.18	
1217 COUNTY ELECTED OFFICIALS TRAIN	104,936.07	1,947.00	1,349.40	105,533.67	
1222 STATEWIDE 911	4,505,876.06	128,506.86	45,998.66	4,588,384.26	
1229 LOIT SPECIAL DISTRIBUTION	59,337.65	0.00	0.00	59,337.65	
2000 ADULT PROBATION ADMINISTRATIVE	223,140.03	20,502.33	14,127.63	229,514.73	
2200 ALTERNATIVE DISPUTE RESOLUTION	18,463.92	1,100.00	1,619.75	17,944.17	
2503 FEDERAL DRUG FORFEITURES	3.09	0.00	0.00	3.09	

**ONESolution NL Migration**

**Statement of Cash Receipts and Disbursements**

**Accounting Period: 02/2020**

Report Generated on Mar 3, 2020 9:26:56 AM

		1/31/2020	Feb	Feb	2/29/2020	
Fund:		Beginning Balance	Receipts	Disbursements	Ending Balance	Min Balance
2507	PROSECUTOR DRUG ENFORCEMENT	34,294.01	368.00	350.55	34,311.46	
2546	TIPPCO HAZMAT	16,303.83	0.00	0.00	16,303.83	
2550	USER FEE/FORENSIC DIVERSION PA	1,863.29	0.00	0.00	1,863.29	
2560	USER FEE/PRE-TRIAL DIVERSION	256,540.88	18,532.50	11,095.88	263,977.50	
2561	USER FEE/INFRACTION DIVERSION	100,787.27	7,150.00	0.00	107,937.27	
2566	USER FEE/LATE SURRENDER	41,337.80	0.00	0.00	41,337.80	
2573	ANIMAL CONTROL	41,036.85	150.00	480.83	40,706.02	
2574	USER FEE/SHERIFF FALSE ALARM	24,250.02	0.00	0.00	24,250.02	
2575	USER FEE/SHERIFF CONT ED	1,536.78	6,370.66	0.00	7,907.44	
2576	USER FEE/LAW ENFORCEMENT CONT	125,529.37	3,749.25	8,815.25	120,463.37	
2579	USER FEE/SHERIFF FIREARM DESTR	1,850.00	0.00	0.00	1,850.00	
2580	COURT SERVICES SUBSTANCE ABUSE	124,769.93	18,692.67	14,667.05	128,795.55	
2581	COURT SERVICES VIOLENCE IN COM	16,152.92	200.00	0.00	16,352.92	
2583	JUVENILE DRUG COURT	3,017.63	0.00	0.00	3,017.63	
2584	JURY PAY	55,982.65	2,001.21	7,080.00	50,903.86	
2585	USER FEE/NATIONAL GUARD	449.18	0.00	0.00	449.18	
2586	USER FEE/AFDC WELFARE PC	4,213.36	0.00	0.00	4,213.36	
2595	FAMILY COUNSELING	47,820.39	1,330.00	674.50	48,475.89	
2596	JUV ALT PROJECT INCOME	11,067.53	1,872.00	2,040.35	10,899.18	
2599	USER FEE/ECON DEV WIND ENERGY	1,000.00	0.00	0.00	1,000.00	
2700	DRAINAGE MAINTENANCE	2,169,029.93	2,945.73	31,505.44	2,140,470.22	
4009	SHERIFF SALE ADMINISTRATION	168,508.00	1,660.00	2,200.00	167,968.00	
4012	K-9 SUPPORT	13,885.41	0.00	634.57	13,250.84	
4013	RECYCLING	70,755.45	1,195.98	0.00	71,951.43	
4017	PARKING FACILITY OPERATING	659,135.37	15,290.96	6,044.03	668,382.30	
4115	AG TEST PLOT DONATION	0.99	0.00	0.00	0.99	
4116	EXTENSION DONATION	165.07	0.00	0.00	165.07	
4117	FG RESTORATION DONATION	17,278.41	0.00	0.00	17,278.41	
4118	HEALTH DEPT DONATION	29.43	0.00	0.00	29.43	
4121	CASA DONATIONS	17,767.76	0.00	0.00	17,767.76	
4125	PARK DONATION	13,754.10	75.00	452.22	13,376.88	
4126	NATURALIST PROGRAM GIFT	105,738.15	151.03	0.00	105,889.18	
4127	SHERIFF DONATION	4,019.05	0.00	0.00	4,019.05	
4128	PHASE II STORM WATER DONATION	8,601.23	1,000.00	0.00	9,601.23	
4129	VILLA DONATION	50,938.47	0.00	0.00	50,938.47	
4130	CARY HOME DONATION	25,221.55	0.00	1,736.02	23,485.53	
4137	WIC DONATIONS	3,762.94	0.00	0.00	3,762.94	
4141	SHERIFF UNCLAIMED	43,713.80	0.00	0.00	43,713.80	
4142	JUVENILE PROBATION DONATION	109.86	0.00	0.00	109.86	
4168	LOCAL HEALTH MAINT CARRYOVER	70,502.86	0.00	0.00	70,502.86	
4206	LOCAL HEALTH TRUST CARRY OVER	110,182.59	0.00	0.00	110,182.59	
4266	LAW ENFORCEMENT WARRANT	556,449.27	900.65	21,598.23	535,751.69	
4505	TIF CAPITAL PROJECTS/SOUTHEAST	2,545,008.74	3,635.10	144,860.41	2,403,783.43	
4540	HEARTLAND TIF COUNTY	70,068.43	0.00	0.00	70,068.43	
4620	DEBT SERVICE JAIL LEASE	622,275.50	0.00	0.00	622,275.50	
4630	DEBT SVC RESERVE JAIL	116,177.68	0.00	0.00	116,177.68	
4632	DEBT SVC RESERVE FAIRGROUND	1,778,650.00	0.00	0.00	1,778,650.00	
4709	COUNTY SELF INSURANCE RAINY DA	3,000,000.00	0.00	0.00	3,000,000.00	3,000,000
4710	COUNTY SELF INSURANCE	8,881,093.09	901,596.01	668,549.28	9,114,139.82	500,000
4711	PUBLIC OFFICIALS SELF INSURANC	258,779.83	30,369.62	0.00	289,149.45	
4712	COMMISSIONERS SELF INSURANCE	448,448.20	60,640.53	0.00	509,088.73	
4713	HIGHWAY SELF INSURANCE	254,929.97	30,364.12	5,000.00	280,294.09	

**ONESolution NL Migration**

**Statement of Cash Receipts and Disbursements**

Accounting Period: 02/2020

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		1/31/2020	Feb	Feb	2/29/2020
Fund:		Beginning Balance	Receipts	Disbursements	Ending Balance
4714	SHERIFF SELF INSURANCE	289,875.32	414.04	0.00	290,289.36
4715	INMATE MEDICAL	30,822.01	0.00	0.00	30,822.01
4716	FLEX BENEFITS	151,314.01	43,175.07	59,563.36	134,925.72
4717	LONG TERM DISABILITY	34,793.87	10,859.43	0.00	45,653.30
4719	INMATE MEDICAL COPAY	22,422.13	27,102.19	0.00	49,524.32
4803	PROJECT/DUST CONTROL	19,006.45	0.00	0.00	19,006.45
4804	PROJECT/HWY ESCROW	63,428.62	99.39	0.00	63,528.01
4805	COUNTY SHARE SURTAX	3,787,889.93	82,223.32	80,989.06	3,789,124.19
4806	COUNTY SHARE WHEEL TAX	180,905.27	6,402.90	0.00	187,308.17
4818	CONSTRUCTION FG 2018 LIT REV	13,856,293.08	21,822.03	462,521.12	13,415,593.99
4833	PROJECT/WABASH RIVER HYDROLOGY	8,644.71	12.35	0.00	8,657.06
4880	PROJECT (REVOLVING)	530,022.81	19,730.30	18,693.27	531,059.84
4881	PROJECT/HIGHWAY ESCROW (J&C)	5,899.36	7.70	0.00	5,907.06
4890	PROJECT/F-LAKE DETENTION	266,086.06	380.06	0.00	266,466.12
4891	PROJECT/BERLOVITZ DETENTION	2,000.26	2.86	0.00	2,003.12
4892	PROJECT/GREAT LAKES	450,641.83	643.66	0.00	451,285.49
4893	PROJECT/A ROSS DETENTION	24,740.83	35.34	0.00	24,776.17
4897	PROJECT/PHASE II STORMWATER	918,560.24	34,348.95	74,121.11	878,788.08
4930	TCSWMD GENERAL	354,245.63	590.95	354,836.58	0.00
4931	TCSWMD LEVY EXCESS	518.43	0.00	0.00	518.43
4935	DRAIN RECONSTRUCTION ASSIST	607,967.62	0.00	157,578.18	450,389.44
4940	TEMA HAZARD WARNING FUND	110,051.44	40,000.00	0.00	150,051.44
4956	FIREARMS RANGE SUPPORT	50,000.00	25,000.00	0.00	75,000.00
4973	CARD REBATE	5,240.48	38,710.15	45,225.95	(1,275.32)
5100	PAYROLL CLEARING	31,796.68	2,181,828.66	2,179,454.66	34,170.68
5901	RETAINAGE - TYLER CLT	3,690.00	0.00	0.00	3,690.00
5950	FRANCIS POWERS TRUST	2,316.70	161.52	0.00	2,478.22
5980	BATTLE GROUND FENCE	16,825.40	24.03	0.00	16,849.43
5984	PARKS TAX COLLECTIONS	98.69	78.00	48.64	128.05
6000	SETTLEMENT	419.81	48.55	203.81	264.55
6021	WHEEL TAX	13,623.97	38,911.21	13,623.97	38,911.21
6022	SUR TAX	174,953.24	237,732.89	174,953.24	237,732.89
6203	LIT-PROPERTY TAX RELIEF	1,331,027.89	539,598.67	0.00	1,870,626.56
7101	STATE FINES & FORFEITURES	10,344.53	5,834.25	0.00	16,178.78
7102	INFRACTION JUDGMENTS	43,021.20	23,879.77	0.00	66,900.97
7104	SPECIAL DEATH BENEFIT	3,215.00	1,435.00	0.00	4,650.00
7106	CORONER CONTINUING EDUCATION	3,289.50	904.50	0.00	4,194.00
7108	MORTGAGE RECORDING FEE ST SHAR	2,905.00	1,232.50	0.00	4,137.50
7301	EDUCATION PLATE FEES AGENCY	168.75	262.50	168.75	262.50
7304	INNKEEPERS TAX COLLECTIONS	763,384.34	131,359.11	0.00	894,743.45
7330	LIT-CERTIFIED SHARES	0.00	2,137,361.42	2,137,361.42	0.00
7331	LIT PUBLIC SAFETY	0.00	688,361.17	688,361.17	0.00
7332	LIT-ECONOMIC DEVELOPMENT	0.00	1,529,691.50	1,529,691.50	0.00
8134	CARY HOME JAMS GRANT	3,735.21	0.00	0.00	3,735.21
8155	SUPERIOR CT 3 ASSESSMENT	3,802.04	0.00	0.00	3,802.04
8198	ICAC TASK FORCE	0.00	0.00	0.00	0.00
8226	CC TANF BLOCK GRANT	4,141.39	0.00	0.00	4,141.39
8231	HIGHWAY SAFETY PROGRAM	1,691.27	0.00	0.00	1,691.27
8235	SPEED LIMIT PROJECT	31,781.38	0.00	0.00	31,781.38
8271	PROSECUTOR ICJI HTCU	(78,672.07)	53,451.24	11,550.00	(36,770.83)
8272	PROSECUTOR ICJI VOCA	(49,404.11)	37,865.35	11,698.86	(23,237.62)
8330	HELP AMERICA VOTE	1,925.00	0.00	0.00	1,925.00

**ONESolution NL Migration**

**Statement of Cash Receipts and Disbursements**

**Accounting Period: 02/2020**

Report Generated on Mar 3, 2020 9:26:56 AM

		1/31/2020	Feb	Feb	2/29/2020
Fund:		Beginning Balance	Receipts	Disbursements	Ending Balance
					Min Balance
8401	TRAFFIC/AREA PLAN	(10,338.95)	0.00	0.00	(10,338.95)
8404	APC SURP CARROLL COUNTY	30,961.42	0.00	0.00	30,961.42
8416	TEMA 2005 SHSP	25,421.34	0.00	0.00	25,421.34
8438	TEMA SHSP HAZMAT TQP	(13,500.00)	0.00	0.00	(13,500.00)
8463	STD PREVENTION GRANT	(7,849.88)	5,721.90	7,754.23	(9,882.21)
8464	IMMUNIZATION GRANT	(6,321.03)	6,561.55	2,428.29	(2,187.77)
8476	HPP & PHEP BASE GRANT	825.79	0.00	1,592.88	(767.09)
8482	HIV PREVENTION HEALTH PROGRAM	(2,961.49)	602.61	871.97	(3,230.85)
8483	QUICK RESPONSE TEAM	3,878.98	0.00	0.00	3,878.98
8502	CASA VOCA B	1,435.04	0.00	0.00	1,435.04
8507	CASA ICJI VOCA	(57,253.00)	42,003.96	12,994.12	(28,243.16)
8624	ADOLESCENT SUB ABUSE	3,175.40	0.00	0.00	3,175.40
8625	CHILDREN'S ADVOCACY GRANT	1,546.94	0.00	0.00	1,546.94
8632	COURT TECH IMPROVEMENT	22.52	0.00	0.00	22.52
8634	COURT IMPROVEMENT PROJECT	194.91	0.00	0.00	194.91
8653	JPAR GRANT	60,000.00	0.00	0.00	60,000.00
8665	COMPREHEN OPIOID ABUSE PROGRAM	(62,885.97)	0.00	12,795.37	(75,681.34)
8726	D-4 EMERGENCY DEPLOYMENT	18,810.79	4,383.04	0.00	23,193.83
8880	WIC	(75,677.56)	75,115.91	73,419.87	(73,981.52)
8882	WIC PEER COUNSELOR	(3,429.22)	2,611.79	2,774.46	(3,591.89)
8895	93.563 TITLE IV-D INCENTIVE	29,512.19	42.15	832.04	28,722.30
8897	93.563 PROSECUTOR IV-D INCENTI	125,580.89	179.37	12,218.20	113,542.06
8899	93.563 CLERK IV-D INCENTIVE-PO	83,901.29	119.84	4,773.68	79,247.45
9107	CASAs FOR KIDS	17,677.09	27,564.00	4,012.98	41,228.11
9108	COMMUNITY CROSSING	0.00	0.00	0.00	0.00
9114	JUV CASE ASSESSMENT TRIAGE	46,954.21	0.00	1,756.08	45,198.13
9136	SAFE SLEEP PROGRAM GRANT	0.50	0.00	0.00	0.50
9144	CLAF BYRNE LOCAL LAW ENF	0.00	0.00	0.00	0.00
9146	INDIANA AMERICAN WATER GRANT	1,000.00	0.00	0.00	1,000.00
9165	CHeP BOILERWORX	86.98	0.00	0.00	86.98
9168	WCI / FIMR	40,000.00	0.00	4,700.24	35,299.76
9171	SYRINGE SVCS - THFGI	486.77	10,000.00	0.00	10,486.77
9178	GATEWAY TO HOPE COUNSELING	15,200.00	0.00	0.00	15,200.00
9182	SCAAP GRANT	23,150.79	0.00	0.00	23,150.79
9185	PROJ LIFESAVER - MCALLISTER	1,263.70	0.00	0.00	1,263.70
9203	JA TRUANCY MEDIATION	12,316.29	0.00	1,904.28	10,412.01
9211	JUV ALT SAFE PLACE GRANT	116.71	1,257.08	16.57	1,357.22
9212	IDHS FOUNDATION GRANT	(3,046.44)	0.00	0.00	(3,046.44)
9213	JUV ALT DOC JDAI	9,939.91	3,713.55	3,284.00	10,369.46
9214	JDAI PERFORMANCE GRANT	30,193.49	0.00	3,630.00	26,563.49
9218	CC DOC ADULT GRANT	266,558.07	0.00	0.00	266,558.07
9219	CC DOC ADULT GRANT	276,636.39	62,145.31	77,280.02	261,501.68
9220	CC DOC COMMUNITY TRANSITIONS	409.80	0.00	0.00	409.80
9242	SIA FOUNDATION GRANT WOW	4,044.63	0.00	0.00	4,044.63
9252	IFSSA ADULT PROTECT SVC	(62,575.70)	21,115.65	21,942.36	(63,402.41)
9254	ICJI EEDMA PROJECT	8,694.08	0.00	836.22	7,857.86
9259	DRUG PROSECUTION FUND	554.54	0.00	0.00	554.54
9504	CASA JFC GRANT	1,111.10	0.00	0.00	1,111.10
9512	DOC PROBATION GRANT	8,820.93	0.00	2,500.00	6,320.93
9513	DOC PROBATION GRANT	22,184.40	5,464.69	5,139.02	22,510.07
9532	CASA CAPACITY BLDG GRANT	(11,120.96)	12,244.00	4,622.71	(3,499.67)
9535	VETERANS TREATMENT	21,511.23	0.00	550.00	20,961.23

**ONESolution NL Migration**

**Statement of Cash Receipts and Disbursements**

**Accounting Period: 02/2020**

Report Generated on Mar 3, 2020 9:26:56 AM

**1/31/2020**

**Feb**

**Feb**

**2/29/2020**

<b>Fund:</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Ending Balance</b>	<b>Min Balance</b>
9549 COURT INTERPRETER IN SUPREME C	80.24	0.00	1,497.50	(1,417.26)	
9623 FAMILY COURT GRANT	865.00	0.00	725.00	140.00	
9631 TAGS VASIA GRANT	0.00	37,500.00	0.00	37,500.00	
9641 JUV ALT DOC GRANT	39,764.70	15,414.81	18,139.10	37,040.41	
9642 JUV ALT DOC BONUS GRANT SF19	5,425.00	0.00	0.00	5,425.00	
9760 TB GRANT	4,398.47	0.00	0.00	4,398.47	
<b>GRAND TOTAL</b>	<b>107,387,356.89</b>	<b>13,711,490.90</b>	<b>16,938,411.94</b>	<b>104,160,435.85</b>	<b>24,450,000.00</b>

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# TIPPECANOE COUNTY COUNCIL

## MEETING MINUTES

TUESDAY, February 11, 2020

8:30 a.m.

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

**Councilmembers present:** President Kevin Underwood, Kathy Vernon, John Basham, Lisa Dullum, Roland Winger, and Ben Murray.

**Others present:** Attorney Doug Masson, Auditor Robert A. Plantenga, and Recording Secretary John Thomas.

### I. Call to Order & Pledge of Allegiance

President Underwood called the meeting to order and led the Pledge of Allegiance.

### II. Recognition and a Moment of Silence for Council President Bryan Metzger

### III. New Councilmember

President Underwood welcomed Ben Murray who is taking Ilana Stonebraker's position and will be finishing her term.

### IV. Auditor's Financial Report – Bob Plantenga

The 2020 Financial Statement shows a General Fund beginning cash balance of \$12,329,109. Adding the projected miscellaneous revenue and property taxes, and deducting the circuit breaker leaves the total funds available of \$62,084,666. When deducting encumbrances, the 2020 Budget, the minimum balances established by Council and add back in anticipated unused budget, the beginning net balance is \$1,800,784. Since there were no additional appropriations last month and month this month the beginning balance available for appropriations is \$1,800,784.

The Revenue Report shows that Property Taxes (Fund 0100) are typical for this time of year and will rise when property taxes are collected. The State/Local Public Safety Tax (Fund 0291) shows a quarterly deposit from the State Public Defender Commission. The County Sheriff/Miscellaneous Receipts (Fund 0410) show a deposit from the Tippecanoe School Corporation for Resource Officer reimbursements. The Reimbursements/Internal Refunds (Fund 0761) is a monthly deposit from the Self Insurance Health fund to the General Fund. The General Fund Revenue of 4.1% of budget is typical for this time of the year.

The fund balances show: 1) the General Fund (1000) is at \$10.5 million which is typical for this time of year and will trend down until June when it is replenished with property taxes. The LIT Public Safety-County Share (Fund 1170) is the first monthly payment for the County's share of the new fund. The Court Services (Funds 2580 & 2581) now have healthy balances and can be combined at some point. The County Self Insurance (Fund 4710) took in more than it distributed, and the LIT Public Safety (Fund 7331) shows the total amount of funds received before being distributed to the Cities and Towns.

### V. Treasurer's Report – Jennifer Weston

The Account Balances and Interest Rates report is in the packet and shows that January interest was \$173,795.07. The Tippecanoe County Solid Waste District (Fund 4930) has been removed from the list because the State Board of Accounts directed the County to not include it in the County's summary because it was a separate entity.

The Fund Distribution sheet has been revised to remove the following funds that by Statute, Ordinance or Resolution are not allowed to earn bank interest: Fund 1124-Congressional School Interest was

transferred to the state, Fund 4930-Solid Waste Management District and the Inn Keepers tax which is now treated as an in-and-out or pass-through fund.

The interest from the self-insurance fund (about \$12,000) was transferred to the General Fund which puts the County at 8.3% through the year with 6.7% collected. The last two pages were presented to the Board of Finance and show the balances in relation to interest earned from both investments and banks as well as historical interest rates.

**VI. Public Comment on Agenda Items – None**

**VII. Consent Agenda**

Councilmember Dullum asked to be reminded what the criteria were for placing some of the grants on the Consent Agenda. Auditor Plantenga replied that the State Board of Accounts doesn't require Council approval of Grants that come with their own budget so last year Council decided to list them in the consent agenda.

- Councilmember Winger moved to approve the consent agenda as presented, second by Councilmember Dullum. Motion carried.

**A. Approval of Meeting Minutes** from January 14, 2020

**B. Clerk – IV-D Incentive Fund 8899**

Transfer	From	\$ 2,550	Office Supplies
	To		Other Professional Services

**C. Superior Ct 6 – Court Interpreter Fund 9549 CF20**

Grant Appropriation	\$ 12,000	Translator
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**D. IV-D Commissioner – Title IV-D Incentive Fund 8895**

Appropriation	\$ 6,000	Other Professional Services
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**E. Community Corrections – CC DOC Adult Fund 9219 CF20**

Grant Appropriation	\$ 500,054	Full Time Salaries
	\$ 18,120	Chief Dept & Appt Salaries
	\$ 39,640	Social Security
	\$ 58,035	PERF Retirement
	\$ 152,014	Health Insurance
	\$ 1,943	LTD Insurance
	\$ 1,304	Life Insurance
	\$ 8,824	Worker's Comp
	\$ 19,500	Other Supplies
	\$ <u>180,120</u>	<u>Other Professional Services</u>
	\$ 979,554	Total Requested

**VIII. Additional Appropriations:**

**A. Circuit Court**

Volunteer Advocates for Seniors or Incapacitated Adults Fund 9631 CF20

Grant Appropriation	\$ 75,000	Other Professional Services
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- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Dullum. Motion carried.

**B. Prosecutor**

**1. Drug Enforcement Fund 2507**

Appropriation	\$ 2,400	Utilities
	\$ 8,589	Other Supplies
	\$ 3,000	Travel / Training
	\$ <u>20,000</u>	<u>Vehicles</u>
	\$ 33,989	Total Requested

- Councilmember Winger moved to approve the appropriation as presented and stated that all will be spent as identified in the grant, second by Councilmember Dullum. Motion carried.

**2. Salary Statement-Prosecutor (2561) \$ 42,660 Legal Assistant Comot IV**

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Dullum.  
Councilmember Winger stated that this eliminates a Paralegal position and creates a higher level Legal Assistant position. This will be discussed further during the 2021 budget hearings.  
President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

3. ICAC Fund 8198 FF18

Grant Appropriation	\$ 8,000	Travel / Training
	\$ 2,000	<u>Minor Equipment</u>
	\$ 10,000	Total Requested

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Dullum.  
Councilmember Winger stated that this was for mobile forensic training, computer hard drives software, cables, and adapters.  
President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**C. CASA – Coleen Connor**

GAL / CASA Fund 9532 CF20

Grant Appropriation	\$ 20,605	Full Time Salaries
	\$ 1,576	Social Security
	\$ 2,307	<u>PERF Retirement</u>
	\$ 24,488	Total Requested

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Basham.  
This continues to fund a portion of one of the staff salaries and is part of their capacity building efforts.  
President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**D. Sheriff – Captain Ricks & Melisa Gipson**

1. Accident Report Fund 1101

Appropriation	\$ 50,000	Other Professional Services
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- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Basham.  
This is for accident reconstruction training and supplies.  
President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Firearms Training Fund 1156

Appropriation	\$ 29,000	Other Professional Services
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- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Basham.  
This is from gun permit fees and used for training and supplies.  
President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

3. Animal Control Fund 2573

Appropriation	\$ 15,000	Other Professional Services
	\$ 15,000	<u>Other Supplies</u>
	\$ 30,000	Total Requested

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Basham.  
This is from animal control citations and used for spay and neuter services and training.  
President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

4. False Alarms Fund 2574

Appropriation \$ 20,000 Other Professional Services

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Basham.

This is from the false alarm fund and is appropriated every year for miscellaneous expenses.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

5. Continuing Education Fund 2575

Appropriation \$ 7,907 Other Professional Services

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Basham.

This is from traffic ticket fees and used for training.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

6. Sheriff Sale Administration Fund 4009

Appropriation \$ 50,000 Other Professional Services

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Basham.

This is from the Sheriff's sale and used to pay the vendor, SRI, for conducting the sales. They are paid monthly, and payments vary between \$2,000 and \$3,000.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

7. K-9 Support Fund 4012

Appropriation \$ 6,900 Other Professional Services

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Basham.

This is from donations and training done by the animal control officer and used for veterinarians' bills, and food.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**E. Salary Statement** for Community Corrections (9219) CFY 2020 – Jason Huber

- Councilmember Vernon moved to approve the salary statement as presented which is from the budget in the consent agenda, second by Councilmember Murray.

This is from a State Department of Corrections grant that pays 27% of the salary.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**F. Health – Khala Hochstedler**

Local Health Trust Carryover Fund 4206

Grant Appropriation \$ 60,000 Vehicles

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Murray.

This is for the mobile unit that will be used for onsite nursing, STD testing and immunizations.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**G. Highway – Stewart Kline**

LOIT Fund 1229

Appropriation	\$ 40,000	Other Professional Services
	\$ 19,000	<u>Other Machinery &amp; Equipment</u>
	\$ 59,000	Total Requested

- Councilmember Basham moved to approve the appropriation as presented, second by Councilmember Vernon.

This is from an old state tax that now has no income and at some time will be completely extinguished.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

#### **IX. Committee/Departmental Reports**

- Sheriff quarterly Commissary Report (7/1/19 to 12/31/2019) is in the Council's electronic packet as required by statute with no action needed.

#### **X. Unfinished/New Business – None**

- Election of Council Vice President  
Attorney Masson stated that it is Council policy to follow Robert's Rules of Order and with the absence of the President the Vice President automatically assumes the duties of the President. There was consensus that a new Vice President would be chosen next month.
- 2020 Assignments & Appointments  
President Underwood stated that the list of assignments and appointments is still in draft form pending a full roster of Councilmembers.

#### **XI. Commissioner FYI**

- Commission President Tracy Brown stated that he and the Sheriff's department have met and are developing a list of the most important issues and project recommendations from the recently completed DLZ Jail Study. 70 maintenance and long-range improvements were identified in the meetings. The next step will be to prioritize and develop estimated costs for inclusion into the Capital Projects Plan.
- Bids are out for the next phase of the Fairgrounds and the old YMCA building and will be opened on the 18<sup>th</sup> of February.

#### **XII. Public Comment**

- Tetia Lee, Chief Executive Officer of the Tippecanoe Arts Foundation, reported that implementation of the Cultural Plan is in its 10<sup>th</sup> year and that the Lafayette area is the 1<sup>st</sup> community to have a state designated "Arts and Cultural District", renovations to the Wells Community Center are complete, all of the local public art committees will meet at a Public Arts Forum on March 2<sup>nd</sup> and thanked the Council for their continued support.
- Deidra Nicley, from the Extension Office, invited the Council to the Annual Extension Board Dinner Thursday evening February 20.
- Shannon Stanis, Watershed Coordinator with the Wabash River Enhancement Corporation, stated that their most recent EPA/IDEM grant funded 29 cost share projects to help reduce Wabash River pollution and included: rain barrels, rain gardens, bio swales, cover crops, bank stabilization etc. The grant also funded workshops, green tours, the Wabash Sampling Blitz and DeTrash the Wabash, with over 15,000 attending the 2019 Riverfest.
- Khala Hochstedler stated that the Health Department will be reviewing their Gateway to Hope program numbers March 19<sup>th</sup> at 10:00 and have their new mobile health unit open to the public.
- Sharon Hutchison, the County Grants Coordinator, presented her 2019 report and stated that the County applied for 37 grants, totaling over \$3.8 million and was awarded 30 grants totaling over \$3.2 million for an 80% success rate.

#### **XIII. ADJOURNMENT**

- Councilmember Winger moved to adjourn, and the President adjourned the meeting.

**TIPPECANOE COUNTY COUNCIL**

\_\_\_\_\_  
Kevin L. Underwood, President

\_\_\_\_\_  
John R. Basham II

\_\_\_\_\_  
Lisa Dullum

\_\_\_\_\_  
Kathy Vernon

\_\_\_\_\_  
Roland K. Winger

\_\_\_\_\_  
Ben Murray

ATTEST:

\_\_\_\_\_  
Robert A. Plantenga, Auditor

3/10/2019



# REQUEST FOR TRANSFER BETWEEN SERIES

Fiscal Year: 2020

Fund Name: General Fund

**Purpose:**

For use to transfer budget between series (i.e. Personal Services to Other Services) within a fund. Requires Council approval.

**Transfer From:**

		AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
10009010-1110	Full-Time	\$ 4,000	
10009010-1210	Social Security	\$ 306	
10009010-1220	PERF	\$ 448	

**Transfer To:**

		AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
10009010-2220	Medical Supplies	\$ 4,754	

COUNCIL REPRESENTATIVES:

- 1) Underwood
- 2) Murray

EXPLANATION OF REQUEST:

Medical Supplies Needed

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT: Health

SIGNATURE: *Kirk A. Hunsicker*

DATE: February 14, 2020

**FILED**

**FEB 18 2020**

*Robert J. Hartigan*

AUDITOR OF TIPPECANOE CO.



# REQUEST FOR TRANSFER BETWEEN SERIES

Fiscal Year: 2020

Fund Name: EDIT

**Purpose:**

For use to transfer budget between series (i.e. Personal Services to Other Services) within a fund. Requires Council approval.

<i>Transfer From:</i>		AMOUNT IN WHOLE DOLLARS	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	REQUESTED	APPROVED
1112-1110-4330	Buildings Residential	\$20,000	

<i>Transfer To:</i>		AMOUNT IN WHOLE DOLLARS	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	REQUESTED	APPROVED
1112-1110-2140	Minor Equipment	\$5,000	
1112-1110-2990	Other Supplies	\$15,000	

**COUNCIL REPRESENTATIVES:**

1) Vernon

2) Underwood

**EXPLANATION OF REQUEST:**

Internal transfer from Building Residential (ADA funds) to pay for other misc. ADA related expenses: throughout the year: minor equipment and other supplies, for greater transparency.

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT: Commissioners

SIGNATURE: *Paula L. Bennett*

DATE: 2/11/2020

**FILED**

**FEB 11 2020**

*Robert A. Mantz*  
AUDITOR OF TIPPECANOE CO.



# REQUEST FOR TRANSFER BETWEEN SERIES

Fiscal Year: 2020  
Fund Name: MVH-RESTRICTED

**Purpose:**

For use to transfer budget between series (i.e. Personal Services to Other Services) within a fund. Requires Council approval.

**Transfer From:**

		AMOUNT IN WHOLE DOLLARS	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	REQUESTED	APPROVED
1173 8062 3120	ENGINEER & ARCHITECT	\$ 301,077	
1173 8062 3630	ROADS & STREETS	\$ 561,082	

**Transfer To:**

		AMOUNT IN WHOLE DOLLARS	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	REQUESTED	APPROVED
1173 8062 4210	ROADS & STREETS	\$ 862,159	

COUNCIL REPRESENTATIVES:

- 1) BASHAM
- 2)

EXPLANATION OF REQUEST:

Engineering services associated with infrastructure projects are considered capital assets, therefore we find it necessary to correct and consolidate these services accounts into a capital account.

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT: Highway

SIGNATURE:

DATE: February 19, 2020

FILED

FEB 19 2020

Mark J. ...  
AUDITOR OF TIPPECANOE COUNTY



# REQUEST FOR TRANSFER BETWEEN SERIES

Fiscal Year: 2020

Fund Name: Juv Alt DOC Grant

**Purpose:**

For use to transfer budget between series (i.e. Personal Services to Other Services) within a fund. Requires Council approval.

**Transfer From:**

SF20

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
9641-5610-1210	Social Security	\$ 1,000	
9641-9410-1230	Health Insurance	\$ 550	
9641-9410-1230	Health Insurance	\$ 550	
9641-9410-1230	Health Insurance	\$ 4,900	
9641-9410-1230	Health Insurance	\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

**Transfer To:**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
9641-5610-2010	Office Supplies	\$ 1,000	
9641-5610-2340	Minor Equip Supplies	\$ 550	
9641-5610-4590	Other M&E	\$ 550	
9641-5610-3190	Admin / Other Professional Contracts	\$ 4,900	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	

COUNCIL REPRESENTATIVES:

- 1) Underwood    2) Murray

EXPLANATION OF REQUEST:

DOC has already approved this transfer between series. Excess Social Security and Health Insurance budget will be used to purchase office supplies, gasoline, an additional security camera and a contract for Why Try? training.

DEPARTMENT: Juvenile Alternatives

SIGNATURE:

DATE: February 5, 2020

Date stamped "On Receipt"  
by County Auditor's Office

FILED

FEB 11 2020

T. Robert O'Leary  
AUDITOR OF TIPPECANOE CO.

## TRANSFER/ADDITIONAL APPROPRIATION FORM

County and Entity Name: Tippecanoe County JCC

FY of Funds: 2020/2021

<i>REQUEST FOR ADDITIONAL APPROPRIATION</i>			
From Major Point #	Major Point Name	Amount	Fund (ST, ST-CTP, PI)
N/A	N/A	\$0	N/A
<b>TOTAL</b>		<b>\$0</b>	

REQUEST TO TRANSFER FUNDS			
TRANSFERING FROM:			
From Minor Point #	Minor Point Name	Amount	Fund (ST, ST-CTP, PI)
150	FICA	\$1,000.00	ST
152	Health Insurance	\$550.00	ST
152	Health Insurance	\$550.00	ST
152	Health Insurance	\$4,900.00	ST
335	Professional Contracts	\$1,500.00	ST
335	Professional Contracts	\$5,447.00	ST
<b>TOTAL</b>		<b>\$13,947.00</b>	<b>ST</b>

TRANSFERING TO:			
To Minor Point #	Minor Point Name	Amount	Fund (ST, ST-CTP, PI)
201	Office Supplies	\$1,000.00	ST
208	Vehicle Supplies	\$550.00	ST
499	Misc. Equipment	\$550.00	ST
335	Professional Contracts	\$4,900.00	ST
335	Professional Contracts	\$1,500.00	ST
335	Professional Contracts	\$5,447.00	ST
<b>TOTAL</b>		<b>\$13,947.00</b>	<b>ST</b>

**JUSTIFICATION:**

In reviewing balances and preparing our spend down plan, we have identified excess budget in the JCC grant in Social Security and Health Insurance which occurred due to turnover and budgeting for a health insurance cost increase beginning 1/1/2020 that thankfully did not happen. We also have additional budget in Professional Contracts due to the termination of our contract with our Quality Assurance Coordinator in August of 2019.

Additionally, due to low collections and salary increases being higher than anticipated beginning 1/1/20, our Project Income fund is unable to pay for anything else this year besides Personnel. Instead of purchasing gasoline and office supplies from Project Income, we are asking to make those purchases from the JCC grant. We are in need of 500 gallons of gasoline (we already have a small budget of \$350 and need an additional \$550 from the JCC grant) and office supplies (binders, folders, cardstock, easel pads, pens, etc.) which we originally planned to purchase from Project Income.

**FILED**  
**FEB 11 2020**

*Robert A. Hartman*  
AUDITOR OF TIPPECANOE CO.

We would like to divert \$550 from Health Insurance to Miscellaneous Equipment to add an additional camera for safety, security and to review footage for fidelity to the models for Evidence-Based Programming.

We would like to divert \$1,500 within Professional Contracts to pay Why Try? for one day of training to assist alternative school teachers in implementing the Why Try? Curriculum. This innovative idea builds upon Why Try?'s current curriculum in that one day of training occurred already on October 4, 2019 and we are requesting an additional day to occur in February in order to coach alternative school teachers in the moment as they implement the curriculum.

Finally, we would like to divert \$10,347 (\$4,900 from Health Insurance and \$5,447 within Professional Contracts) to help pay for bathroom renovations for a bathroom used by Day Reporting and Evidence-Based Program participants. We have developed a plan to make these bathroom ADA compliant. We have secured some funding from our County Commissioners via an ADA grant and the general fund, but still require some additional funding.

Authorized by: [Signature] Date: 1/30/2020  
Advisory Board Approval:  Yes  No Date: 1/30/2020

\*\*\*\*\*FOR DOC USE ONLY\*\*\*\*\*

Approved  Disapproved Comments: \_\_\_\_\_

Reviewed by: [Signature] Title: Director of Evidence Based Programs  
Date: 2/5/2020

FILED

FEB 11 2020

[Signature]  
AUDITOR OF TIPPECANOE CO.



# REQUEST FOR GRANT APPROPRIATION

Fiscal Year: 2020  
 Fund Name: 8482CF20 HIV Prevention Grant

**Purpose:**

For use in appropriating, or establishing budget, of Federal, State, or Local Grants

Project Name: HIV Prevention Grant  
 Granting Agency: Indiana State Department of Health  
 Grant Award: \$30,000  
 Match: \$ -  
 Total Project: \$30,000  
 Payment: Reimbursible

Occurrence: One-Time  
 Grant Period: 1/1/2020-12/31/2020  
 Grant Number: 00000039901  
 CFDA Number: 93.94  
 Required Reports: Monthly

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
84829010-1130	Part-Time Payroll	\$ 21,112.00	
84829010-1210	Social Security	\$ 1,848.00	
84829010-2110	Office Supplies	\$ 2,000.00	
84829010-3210	Travel	\$ 5,040.00	

**COUNCIL REPRESENTATIVES:**

1) Underwood

2) *MURRAY*

**EXPLANATION/PROJECT DESCRIPTION:**

HIV Prevention Promotion

Date stamped "On Receipt"  
 by County Auditor's Office

DEPARTMENT: Health

SIGNATURE: *Khda Hochstetler*

DATE: February 14, 2020

**FILED**  
**FEB 18 2020**  
*Richard D. Hartigan*  
 AUDITOR OF TIPPECANOE CO.

## GRANT AGREEMENT

### CONTRACT #0000000000000000000039901

This Grant Agreement (this "Grant Agreement"), entered into by and between the Indiana State Department of Health (the "State") and **TIPPECANOE COUNTY HEALTH DEPARTMENT** (the "Grantee"), is executed pursuant to the terms and conditions set forth herein. In consideration of those mutual undertakings and covenants, the parties agree as follows:

#### 1. Purpose of this Grant Agreement; Funding Source.

The purpose of this Grant Agreement is to enable the State to award a Grant of **\$30,000.00** (the "Grant") to the Grantee for eligible costs of the services or project (the "Project") described in **Attachments A** and **B** of this Grant Agreement, which are incorporated fully herein. The funds shall be used exclusively in accordance with the provisions contained in this Grant Agreement and in conformance with Federal Code **§ 5-19-1-1** establishing the authority to make this Grant, as well as any rules adopted thereunder. The funds received by the Grantee pursuant to this Grant Agreement shall be used only to implement the Project or provide the services in conformance with this Grant Agreement and for no other purpose.

#### FUNDING SOURCE:

If Federal Funds: Program Name per Catalog of Federal Domestic Assistance (CFDA):

Integrated HIV Prevention and Surveillance

CFDA # 93.940

If State Funds: Program Title N/A

#### 2. Representations and Warranties of the Grantee.

- A. The Grantee expressly represents and warrants to the State that it is statutorily eligible to receive these Grant funds and that the information set forth in its grant application is true, complete and accurate. The Grantee expressly agrees to promptly repay all funds paid to it under this Grant Agreement should it be determined either that it was ineligible to receive the funds or it made any material misrepresentation on its grant application.
- B. The Grantee certifies by entering into this Grant Agreement that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from entering into this Grant Agreement by any federal or state department or agency. The term "principal" for purposes of this Grant Agreement is defined as an officer, director, owner, partner, key employee or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Grantee.

#### 3. Implementation of and Reporting on the Project.

- A. The Grantee shall implement and complete the Project in accordance with **Attachment A** and with the plans and specifications contained in its Grant Application, which is on file with the State and is incorporated by reference. Modification of the Project shall require prior written approval of the State.
- B. The Grantee shall submit to the State written progress reports until the completion of the Project. These reports shall be submitted on a **monthly** basis and shall contain such detail of progress or performance on the Project as is requested by the State.

**ATTACHMENT B**  
**Tippecanoe County Health Department**

The Grantee's expected budget includes the following approximated costs:

	Original
Personnel	\$ 21,112
Fringe	\$ 1,848
Supplies	\$ 2,000
Travel	\$ 5,040
Consultant	\$
Contractual	\$
Equipment	\$
Other	\$
Subtotal	\$ 30,000
TOTAL	\$ 30,000



# REQUEST FOR APPROPRIATION

Fiscal Year: 2020  
Fund Name: TITLE IVD INCT

**Purpose:**  
For use in appropriating funds to pay mediators for IV-D mediations

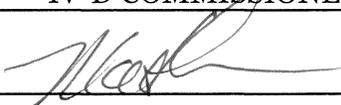
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
8895-6520-3190	MEDIATION FUNDING	\$ 13,000	

COUNCIL REPRESENTATIVES:  
WINGER
DULLUM

EXPLANATION OF REQUEST:  
 TO PAY FOR IV-D EXPENSES INCURRED

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT: IV-D COMMISSIONER

SIGNATURE: 

DATE: 1-31-2020

FILED

JAN 31 2020

*Robert A. Hastings*  
AUDITOR OF TIPPECANOE CO.





# REQUEST FOR GRANT APPROPRIATION

Fiscal Year: FY2020

Fund Name: CASA for Kids Fund  
Project Code: 9107CF20

**Purpose:**

For use in appropriating, or establishing budget, of Federal, State, or Local Grants

Project Name:	2020 CASAs for Kids Grant	Occurrence:	Annual
Granting Agency:	CASAs for Kids	Grant Period:	01/01/2020-12/31/2020
Grant Award:	\$ 55,058	Grant Number:	NA
Match:	NA	CFDA Number:	NA
Total Project:	\$ 55,058	Required Reports:	Semi-Annual
Payment:	Advance		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
9107 7310 1113	CASA for Kids/ Benefits El PT	\$39,533.00	
9107 7310 1210	CASA for Kids/ Social Security	\$3,025.00	
9107 7310 2140	CASA for Kids/ Minor Equipment	\$2,357.00	
9107 7310 3210	CASA for Kids/ Travel and Mileage	\$1,500.00	
9107 9410 1230	CASA for Kids/ Insurance	\$8,033.00	
9107 9410 1231	CASA for Kids / LTD	\$148.00	
9107 9410 1232	CASA for Kids / Life	\$72.00	
9107 9410 1910	CASA for Kids / Worker's Comp	\$390.00	

**COUNCIL REPRESENTATIVES:**

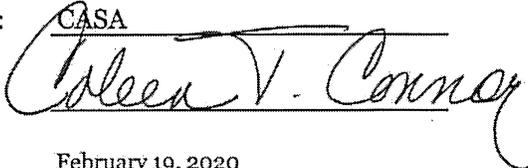
- 1) Kathy Vernon
- 2) Ben Murray

**EXPLANATION/PROJECT DESCRIPTION:**

Appropriate 2020 CASA for Kids Fund for salary, social security, etc.

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT: CASA

SIGNATURE: 

DATE: February 19, 2020

**FILED**

**FEB 19 2020**

*Robert A. Hartman*  
AUDITOR OF TIPPECANOE CO



P.O. Box 4074 • Lafayette, IN 47903 • Phone: 765.423.9109 • Fax: 765.423.9710

Coleen Connor  
Executive Director  
Tippecanoe County CASA  
301 Main St.  
Lafayette, Indiana 47901

February 24, 2020

RE: Grant Award

Dear Coleen Connor:

We are pleased to inform you that your request for continuation of your CASAs For Kids Fund grant has been approved. We are awarding you \$55,158 in funds to be used to build capacity to meet the unmet needs of your program. The grant funds will be distributed in two allocations of 50% now and the remaining 50% in July. The funds must be used consistently with your grant application and must be for the purpose of expanding CASA services within Tippecanoe County.

By receiving this grant, we ask that you submit an annual report to the treasurer of the CASAs For Kids Fund organization. You are asked to track how the funds are spent to support the program and meet the needs of the children in Tippecanoe County. The CASAs For Kids Fund Board is pleased to be able to provide this financial support for the Tippecanoe County CASA.

We are pleased to have the opportunity to support the Tippecanoe County CASA Program in their efforts to serve more abused and neglected children in Tippecanoe County. All Grant funds awarded to this program are designated to be used until fully expended. There is no expectation that any funds will be returned to our organization.

Thank you for your dedication and work in striving to provide advocacy for children in Tippecanoe County. We hope these grant funds will assist you in your efforts.

Sincerely,

A handwritten signature in black ink that reads "Helene Bishop".

Helene Bishop  
Treasurer



Approved by the State Board of Accounts

STATEMENT OF SALARIES AND WAGES
PROPOSED TO BE PAID OFFICERS AND EMPLOYEES
CALENDAR YEAR 2020

PROBATION

, Tippecanoe County, Indiana

(Name of Office, Department, Board or Agency)

The following statement shows the salaries and wages proposed to be paid to officers and employees of the above named offices, department, board or agency during the calendar year.

FULL TIME SALARIES OFFICERS AND EMPLOYERS

Table with 5 columns: Title of Position and Employee Classification, (Currently held by), (Fund), Rate of Monthly Salary, Total Annual Salaries. Row 1: Administrative Assistant - Comot III, VACANT, 1000, \$ 3,330.00, \$ 39,960.

PART TIME AND HOURLY RATED EMPLOYEES

Table with 2 columns: Title of Position, Rate of Pay (per month, week, day, hour, etc.). Includes handwritten 'up to' and '\$ / hour' entries.

Submitted By: [Signature] (Signature)

Date: 3/2/2020

CPO (Title)

Notes:

- (1) This statement must be filed IN DUPLICATE with the County Auditor on or before July 1 each year for salaries and wages to be paid in the ensuing year.
(2) The number and salaries to be paid full time officers and employees must be fixed by the County Council.
(3) The County Auditor shall complete the reverse side of this form and return one copy to the officer or head of the department, board of agency within 3 days after action thereon by the County Council.





# REQUEST FOR APPROPRIATION

Fiscal Year: 2020

Fund Name: **CUM BRIDGE**

**Purpose:**

For use in appropriating budget of General Funds, Donations, Non-Grant or Miscellaneous Funds.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
1135 8162 4220	BRIDGES	\$ 296,982	
<b>TOTAL</b>		<b>\$ 296,982</b>	

COUNCIL REPRESENTATIVES:

- 1) Basham
- 2)

EXPLANATION OF REQUEST:

Increasing this account to cover bridge projects

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT: Highway

SIGNATURE:

DATE: February 19, 2020

FILED

FEB 19 2020

AUDITOR'S OFFICE



**STATEMENT OF SALARIES AND WAGES  
 PROPOSED TO BE PAID OFFICERS AND EMPLOYEES  
 CALENDAR YEAR 2020**

DOIT / GIS

, Tippecanoe County, Indiana

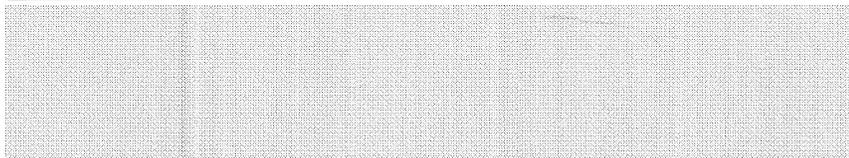
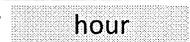
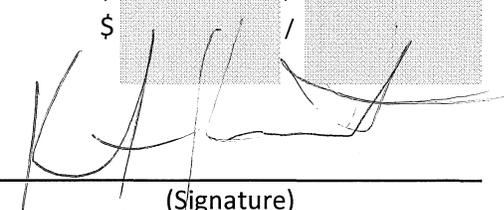
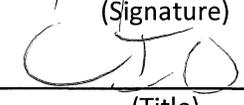
(Name of Office, Department, Board or Agency)

The following statement shows the salaries and wages proposed to be paid to officers and employees of the above named offices, department, board or agency during the calendar year.

**FULL TIME SALARIES OFFICERS AND EMPLOYERS**

<u>Title of Position and Employee Classification</u>	<u>(Currently held by)</u>	<u>(Fund)</u>	<u>Rate of Monthly Salary</u>	<u>Total Annual Salaries</u>
SOFTWARE DEVELOPER / DATABASE ADM	SO	OAZI, ATIF	\$ 5,518.25	\$ 66,219
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			<b>Total</b>	<b>\$ 66,219</b>

**PART TIME AND HOURLY RATED EMPLOYEES**

<u>Title of Position</u>	Rate of Pay (per month, week, day, hour, etc.)
	up to \$  /  hour
	\$  / 
	\$  / 
 <u>Date</u> <u>2-14-2020</u>	Submitted By:  _____ (Signature)
	 _____ (Title)

Notes:

- (1) This statement must be filed IN DUPLICATE with the County Auditor on or before July 1 each year for salaries and wages to be paid in the ensuing year.
- (2) The number and salaries to be paid full time officers and employees must be fixed by the County Council. The rates of pay for part time and hourly employees shall likewise be fixed by the County Council but the number to be employed is limited only by the funds appropriated. Therefore, the amount to be requested in the budget for part time and hourly employees need not be included in this statement.
- (3) The County Auditor shall complete the reverse side of this form and return one copy to the officer or head of the department, board of agency within 3 days after action thereon by the County Council.

## COUNCIL MEMBER ASSIGNMENTS

Department	2019 Council Liaisons	2020 Council Proposed
DOIT	Dullum / Stonebraker	Dullum / Murray
Cary Home	Metzger / Stonebraker	Underwood / Murray
CASA	Metzger / Stonebraker	Vernon / Murray
Community Corrections	Metzger / Stonebraker	Underwood / Murray
Coroner	Metzger / Stonebraker	Vernon / Murray
Emergency Management	Metzger / Stonebraker	Vernon / Murray
Juvenile Alternative	Metzger / Stonebraker	Underwood / Murray
Juvenile Magistrate / IV-D	Metzger / Stonebraker	Underwood / Murray
Sheriff / Jail / 911	Metzger / Stonebraker	Vernon / Underwood
Superior Ct 3	Metzger / Stonebraker	Vernon / Murray
Maintenance	Underwood / Basham	Underwood / Basham
Tippecanoe Villa	Underwood / Basham	Underwood / Basham
Veterans Services	Underwood / Basham	Underwood / Basham
Weights & Measures	Underwood / Basham	Underwood / Basham
County Extension	Underwood / Metzger	Underwood /
Fairgrounds	Underwood / Metzger	Underwood /
Human Resources	Underwood / Metzger	Underwood / Vernon
Parks & Recreation	Underwood / Metzger	Underwood /
Soil & Water	Underwood / Metzger	Underwood / Vernon
Health Dept / WIC	Underwood / Stonebraker	Underwood / Murray
Commissioners	Underwood / Vernon	Underwood / Vernon
Area Plan	Vernon / Basham	Basham /
Assessor	Vernon / Basham	Basham /
Auditor	Vernon / Basham	Basham /
Building Commission (Permits)	Vernon / Basham	Basham /
Highway / Cum Bridge	Vernon / Basham	Basham /
Recorder	Vernon / Basham	Basham /
Surveyor / Drainage Board	Vernon / Basham	Basham /
Treasurer	Vernon / Basham	Basham /
Ancillary	Winger / Dullum	Winger / Dullum
Circuit	Winger / Dullum	Winger / Dullum
Clerk	Winger / Dullum	Winger / Dullum
Election & Voter Registration	Winger / Dullum	Winger / Dullum
Magistrate	Winger / Dullum	Winger / Dullum
Probation	Winger / Dullum	Winger / Dullum
Prosecutor / IV-D	Winger / Dullum	Winger / Dullum
Public Defender	Winger / Dullum	Winger / Dullum
Superior Ct 1	Winger / Dullum	Winger / Dullum
Superior Ct 2	Winger / Dullum	Winger / Dullum
Superior Ct 4	Winger / Dullum	Winger / Dullum
Superior Ct 5	Winger / Dullum	Winger / Dullum
Superior Ct 6	Winger / Dullum	Winger / Dullum

## 2020 COUNTY COUNCIL APPOINTMENTS

Alcoholic Beverage Commission	Annual	Vicki Pearl
Area Plan Commission	Term of Office	Councilmember Roland Winger Councilmember Lisa Dullum
Area IV Agency on Aging	Annual	Anne Painter
Cary Home Advisory Board	Annual	Councilmember Ben Murray
Community Corrections Advisory Board	Annual	Councilmember Kevin Underwood
Convention & Visitors Bureau	2 Years Expires 12/31/22	Councilmember Kathy Vernon Rich Ghiselli (Hotel Rep) Rachael Johnson (Travel Rep)
Emergency Mgmt. Advisory Council	Annual	Councilmember John R Basham II
Lafayette Economic Dev Commission	4 Years Expires 12/31/23	<b>Councilmember</b>
DOIT Advisory Board	Annual	Councilmember Lisa Dullum <b>Councilmember</b>
Metropolitan Plan Organization Policy Board	Annual	Council President Kevin Underwood
Joint Appointment w/ Benton County Council: Otterbein Library Board	Expires 12/31/20 Expires 12/31/24	Suzy Scott Michael Humphrey
Property Tax Assessment Board of Appeals (PTABOA)	Annual (1R 1D)	Matt Washburn ( R ) Jim Malady ( D )
Romney Sewer District	Annual	Councilmember John R Basham II
Tippecanoe Co Redevelopment Commission	4 Years	<b>Councilmember</b>
Tippecanoe Co Park Board (4 Years 1 R 1 D)	Expires 12/31/23 Expires 12/31/20	Scott Rumble ( R ) Opal Kuhl ( D )
Tippecanoe County Public Library Board (4 Years)	Expires 12/31/23	Dave Lahr
Tippecanoe Co Solid Waste Advisory Committee	Annual	Councilmember John R Basham II
Tippecanoe Co Solid Waste Mgmt District	Annual	Councilmember John R Basham II
Tippecanoe Environmental Response Financing (TERF) Board	Annual	Councilmember Kevin Underwood
Wabash River Enhancement Corporation	Annual	Councilmember Roland Winger
West Lafayette Public Library Board (4 Year Term)	Expires 12/31/23	John Meyers